

AGENDA

**Eastern Kentucky University
Board of Regents**

Quarterly Meeting

January 9, 2019

**Eastern Kentucky University
Board of Regents**

Quarterly Meeting

January 9, 2019

**Black Box Theatre
Center for the Arts
Eastern Kentucky University**

Committee Meetings will begin at 9:00 am and run consecutively.

SCHEDULE

- 9:00 a.m. Convene Committee Meetings in Black Box Theatre, Center for the Arts
- Audit and Compliance Committee
- Finance and Planning Committee
- Executive and Academic Affairs Committee
- 10:30 a.m. Convene Board Meeting in Black Box Theatre, Center for the Arts
- 11:30 a.m. Lunch
- Center for the Arts, Green Room
- 1:00 p.m. Reconvene Board Meeting in the Black Box Theatre, Center for the Arts (if necessary)

Eastern Kentucky University
Board of Regents

Audit and Compliance Committee
Agenda

January 9, 2019

Black Box Theatre
Center for the Arts
Eastern Kentucky University

- I. **Call to Order** (Committee Chair Alan Long)
- II. **Information Item**
 - A. Audit Presentation by Crowe Horwath, LLP for Fiscal Year Ending June 30, 2018
- III. **Action Item**
 - A. Consent Agenda
 - i. Approval of the September 24, 2018 Audit and Compliance Committee Minutes
(Alan Long).....8
 - B. Approval of the Audit Fiscal Year Ending June 30, 2018 (Barry Poynter)
- IV. **New Business**
- V. **Adjourn**

Eastern Kentucky University
Board of Regents

Finance and Planning Committee
Agenda

January 9, 2019

Black Box Theatre
Center for the Arts
Eastern Kentucky University

- I. **Call to Order** (Committee Chair Lewis Diaz)
- II. **Information Item**
 - A. Financial Update (Barry Poynter).....11
 - B. Construction Update (Kelly Crocker)
- III. **Action Items**
 - A. Consent Agenda
 - i. Approval of the September 24, 2018 Finance and Planning Committee Minutes
(Lewis Diaz) 17
 - B. Approval of Surplus Property Demolition (Barry Poynter).....19
- IV. **New Business**
- V. **Adjourn**

Eastern Kentucky University
Board of Regents

Executive and Academic Affairs Committee
Agenda

January 9, 2019

Black Box Theatre
Center for the Arts
Eastern Kentucky University

- I. **Call to Order** (Committee Chair Craig Turner)
- II. **Information Items**
 - A. Student Success Update (Dr. Eugene Palka) 21
- III. **Action Items**
 - A. Consent Agenda
 - i. Approval of the September 24, 2018 Executive and Academic Affairs Committee Minutes (Craig Turner) 43
 - ii. Personnel Actions (President Benson) 46
 - iii. Report from the Council on Academic Affairs (Dr. Sherry Robinson)..... 51
- IV. **New Business**
- V. **Adjourn**

Eastern Kentucky University
Board of Regents

Regular Quarterly Meeting
Agenda

January 9, 2019

Black Box Theatre
Center for the Arts
Eastern Kentucky University

10:30 a.m.

- I. Call to Order
- II. Presentation of Resolution in Recognition of Jeremy Raines
- III. Information Items
 - A. Committee Reports
 - I. Audit and Compliance Committee (Alan Long)
 - II. Finance and Planning (Lewis Diaz)
 - III. Executive and Academic Affairs (Craig Turner)
 - B. Additional Reports to the Board
 - I. Craig Turner, Chair
 - II. Ryan Wiggins, SGA President
 - III. Marco Ciocca, Faculty Senate Vice Chair
 - IV. Stephanie King, Staff Council Chair
 - V. Michael Benson, President
- IV. Action Items
 - A. Consent Agenda
 - i. Approval of the September 24, 2018 Board Meeting Minutes (Craig Turner).....78
 - ii. Personnel Actions (President Benson)46
 - iii. Report from the Council on Academic Affairs (Dr. Sherry Robinson).....51
 - B. Approval of Surplus Property Demolition (Barry Poynter).....19
 - C. Approval of the Audit for Fiscal Year Ending June 30, 2018 (Barry Poynter)
- V. Election of Chair
- VI. Executive Session
- VII. New Business
- VIII. Other Business
- IX. Adjournment

Eastern Kentucky University
Board of Regents

Audit and Compliance Committee
Agenda

January 9, 2019

Black Box Theatre
Center for the Arts
Eastern Kentucky University

- I. **Call to Order** (Committee Chair Alan Long)
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- IV. **New Business**
- V. **Adjourn**

**Board of Regents
Eastern Kentucky University
Audit and Compliance Committee
Meeting Minutes**

September 24, 2018

**Faculty Center for Teaching and Learning
Crabbe Library
Eastern Kentucky University**

I. Call to Order

Due to the absence of Committee Chair Alan Long, Board Chair Craig Turner called the meeting of the Audit and Compliance Committee of the Board of Regents to order at 1:21 p.m. at the Faculty Center for Teaching and Learning, Crabbe Library, Eastern Kentucky University. Chair Turner established a quorum was present.

Committee Members Present

Bryan Makinen
Vasu Vasudevan
Holly Wiedemann

Committee Members Absent

Alan Long

II. Action Item

A. Consent Agenda

i. Approval of the June 25, 2018 Audit and Compliance Committee Minutes

A motion was made by Regent Wiedemann to approve the minutes of the June 25, 2018 meeting of the Audit and Compliance Committee of the Board of Regents. The motion was seconded by Regent Vasudevan. The motion passed by voice vote.

III. New Business

There was no new business.

IV. Adjourn

Hearing no objection, Chair Turner declared the meeting of the Audit and Compliance Committee adjourned at 1:22 p.m.

Eastern Kentucky University
Board of Regents

Finance and Planning Committee
Agenda

January 9, 2019

Black Box Theatre
Center for the Arts
Eastern Kentucky University

- I. **Call to Order** (Committee Chair Lewis Diaz)
- II. **Information Item**
 - A. Financial Update (Barry Poynter).....11
 - B. Construction Update (Kelly Crocker)
- III. **Action Items**
 - A. Consent Agenda
 - i. Approval of the September 24, 2018 Finance and Planning Committee Minutes
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- IV. **New Business**
- V. **Adjourn**



Financial Update

Eastern Kentucky University
Board of Regents
January 9, 2019



Budget to Actual Summary

November 30 FY 2018-19	Revenue			Expense			Change in Net Position
	Fund	Revised Revenue Budget	Actual Revenue	Percent Realized	Revised Expense Budget	Actual Expense	Percent Realized
	Education & General	235,205,050	117,962,488	50.15%	246,441,559	100,452,337	40.76%
	Auxiliary	27,412,042	14,897,125	54.35%	27,412,042	11,040,542	40.28%
	Total	262,617,092	132,859,613	50.59%	273,853,601	111,492,879	40.71%

November 30 FY 2017-18	Revenue			Expense			Change in Net Position
	Fund	Revised Revenue Budget	Actual Revenue	Percent Realized	Revised Expense Budget	Actual Expense	Percent Realized
	Education & General	244,004,615	125,948,452	51.62%	255,639,042	108,209,882	42.33%
	Auxiliary	30,415,003	14,521,377	47.74%	30,419,040	12,313,464	40.48%
	Total	274,419,618	140,469,829	51.19%	286,058,082	120,523,346	42.13%



E & G Revenue by Classification

	November 30 FY 2018-19			November 30 FY 2017-18			
Revenue Source	Revised Budget	Actual	Percent Realized	Revised Budget	Actual	Percent Realized	Variance
Tuition & Class Fees	154,509,285	74,009,734	47.90%	161,486,037	78,175,387	48.41%	(4,165,653)
State Appropriations	64,189,000	35,304,000	55.00%	65,045,200	35,774,900	55.00%	(470,900)
Government Grants & Contracts	5,459,750	886,295	16.23%	5,459,750	1,033,491	18.93%	(147,196)
Private Gifts, Grants & Contracts	198,952	519,382	261.06%	288,491	418,030	144.90%	101,352
Educational Sales & Services	5,622,185	4,190,696	74.54%	5,546,130	4,148,840	74.81%	41,856
Other Sources	5,225,879	3,052,381	58.41%	6,179,008	6,397,805	103.54%	(3,345,423)
Total	235,205,050	117,962,488	50.15%	244,004,615	125,948,452	51.62%	(7,985,965)



E & G Expense by Classification

Expense Classification	November 30 FY 2018-19			November 30 FY 2017-18			Variance
	Revised Budget	Actual	Percent Realized	Revised Budget	Actual	Percent Realized	
Instruction	91,165,323	34,539,900	37.89%	96,521,600	37,526,452	38.88%	(2,986,552)
Research	277,358	31,213	11.25%	339,339	73,664	21.71%	(42,451)
Public Service	2,905,736	1,486,781	51.17%	3,122,094	1,535,885	49.19%	(49,103)
Academic Support	27,724,982	11,357,012	40.96%	28,498,418	11,803,866	41.42%	(446,854)
Student Services	18,344,926	8,319,943	45.35%	20,976,101	9,527,407	45.42%	(1,207,464)
Institutional Support	41,978,122	14,351,409	34.19%	45,128,107	17,115,271	37.93%	(2,763,863)
Operation & Maintenance of Plant	24,999,818	9,916,008	39.66%	22,547,901	10,809,346	47.94%	(893,338)
Scholarships & Fellowships	39,045,295	20,450,070	52.38%	38,505,482	19,817,991	51.47%	632,079
Total	246,441,559	100,452,337	40.76%	255,639,042	108,209,882	42.33%	(7,757,545)



Budget to Actual Summary – Auxiliary

November 30 FY 2018-19	Revenue			Expense			Change in Net Position
	Revised Revenue		Percent	Revised Expense		Percent	
	Budget	Actual Revenue	Realized	Budget	Actual	Realized	
Auxiliary Unit							
Housing	19,765,742	9,363,311	47.37%	19,765,742	7,663,305	38.77%	1,700,006
Recreation Center	1,699,000	775,987	45.67%	1,699,000	599,957	35.31%	176,031
Printing Services	850,000	381,513	44.88%	850,000	382,148	44.96%	(635)
EKU Center for the Arts	1,618,000	2,061,318	127.40%	1,618,000	1,266,948	78.30%	794,370
Parking Operations	1,500,800	1,348,833	89.87%	1,500,800	206,679	13.77%	1,142,154
University Club at Arlington	1,600,000	765,631	47.85%	1,600,000	703,439	43.96%	62,192
Airport FBO	378,500	200,531	52.98%	378,500	218,066	57.61%	(17,535)
Total	27,412,042	14,897,125	54.35%	27,412,042	11,040,542	40.28%	3,856,583

November 30 FY 2017-18	Revenue			Expense			Change in Net Position
	Revised Revenue Budget	Actual Revenue	Percent Realized	Revised Expense Budget	Actual	Percent Realized	
	Auxiliary Unit						
Housing	23,269,278	10,138,798	43.57%	23,273,315	9,131,464	39.24%	1,007,334
Recreation Center	1,696,489	851,372	50.18%	1,696,489	586,268	34.56%	265,103
Printing Services	850,000	428,332	50.39%	850,000	372,419	43.81%	55,913
EKU Center for the Arts	1,145,387	1,144,180	99.89%	1,145,387	934,159	81.56%	210,021
Parking Operations	1,505,000	1,083,034	71.96%	1,505,000	323,104	21.47%	759,929
University Club at Arlington	1,611,349	715,939	44.43%	1,611,349	772,835	47.96%	(56,897)
Airport FBO	337,500	159,723	47.33%	337,500	193,214	57.25%	(33,491)

Variance

375,748

(1,272,922)



Comments & Questions

**Board of Regents
Eastern Kentucky University
Finance and Planning Committee
Meeting Minutes**

September 24, 2018

**Faculty Center for Teaching and Learning
Crabbe Library
Eastern Kentucky University**

I. Call to Order

Committee Chair Lewis Diaz called the meeting of the Finance and Planning Committee of the Board of Regents to order at 1:22 p.m. at the Faculty Center for Teaching and Learning, Crabbe Library, at Eastern Kentucky University. Committee Chair Diaz established a quorum was present.

Committee Members Present

Lewis Diaz
Juan Castro
Richard Day
Holly Wiedemann

Committee Members Absent

Alan Long

II. Information Item

A. Financial Update

Mr. Barry Poynter, Vice President of Finance and Administration, presented the Financial Update to the Board, a copy of which is incorporated herein and will be included with the official copy of the minutes.

III. Action Items

A. Consent Agenda

i. Approval of the June 25, 2018 Finance and Planning Committee Minutes

Regent Wiedemann made a motion to approve the minutes of the June 25, 2018 meeting of the Finance and Planning Committee of the Board of Regents. The motion was seconded by Regent Castro. The motion passed by voice vote.

B. Proposed Active Duty Military Rate

Mr. Poynter directed the Committee to page 33 of the agenda regarding the Proposed Military Active Duty Military Rate and discussed the key points of the proposal.

Regent Wiedemann made a motion to approve the Proposed Active Duty Military Rate. The motion was seconded by Regent Castro. The motion passed by voice vote.

IV. New Business

There was no new business.

V. Adjourn

Hearing no objections, Committee Chair Diaz declared the meeting of the Finance and Planning Committee of the Board of Regents adjourned at 1:33 p.m.



EASTERN KENTUCKY UNIVERSITY

Serving Kentuckians Since 1906

Barry D. Poynter
Vice President
Office of Finance & Administration

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521 Lancaster Avenue
Richmond, Kentucky 40475-3102
(859) 622-5012 • FAX: (859) 622-8822
barry.poynter@eku.edu

MEMORANDUM

TO: Dr. Michael T. Benson, President
FROM: Barry D. Poynter, Vice President for Finance & Administration
DATE: November 5, 2018
SUBJ: Rental Housing Units Surplus/Demolition Request

University Rentals has determined that the rental housing units listed below are surplus property and have requested that these units be razed. The age and current condition of these units, along with the extensive renovations and repairs needed, are the primary factors for deeming these rental housing units as surplus property. The expense to renovate these units would not be prudent and the determination of these buildings as surplus property is warranted.

The President of the University, under the authority delegated by the University Board of Regents, is authorized to dispose of surplus University property. Official approval is now sought for the disposal by demolition of the following rental housing units:

420 Oak Street
426 Oak Street
432 Oak Street

Please mark and sign below indicating official University approval.

☒ APPROVED

☐ DISAPPROVED

Michael T. Benson, President, Eastern Kentucky University

Date



Eastern Kentucky University
Board of Regents

Executive and Academic Affairs Committee
Agenda

January 9, 2019

Black Box Theatre
Center for the Arts
Eastern Kentucky University

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- IV. **New Business**
- V. **Adjourn**



Student Success

(An Update for the Board of Regents – 9 Jan 19)



Agenda

- **Student Affairs**
 - Family Weekend
 - Latino Heritage Month
 - ECU Job Fair
 - Homecoming
 - Zips and Zombies
 - Registration Games
 - First Colonel Celebration
 - Winterfest
- **Performance Metrics**
 - Freshmen Retention
 - Graduation Rates
- **Enrollment Update**
- **Questions?**



Family Weekend



- Annual event
- 27-29 Sep
- Football weekend
- Student Life
- Campus Rec
- Student Success Volunteers
- 1,000+ attendees



Latino Heritage Month

- 15 Sep – 15 Oct
- Multicultural Center
- Student Life
- Dept of LCUH
- SOTO

LATINO HERITAGE MONTH 2018
September 20 - October 9

Scheduled Events

Latino Read In.....Thursday, September 20
Library Grand Reading Room 10:00 AM – 1:00 PM

Walkout Movie Screening.....Tuesday, September 25
Library Room 108, 5:00 PM – 9:00 PM

Chautauqua Series – Bobby Verdugo and Yoli Ríos: "The LA School Walkouts: Reflections on 50 Years of Protest and Progress"
.....Thursday, Sept. 27
O'Donnell Auditorium, 7:30 PM

Latino Street Fair.....Wednesday, Oct. 3
The Ravine, 10:00 AM – 2:00 PM

Strategies for Success: "Líderes Latinos".....Tuesday, Oct. 9
Library 108, 5:00 PM – 7:00 PM



EKU Job Fair



October 7

6:30-9:30 PM

Brought to you by the ECU Center
for Career & Co-op and JCPenney



get ready to
SUIT-UP

Show your ECU Student ID to
get admission into this
after-hours event!

EXTRA 40% OFF

SELECT MEN'S & WOMEN'S CAREER
APPAREL, SHOES & ACCESSORIES

Contact Mandy Connelly with Questions
mandy.connelly@eku.edu
859-622-1296

SHOP CAREER DRESS APPAREL

EVERYTHING YOU NEED TO FINISH YOUR LOOK FOR THAT NEXT
INTERVIEW OR NEW JOB – INCLUDING SUITS, DRESSES, SPORT
COATS, DRESS PANTS, SHOES AND ACCESSORIES.

GIVEAWAYS/PRIZES

STOP BY SEPHORA INSIDE JCPENNEY FOR A CHANCE TO WIN
PRIZES.

SEPHORA INSIDE JCPENNEY

STOP BY FOR A FREE MINI MAKEOVER.

SALON

FREE SALON CONSULTATION AND XPRESS BAR HAIR TOUCH UP.

LOCATION

JCPENNEY STORE, RICHMOND, KY



**FALL
JOB
FAIR**

OCTOBER 11

ALL MAJORS,
ALL CLASSES

Keen Johnson

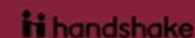
1:00-3:00

Dress professionally &
bring several copies of
your resume

Registration not required

Proof of attendance
upon request

Sponsored by the
Center for Career & Co-op



-Semi-annual events

-7 and 11 Oct

-JC Penney and Keen Johnson

-Center for Career and Co-Op

-375+ students

-90 employers

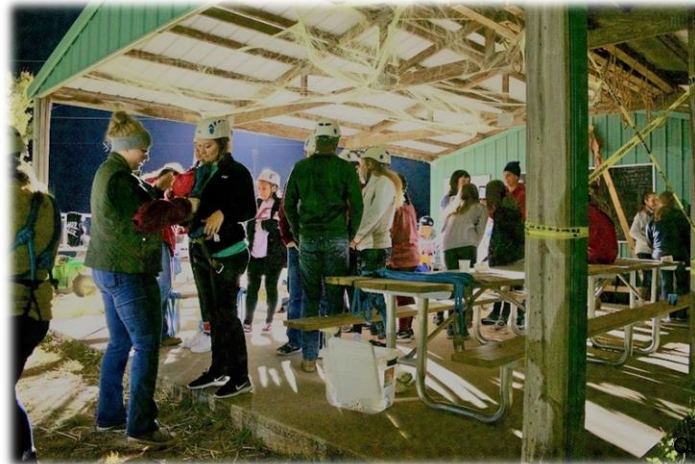
Homecoming



- 18-20 Oct
- Eastern's Got Talent
- Corn Roast
- Parade
- Coronation
- 5K Run
- Campus Rec
- Student Life
- Greek Life
- Housing
- SGA



Zips and Zombies



- 25 Oct
- Adventure course
- Haunted house
- Haunted trail
- Zip Line rides
- Campus Rec
- 400+ students
- Open to the Public

Registration Games



- Semester Event
- Focus on Freshmen
- Keen Johnson Building
- First Year Courses
- Student Life
- University Advising
- College Advisors

THIS EVENT IS FOR FIRST-YEAR STUDENTS

REGISTRATION GAMES

2018

KEEN JOHNSON
6 PM NOVEMBER 14

SECURE YOUR SCHEDULE FOR SPRING 2019
WHILE HAVING FUN WITH GAMES, PRIZES, FREE PIZZA, AND MORE!

ENTER DRAWINGS TO WIN
TICKETS TO A PREMIERE OF

THE CRIMES OF GRINDELWALD

FREE T-SHIRTS
TO THE FIRST STUDENTS
TO REGISTER @ 8PM



*Academic Advisors and First Year Leaders will be present to assist with online scheduling.
** RAC # NOT PROVIDED AT THIS EVENT. STUDENTS ARE EXPECTED TO MEET WITH THEIR ADVISOR BEFORE REGISTRATION GAMES TO BE ELIGIBLE TO REGISTER ON NOVEMBER 14 AT 8 PM.
***Movie tickets to the premiere of Fantastic Beasts: The Crimes of Grindelwald on Thurs, Nov. 15th will be given out through drawing. We will be providing a shuttle to students on a first come first serve basis to attend the premiere.

ROWLETT 103 • STUDENTLIFE@EKU.EDU • (859) 622-3855

EKU
STUDENT LIFE &
FIRST-YEAR EXPERIENCE

EKU
FIRST-YEAR COURSES &
QUARTERLY COMMUNITIES

Agents Meeting
01-09-2019 Page 28 of 91

First Colonel Celebration

- Thurs 8 Nov
- NOVA
- Student Success Center



You're invited to a...

FIRST GENERATION CELEBRATION!

All ECU students, faculty, and staff are invited to join us as we celebrate first-generation students at ECU and across the country! #celebratefirstgen

2:00 PM	<i>Open House & Refreshments</i>
2:30 PM	<i>Guest Speaker</i>
2:45 PM	<i>First-Gen Panel Discussion</i>

Thursday, November 8, 2018

2:00-4:00 PM

Walnut Hall, Keen Johnson

Questions? Contact Sierrah.Anderson@eku.edu

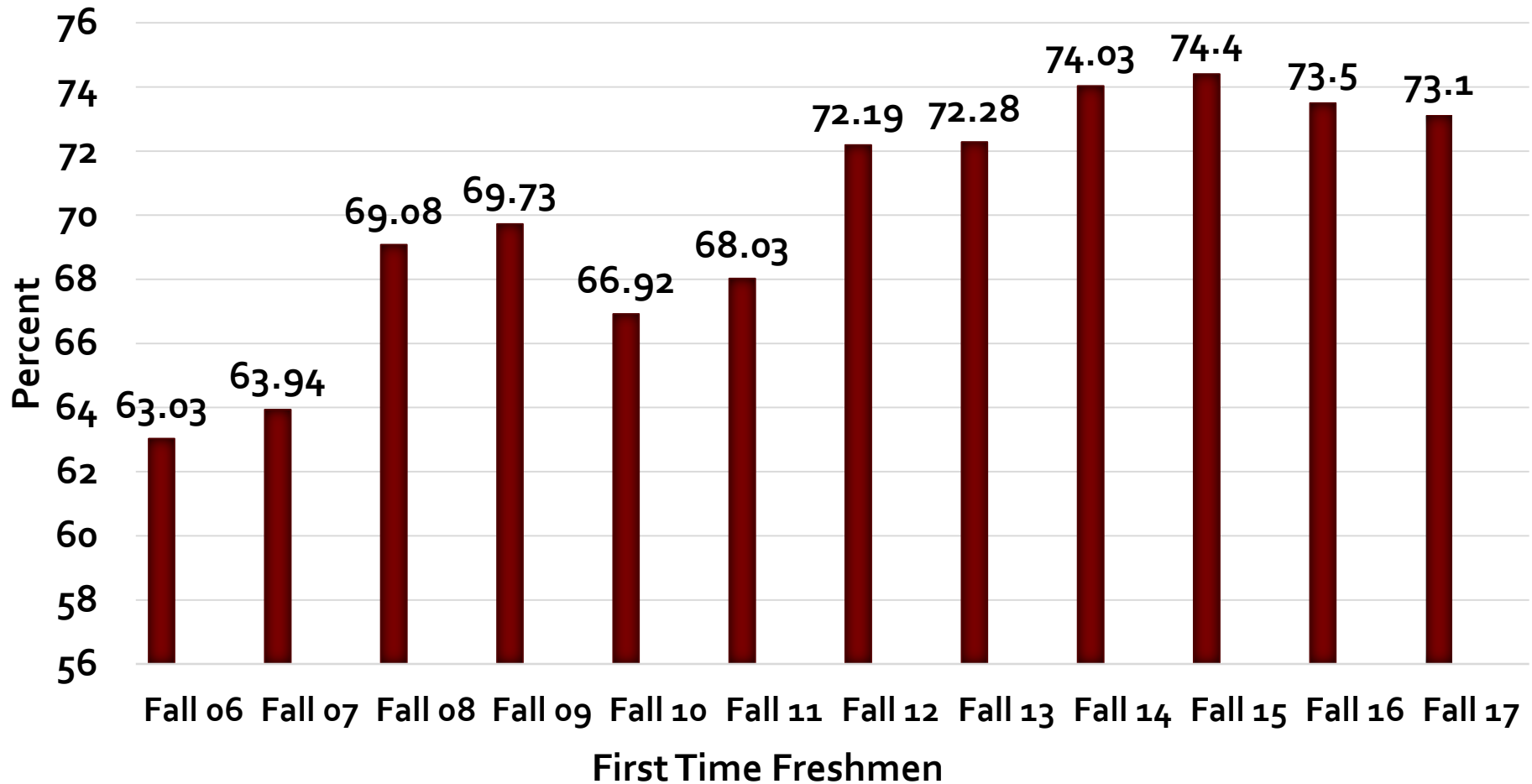
Winterfest

- Wed 5 Dec
- Ravine & Daniel Boone Plaza
- 1,000+ students
- Campus Rec
- Student Life



Freshmen Retention

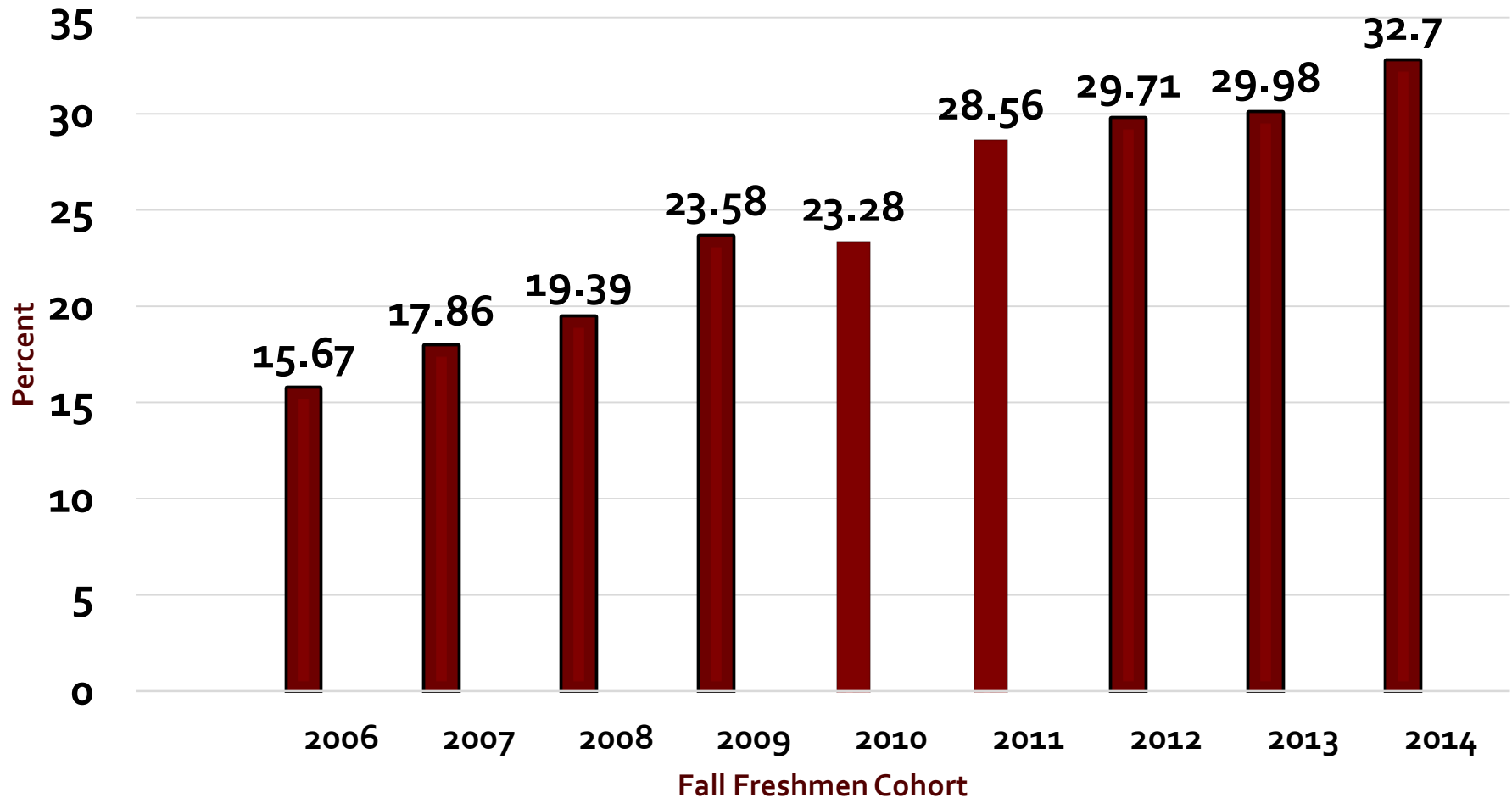
Fall Cohort



As of 15 Oct 2018

Four Year Graduation Rates

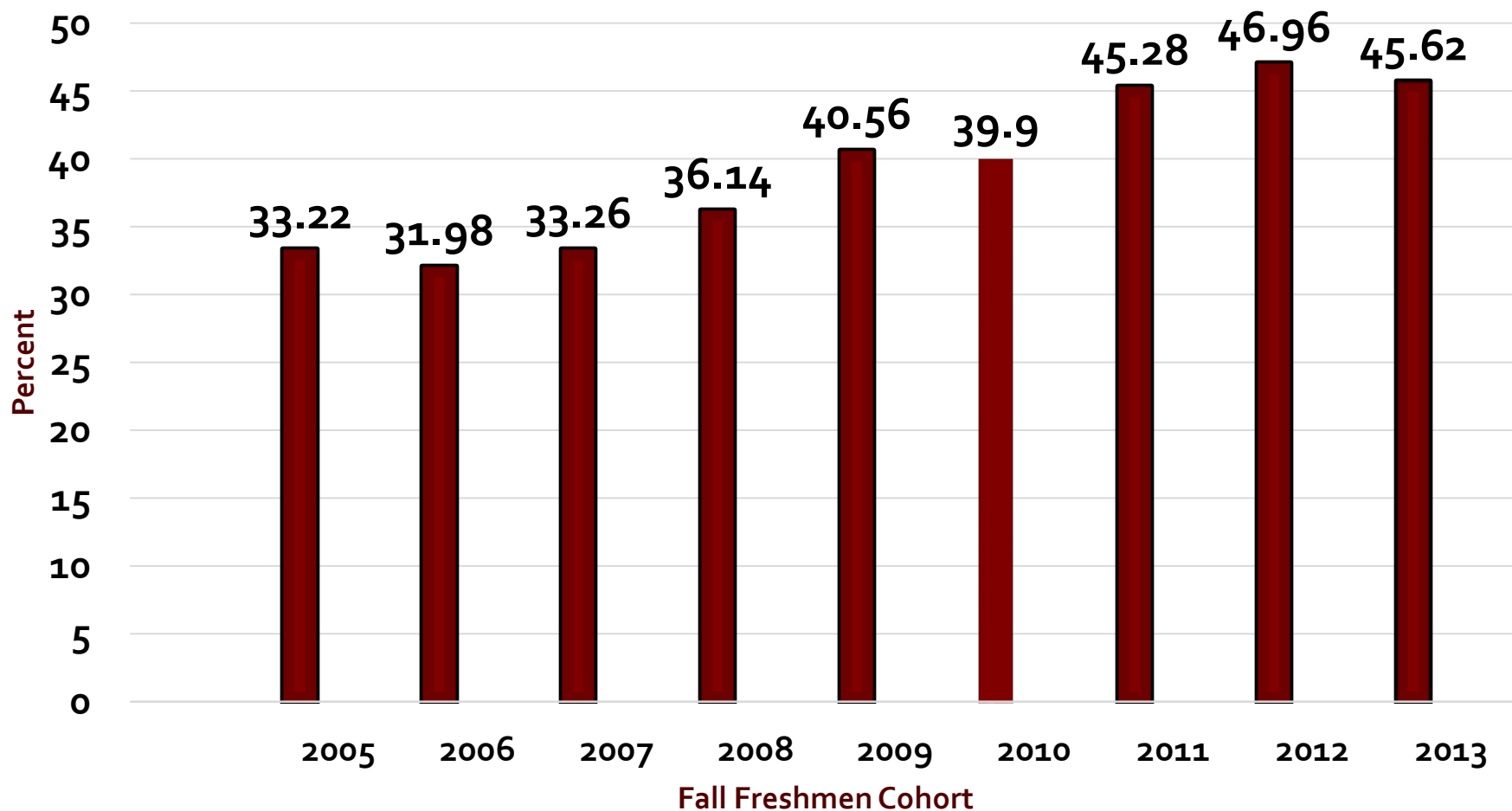
Freshmen Cohort Graduation Rates



As of 15 Oct 2018

Five Year Graduation Rates

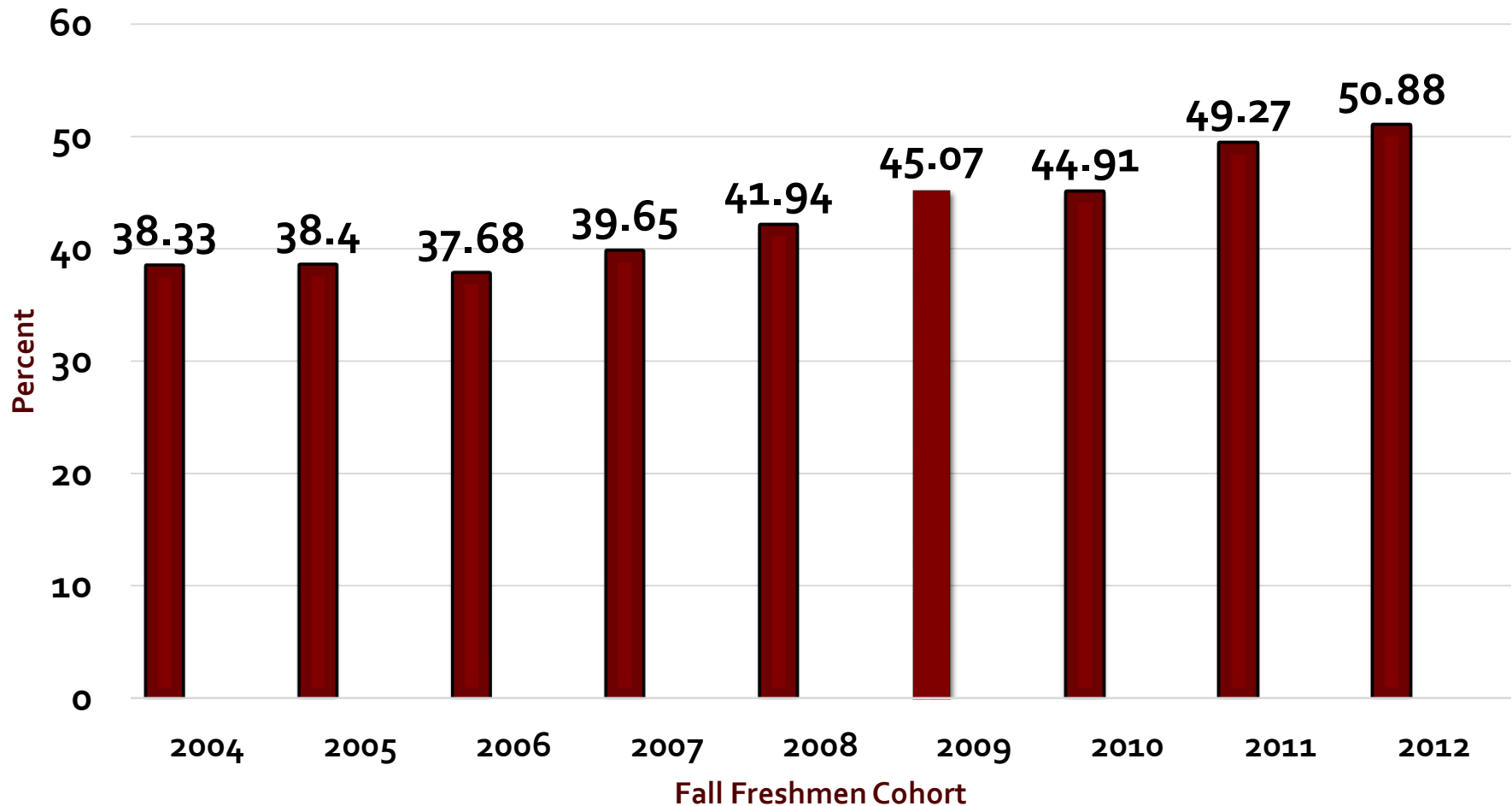
Freshmen Cohort Graduation Rates



As of 15 Oct 2018

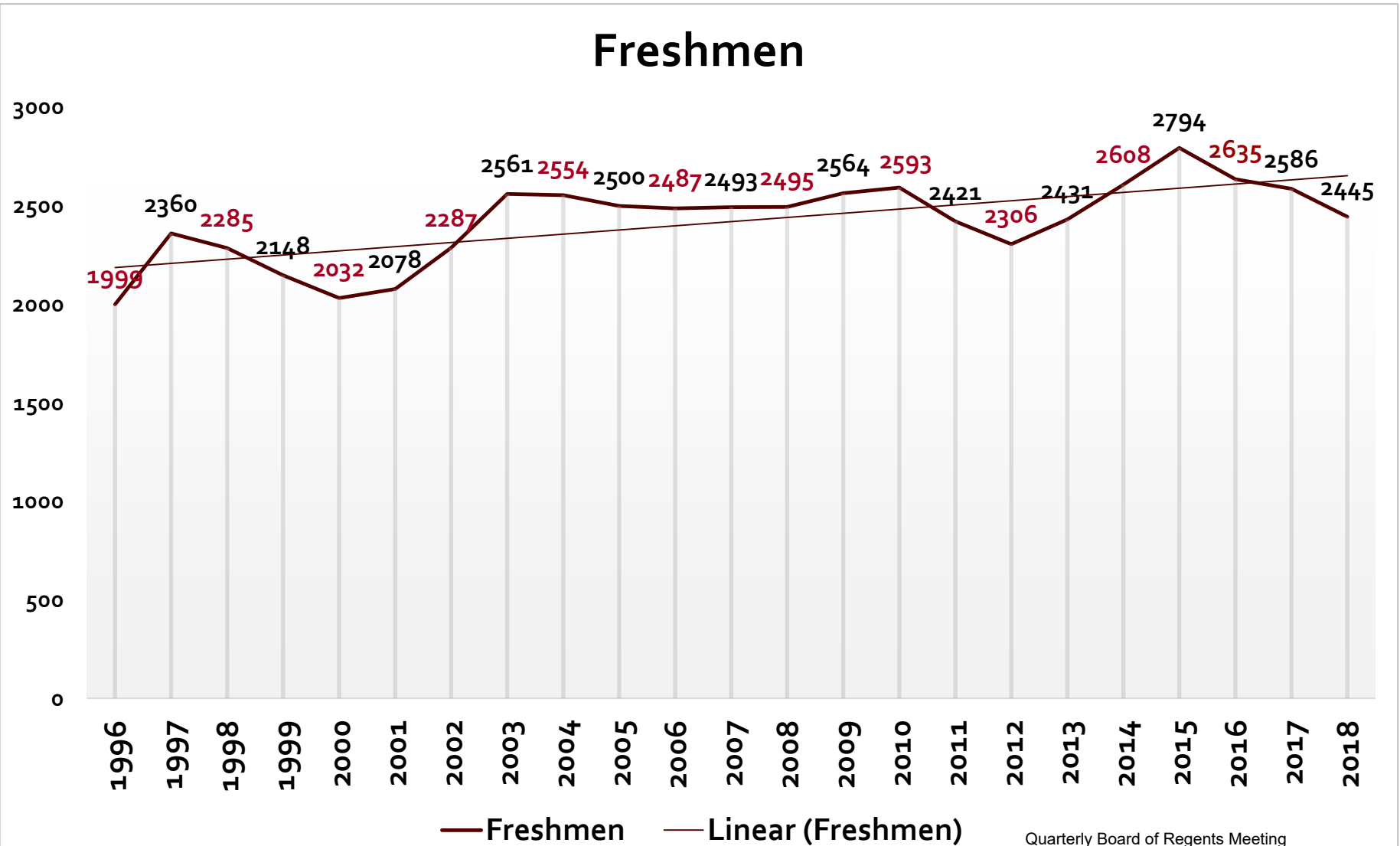
Six Year Graduation Rates

Freshmen Cohort Graduation Rates

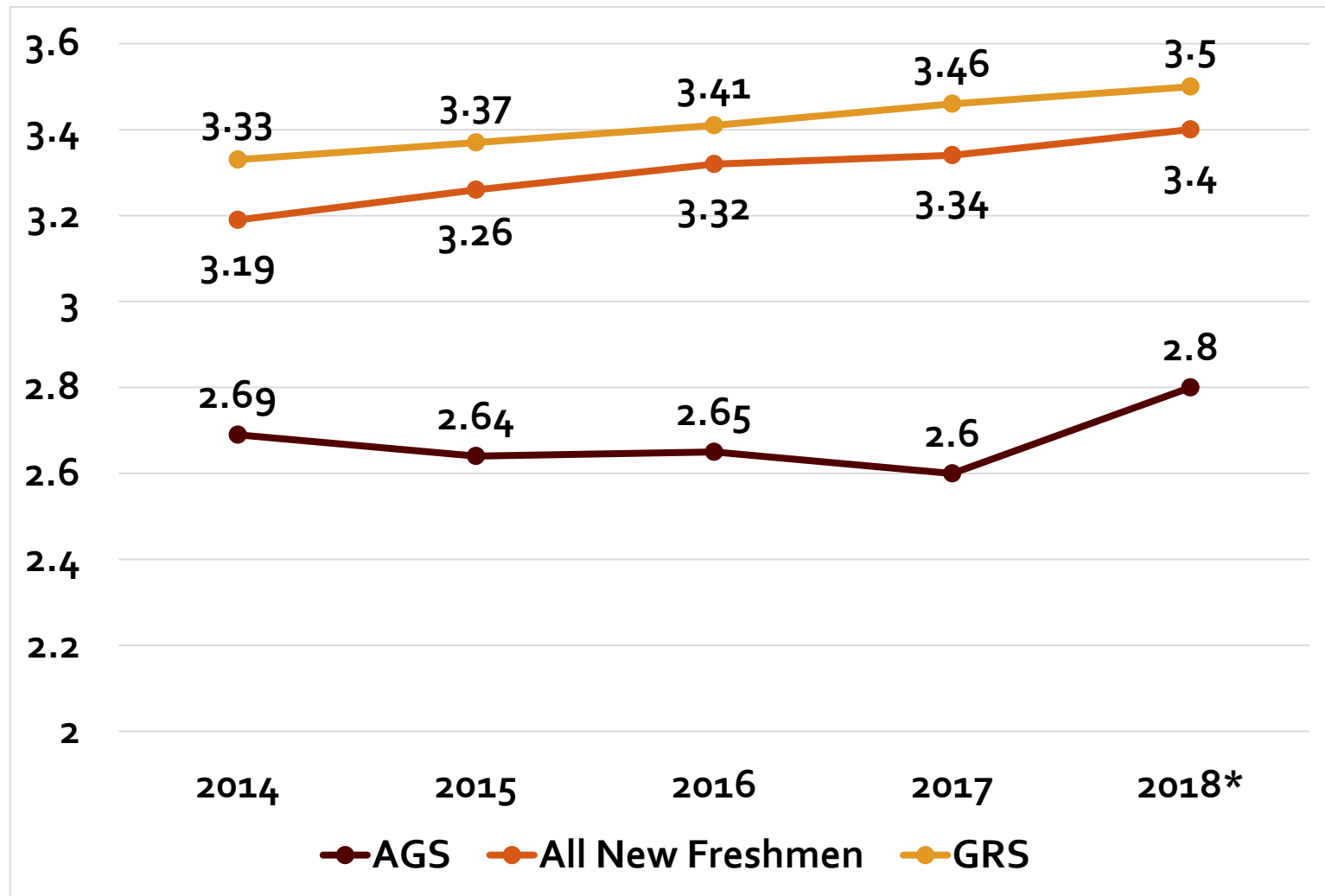


As of 15 Oct 2018

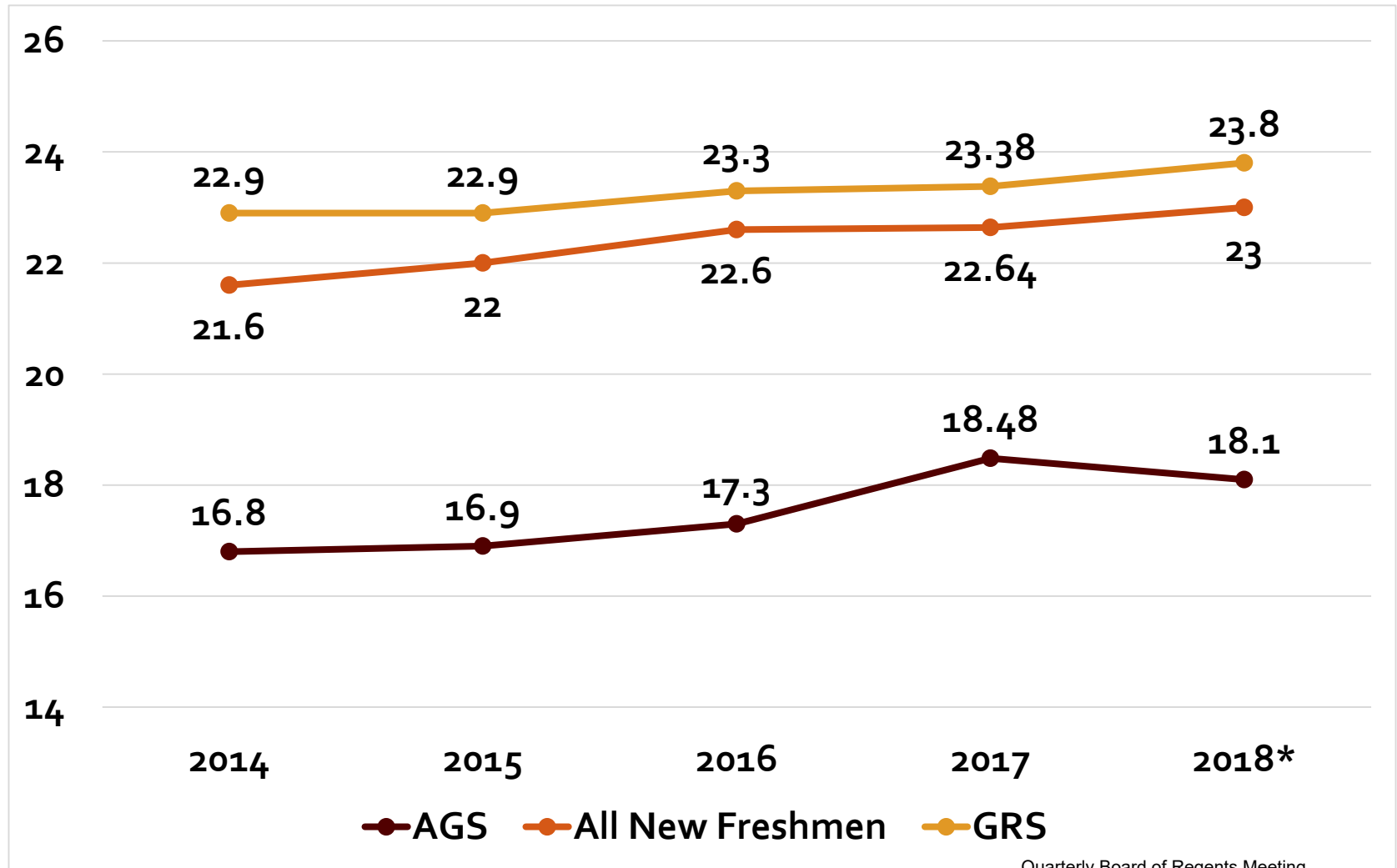
Enrollment - New Freshmen Fall Cohorts



Freshman - Average HS GPA

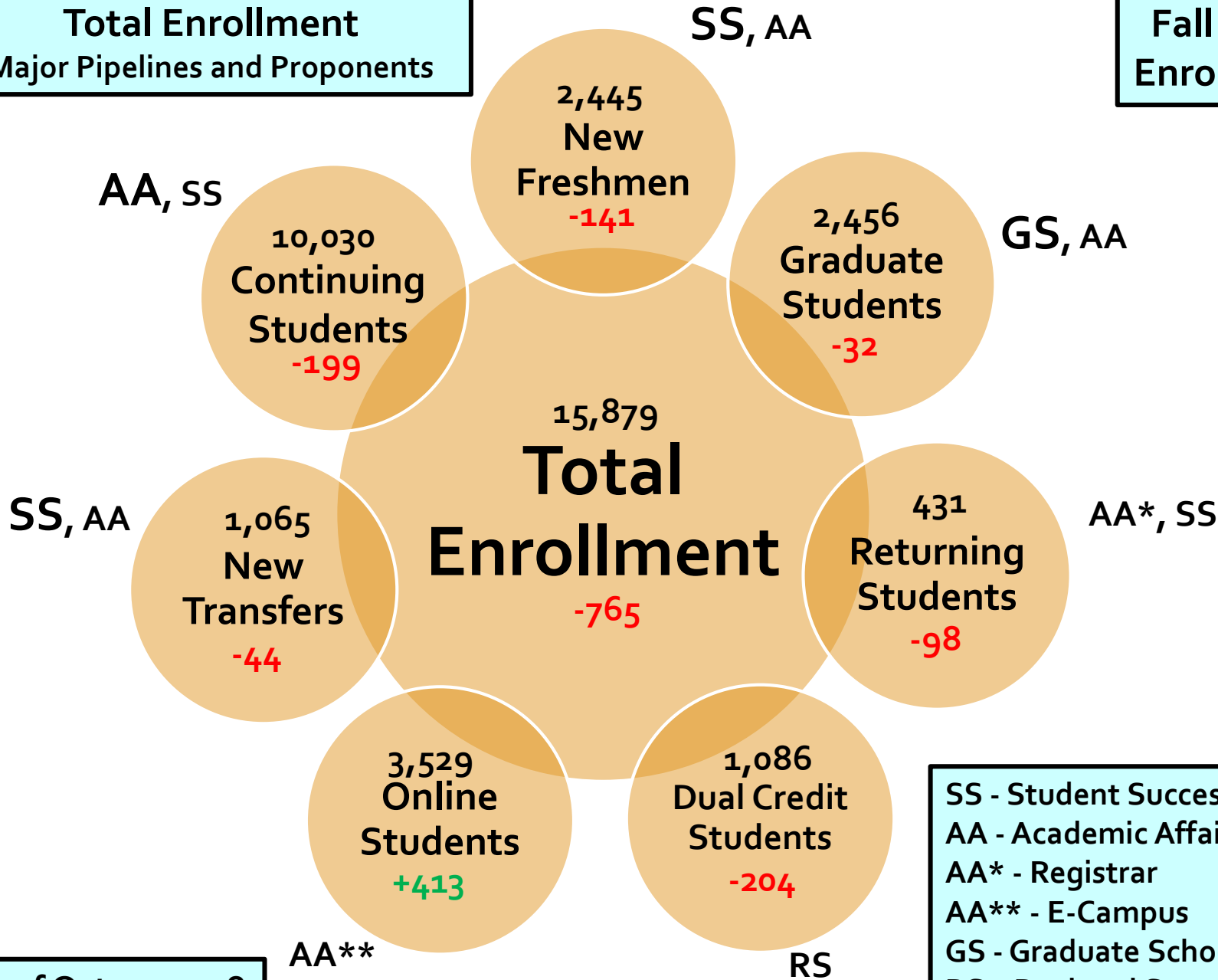


Freshman - Average ACT Composite



Total Enrollment
Major Pipelines and Proponents

Fall 2018 Enrollment



As of Oct 15, 2018

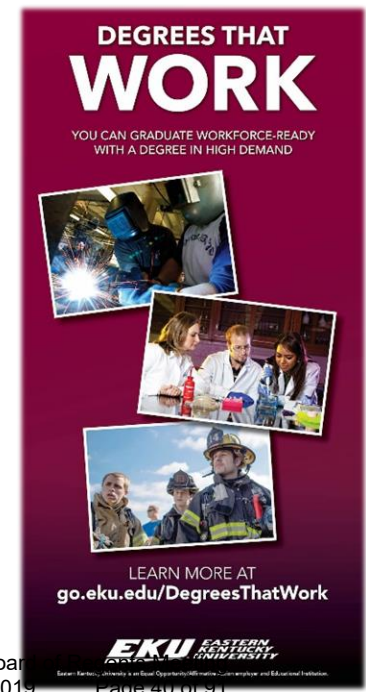
SS - Student Success
AA - Academic Affairs
AA* - Registrar
AA** - E-Campus
GS - Graduate School
RS - Regional Stewardship

A byproduct of our success

Year	Total	UG	GR	UG Degrees Awarded	% of UG Degrees Awarded
2009	16,268	13,991	2,277	2,325	16.6%
2010	16,567	14,396	2,171	2,346	16.3%
2011	16,062	13,902	2,160	2,388	17.2%
2012	15,968	13,947	2,021	2,473	17.7%
2013	16,111	13,891	2,220	2,615	18.8%
2014	16,305	13,939	2,366	2,781	20.0%
2015	16,844	14,327	2,517	2,826	19.7%
2016	16,827	14,239	2,588	2,838	19.9%
2017	16,612	14,143	2,469	2,843	20.1%
2018	15,811	13,371	2,440	2,974	22.2%

2017-2018 Enrollment Campaign (AAR)

- **External Factors** (Circumstances beyond our control)
 - **Economy:** Lowest state unemployment in 50 years by some measures
 - Availability of **Work Ready Scholarships** at KCTCS
 - **Demographics** throughout the state and especially within our Service Region
 - Federal increases in **financial aid verification** to 40% (80% of ECU Pell Students)
- **Internal Factors** (Elements ECU can influence)
 - 550 freshmen students placed on probation at the end of the 1st semester
 - Unacceptable DFW rates in core Math courses
 - Mid-year sequestration
 - Negative publicity throughout “yield season”
 - Hiring delays and position eliminations
 - Closure of Danville Campus
 - Construction and displacement of daily campus tours
 - Lack of need-based aid and/or endowments
- **Competitor Impacts** (Effects we “may” be able to counter)
 - “Brand” enables reach, especially out of state (UNC, UofL, WKU)
 - Availability of need based aid and/or KEES supplements
 - Change in KCTCS philosophy (2+destination versus 2+2)



2018-2019 Recruitment and Enrollment Campaign (Adjustments)

- Revised the merit scholarship model (moved from 4 to 8 tiers)
- Adoption of new probation standards and implement new tiered system
- Revision of Gen Ed core math requirement (now “quantitative reasoning”)
- Viewbooks and publications mailed and distributed earlier
- Expansion of SMART
- Revised Dual Credit program
- Transfer Equivalency Portal



Questions?



**Board of Regents
Eastern Kentucky University
Executive and Academic Affairs Committee
Meeting Minutes**

September 24, 2018

**Faculty Center for Teaching and Learning
Crabbe Library
Eastern Kentucky University**

I. Call to Order

Committee Chair Craig Turner called the meeting of the Executive and Academic Affairs Committee to order at 1:33 p.m. at the Faculty Center for Teaching and Learning, Eastern Kentucky University. Chair Turner noted the presence of a quorum.

Committee Members Present:

Craig Turner
Nancy Collins
Richard Day
Lewis Diaz

Committee Members Absent:

Alan Long

II. Summer Camp Updates

Dr. Tom Otieno, Dean of the College of Science, presented on the Science and Mathematics Summer Camp, a copy of which is incorporated herein and will be included with the official copy of the minutes.

Dr. Tim Forde, Vice Provost for Diversity and Chief Diversity Officer, presented on the Diversity Scholars Summer and Future Initiatives, a copy of which is incorporated herein and will be included with the official copy of the minutes.

Dr. Abbey Poffenberger, Chair of the Department of Languages, Cultures and Humanities; Dr. Socorro Zaragoza, Associate Professor of Spanish; Liliana Gomez de Coss, Director, Multicultural Affairs; and Gaby Baca, Associate Director of Latino Recruitment and Retention presented on the Camino Camp and Latino Student Success, a copy of which is incorporated herein and will be included with the official copies of the minutes.

III. Information Items

A. EKU Class of 2022 Profile

Dr. Gene Palka, Vice President for Student Success, presented the EKU Class of 2022 Profile, a copy of which is incorporated herein and will be included with the official copy of the minutes.

B. Budget Advisory Committee Implementation Team Update

Dr. David McFaddin, Vice President for Engagement, Regional Stewardship, and Government Relations, and Dr. Tanlee Wasson, Assistant Vice President for Institutional Effectiveness and Research, presented the Budget Implementation Team Update, a copy of which is incorporated herein and will be included with the official copy of the minutes.

C. Legislative Update

Mr. Ethan Witt, Director of Government and Community Relationships, presented a Legislative Update to the Committee, a copy of which is incorporated herein and will be included with the official copy of the minutes.

D. Board Innovation Fund

Dr. Tom Martin, Executive Director, Center for Economic Development (CEDET), presented a brief update regarding the Faculty and Staff Innovation Fund approved at the June 25, 2018 June Board meeting. The \$250,000 fund will be awarded competitively and will match or see initiatives that advance the mission of the University.

IV. Action Items

A. Consent Agenda

i. Approval of the June 25, 2018 Executive & Academic Affairs Committee Minutes

A motion was made by Regent Diaz to approve the minutes of the June 25, 2018 meeting of the Executive and Academic Affairs Committee of the Board of Regents. The motion was seconded by Regent Collins. The motion passed by voice vote.

ii. Personnel Actions

A motion was made by Regent Diaz to approve the personnel actions as presented by the President and incorporated by reference herein. The motion was seconded by Regent Collins. The motion passed by voice vote.

iii. Approval of 4.3.15P, Pass-Fail Option (Revised) and Repeal of 4.7.11, Faculty Responsibility for English Composition

A motion was made by Regent Diaz to approve the revisions to 4.3.15P, Pass-Fail Option as presented by Dr. Sherry Robinson, Vice Provost, and incorporated by reference herein. The motion was seconded by Regent Collins. The motion passed by voice vote.

A motion was made by Regent Diaz to approve the repeal of 4.7.11, Faculty Responsibility for English Composition as presented by Dr. Sherry Robinson, Vice Provost, and incorporated by reference herein. The motion was seconded by Regent Collins. The motion passed by voice vote.

VI. New Business

There was no new business.

VII. Adjourn

Hearing no objections, Committee Chair Turner adjourned the meeting of the Executive and Academic Affairs Committee of the Board of Regents at 3:29 p.m.

New Hires - September through November 2018

Hire Date	Last Name	First Name	Position Title	Department	Category	Annual Salary
9/4/2018	Arnett	Angela	Senior Office Associate	BCHC FY19	Fulltime Hourly Staff	\$29,723
9/4/2018	Mullins	Jennifer	Administrative Assistant I	First-Year Courses	Fulltime Hourly Staff	\$27,846
9/4/2018	Cogar	Kelly	Senior Dir, Ctr Stud Access	Accessibility Services	Fulltime Professionals	\$80,000
9/4/2018	Cole	Shaun	Assistant Baseball Coach	Baseball	Fulltime Professionals	\$48,056
9/4/2018	Moore	Amanda	Women's Golf Coach	Golf-Women	Fulltime Professionals	\$56,000
9/4/2018	Parrish	Rebecca	Asst Director of Admissions	Admissions	Fulltime Professionals	\$42,648
9/7/2018	Burnside	Robert	Flight Instructor- Pilot III	Aviation Flight Fees	PT Professionals	\$0
9/10/2018	Abdelhay	Karim	Assistant Professor	Chemistry	Fulltime Faculty	\$57,500
9/17/2018	Naugle	Kyle	Accounting Specialist	Student Accounting Services	Fulltime Hourly Staff	\$34,340
9/17/2018	Reichley	Courtney	Coordinator, Artist & Events	EKU Center for the Arts	Fulltime Professionals	\$36,850
10/1/2018	Head	Misty	Area Coord KY Cntr Instr Discp	KYCID FY19	Fulltime Professionals	\$60,661
10/1/2018	Wilson	Kelly	Adult Education Instructor	Adult Ed FY19 - Madison Cty	Fulltime Professionals	\$32,000
10/5/2018	Woods	Kristen	Instructor, Adult Ed, Clay	Adult Ed FY19-Clay Cty	PT Professionals	\$0
10/8/2018	Hazelmeyer	Sarah	Library Specialist	Libraries	Fulltime Hourly Staff	\$32,838
10/8/2018	Lieffring	Andrew	Agriculture Tech, Crop Prodctn	Meadowbrook Farm	Fulltime Hourly Staff	\$33,363
10/8/2018	Massingill	Kimberly	Clinical Assistant	BCHC FY19	Fulltime Hourly Staff	\$31,304
10/8/2018	Trout	Victoria	Instructional Designer	Office of e-Campus Learning	Fulltime Professionals	\$51,837
10/12/2018	Henderson	Katherine	Data Specialist	Teacher Ed Srv/Admission&Certificat	Fulltime Hourly Staff	\$30,147
10/15/2018	Ramos	Stephanie	Model Head Dance Coach	Model Laboratory School	PT Professionals	\$1,500
10/22/2018	Miller	Cristal	Advanced Practice Provider	BCHC FY19 Program Income	Fulltime Faculty	\$89,000
10/22/2018	Addison	Justin	Tracking Specialist	Educator Recruitment & Retention	Fulltime Hourly Staff	\$37,031
10/22/2018	Beck	Phillip	Senior Office Associate	BCHC FY19	Fulltime Hourly Staff	\$30,243
10/22/2018	Farris	Carla	Academic Admin Specialist	Baccalaureate & Graduate Nursing	Fulltime Hourly Staff	\$40,950
10/22/2018	Ison	Cheryl	Senior Office Associate	Educational Leadership	Fulltime Hourly Staff	\$27,866
10/22/2018	Solis	Carmen	Senior Office Associate	BCHC FY19	Fulltime Hourly Staff	\$26,395
10/22/2018	Albin	Courtney	Training Specialist, Famly Spt	UTC Medical Assistance	Fulltime Professionals	\$33,744
10/22/2018	Coates	Katherine	Assistant Dir START Beh Hlth	UTC TANF General/START	Fulltime Professionals	\$66,474
10/22/2018	Maat	Sebek	Assistant Track Coach	Track-Men	Fulltime Professionals	\$30,500
10/22/2018	Stewart	Teresa	Training Splst, Protect & Perm	UTC Title IV-E Training	Fulltime Professionals	\$43,895
10/22/2018	Brewer	Charlotte	Support Services Associate	Regional Campuses-Corbin	PT Hourly Staff	\$14,602
10/22/2018	Roman	Stuart	Flight Instructor	Aviation Flight Fees	PT Professionals	\$0
10/28/2018	Tyra	Bradley	Flight Instructor	Aviation Flight Fees	PT Professionals	\$0
10/28/2018	Williamson	Justin	Flight Instructor	Aviation Flight Fees	PT Professionals	\$0
10/29/2018	Botsford	Erik	Police Officer	Police Department	Fulltime Hourly Staff	\$42,494
10/29/2018	Dicken	Mark	Police Officer	Police Department	Fulltime Hourly Staff	\$42,494

10/29/2018	Foley	Jerrold	Police Officer	Police Department	Fulltime Hourly Staff	\$42,494
10/29/2018	Nixon	Wendy	Paraeducator	Model Lab Middle School 6-8	Fulltime Hourly Staff	\$19,921
11/1/2018	Hunsucker	Micah	Paralegal	University Counsel	Fulltime Hourly Staff	\$48,399
11/5/2018	Hurst	Tiffany	Clinical Assistant	BCHC FY19	Fulltime Hourly Staff	\$27,040
11/5/2018	French	Jeannie	Skills U Assistant	Adult Ed FY19-Clay Cty	PT Hourly Staff	\$10,400
11/5/2018	Szabo	Regina	MFA Program Specialist	MFA in Creative Writing Program	PT Hourly Staff	\$20,000
11/5/2018	Williams	Patricia	Community Ed Facilitator	Community Education	PT Professionals	\$0
11/8/2018	Saylor	Megan	Paraeducator	Model Laboratory School	PT Hourly Staff	\$11,294
11/12/2018	Rowe	Kayla	Clinical Assistant	BCHC FY19	Fulltime Hourly Staff	\$24,960
11/12/2018	Smith	Nicholas	Coord, Athletics Compliance	Intercollegiate Athletics Admin	Fulltime Professionals	\$32,374
11/15/2018	Cook	Terry	Area Coordinator, KYCID	KYCID FY19	Fulltime Professionals	\$72,793
11/19/2018	Smith	Brett	Staff Psychologist	Counseling Center	Fulltime Professionals	\$58,987

Terminations - September Through November 2018

Termination						
Date	Last Name	First Name	Position Title	Department	Category	Annual Salary
9/5/2018	Dials	Jayme	Coordinator	UTC Targeted Case Management	Fulltime Professionals	\$31,641
9/5/2018	Miller	Daniel	RTP-Retired Transition Faculty	Emergency Medical Care	PT Faculty	\$22,439
9/11/2018	Smith	Nicholas	Advising Specialist	Program of Distinction	Fulltime Hourly Staff	\$32,097
9/12/2018	Bronnert	Kayla	Support Services Associate	Regional Campuses-Corbin	PT Hourly Staff	\$10,431
9/15/2018	Curry	Jonathan	Program Administrator, MHMR	Early Childhood Mental Health FY19	Fulltime Professionals	\$59,983
9/18/2018	Davenport	John	Program Director, Greek Life	Campus Life	Fulltime Professionals	\$49,907
9/19/2018	Bennett	Christopher	Groundskeeper	Campus & Grounds Maintenance	Fulltime Hourly Staff	\$22,922
9/22/2018	Graves	Kenissa	Clinical Assistant	BCHC FY19	Fulltime Hourly Staff	\$20,862
9/22/2018	Taylor	Mitchell	Temp Research Assistant	DB Natl Forest Vstr Use Monitor	PT Hourly Staff	\$325
9/27/2018	Hansford	Paula	Administrative Assistant II	University Diversity	Fulltime Hourly Staff	\$31,746
9/28/2018	Kaewbua	Sooksai	Psychiatric Clinical Faculty	Access Increase Mntl Hlth Svcs	PT Hourly Staff	\$1,222
9/30/2018	Henson	Patricia	Admin Asst to VP F&A	Financial Affairs & Treasurer	Fulltime Hourly Staff	\$41,282
9/30/2018	Sparks	Timothy	Journeyman Refrigeration Tech	Maintenance, HVAC-R	Fulltime Hourly Staff	\$38,563
9/30/2018	Ellis	Elizabeth	Long Term Model Sub Teacher	Model Laboratory School	Fulltime Professionals	\$18,328
9/30/2018	McClendon	Judith	Clay Co Instructor, DB-GED, NC	Adult Ed - Clay Cty P2P	PT Professionals	\$3,160
9/30/2018	Oliver	Janell	Restricted Intermitent Pay	UTC START (Davie County) FY18	PT Professionals	\$0
10/2/2018	Castro	Evelyn	Model HS Spanish Instructor	Model Laboratory School	Fulltime Faculty	\$53,684
10/2/2018	Duckworth	Christopher	Research Advisor	UTC K-STEP	Fulltime Professionals	\$57,335
10/2/2018	Bruner	Elizabeth	Coach Part-Time	Cheerleaders	PT Professionals	\$5,000
10/9/2018	Downing	Lili	Technology Resource Associate	University Housing	Fulltime Hourly Staff	\$30,947
10/12/2018	Miller	Leah	Clinical Assistant	BCHC FY19	Fulltime Hourly Staff	\$26,603
10/12/2018	Burkett	Barry	Instructional Designer	Office of e-Campus Learning	Fulltime Professionals	\$53,133
10/13/2018	Castellanos Balderas	Ana	Clinical Assistant	BCHC FY19	Fulltime Hourly Staff	\$25,272
10/15/2018	Osborne	Anthony	WEKU Corporate Support Spec.	WEKU Public Radio	Fulltime Professionals	\$36,978
10/15/2018	Romans	Morgan	Assistant Sports Info Director	Athletic Public Relations	Fulltime Professionals	\$27,514
10/15/2018	Dyal	Christopher	Model Substitutes	Model Laboratory School	PT Professionals	\$300
10/17/2018	Munoz	Kira	Residence Hall Coordinator	Palmer Hall	Fulltime Professionals	\$33,010
10/19/2018	Wheeler	Jason	Visiting Elementary Teacher	Model Laboratory School	Fulltime Faculty	\$41,992
10/19/2018	Tyree	Angela	Paralegal	University Counsel	Fulltime Hourly Staff	\$51,626
10/20/2018	Hamm	Joe	Repair Technician	Housing Maintenance	Fulltime Hourly Staff	\$22,922
10/26/2018	Cheeks	Joshua	Parking Control Officer	Parking Services	Fulltime Hourly Staff	\$22,027
10/26/2018	Wilson	Janice	Student Success Coach	Office of e-Campus Learning	PT Hourly Staff	\$527
10/27/2018	Cornelison	John	Groundskeeper	Campus & Grounds Maintenance	Fulltime Hourly Staff	\$21,840
10/31/2018	Cole	Tammy	Exec Dir Ctr for Cr & Wkfc Dvl	Ctr for Career & Workforce Develop	Administrators/Deans	\$79,000

10/31/2018	Thompson	Aaron	CPE ExecVP & Chf Acad Off	Executive VP and CAO FY17-18	Fulltime Faculty	\$223,450
10/31/2018	Preston	Ishmael	Twist Helpdesk	UTC Title IV-E Training	Fulltime Hourly Staff	\$40,794
10/31/2018	Coffey	Amanda	Budget Administrator	Admissions	Fulltime Professionals	\$41,168
10/31/2018	Raines	Jeremy	Exec Asst to President & BOR	President	Fulltime Professionals	\$70,000
10/31/2018	Rose	Ottis	Security Engineer	Information Tech-Administration	Fulltime Professionals	\$70,082
10/31/2018	Wallace	Jerry	Director, Strategic Communictn	Communications & Brand Management	Fulltime Professionals	\$75,368
11/2/2018	Bray	Kevin	Senior Office Associate	BCHC FY19	Fulltime Hourly Staff	\$25,043
11/2/2018	Hutton	Steven	Director, KYCID	KYCID FY19	Fulltime Professionals	\$98,536
11/5/2018	Braun	Lorraine	Support Services Associate	Regional Campuses-Corbin	PT Hourly Staff	\$13,042
11/8/2018	Lanter	Aaron	Horticulture Technician	Campus & Grounds Maintenance	Fulltime Hourly Staff	\$22,922
11/9/2018	Spires	Casey	Website Developer/Databs Spclt	F&A-Research & Service Center	Fulltime Hourly Staff	\$35,393
11/13/2018	Pierce	Shaheen	Training Assistant	UTC Title IV-E Admin Support	Fulltime Hourly Staff	\$32,994
11/13/2018	Miller	Heidi	Part Time NE Continual Svc	UTC Title IV-E Foster Parent Trning	PT Hourly Staff	\$390
11/16/2018	White	Shon	Lead Relocation Specialist	Campus & Grounds Maintenance	Fulltime Hourly Staff	\$26,125
11/16/2018	Blankenship	Michael	Admission Counselor	Admissions	Fulltime Professionals	\$46,966
11/17/2018	Auchter	Robert	Technical Director	EKU Center for the Arts	Fulltime Professionals	\$77,253
11/18/2018	Lanham	Cory	Football Video Coordinator	Football	Fulltime Professionals	\$26,208
11/20/2018	Bartlett	Bryan	WEKU Operations Coordinator	WEKU Public Radio	Fulltime Hourly Staff	\$39,663
11/20/2018	Wilson	Rebecca	Coord, Student Activities	(SL) Student Life General	Fulltime Professionals	\$35,318
11/21/2018	Combs	Dustin	Registered Nurse	BCHC FY19	Fulltime Hourly Staff	\$54,413
11/30/2018	Fugate	Lori	Nurse Practitioner Clinical Fac	BCHC FY19 Program Income	Fulltime Faculty	\$95,125

Job Groups	March		April		May		June		July		August		September		October		November		Mar - Nov Totals		Net Change	Sept - November		Change	
	Hires	Terms	Hire	Terms	Hire	Terms	Hire	Terms	Hire	Terms	Hire	Terms	Hire	Terms	Hire	Terms	Hire	Terms	Hire	Terms		Hire	Terms		
Fulltime Faculty	1	1	2			20		19	1	7	35	2	1		1	3		1	41	53	-12	2		4	-2
Part Time Faculty						5		1					1					0	7		-7	0		1	-1
Administrators/Deans				1	1	2		1				1				1		1	6		-5	0		1	-1
Fulltime Professionals	5	3	4	8	3	30	3	16	11	11	5	9	5	4	7	9	3	5	46	95	-49	15		18	-3
Fulltime Hourly	3	8	3	7		35	2	20	6	15	10	10	3	6	13	8	3	7	43	116	-73	19		21	-2
Graduate Assistants						1												0	1		-1	0		0	0
Part Time Professionals	2		2	2		3			1	1	4	2	1	2	5	2	1		16	12	4	7		4	3
Part Time Hourly	1	4		4		5		4		2	1	4		3	1	1	3	2	6	29	-23	4		6	-2
Totals	12	16	11	22	4	101	5	61	19	36	55	28	10	16	27	24	10	15	153	319	-166	47		55	-8

Job Groups	March		April		May		June		July		August		September		October		November		Mar - Nov Totals		Net Change	Sept - November			
	Hires	Terms	Hire	Terms	Hire	Terms	Hire	Terms	Hire	Terms	Hire	Terms	Hire	Terms	Hire	Terms	Hire	Terms	Hire	Terms		Hire	Terms		
Fulltime Faculty	200,000.00	75,375.00	244,500.00			1,133,576.00		1,269,025.00	89,586.00	383,755.00	2,080,568.00	110,539.00	57,500.00		89,000.00	319,126.00		95125	2761154	3386521	-625,367.00	146500	414251	-267751	
Part Time Faculty						162,746.00		320.00					22,439.00						0	185505		-185,505.00	0	22439	-22439
Administrators/Deans				112,417.00	120,000.00	121,600.00		103,543.00			86,182.00				79,000.00			120000	502742		-382,742.00	0	79000	-79000	
Fulltime Professionals	230,365.00	127,441.00	339,555.00	482,579.00	172,000.00	1,426,199.00	85,689.00	1,261,222.00	443,247.00	479,309.00	248,549.00	332,397.00	263,554.00	159,859.00	319,111.00	464,588.00	164154	284281	2266224	5017875	-2,751,651.00	746819	908728	-161909	
Fulltime Hourly	128,505.00	258,974.00	87,649.00	189,532.00		1,025,638.00	80,348.00	705,506.00	167,536.00	460,164.00	300,433.00	276,609.00	91,909.00	187,472.00	437,541.00	242,030.00	100399	236552	1394320	3582477	-2,188,157.00	629849	666054	-36205	
Graduate Assistants						5,600.00												0	5600		-5,600.00	0	0	0	
Part Time Professionals	0.00		0.00	2,500.00		94,034.00			0.00	0.00	0.00	0.00	0.00	3,160.00	1,500.00	5,300.00	0		1500	104994	-103,494.00	1500	8460	-6960	
Part Time Hourly	14,674.00	1,777.00		15,213.00		28,681.00		14,474.00		19,266.00	11,294.00	15,857.00		11,978.00	14,602.00	527.00	41694	13432	82264	121205	-38,941.00	56296	25937	30359	
Totals	573,544.00	463,567.00	671,704.00	802,241.00	292,000.00	3,998,074.00	166,037.00	3,354,090.00	700,369.00	1,342,494.00	2,640,844.00	821,584.00	412,963.00	384,908.00	861,754.00	1,110,571.00	306,247.00	629,390.00	6,625,462.00	12,906,919.00	-6,281,457.00	1,580,964.00	2,124,869.00	-543905	



EASTERN KENTUCKY UNIVERSITY

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PHONE: (859) 622-3884
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TO: Dana Fohl

FROM: Sherry Robinson

DATE: November 16, 2018

SUBJECT: Council on Academic Affairs Agenda for Board of Regents

The following Academic Affairs items have been approved by the Council on Academic Affairs, the Faculty Senate, and the Provost. On behalf of President Benson, these items are presented for the Board of Regents' consideration on December 3, 2018.

PROGRAM REVISIONS

The following proposed program revisions are presented for approval by the Board of Regents.

COLLEGE OF BUSINESS & TECHNOLOGY

<u>Department of Applied Engineering & Technology</u>	<u>Page</u>
1. A.A.S. in Technology <i>Add two networking courses (NET 395, 403) to the major requirements to provide students a stronger theoretical and practical understanding of network deployments in industry. Expand the list of programming classes to include CIS courses to allow students to explore a broader range of software applications. Expand the General Education classes for the major to include ECO 120 or higher and MAT 112A and 112B or higher to facilitate increased scheduling flexibility and transferability into the program. Drop MAT 120 because the expanded MAT requirements and the technology applications coursework provide an appropriate mathematics background for the Computer Electronic concentration.</i>	4
2. B.S. in Network Security and Electronics (NEW CONCENTRATION) <i>Rename the degree program to B.S. in Cyber Systems Technology to better reflect the program focus and prepare students to meet emerging trends in the field of networking. In order to provide for a more flexible program that better integrates Associate degrees (including transfers), split the degree program in to two concentrations with a common core and expanded/updated supporting course requirements: (1) Network Security & Electronics and (2) Tech Systems.</i>	6

<u>Department of Management, Marketing, & International Business</u>	<u>Page</u>
3. B.B.A. in General Business (NEW CONCENTRATION) <i>Add a Business and Marketing Education/Teaching concentration to the program. The stand-alone program was suspended as part of the Budget Advisory Committee's review with the understanding that a concentration would be developed to provide a pathway for students to seek a career in business teaching.</i>	13

COLLEGE OF EDUCATION

<u>Department of Curriculum & Instruction</u>	<u>Page</u>
4. Master of Arts in Teaching (M.A.T.) <i>Include elementary methods courses for art, music, P.E., and health to reflect required courses for P-12 certification routes; update credit hours for EGC 847 and ETL 806 to accommodate Capstone changes to the MAEd; and add the GRD 878 exit requirement to ensure successful completion of the Capstone.</i>	17

<u>Department of Educational Leadership, Counselor Education, & Communication Disorders</u>	<u>Page</u>
5. Ed.S. in Educational Administration and Supervision <i>Remove SSE 870 from the planned core program requirement in support of changes to the COE strategic plan for school safety.</i>	22

ACADEMIC INFORMATION

The following academic information is presented for approval by the Board of Regents.

OFFICE OF REGIONAL STEWARDSHIP, ENGAGEMENT, & GOVERNMENT RELATIONS OFFICE OF DUAL CREDIT

1. ECU Dual Credit

Revise the ECU Dual Credit program admission requirements.

Page

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Substantial Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one) <input type="checkbox"/> New Course (Parts II, IV) <input type="checkbox"/> Course Revision (Parts II, IV) <input type="checkbox"/> Hybrid Course ("S," "W") <input type="checkbox"/> New Minor (Part III) <input type="checkbox"/> Program Suspension (Part III) <input checked="" type="checkbox"/> Program Revision (Part III)	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">Department Name</td> <td>Applied Engineering & Technology</td> </tr> <tr> <td>College</td> <td>Business & Technology</td> </tr> <tr> <td>*Course Prefix & Number</td> <td></td> </tr> <tr> <td>*Course Title (full title±)</td> <td></td> </tr> <tr> <td>*Program Title</td> <td>AAS in Technology</td> </tr> <tr> <td colspan="2">If Certificate, indicate Long-Term (University) or Short-Term (Departmental)</td> </tr> <tr> <td>* Provide only the information relevant to the proposal.</td> <td>± If Title is longer than 30 characters see Part IV to provide abbreviation</td> </tr> </table>	Department Name	Applied Engineering & Technology	College	Business & Technology	*Course Prefix & Number		*Course Title (full title±)		*Program Title	AAS in Technology	If Certificate, indicate Long-Term (University) or Short-Term (Departmental)		* Provide only the information relevant to the proposal.	± If Title is longer than 30 characters see Part IV to provide abbreviation
Department Name	Applied Engineering & Technology														
College	Business & Technology														
*Course Prefix & Number															
*Course Title (full title±)															
*Program Title	AAS in Technology														
If Certificate, indicate Long-Term (University) or Short-Term (Departmental)															
* Provide only the information relevant to the proposal.	± If Title is longer than 30 characters see Part IV to provide abbreviation														

Proposal Approved by:	<u>Date</u>		<u>Date</u>
Departmental Committee	4/6/2018	Council on Academic Affairs	9/20/18
College Curriculum Committee	4/20/2018	Faculty Senate**	10/1/18
General Education Committee*	NA	Board of Regents**	Pending
Teacher Education Committee*	NA	EFFECTIVE ACADEMIC TERM***	
Graduate Council*	NA		

*If Applicable (Type NA if not applicable.)
 **Approval needed for program revisions or suspensions.
 ***To be added by the Registrar's Office after all approval is received.

Completion of A, B, and C is required: (Please be specific, but concise.)**A. 1. Specific action requested:** (Example: Increase the number of credit hours for ABC 100 from 1 to 2.)

1. Expand Supporting Course requirement from ECO 230 to included ECO 130 or higher in ⁶Element 5B.
2. Expand section of Mathematics classes from MAT 114 or higher, to MAT 112A and 112B or higher in ⁶Element 2.
3. Expand programming coursework to include CIS 215 or higher
4. Drop MAT 120 from the Computer Electronics concentration.
5. Require either NET 395 (Special Topics in NET) or NET 403 (Advanced LANs & PC Communications) in the Computer Electronics concentration.

B. 2. Proposed Effective Academic Term: (Example: Fall 2016)

Fall 2019

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)

NA

B. The justification for this action:

1. Expanding the list of General Education ECO classes for major to include ECO 120 or higher in ⁶Element 5B will allow for increased flexibility in scheduling and for transfer students entering the program.
2. Expanding the list of General Education MAT classes for major to include MAT 112A and 112B or higher ⁶Element 2 will allow for increased flexibility in scheduling and for transfer students entering the program.
3. Expanding the list of programming classes to include CIS ones will allow students to explore a broader range of software and applications.
4. The MAT 112A and 112B or higher, and technology applications coursework provide students with the necessary mathematics background needed in the Computer Electronic concentration; so the MAT 120 (Trigonometry) is being dropped.
5. The NET 395 (Special Topics in NET) course frequently includes topics related to advances in computer/network security and the NET 403 (Advanced LANs & PC Communications) builds on the foundational networking coursework. These courses will provide students with a stronger theoretical and practical understanding on network deployments in industry.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact:

None

Operating Expenses Impact:

None

Equipment/Physical Facility Needs:

None

Library Resources:

None

Part III. Recording Data for Revised or Suspended Program

1. For a revised program, provide the current program requirements using ~~strikethrough~~ for deletions and underlines for additions.
2. For a suspended program, provide the current program requirements as shown in catalog. List any concentrations and/or minors affected by the program's suspension.

Revised* Program Text

(*Use ~~strikethrough~~ for deletions and underlines for additions.)

Associate of Applied Science (A.A.S.)

TECHNOLOGY

CIP Code: 15.0612

UNIVERSITY GRADUATION REQUIREMENTS

General Education18 hours

Elements: 1A,1B; 1C; 2 (MAT 112 A/B 114 or higher); 3A or 3B; 5B (ECO 130 230 or higher).

Student Success Seminar (BTO 100; waived for transfers with 30+ hrs.).....1 hour

Total Hours University Graduation Requirements19 hours

MAJOR REQUIREMENTS

Applied Engineering (AE).....40-41 hours

AEM 195, 201, 202, 301 or 392, 308, 330, 332, 336 or 352 or 383, 371 or 390; EET 251; CHE 101/101L (4) or CHE 111/111L (4) or PHY 131 (5); MAT 120; STA 215 or 270.

Computer Electronics (CE)40 hours

(AEM 352 or EET 253 or 351 ~~or NET 395~~; (CSC 160 or higher; or CIS 215 or higher); EET 251, 252, 257; ~~MAT 120~~; NET 302, 303, 343, 349(1), 354, 395 or 403, (399 or 499); PHY 101, or higher (^GElement 4); TEC 161.

Free Electives.....0-1 hours

Exit Exam.....0 hours

Students must take an assessment examination before graduation: AEM 367 (AE), NET 367a (CE), CR only, no hours.

TOTAL HOURS TO COMPLETE DEGREE60 hours

The AAS degree program in Technology is accredited by the Association of Technology, Management, and Applied Engineering (ATMAE).

Substantial Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one) <input type="checkbox"/> New Course (Parts II, IV) <input type="checkbox"/> Course Revision (Parts II, IV) <input type="checkbox"/> Hybrid Course ("S," "W") <input type="checkbox"/> New Minor (Part III) <input type="checkbox"/> Program Suspension (Part III) <input checked="" type="checkbox"/> Program Revision (Part III)	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">Department Name</td> <td>Applied Engineering & Technology</td> </tr> <tr> <td>College</td> <td>Business & Technology</td> </tr> <tr> <td>*Course Prefix & Number</td> <td></td> </tr> <tr> <td>*Course Title (full title±)</td> <td></td> </tr> <tr> <td>*Program Title</td> <td>BS in Network Security & Electronics</td> </tr> <tr> <td colspan="2">If Certificate, indicate Long-Term (University) or Short-Term (Departmental)</td> </tr> <tr> <td>* Provide only the information relevant to the proposal.</td> <td>± If Title is longer than 30 characters see Part IV to provide abbreviation</td> </tr> </table>	Department Name	Applied Engineering & Technology	College	Business & Technology	*Course Prefix & Number		*Course Title (full title±)		*Program Title	BS in Network Security & Electronics	If Certificate, indicate Long-Term (University) or Short-Term (Departmental)		* Provide only the information relevant to the proposal.	± If Title is longer than 30 characters see Part IV to provide abbreviation
Department Name	Applied Engineering & Technology														
College	Business & Technology														
*Course Prefix & Number															
*Course Title (full title±)															
*Program Title	BS in Network Security & Electronics														
If Certificate, indicate Long-Term (University) or Short-Term (Departmental)															
* Provide only the information relevant to the proposal.	± If Title is longer than 30 characters see Part IV to provide abbreviation														

Proposal Approved by:	<u>Date</u>		<u>Date</u>
Departmental Committee	4/6/2018	Council on Academic Affairs	9/20/18
College Curriculum Committee	4/20/2018	Faculty Senate**	10/1/18
General Education Committee*	NA	Board of Regents**	<u>Pending</u>
Teacher Education Committee*	NA	EFFECTIVE ACADEMIC TERM***	
Graduate Council*	NA		

*If Applicable (Type NA if not applicable.)
 **Approval needed for program revisions or suspensions.
 ***To be added by the Registrar's Office after all approval is received.

Completion of A, B, and C is required: (Please be specific, but concise.)**A. 1. Specific action requested:** (Example: Increase the number of credit hours for ABC 100 from 1 to 2.)

1. Rename the BS degree program in Network Security & Electronics degree to Cyber Systems Technology.
2. Split the BS degree program into two concentrations: (1) Network Security & Electronics, and (2) Tech Systems; with a common core and supporting course requirements.

Include 25 hours of coursework in each concentration:

- a. Network Security & Electronics concentration: EET 251, 257; NET 344, 395, 454; 6 hours of CSC/CIS/INF courses above CSC 160, or above CIS 215, or above INF 130; CHE 101 and 101L(1) or higher in °Element 4.
- b. Tech Systems concentration: 25 hours of computer systems, electricity & electronics, and networking related technical electives as approved by major advisor. This is the recommended option for transfer students.

Core Courses to include the following 43 hours of coursework: AEM 202, 310W, 407, 408; 3 hours from (AEM 352 or EET 253, 351); EET 252; NET 302, 303, 343, 354, 349(1), (395 or 440), 403, 499; TEC 161.

Supporting Courses for both concentrations to include the following 9-10 hours of coursework: CSC 160 or CIS 215; ECO 130 or higher in °Element 5B; MAT 112A and 112B or higher in °Element 2; PHY 101 or higher in °Element 4; STA 215 or 270 (4); 3 hours of ACC, AEM, CCT, CIS, FIN, GBU, MGT, MKT, QMB, or RMI electives as approved by major advisor.

3. Expand Supporting Course requirement from ECO 230 to included ECO 130 or higher in °Element 5B.
4. Expand section of Mathematics classes from MAT 114 or higher, to MAT 112A and 112B or higher in °Element 2.
5. Drop MAT 120 from Supporting Courses.
6. Drop AEM 310 from Supporting Courses
7. Update number of free electives from to 5-6.

A. 2. Proposed Effective Academic Term: (Example: Fall 2016)

Fall 2019

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)

NA

B. The justification for this action:

1. To better reflect the program focus at the B.S. level and allow for clear designation of program concentrations. The field of networking is getting set to see its next big boom with the emerging Internet of Things (IoT) where more and more devices are Wi-Fi enabled and will communicate over the network. There is a need for preparing students to handle both the electronic and computer networking aspects of these technologies. The need for graduates who can work with electrical/electronic devices interfaced with computer/network systems, secure and manage these integrated systems is set to grow by leaps and bounds. The departmental professional advisory committee voted approval of program name change during the 2017-18 meeting, and the updated name, Cyber Systems Technology, reflects both current and future program directions. The updated major will include a concentration for the current program focus in Network Security & Electronics. A new concentration in Tech Systems is being proposed for easing transfer of credits for students graduating from STEM-related programs at community and technical colleges.
2. To provide a more flexible program with the opportunity to increase enrollments and improve the integration of Associate degrees, including those from KCTCS (Kentucky Community & Technical College Systems), with the B.S. degree in Cyber Systems Technology, at EKU.

To include management and computer application related coursework which is to be offered in online formats as part of the core.

To move courses focused on electricity/analog electronics along with advanced networking from the Core into the Network Security & Electronics concentration, along with chemistry from Supporting Courses.

Students with Associates degree coursework will be able to transfer more easily into the Tech Systems concentration providing a clearer pathway to a BS degree in Cyber Systems Technology.
3. Expanding list of ECO classes to include ECO 130 or higher in ⁹Element 5B will allow for increased flexibility in scheduling and for transfer students entering the program.
4. Expanding list of MAT classes to include MAT 112A and 112B or higher ⁹Element 2 will allow for increased flexibility in scheduling and for transfer students entering the program.
5. The MAT 112A and 112B or higher, and STA 215 or 270 course requirements, along with a AEM 202 (Intro to Quality) and technology applications coursework provide students with the necessary mathematics background needed in the Cyber Systems Technology major, so the MAT 120 (Trigonometry) is being dropped.
6. AEM 310 has changed over to a writing intensive course AEM 310W.
7. Update number of free elective hours including those for meeting 42 hours upper-division requirement.

C. The projected cost (or savings) of this proposal is as follows:**Personnel Impact:**

None

Operating Expenses Impact:

None

Equipment/Physical Facility Needs:

None

Library Resources:

None

Part III. Recording Data for Revised or Suspended Program

1. For a revised program, provide the current program requirements using ~~strike through~~ for deletions and underlines for additions.
2. For a suspended program, provide the current program requirements as shown in catalog. List any concentrations and/or minors affected by the program's suspension.

Revised* Program Text
(*Use ~~strike through~~ for deletions and underlines for additions.)

Bachelor of Science (B.S.)

CYBER SYSTEMS TECHNOLOGY NETWORK SECURITY AND ELECTRONICS

CIP Code: 15.1299

UNIVERSITY GRADUATION REQUIREMENTS

- General Education.....36 hours
 - Student Success Seminar (BTO 100; waived for transfers with 30+ hrs.).....1 hour
 - Writing Intensive Course (Hrs. incorporated into Major/Supporting/Gen Ed/Free Electives category)
 - Upper division courses (42 hrs. distributed throughout Major/Supporting/Gen Ed/Free Electives categories)
 - ACCT - **Network Security and Electronics Cyber Systems Technology** majors will fulfill ACCT with NET 499. (Credit hours may be incorporated into Major or Supporting requirements)
- Total hours University graduation requirements.....37 hours

MAJOR REQUIREMENTS

College Requirement: Professional Skills Seminar

BTS 300 (CR only, no hours) and BTS 400 (CR only, no hours).

Core Courses~~43~~ 40 hours

AEM 202, 310W, 407, and 408; 3 hours from (AEM 352, EET 253, or ~~EET 351~~; EET ~~251, 252, and 257~~; NET 302, 303, 343, ~~344~~, 349(1), and 354; ~~NET (395 or 440)~~; ~~NET 403, 454, and 499~~; **TEC 161.**

Network Security & Electronics Concentration25 hours

EET 251, 257; NET 344, 395, 454; 6 hours of CSC/CIS/INF courses above CSC 160, or above CIS 215, or above INF 130; CHE 101 and 101L(1) or higher in ^GElement 4.

Tech Systems concentration 25 hours

Computer systems, electricity & electronics, and networking related technical electives as approved by major adviser. This is the recommended option for transfer students.

Supporting Courses ~~9-10~~ 30-36 hours

AEM 202, 407, and 408; AEM 310 or 310W; CHE 101/101L or higher (^GElement 4); CSC 160 or CIS 215, and three hours of higher CSC courses ECO 130 or higher in 230 (^GElement 5B); MAT 112A and 112B ~~114~~ or higher in ^GElement 2; MAT 120 (^GElement 2); PHY 101 or higher (^GElement 4); STA 215 or 270(~~4~~); ~~TEC 161~~, and three hours of ACC, AEM, CCT, CIS, FIN, GBU, MGT, MKT, QMB, or RMI electives as approved by major adviser.

^G = Course also satisfies a General Education element. Hours are included within the 36 hr. General Education requirement above.

Free Electives..... ~~5-6~~ 7-13 hours

(Up ~~to three~~ five semester hours of Upper Division courses, including Cooperative Education, may be needed for meeting the 42 hour requirement.)

Exit Requirement.....0 hours

NET 467 (CR only, no hours)

TOTAL HOURS TO COMPLETE DEGREE120 hours

The Department of Applied Engineering and Technology's **Network Security and Electronics Cyber Systems Technology** degree program has an articulation agreement for transfer of credit and cooperation with Bluegrass Community and Technical College's (formerly Lexington Community College) Associate in Applied Science Degree in Engineering Technology with Electrical Specialization.

*Prerequisites may be required for some course selections.

Students must take at least one computer systems, networking, security, electronics, or telecommunications technology certification or license exam approved by the advisor.

Students must take a **Network Security and Electronics Cyber Systems Technology** exit examination before graduation. Graduates must have an overall GPA of 2.25 in major requirements.

The **Network Security and Electronics Cyber Systems Technology** program is accredited by the Association of Technology, Management, and Applied Engineering (ATMAE).

New Minor, **Concentration**, University Certificate or Department Certificate

Proposal Approval Form

When proposing a new minor, concentration, university or department certificate, the following factors should be considered:

- Minors and certificates often add time to degree.
- Minors can increase the number of credit hours that students have at graduation.
- Minors and certificates can potentially increase student debt because of the factors above.
- Minors, concentrations, university and department certificates can significantly add to faculty workloads.
- Minors, concentrations, university and department certificates increase the need for oversight and administration.

The following information should be provided in addition to the normal curriculum change forms. Before a new minor, concentration, university or department certificate is submitted to CAA, the Dean must approve the proposal based on the information on this form and any other information requested by the Dean.

From the Proposing Program

1. How will the new minor, concentration, university or department certificate attract new students to ECU? On what is this based? What is the marketing plan?

The Applied Engineering & Technology (AE&T) department is proposing renaming the Bachelor of Science (BS) degree program in Network Security & Electronics, as Cyber Systems Technology, and creating two concentrations: (1) Network Security & Electronics, and (2) Tech Systems. The main driver for this is attracting new students from the regional community college systems who are in the process of completing or have completed an Associates of Science (AS) or Applied Science (AAS), in an area related to electrical or electronics systems, information technologies, computer system, applied or automated Tech Systems. Having a clear pathway to a Bachelor of Science degree program in an area related to their Associates degree, will allow community college students to earn the Cyber Systems Technology degree, via either the Tech Systems or the NET concentration. It will allow for expeditious completion of the BS degree, making it a practical 2+2 degree transfer.

In addition, as most community/technical colleges offer a wide range of technical degrees, instead of having an articulation between several different programs at these colleges and the BS in Cyber Systems Technology concentration in Tech Systems will offer a more flexible route, and improve the integration of Associates degrees with this BS degree. It will increase the number of credit hours which can be transferred into the BS degree, making it possible for students to complete the degree at reduced costs.

Academic advisors and instructors at the regional community colleges, specifically the Kentucky Community and Technical College System (KCTCS) will be able to advise their students into specific technical, supporting and general education that will seamlessly transfer to ECU. In addition to easing transfers through the proposed concentration in Systems Technology, the

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other concentration in Network Security & Electronics will retain the existing major course requirements.

The Cyber Systems Technology degree with the two concentrations will attract students interested in learning about cyber system technologies and how these can be used for increasing personnel and equipment security in increasingly networked environments. Students who enjoy hands-on learning experiences and are interested in computer systems and networking hardware or software will find this degree dovetails with their interests. Through structured active learning activities students will learn the foundations of cyber systems, including digital and computing/network devices. By working on class/lab activities and projects students will learn about installation, configuration, testing, troubleshooting, security, and management of these systems. Adding these concentrations will also help increase the overall number of STEM-related programs majors and graduates.

Based on current US Department of Labor Statistics estimates approximately 30% industry professions who are currently working as computer system or network administrators currently have only have some or no college experience or an existing associate degree. We anticipate that as a result of setting up the Tech Systems concentration, and providing an alternate pathway for others through the Network Security & Electronics concentration, that these options will provide an additional incentive to these industry professionals for competing their BS degree program at EKU. Additionally, several of the management related classes in the core associated with the BS degree are being offered in an online formats, allowing for working professionals to take these classes.

2. What is the justification for the proposed curriculum proposal? (i.e., industry demand, job market, accreditation requirement, etc.) Provide evidence.

The field of networking is getting set to see its next big boom with the emerging Internet of Things (IoT) where more and more devices get Wi-Fi enabled and are able to communicate over the network. There is a need for preparing students to handle both the electronic and cyber security aspects of these networked technologies.

The Cyber Systems Technology program's concentrations in Network Security & Electronics, and in Tech Systems will both provide students with a blend of coursework in the electronics; computing, including mobile and cloud-based systems; and network security areas. It will enable them to effectively secure, manage and troubleshoot cyber networked systems using suitable hardware and software. The Tech Systems concentration will encourage students with AS and AAS degree completed or in progress, to earn a Bachelor's degree after transferring their coursework. The Network Security & Electronics concentration includes specific electricity and electronics classes, and advanced networking security classes allowing students to build competencies related to working with network enabled devices and equipment.

With the upcoming influx of billions of smart devices connected to the Internet, the need for qualified personnel who can work with both electricity/electronic devices interfaced with computer/network systems is likely to grow by leaps and bounds. Based on an online DefenseWorld 2017 article it is estimated that the number of unfilled cyber security jobs are projected to rise to 1.5 million in a couple of years owing to the lack of qualified professionals. This market is set to more than double over the next three years to \$170 billion in 2020. At the same time there is an escalation in security incidents.

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The concentrations in Network Security & Electronics, and the transfer one related to Tech Systems will both provide an avenue for meeting this anticipated demand. It will help prepare students to secure critical network connected infrastructure including those in manufacturing, process control, and power systems.

A review of transfer student transcripts indicates that we will be able to accept, on average, an increased number of transfer credits into the new Tech Systems concentration of the BS (Cyber Systems Technology).

Creation of the concentrations also has the recommendation by the BS (Network Security & Electronics) industrial advisory committee. Membership of the advisory committee includes computer/network professional representatives from healthcare, insurance, public education, banking, manufacturing, utilities, and government. As the technology evolves the advisory committee anticipates the need for technologists who can effectively manage and secure these cyber systems is likely to grow.

3. What are the qualifications of the faculty to teach the curriculum? Are there sufficient faculty resources to teach the curriculum? Explain.

Faculty members who will be teaching in this certificate program have advanced degrees in electrical and computer engineering, technology, or related disciplines, along with professional experience and certifications in these areas. The faculty members responsible for teaching in the BS degree program, and the MS (Applied Engineering & Technology Management – Network Security Management concentration) already teach all of these courses as part of their regular coursework and will continue to do so. As long as we can maintain the current staffing levels for the faculty lines associated with this STEM based BS program we will be able to continue offering the concentrations in Network Security & Electronics and the transfer one in Tech Systems. As needed, in the future, we may use well qualified part-time faculty for teaching classes in these concentrations.

4. What are the potential costs of the proposed curriculum addition, especially 3-5 years from implementation? Fully explain the answer, particularly if there are no perceived costs.

No additional costs are involved in setting up or continuing the concentrations in Network Security & Electronics, and the transfer one related to Tech Systems now or following 3-5 years of implementation. We plan to continue using existing computer networking courses required in the existing BS degree program in this certificate. No additional courses have been created and existing faculty members will continue to teach the courses. We expect that the inclusion of these concentrations will increase the number of students attracted to the BS degree in Cyber Systems Technology, resulting in increased enrollment for our Core Courses. The special topics course, NET 395, included as part of the certificate program, allows for teaching of advanced technologies so that students can learn about the latest advances as part of the coursework. Use open-source systems in the laboratory helps further reduce costs while maintaining high academic standards, and allows students to use open-source professional computer/networking and security software as part of their undergraduate learning experiences. Creation of the concentrations is anticipated to ease advising of transfer students, as courses taken at community and technical colleges can be more flexibly included as part of the BS degree in Cyber Systems Technology.

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From the Dean

How will costs of the proposed addition be covered? (Complete A or B, or both if applicable)

A. New Resources. Explain.


The degree does not require any additional resources. All courses in the degree will use existing lecture/laboratory space, and faculty staffing lines for meeting its needs.

B. Reallocation of resources. Explain.

The Department of Applied Engineering & Technology (AETM) within which the degree is housed has suitable lecture/laboratory spaces for conducting classes. Additionally, with the phasing out of the Graphics Management program in 2017-18 the lecture/laboratory spaces can be repurposed as needed. We do not anticipate the need for reallocation of additional resources.

I have thoroughly reviewed the proposal and the above responses and I support the proposal moving forward.


Dean's Signature


Date

CBT 26

Substantial Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one) <input type="checkbox"/> New Course (Parts II, IV) <input type="checkbox"/> Course Revision (Parts II, IV) <input type="checkbox"/> Hybrid Course ("S," "W") <input type="checkbox"/> New Minor (Part III) <input type="checkbox"/> Program Suspension (Part III) <input checked="" type="checkbox"/> Program Revision (Part III)	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; border-bottom: 1px solid black;">Department Name</td> <td style="width: 50%; border-bottom: 1px solid black;">Management, Marketing, and International Business</td> </tr> <tr> <td style="border-bottom: 1px solid black;">College</td> <td style="border-bottom: 1px solid black;">Business & Technology</td> </tr> <tr> <td style="border-bottom: 1px solid black;">*Course Prefix & Number</td> <td style="border-bottom: 1px solid black;"></td> </tr> <tr> <td style="border-bottom: 1px solid black;">*Course Title (full title±)</td> <td style="border-bottom: 1px solid black;"></td> </tr> <tr> <td style="border-bottom: 1px solid black;">*Program Title</td> <td style="border-bottom: 1px solid black;">BBA General Business: Business and Marketing Education/Teaching Concentration</td> </tr> <tr> <td colspan="2" style="border-bottom: 1px solid black;">If Certificate, indicate Long-Term (University) or Short-Term (Departmental)</td> </tr> <tr> <td style="border-bottom: 1px solid black;">* Provide only the information relevant to the proposal.</td> <td style="border-bottom: 1px solid black;">± If Title is longer than 30 characters see Part IV to provide abbreviation</td> </tr> </table>	Department Name	Management, Marketing, and International Business	College	Business & Technology	*Course Prefix & Number		*Course Title (full title±)		*Program Title	BBA General Business: Business and Marketing Education/Teaching Concentration	If Certificate, indicate Long-Term (University) or Short-Term (Departmental)		* Provide only the information relevant to the proposal.	± If Title is longer than 30 characters see Part IV to provide abbreviation
Department Name	Management, Marketing, and International Business														
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If Certificate, indicate Long-Term (University) or Short-Term (Departmental)															
* Provide only the information relevant to the proposal.	± If Title is longer than 30 characters see Part IV to provide abbreviation														

Proposal Approved by:	<u>Date</u>	<u>Date</u>
Departmental Committee	04/06/2018	Council on Academic Affairs 9/20/18
College Curriculum Committee	4/20/2018	Faculty Senate** 10/1/18
General Education Committee*	NA	Board of Regents** Pending
Teacher Education Committee*	5/1/2018	EFFECTIVE ACADEMIC TERM***
Graduate Council*	NA	

*If Applicable (Type NA if not applicable.)
 **Approval needed for program revisions or suspensions.
 ***To be added by the Registrar's Office after all approval is received.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: Increase the number of credit hours for ABC 100 from 1 to 2.)

1. To add a Business and Marketing Education/Teaching concentration to General Business B.B.A. program.

A. 2. Proposed Effective Academic Term: (Example: Fall 2016)

Fall 2019

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)

NA

B. The justification for this action:

Decreasing number of majors in the B.S. Business and Education/Teaching program area and increasing pressure for accountability and efficient use of resources. Although the number of graduates is decreasing, the demands for teachers have remained constant, thereby prohibiting program elimination. In addition, the supply of teachers is constrained by retirements along with the workforce overall. Demand for teachers is rising due to rigorous national standards and school-based accountability for student performance. This demand has raised the need for talented business teachers.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: None

Operating Expenses Impact: None

Equipment/Physical Facility Needs: None

Library Resources: None

Part III. Recording Data for Revised or Suspended Program

1. For a revised program, provide the current program requirements using ~~strike through~~ for deletions and underlines for additions.
2. For a suspended program, provide the current program requirements as shown in catalog. List any concentrations and/or minors affected by the program's suspension.

Revised* Program Text
(*Use ~~strike through~~ for deletions and underlines for additions.)

Bachelor of Business Administration (B.B.A.)

GENERAL BUSINESS

CIP Code: 52.0101

UNIVERSITY GRADUATION REQUIREMENTS

- General Education36 hours
- Student Success Seminar (BTO 100; waived for transfers with 30+ hrs.).....1 hour
- Writing Intensive Course (Hrs. incorporated into Major/ Supporting/Gen Ed/Free Electives category)
- Upper division courses (42 hrs. distributed throughout Major/ Supporting/Gen Ed/Free Electives categories)
- ACCT - General Business majors will fulfill ACCT with GBU 480. (Credit hours will be counted in Major requirements)). Business and Marketing Education/Teaching concentration will fulfill ACCT with CED 499. (Credit hours will be counted in Professional Education requirements below.)

Total Hours University Graduation Requirements.....37 hours

MAJOR REQUIREMENTS

College Requirements: BTS 300 (CR only, no hours) and BTS 400 (CR only, no hours).

GPA Requirement for Business and Marketing Education/Teaching concentration: Minimum 2.75 for business teaching core and supporting courses, 2.75 for professional education requirements courses with a grade of C and higher. AND meet all requirements for student teaching.

Core Courses: Pre-Business Core.....12 hours

ACC 201, 202; GBU 204; QMB 200.

Business Core.....21 hours

CCT 300W; CIS 300; FIN 300; MGT 300, 370; MKT 300; GBU 480.

General Business Concentrations:

General Business.....30 hours

GBU 101, GBU 201; MGT 340; three hours in MKT 306, 309, 310, 350, 400, 401, or 435; three hours in FIN 301, 302, 304, 310, 311, 324, or 330; three hours in MGT 320, 330, 406, 430, or 470; one approved upper-division course from FIN, MKT, or MGT; nine hours of approved business electives from the following prefixes: ACC, CCT, CIS, FIN, GBU, MGT, MKT, RMI.

International Business.....33 hours

GBU 101, 201; MGT 340; six hours of foreign language; CCT 310; FIN 330; MGT 430; MKT 400; six hours of business credit which will include course of study and/or internship in a foreign country. Exemptions from the foreign study requirement are available only with the chairperson approval. International students may choose to fulfill this requirement through internships, cooperative education, or approved upper-division courses in business or economics (ECO 394).

Global Supply-Chain Management.....33 hours

GBU 101, 201; MGT 340, 375, 430, 435; MKT 315, 400, 431, CIS 380, and three hours of approved business electives from: ACC, CCT, CIS, FIN, GBU, MGT, MKT, RMI, or International Economics (ECO 394).

Corporate Communication and Technology.....33 hours

CCT 270, 304S, 310, 550, 570, GBU 101, 201, MGT 340, and 480; three hours from: MKT 309, 400, or 401; 3 hrs from: MGT 320, 330, or 465.

Business and Marketing Education/Teaching....12 hours

CCT 270, 304S, GBU 101, and three hours from: MKT 310, 400, or 435.

Professional Education Requirements..... 37 hours

EDF 203, 204(2), 219, 413, EMS 300W, 474, 490, ESE 573, SED 104 (°Element 6), EDC 300(3), and 11 credit hours of Clinical Experiences: CED 100(0), 200(0), 300(0.5), 400(0.5), 450(1), 499(9).

Candidates earning a degree that leads to teacher certification must take the PRAXIS Series (Professional Assessments for Beginning Teachers) and PLT (Principles of Learning and Teaching) exams as a requirement for graduation. Candidates are encouraged to review the schedule for PRAXIS and PLT registration deadlines prior to beginning the senior year (<http://www.kvepsb.net/assessment/index.asp> AND www.ets.org/praxis). Specialty exams are required for each certification area sought and it may take more than one test date to complete all requirements. Candidates should confer with their education advisor/counselor to determine the most optimal time to take required exams.

Supporting Course Requirements.....9 hours

CIS 212 or INF 104; ECO 230 (°Element 5B), and 231; MAT(°Element 2) 112^A and 112^B or 211; PSY 200, 200W or SOC 131. ^G = Course also satisfies a General Education element. Hours are included within the 36 hr. General Education requirement above.

Free Electives ~~8~~ 0 11 hours

TOTAL HOURS TO COMPLETE DEGREE ~~120-128~~ hours

CBT 47

New Minor, **Concentration, University Certificate or Department Certificate**

Proposal Approval Form

When proposing a new minor, concentration, university or department certificate, the following factors should be considered:

- Minors and certificates often add time to degree.
- Minors can increase the number of credit hours that students have at graduation.
- Minors and certificates can potentially increase student debt because of the factors above.
- Minors, concentrations, university and department certificates can significantly add to faculty workloads.
- Minors, concentrations, university and department certificates increase the need for oversight and administration.

The following information should be provided in addition to the normal curriculum change forms. Before a new minor, concentration, university or department certificate is submitted to CAA, the Dean must approve the proposal based on the information on this form and any other information requested by the Dean.

From the Proposing Program New Concentration in Business and Marketing Education/Teaching

1. How will the new minor, concentration, university or department certificate attract new students to ECU? On what is this based? What is the marketing plan?

ECU is the only program in the state offering the Business and Marketing Education (BME) degree as a business program. Students will have a BBA degree in addition to a teaching certificate so they will be more marketable in the job market such as corporate training, high school teaching, and pursuing diverse environment of business career paths. Students in BME program take the entire pre-business core, business core, and major classes from the School of Business; therefore, a degree in Business program is justified. High school teachers will be targeted to market the degree at regional high schools, Kentucky Business Education Association (KBEA), and National Business Education Association (NBEA) meetings. The prestigious AACSB stamp of approval has a far-reaching impact for the university and prospective students. Students know that their degree comes from a business school that adheres to the exacting standards of AACSB and its commitment to continuous improvement. Recruiters recognize the same and realize that our graduates are the product of a college with high standards as endorsed by peer schools in AACSB.

2. What is the justification for the proposed curriculum proposal? (i.e., industry demand, job market, accreditation requirement, etc.) Provide evidence.

Business teachers are in demand, yet very few programs exist to meet the demand. State department officials report the required STEM courses will be taught in high schools by business teachers. According to Bureau of Labor Statistics (2017), employment of high school teachers is projected to grow 8 percent (76,800 jobs) from 2016 to 2026. Rising student enrollment increases demand for high school teachers. From 2016 to 2026, a significant number of older teachers will reach retirement age. Their retirement

CBT 48

will create job openings for new teachers (para. 5). The CCT Committee has put forth a thoughtful proposal that reaffirms and clarifies our core values as a teaching institution while encouraging our students to claim their education and become lifelong learners. This Concentration adheres to the AACSB standards and has received AACSB approval for a BBA Concentration. The proposal also receives full support from ECU's College of Education leadership after consulting with the Education Professional Standards Board (EPSB).

3. What are the qualifications of the faculty to teach the curriculum? Are there sufficient faculty resources to teach the curriculum? Explain.

All faculty are academically qualified by AACSB and SACS standards. Faculty are in place to teach the classes as the program is built around existing classes currently being taught.

4. What are the potential costs of the proposed curriculum addition, especially 3-5 years from implementation? Fully explain the answer, particularly if there are no perceived costs.

There will be no new costs as classes are needed for other majors in the College. Our program faculty have taught these classes for years. Furthermore, adding a few students to each business core class will not require more faculty. Suspending the B. Sc. in Business and Marketing Education/Teaching (BME) degree does not save any money, and adding BME concentration under BBA in General Business does not add money or resources. In addition, the BME concentration under General Business provides linkages for the College to Kentucky high schools and can be used as a great recruiting tool.

From the Dean


How will costs of the proposed addition to be covered? (Complete A or B, or both if applicable)

A. New Resources. Explain.

The proposed Business & Marketing Education concentration will not require additional resources or reallocation of resources.

B. Reallocation of resources. Explain.

I have thoroughly reviewed the proposal and the above responses and I support the proposal moving forward.



Dean's Signature

5/4/18
Date

CBT 49

Substantial Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one) <input type="checkbox"/> New Course (Parts II, IV) <input type="checkbox"/> Course Revision (Parts II, IV) <input type="checkbox"/> Hybrid Course ("S," "W") <input type="checkbox"/> New Minor (Part III) <input type="checkbox"/> Program Suspension (Part III) <input checked="" type="checkbox"/> Program Revision (Part III)	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">Department Name</td> <td style="width: 50%;">Curriculum & Instruction</td> </tr> <tr> <td>College</td> <td>Education</td> </tr> <tr> <td>*Course Prefix & Number</td> <td></td> </tr> <tr> <td>*Course Title (full title±)</td> <td></td> </tr> <tr> <td>*Program Title</td> <td>Master of Arts in Teaching</td> </tr> <tr> <td colspan="2">If Certificate, indicate Long-Term (University) or Short-Term (Departmental)</td> </tr> <tr> <td>* Provide only the information relevant to the proposal.</td> <td>± If Title is longer than 30 characters see Part IV to provide abbreviation</td> </tr> </table>	Department Name	Curriculum & Instruction	College	Education	*Course Prefix & Number		*Course Title (full title±)		*Program Title	Master of Arts in Teaching	If Certificate, indicate Long-Term (University) or Short-Term (Departmental)		* Provide only the information relevant to the proposal.	± If Title is longer than 30 characters see Part IV to provide abbreviation
Department Name	Curriculum & Instruction														
College	Education														
*Course Prefix & Number															
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*Program Title	Master of Arts in Teaching														
If Certificate, indicate Long-Term (University) or Short-Term (Departmental)															
* Provide only the information relevant to the proposal.	± If Title is longer than 30 characters see Part IV to provide abbreviation														

Proposal Approved by:	<u>Date</u>	<u>Date</u>
Departmental Committee	04/05/2018	Council on Academic Affairs 10/18/18
College Curriculum Committee	04/17/2018	Faculty Senate** 11/5/18
General Education Committee*	NA	Board of Regents** Pending
Teacher Education Committee*	05/01/2018	EFFECTIVE ACADEMIC TERM***
Graduate Council*	09/21/2018	

*If Applicable (Type NA if not applicable.)
 **Approval needed for program revisions or suspensions.
 ***To be added by the Registrar's Office after all approval is received.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: Increase the number of credit hours for ABC 100 from 1 to 2.)

Update changing credit hours for EGC 847 from 1 to 3 hr. Change credit hours for ETL 806 from 3 to 1 hr. Include elementary methods courses for art, music, PE, and health. Add GRD requirement for graduate exit.

A. 2. Proposed Effective Academic Term: (Example: Fall 2016)

Fall 2019

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)

B. The justification for this action:

Credit hour changes will accommodate the Capstone changes for the MAED program since a single Capstone course is used for graduate programs. Add a GRD requirement to ensure Capstone (and sometimes Option 6) completes successfully prior to graduation. The program must be updated to reflect the required elementary methods courses for P-12 certification routes as well.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: instructors will be needed once every two years for the two additional courses for music and math. This personnel impact was indicated on those new course proposals as well.

Operating Expenses Impact: none – total program hours do not change

Equipment/Physical Facility Needs: n/a

Library Resources: n/a

Part II. Recording Data for New, Revised, or Dropped Course

(For a **new required course**, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using ~~striethrough~~ for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use ~~striethrough~~ for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

Part III. Recording Data for Revised or Suspended Program

1. For a revised program, provide the current program requirements using ~~striethrough~~ for deletions and underlines for additions.
2. For a suspended program, provide the current program requirements as shown in catalog. List any concentrations and/or minors affected by the program's suspension.

Revised* Program Text

(*Use ~~striethrough~~ for deletions and underlines for additions.)

**ALTERNATIVE ROUTES TO INITIAL CERTIFICATION
MASTER OF ARTS IN TEACHING (M.A.T.)
in Teacher Education
CIP Code: 13.1206**

I. GENERAL INFORMATION

The Master of Arts in Teaching program is designed to allow degree candidates who have already completed an appropriate undergraduate major (determined by transcript review) to complete certification requirements while completing a master's degree.

II. ADMISSION REQUIREMENTS

Candidates seeking admission to the program must meet all admission requirements for the Graduate School including:

- A bachelor's or master's degree with a cumulative grade point average of 2.75 on a 4.0 scale OR a grade point average of 3.0 on a 4.0 scale on the last sixty (60) hours of credit completed, including undergraduate and graduate coursework. (EPSB regulation 16 KAR 5:020 requires a grade point average of 3.0 on a 4.0 scale in the last thirty (30) hours of credit completed, including undergraduate and graduate coursework.)

Admission to the Program:

- Must successfully complete the Praxis Core Academic Skills for Educators (CASE): Reading (156), Writing (162), Mathematics (150) exams OR Graduate Record Exam: Verbal Reasoning (150), Quantitative Reasoning (143), and Analytical Writing (4.0). Scores are good for five (5) years from the test date. Students who do not have a cumulative undergraduate GPA of 3.0 or 3.25 in the last 60 hours must complete the GRE to meet the Graduate School Entrance Exam requirement.
 - Must successfully complete the Praxis II content exam in the desired certification area with the exception of IECE, elementary, and music concentrations. For middle grades concentration, must successfully complete one of two required Praxis II content exams.
 - A professional resume
 - An autobiography documenting relevant life/work/educational experience
 - Three letters of reference
 - Demonstrate communication, creativity, critical thinking, and collaboration in two writing assignments given by the School.
 - An interview with the MAT Admission Committee
 - Professional Code of Ethics, Character Fitness Declaration, and Professional Dispositions
 - Candidates must review the Professional Code of Ethics for Kentucky School Certified Personnel established in 16 KAR 1:020 and sign a COE Professional Code of Ethics for Kentucky Declaration form.
 - Candidates must review the character and fitness questionnaire contained in Section III of the TC-1 (CA-1 Spring 2015) incorporated by reference in 16 KAR 2:010 and sign a COE Professional Character and Fitness Declaration form.
 - EKU College of Education requires a state criminal history background check approved by the College of Education as a condition of admission. Under certain circumstances, a national criminal history background check may be required as a condition of admission.
 - Candidates must demonstrate understanding of professional dispositions expected of professional educators.
- NOTE: Based upon applicant disclosure, an interview by the Professional Education Admission Committee may be required.

Candidates Seeking Option 6 Alternative Route:

- Candidates with clear admission to a traditional route MAT program may pursue an Option 6 route (Temporary Provisional Certification) with an offer of employment from a school district. Candidates seeking employment will be provided a 90 day eligibility letter to support their application for employment. The school district will initiate a CA-TP application as their intent to hire the candidate. A mentoring plan will be deployed that outlines responsibilities for direct observations from a university mentor with participation from a district assigned mentor.
- To seek and maintain a temporary provisional certification, candidates must be in good academic standing at the university and have concurrent enrollment each semester in the MAT program for the duration of the Option 6 placement.

completed during the initial and first renewal of the licensure prior to enrollment in practicum and the capstone course which will be completed during the KTIP year, the second renewal. Degree completion is recommended upon successful completion of KTIP and all program requirements.

○To begin the Option 6 route professional education admission process or to request a 90 day eligibility letter, please email the CPEP Office of Licensure and Certification at certification.alternative_routes@EKU.EDU or visit the Alternative Certification Specialist in Bert Combs, Room 425.

III. PROGRAM REQUIREMENTS

Professional Education Core.....224 hours

CED 810(.5), 820 (.5), 830 (1), 840 (1), and 897; EGC 820; EGC 830 (~~or SED 707 for IECE majors only~~); and EGC 847(~~43~~); EMS 810, EMS 874, and SED 800.

Program Specific Coursework – Concentrations:

1. Interdisciplinary Early Childhood Education..19 hours

ELE 719, SED 718, 722, 790, 811(4), and OTS 715.

2. Elementary Education P-5 Teaching.....22 hours

ELE 820, 821, 822, 823, 824, 825, 826(2), and 827(2).

3. Middle Grades 5-9 Teaching.....9 hours

EGC 835; 6 hours of content with advisor approval.

4. Agriculture (Grades 5-12).....9 hours

ESE 752; 6 hours of content with advisor approval

5. Art (P-12).....9 12 hours

ESE 740; EME 861; 6 hours of content with advisor approval

6. Biological science (8-12).....9 hours

ESE 761; 6 hours of content with advisor approval

7. Business and Marketing* (5-12).....9 hours

ESE 773; 6 hours of content with advisor approval

8. Chemistry (8-12).....9 hours

ESE 761; 6 hours of content with advisor approval

9. Earth Science (8-12).....9 hours

ESE 761; 6 hours of content with advisor approval

10. Engineering & Technology Education (5-12)...9 hours

ESE 752; 6 hours of content with advisor approval

11. English (8-12).....9 hours

ESE 743; 6 hours of content with advisor approval

12. Family and Consumer Sciences (5-12).....9 hours

ESE 753; 6 hours of content with advisor approval

13. French (P-12).....9 hours

ESE 743; 6 hours of content with advisor approval

14. Health Education (P-12).....9 12 hours

ESE ~~787-766~~; EME 786; 6 hours of content with advisor approval

15. Mathematics (8-12).....9 hours

ESE 750; 6 hours of content with advisor approval

16. Music (P-12).....9 12 hours

ESE 779; EME 878; 6 hours of content with advisor approval

17. Physical Education (P-12).....9 12 hours

ESE 766; EME 786; 6 hours of content with advisor approval

18. Physical Education & Health Dual Certification

(P-12).....9 12 hours

ESE 766; EME 786; 6 hours of content with advisor approval

19. Physics (8-12).....9 hours

ESE 761; 6 hours of content with advisor approval

20. Social Science (8-12).....9 hours

ESE 749; 6 hours of content with advisor approval

21. Spanish (P-12).....9 hours

ESE 743; 6 hours of content with advisor approval

22. Theatre (P-12).....9 hours

ESE 743; 6 hours of content with advisor approval

Exit Requirement.....31 hours

Successful completion of ETL 806 (~~Capstone Action Research course~~, Repeatable for up to 3 hours.)

GRD 878.....0 hours

Total Program Hours.....34 -47 hours

The selected concentration subject is that in which the candidate will then request certification by the Education Professional Standards Board

IV. EXIT REQUIREMENTS

The following are the exit requirements for Master of Arts in Teaching:

- Program GPA: Candidates must earn an overall GPA of 3.0 or higher, with no grade lower than a C.
- Key Assessments: Candidates will have opportunities to demonstrate professional growth through key assessments covering major program components.
- A professional portfolio review and approval of the Capstone Research project.by the candidate's advisor (GRD 878)
- Oral presentation of Action Research in ETL 806.
- Initial Certification Concentration: Successful completion of The Practicum Semester for the initial certification concentration.

Option 6 Route: Submission of completed, verified Mentoring Plan.

V. LICENSURE

Candidates seeking licensure in Kentucky must complete the appropriate PRAXIS content exam(s) and Praxis II Principles of Learning and Teaching exam.

PRAXIS DISCLAIMER: Kentucky educator certification requirements are subject to change. Before registering for the test(s), please check the Education Professional Standards Board website at www.epsb.ky.gov for current test requirements and current cut scores. You may also contact the Division of Professional Learning and Assessment at (502) 564-5778

Substantial Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one) <input type="checkbox"/> New Course (Parts II, IV) <input type="checkbox"/> Course Revision (Parts II, IV) <input type="checkbox"/> Hybrid Course ("S," "W") <input type="checkbox"/> New Minor (Part III) <input type="checkbox"/> Program Suspension (Part III) <input checked="" type="checkbox"/> Program Revision (Part III)	Department Name College *Course Prefix & Number *Course Title (full title±) *Program Title If Certificate, indicate Long-Term (University) or Short-Term (Departmental) * Provide only the information relevant to the proposal.	Education Leadership and Counselor Education College of Education EdS Educational Administration and Supervision ± If Title is longer than 30 characters see Part IV to provide abbreviation
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Proposal Approved by:	<u>Date</u>		<u>Date</u>
Departmental Committee	3/26/18	Council on Academic Affairs	10/18/18
College Curriculum Committee	4/17/18	Faculty Senate**	11/5/18
General Education Committee*	NA	Board of Regents**	Pending
Teacher Education Committee*	5/1/18	EFFECTIVE ACADEMIC TERM***	
Graduate Council*	9/21/18		

*If Applicable (Type NA if not applicable.)
 **Approval needed for program revisions or suspensions.
 ***To be added by the Registrar's Office after all approval is received.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: Increase the number of credit hours for ABC 100 from 1 to 2.) Update curriculum program requirements in EdS program.
A. 2. Proposed Effective Academic Term: (Example: Fall 2016) Fall 2019
A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)
B. The justification for this action: The COE strategic plan for school safety is changing, and it is appropriate to remove the SSE 870 requirement from the planned core program.
C. The projected cost (or savings) of this proposal is as follows: Personnel Impact: No impact Operating Expenses Impact: No impact Equipment/Physical Facility Needs: No impact Library Resources: No impact

Part II. Recording Data for New, Revised, or Dropped Course

(For a **new required course**, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using ~~strike through~~ for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use ~~strike through~~ for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

Part III. Recording Data for Revised or Suspended Program

1. For a revised program, provide the current program requirements using ~~strike through~~ for deletions and underlines for additions.
2. For a suspended program, provide the current program requirements as shown in catalog. List any concentrations and/or minors affected by the program's suspension.

Revised* Program Text

(*Use ~~strike through~~ for deletions and underlines for additions.)

SPECIALIST IN EDUCATION (Ed.S.)

Educational Administration and Supervision

CIP Code: 13.0401

I. GENERAL INFORMATION

The Specialist in Education degree is a professional degree designed for those preparing for positions that call for a level of study and specialization beyond the master's degree. The specific goal is to provide the additional preparation needed for principal certification. The 30 hour minimum requirement is a structured program oriented toward the candidate's professional objectives.

II. ADMISSION REQUIREMENTS

Admission to the specialist in education degree program includes the following requirements, beyond a master's degree.

1. Documentation of three (3) years teaching experience.
2. Provision of a one-page statement indicating their professional objectives and desire to become a principal.
3. Provision of a written statement of support from a district representative.
4. Provision of a written statement indicating ability to improve student achievement, to lead, and to possess advanced knowledge of curriculum, instruction, and assessment.
5. Principals provide a written statement indicating candidate's level of advanced knowledge about curriculum instruction and assessment.
6. ~~Completion of an on-site interview and assessment process.~~

III. PROGRAM REQUIREMENTS

The program of study for Level I will consist of 10 courses:

Core* **24 hours**

EAD 827, 828, 851, 852, 853, 854, 856, and ~~SSE 870~~ EAD 840.

Electives **6 hours**

Choose 2 elective courses (6 hours) from the following:

EAD 807, 808, 821, 849, 857, 858, 859, 896, or EMS 850

IV. EXIT REQUIREMENT

EAD 854, GRD 878r..... **3 hours**

Capstone Project – Candidates must successfully complete and defend a field-based project. The project will be presented and defended to a panel of department faculty and district representatives. Candidates must enroll in GRD878r (0 hours).

Total Program Requirements:.....30 hours

***CERTIFICATION REQUIREMENTS:**

To be recommended for principal certification and/ or rank change, all candidates must meet the requirements for admission to professional education, complete the approved leadership curriculum, and pass the required Kentucky Instructional Leadership Principal exams.

Kentucky educator certification requirements are subject to change. Before registering for the test(s), please check the Education Professional Standards Board website at www.epsb.ky.gov for current test requirements and current cut scores. You may also contact the Division of Professional Learning and Assessment at (502) 564-5778.

*Level I certification requires completion of the program core and SSE870, and Level II requires the completion of Level I requirements and EAD857 and EAD 858.

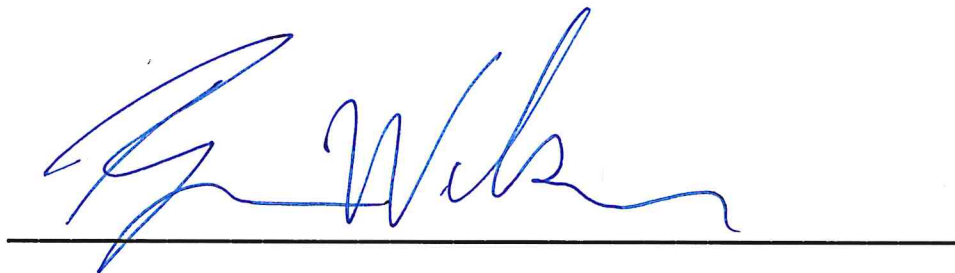
EKU Office of Regional Stewardship,
Engagement and Government Relations

Office of Dual Credit

RE: PROPOSED CHANGES TO ECU DUAL CREDIT
ADMISSION REQUIREMENTS – 2019/20

10/2/18

Dr. Ryan Wilson



Other Types of Admission

1. High School Specials

Students who have one unit less than the number required for high school graduation with superior grades (i.e., 3.0+ grade point average) may be admitted upon the written recommendation of the high school principal or guidance counselor.

2. ECU Dual Credit

ECU's dual credit program is open to high school juniors and seniors, residing within Kentucky, who meet eligibility requirements, and whose school is partnering with ECU through a memorandum of agreement. Dual credit programs are designed to reduce degree cost and time to degree for Kentucky students. ~~Academically strong high school students may qualify for reduced or free tuition. (See ECU Now! section below.)~~

Dual Credit students may enroll in a maximum of 2 courses per fall and spring semester of their junior and senior years in high school at the reduced dual credit tuition rate. Dual credit students are enrolled as non-degree seeking students in order to maintain freshman eligibility after high school graduation. Enrollment in dual credit courses as a non-degree seeking student does not guarantee admission as a degree seeking student. They also may take advantage of the ECU "Summer 2" term, for a maximum of one course, at the reduced dual credit tuition rate, during the summer. A maximum of eight courses in total may be taken at the dual credit tuition rate.

Students may enroll at any ECU campus offering applicable courses. Courses may include general education courses, career pathway courses or departmentally approved introductory courses for specific majors. Students may attend approved ECU courses on high school campuses via face-to-face, ITV telepresence, or online instruction.

Students are required to meet all course pre-requisites. Students are not permitted to enroll in academic readiness co-requisite courses.

ECU Dual Credit courses offered in the high school are to be composed only of students enrolled for ECU Credit.

To qualify for the ECU's Dual Credit Program, high school juniors or seniors must have a 3.0 weighted or unweighted high school GPA and have a minimum ACT English sub-score of 18 (or SAT, KYOTE or ECU placement test equivalent college readiness score in English) or ENG 101 equivalent from another post-secondary institution. PLAN Scores must be on file with ECU at the time of application. Students must have minimum ACT/PLAN subscores of 18 in English and 20 in Reading, with a minimum ACT/PLAN composite score of 20. It is highly recommended that students also meet college readiness in Reading in order to meet ECU pre-requisite requirements.

To apply for ECU Dual Credit, students must submit an online Dual Credit application, ACT scores, ~~and~~ a high school transcript and a consent form (located on the ECU Dual Credit website) by the application deadline specified for each semester. A new application and supporting documentation must be submitted each academic year to continue. ECU waives the application fee for Dual Credit admission.

Dual Credit students will attend special advising sessions and register for courses during a specified period prior to the beginning of an academic semester. Advising and registration sessions will be available on each of ECU's participating campuses.

Continued participation in ECU's Dual Credit program is dependent upon successful completion of courses. Dual Credit students are expected to maintain a 2.0 minimum institutional GPA. Students who earn a "D" or an "F" in a course(s) will be

required to successfully repeat the course(s) and earn a 2.0 term GPA in order to continue in the Dual Credit program. Students who elect to repeat a course will contact the Office of the Registrar for registration approval and assistance. Students repeating courses will be charged full dual credit tuition.

~~**ECU Now!** is a scholarship program for dual credit students which provides the opportunity for qualifying juniors and seniors to earn free college credit. High school juniors and seniors with a 3.0 high school GPA, ACT/PLAN composite score of 21 and above, and ACT/PLAN scores of 18 in English, 19 in Math, and 20 in Reading are eligible to receive a dual credit scholarship for one course per semester. This scholarship will pay full dual credit tuition. ECU Now! participants who successfully maintain academic eligibility may earn scholarships for up to five free ECU courses and may include one summer course.~~

~~ECU Now! participants who maintain a minimum 3.5 unweighted high school GPA and a 23 ACT composite can earn an additional four dual credit scholarships, one per semester, tuition free. These students will be designated Whitlock Scholar Candidates. Additional information regarding Whitlock Scholars can be obtained by calling 859-622-6532.~~

All dual credit students are responsible for the cost of tuition, textbooks (including digital texts), course materials/supplies and parking permits when applicable. Students, 16 and older, electing to use the Student Recreation Center may request that this charge fee be added to their accounts.

NOTE: KYOTE test scores, ECU Placement Test scores, PARCC, ALEKS Mathematics, or Smarter Balanced scores may be substituted for ACT sub-scores. ECU Dual Credit scholarships will be applied after any KY Dual Credit Scholarships offered through KHEAA. When applicable, SAT conversion scores may be determined by ECU's Department of Academic Testing. Additional information on academic readiness scores is available from ECU Academic Testing: 859-622-1281 or visit <http://developmentaleducation.eku.edu/>

~~Exceptions to the junior/senior status will be taken into consideration when a student meets one of the dual credit scholarship levels. Exceptions must be approved in writing by the high school principal. A student's academic and social maturity should be considered for the success of the student. The request will be routed through the Office of the Senior Vice President for Academics and Provost for final approval. These students may enroll in one course per semester prior to their junior and senior years in high school.~~

Exceptions to the high school GPA requirement for juniors and seniors will be taken into consideration upon the written recommendation of the high school principal. The request will be routed through the Office of the Senior Vice President for Academics and Provost for final approval. High schools may have a maximum of 2% of their ECU Dual Credit enrollment (or two students, whichever is higher) participating under the high school GPA exception.

3. Early High School Graduates

- Applicants must meet full admissions requirements to the university:
 - o A minimum GPA of 2.5 on a 4.0 scale
 - o Must meet Kentucky college readiness standards on ACT: English 18, Math 19, Reading 20
 - o A complete application consists of:
 - * ECU Application (online or paper)
 - * An Official High School Transcript
 - * ACT or SAT Scores

**Eastern Kentucky University
Board of Regents**

**Regular Quarterly Meeting
Agenda**

January 9, 2019

**Black Box Theatre
Center for the Arts
Eastern Kentucky University**

10:30 a.m.

- I. Call to Order**
- II. Presentation of Resolution in Recognition of Jeremy Raines**
- III. Information Items**
 - A. Committee Reports**
 - 1. Audit and Compliance Committee (Alan Long)
 - 2. Finance and Planning (Lewis Diaz)
 - 3. Executive and Academic Affairs (Craig Turner)
 - B. Additional Reports to the Board**
 - 1. Craig Turner, Chair
 - 2. Ryan Wiggins, SGA President
 - 3. Marco Ciocca, Faculty Senate Vice Chair
 - 4. Stephanie King, Staff Council Chair
 - 5. Michael Benson, President
- IV. Action Items**
 - A. Consent Agenda**
 - i. Approval of the September 24, 2018 Board Meeting Minutes (Craig Turner).....78
 - ii. Personnel Actions (President Benson)46
 - iii. Report from the Council on Academic Affairs (Dr. Sherry Robinson).....51
 - B. Approval of Surplus Property Demolition (Barry Poynter).....19**
 - C. Approval of the Audit for Fiscal Year Ending June 30, 2018 (Barry Poynter)**
- V. Election of Chair**
- VI. Executive Session**
- VII. New Business**
- VIII. Other Business**
- IX. Adjournment**

**Minutes of a Regularly Scheduled Meeting
Eastern Kentucky University
Board of Regents**

September 24, 2018

**Faculty Center for Teaching and Learning
Crabbe Library
Eastern Kentucky University**

I. Call to Order

A regular quarterly meeting of the Eastern Kentucky University Board of Regents convened at 3:39 p.m. at the Faculty Center for Teaching and Learning, Crabbe Library, Eastern Kentucky University, Richmond, Kentucky. Mr. Craig Turner, Chair of the Board, presided. Chair Turner noted for the record that the members of the Board were present as follows:

Present:

Mr. Craig Turner
Ms. Laura Babbage
Mr. Juan Castro
Ms. Nancy Collins
Dr. Richard Day
Mr. Lewis Diaz
Mr. Bryan Makinen
Mr. Vasu Vasudevan
Ms. Holly Wiedemann
Mr. Ryan Wiggins

Absent:

Mr. Alan Long

Others Present:

Dr. Michael Benson, President
Dr. Deborah Whitehouse, Interim Senior Vice President for Academics and Provost
Ms. Dana Fohl, University Counsel and Secretary to the Board of Regents
Mr. Stephen Lochmueller, Director of Athletics
Mr. Dan McBride, Interim Vice President for Development and Alumni Relations
Dr. David McFaddin, Vice President for Engagement and Regional Stewardship
Dr. Gene Palka, Vice President for Student Success
Mr. Barry Poynter, Vice President for Finance and Administration
Members of the faculty and staff
Members of the media

Members of the community

II. Information Items

A. Presentation on the Faculty Center for Teaching and Learning

Dr. Russell Carpenter, Executive Director, Noel Studio for Academic Creativity, made a presentation to the Board on the Faculty Center for Teaching and Learning, a copy of which is incorporated herein and will be included with the official copy of the minutes.

B. Committee Reports

1. Student Life, Discipline and Athletics Committee

Committee Chair Lewis Diaz reported that the Student Life, Discipline and Athletics Committee met this afternoon with a brief update regarding the implementation of the beach volleyball program and also had a presentation on the Big E Welcome. In addition, the minutes from the June 25, 2018 meeting were approved.

2. Institutional Advancement and Honors Committee

Committee Chair Richard Day reported that the Institutional Advancement and Honors Committee met this afternoon and having no business to conduct, approved the minutes from the June 25, 2018 meeting.

3. Audit and Compliance Committee

Chair Turner reported that the Audit and Compliance Committee met this afternoon and having no business to conduct, approved the minutes from the June 25, 2018 meeting.

4. Finance and Planning Committee

Committee Chair Diaz reported that the Finance and Planning Committee met this afternoon and summarized the points of discussion. First, the end of FY 18 was positive by a few thousand dollars, a more favorable position compared to last year, and the auxiliaries performed better in FY 18 compared to FY 17 by over a million dollars. With respect to current year revenues, tuition revenue is down by \$4.8 million; however, this is offset by the notion that fee revenue is up and expenses have been down thus far. In addition, the minutes from the June 25, 2018 meeting were approved.

5. Executive and Academic Affairs Committee

Committee Chair Turner reported that the Executive and Academic Affairs Committee met this afternoon and received information items regarding summer camps, diversity, the Budget Advisory Committee update, legislative update, and the Board Innovation Fund update. They were very informative and gave everyone a great idea of current initiatives that make a difference. There

were three items placed on the consent agenda, including the approval of the June 25, 2018 meeting minutes.

C. Additional Reports to the Board

1. Mr. Craig Turner, Chair

Mr. Craig Turner, Chair of the Board of Regents, gave the following report:

We are at a new academic year, which means there are new opportunities as well as new challenges. We are obviously looking for great things to happen in this academic year ahead. Our goal here, candidly, is to make sure that we are still creating the best culture and environment for teaching and learning with the focus being our students.

Last year was a difficult year. I think it was a difficult year for everyone involved. Obviously it affected faculty, staff, programs, the Board, and so forth. There were a lot of tough decisions made last year. We will hope that those decisions were the right decisions as time moves along. If they are not, we will obviously look at things to correct those actions.

One thing I think I do want to leave you with today - within that process last year, we heard a lot of things, and we heard a lot regarding things that were on the priority list of each stakeholder, whether it was compensation, etc. I do want you to know that it did not fall on deaf ears. We had some constraints this past year that had to be addressed and had to be addressed in a manner that obviously was hurtful to everybody involved. As we move forward it will be our goal to remind ourselves all those things we heard from all the stakeholders and how we can start to address those things and hopefully make some of those things better. I think also, as well as David and Tanlee's report regarding performance-based funding, it puts on a new emphasis as we continue to look at things that are ahead, this is going to have to be on the top of our list as well. We can't wait until we are way too late in the game. So we will obviously keep a positive and concerted effort to do so.

I look forward to this academic year and nice to have 2,500 new freshmen on campus. All those things are positive. With that, I'm going to ask Ryan Wiggins, our new SGA President, to give us his report.

2. Mr. Ryan Wiggins, SGA President

Mr. Ryan Wiggins, SGA President, delivered the following report:

First of all, thank all of you for having me on the Board. I'm very excited to have been sworn in today, and I am looking forward to working with all of you on the Board for this academic year.

Student Government has had a lot of initiatives and a lot of goals since I took office at the end of last semester. I could probably talk forever about that, but I'm going to be brief on what we have accomplished so far. Student Government moved to the Office of Governance under David McFaddin and Ethan Witt, and that transition has been wonderful. That office has been very available for us, they have been helping us with any initiatives that we've had, and I would

also like to echo that we appreciate all the help from that office as well as from other offices on campus. I personally have worked with Student Life, Campus Rec -- I've worked with many, many offices this summer and as the semester began, and everyone that I've talked to in administration, faculty, staff -- everyone has been so kind and so willing to help Student Government, especially during this very large transitional period we've had.

One thing that we are very excited about for Student Government is our Colonel Pride program. That is something that Laura and I started last year. Basically, it is an incentive program to get students to come out to more events on campus, so things at the Center for the Arts, football games, basketball games. We faced a little bit of backlash of Student Government and it wasn't as successful as we thought it could have been. We ended the last academic year having done seven total events, and I'm happy to say that for this semester alone, we have 15 events already scheduled. We are picking up very much so in that department, we have a very capable director who is overseeing that process now. We have been able to work with Greek Life, Student Life, Campus Rec, Athletics, and a couple of other offices to be able to be at their events and we are very happy with the results we have seen thus far. I believe we have already had five of those events this semester and we are looking forward to the rest of them as well.

In Student Senate, we've already begun our constitution and bylaws revisions, a committee has been formed, and they are hoping to have something for us before mid-terms, but they will have something for us at the very latest by the end of this semester. It has been a little while since Student Government has made any changes to our constitution or bylaws, and especially with the move, under Dr. McFaddin's office, we have a lot that needs to be changed so we are hoping to have that done very soon.

We had our first joint branch meeting last week. It was very successful. We had approximately 70-75 members of Student Government there, including our 13 new senators that we had elected in our elections three weeks ago. I also was able to convene our entire advisory board two weeks ago and go over some goals. In my office I have a whiteboard, probably about the size of that television there, and whenever I first took office I put four sections: Executive Cabinet, Senate, Court, and Student Activities Council. I put at least seven goals for each one of them. I'm happy to say by the time we had that advisory board meeting, I'd almost completely wiped that board clear. We have accomplished a lot just from the summer and the beginning of this semester and I am looking forward to having that completely cleared off and filling it up with new goals that hopefully we can achieve before the semester is over.

Student Government is still without a Chief Justice. I have consulted with Bob Brown as well as Melinda Murphy, who is our court advisor. We have formed a Chief Justice search committee. We are overseeing that committee right now and we are hoping that their process is going to get us a Chief Justice soon so that we can get court up and running, because we have not had a Chief Justice since Connor Niceley last fall.

Like I said, there are 13 new senators, we still have four more spots open in Senate. We think we are going to have those filled within the next two weeks. The Student Government orientation is this weekend on Sunday, September 30th. It's going to be in Keen Johnson and we

are hoping to introduce all of our new members to what Student Government is like, kind of show them the responsibilities as well as get people in different branches in Student Government to get to know each other. That's all I have.

3. Dr. Matthew Winslow, Chair of Faculty Senate

Dr. Matthew Winslow, Chair of Faculty Senate, delivered the following report:

I think you have my written report, so I won't belabor those points. I just want to mention two of them in particular, and then I have two other items that are not on the report.

One is that we have an increased number of classes on campus that are of a larger size. Traditionally, ECU has had mostly smaller classes, which helps distinguish us from some of our competitors. Because of budget constraints and other things, we have more classes that are of a larger size, including over 100, and in some cases, well over 100. I have heard concern from lots of faculty regarding that, both that it's going to affect our reputation across the Commonwealth, but they are also worried that the quality of instruction, the learning experience for the students in those large classes, is not as good as in the small classes.

The Faculty Senate has charged the Academic Quality Committee with investigating that, looking at the research, comparing large and small class sizes in terms of their outcomes, but also trying to gather up the best practices for teaching large classes so we can have a report that we can disseminate to the faculty so we can make sure that when we do have to teach those large sections we can do it in the best way possible.

Secondly, as Chair Turner indicated, last year was a tough year, and that was certainly evident in the Faculty Senate. Because of that, my goal for this year is to make the Faculty Senate a little more of a positive, forward-looking entity rather than a past, immediate-looking entity which is very critical at times. What I've done is I've created a segment of the beginning of each Faculty Senate meeting, 10 minutes set aside where I have asked Senators to bring their best ideas for what faculty can do to improve Eastern in some way. I have urged them to limit their suggestions to things that faculty can do, not other units on campus, because I think that will be their tendency. I've also asked them to keep our budget constraints in mind. Kind of a tall order, but I'm hoping that we get some good ideas from that. Faculty are smart people, they are concerned about this university, they want what's best for it, and I'm hoping to be able to harness some of that expertise and come up with some strategies for what we can do to make Eastern the best place it possibly can be.

There are two other items. One is the Provost Search. I'm the co-chair with Shirley O'Brien, the previous Senate chair. We are in the midst of this Provost Search right now. We just got done last week with the video interviews. We interviewed 12 candidates over a Skype-like situation and we had some really great interviews, some not quite so good, but from those 12 we invited five of those candidates to campus. Of those candidates, Jeremy is in the process of scheduling those, so hopefully they will be in the first, second, and perhaps third week of October. Five candidates will be coming to campus. I can tell you that while I have my favorites among them, I would be very happy with any of them. We have some excellent, excellent candidates in

that pool. Ryan was on that committee; he can tell you what it was like. We will be in great shape if any of these five candidates comes to Eastern to be our next Provost. So I am very excited about that. The dates and the names of those people will be released probably tomorrow. Very excited about those names getting announced so that people can start digging into these people and their backgrounds, and start getting excited about who will be our next Provost.

Finally, I notice in the minutes from the June meeting, which I was sorry I was not able to attend, that President Benson talked about a small group of faculty that he and I have convened together to talk about -- again, a recurring theme -- things we can do to make Eastern the best place it can be. I am pleased to announce that that group of faculty has been meeting over the summer. We met with Gill Hunter and with Paolo Capretti, who is in the Career and Co-Op Center. This group is really focused on ways we can help our students not only while they are here, but after they leave here. What Eastern can do to make our students more effective in the marketplace. Regent Babbage, the things you are talking about are the things we are really focused on. I think you're right; we give our students a lot of skills, just in the process of getting their degree, that are very, very attractive to employers. We're thinking about ways that we can help our students make those skills, those abilities they already have, more transparent, more evident to employers, to make our graduates more competitive in the marketplace. There are a number of ways to go about this, and we're actually going to be surveying employers who come to our job fair in October, asking them about what they want in our graduates, who are trying to hire our students, and what we can do to help our students be more competitive in that marketplace.

I'm very excited about this initiative and happy to come back to you when we have more ideas about what we want to do in that respect. With that, I'll take any questions.

4. Ms. Stephanie King, Staff Council Chair

Ms. Stephanie King, Chair of Staff Council, delivered the following report:

Good afternoon, Chair Turner, President Benson, and the Board of Regents. Thank you for allowing me to present today regarding ongoing Staff Council initiatives.

As you know, Staff Council has hosted events this summer at Paradise Cove. Three events were planned to allow staff and their families to enjoy a private event at the pool, as well as receiving a token to be spent at the snack bar. You may remember what we refer to as the "Staff Council Curse." When we are involved in outdoor events it seems as if Mother Nature enjoys sending us unseasonably cold temps, or thunder and lightning, or days like today. We didn't do this one. One of those events was cancelled but it was not due to weather, it was a different circumstance, and the pool was actually closed for the evening. At the two events, several hundred employees enjoyed the evening at the pool with their families.

In January of 2019, the Staff Council is planning a movie night that will be held at the ECU Center for the Arts. The movie is still to be determined but it will be a family-friendly

movie and appropriate for all ages. You can't have a movie without popcorn, so of course we will be serving some popcorn as well as other theater snacks.

The 2018-19 academic year started with the President's Annual Convocation and this year the Employee Recognition Awards and Luncheon was combined with that event. ECU honored 232 employees that served milestone years at the University. The committee reported that they have received nothing but positive feedback about the events being in conjunction. As a recommendation from a previous Board meeting, President Benson worked with Regent Makinen to form a core group of staff to discuss ideas about how members can help shape the dialog and move the University forward in a positive manner. This group consisted of Jennifer Newman, Caelin Scott, Amy Eades, Gary Folckemer, Steve Caudill, Liliana Gomez de Coss, Myra Thomas, Mayantha Perera, as well as myself. The discussion was centered on student success, realizing that if students were successful, ECU as a whole would also be successful. We discovered many staff were already mentoring students in some way. This brought forth the idea of having a staff-student centered mentor program. It would include staff volunteers who were given the proper tools to assist and ensure that we are reaching all students, whether they are freshman living on campus or off campus, non-traditional students, online students, etc. We want to meet them where they are and make sure that they have a positive experience, become a graduate, and become successful. Various experts on campus have been identified to help with this process. Those range from Student Success, Advising, and the Counseling Center.

It is my honor to announce that Shelley Park has been named the next ECU Staff Emeritus. Shelley has been described as a dynamic and caring administrator, a mentor and role model. Shelley spent 34 years at ECU, beginning as an admissions counselor, working through the ranks to serve as Director of Financial Aide and finally retiring as Executive Director of Retention and Graduation. She had many leadership roles on campus and served as President of both the Kentucky Association of Student Financial Aid Administration and Southern Association of Student Financial Aid Administration. If you met Shelley once you would never forget her. Her extraordinary positive personality and giving spirit is inevitable. She not only served many at ECU but she also serves her community through her membership at First Baptist Church and has volunteered many years at the Compassionate Care Center and Hospice of the Bluegrass. Shelley's response to this title was, "What a humble honor. I love my University and will always be a Colonel."

This honor was approved by President Benson and I ask for your approval by officially naming Ms. Park ECU Staff Emeritus. Thank you.

A motion was made by Regent Babbage to approve the naming of Ms. Shelley Park as ECU Staff Emeritus. The motion was seconded by Regent Makinen. The motion passed by voice vote.

Following approval of the motion Regent Makinen delivered the following statement:

In recognition of an eligible member of the University's staff for considerable meritorious service to Eastern Kentucky University as outlined in the Staff Emeritus Policy, the Staff Council has proudly vetted and presented Ms. Shelley Park for Staff Emeritus. Ms. Park has provided distinguished service to Eastern Kentucky University as evidenced by her nomination and approval from President Benson, and is formally presented, with Regent Babbage's motion, to the Board of Regents to receive this honor, thus allowing her to receive this recognition and all the privileges and benefits as outlined in the Staff Emeritus Policy.

Ms. King continued with her report:

Staff Council elections for new members will be held in November, with new representatives taking their seat in January of 2019. Several Staff Council vets will be retiring their positions this year. One was vacated earlier this year; that was Derek Adams from Facilities Services. He left EKV to pursue his career as an agriculture teacher and advisor at Paris Middle and High School.

Lastly, Staff Council will be part of Homecoming 2019 again this year. On October 10th we will be hosting a day of service to help beautify our campus. Staff members will sign up to help with different tasks such as painting, planting mums, and picking up trash. We want all of our current students, returning students, and all other visitors to enjoy our campus as much as we do. The parade has been moved to Friday evening, where we will also be an entry again this year. We will be distributing spirit sticks to use at the football game on Saturday. These also may be used by your children or with your children for swordfights.

We will continue to strive in fulfilling our purpose and providing recommendations and fostering communication between administration and staff. The Council remains dedicated to looking for areas where we can work together within our group and with other units to provide input and guidance and provide clear and timely communications to all our constituents. Thank you.

5. Dr. Michael Benson, President

Dr. Michael Benson, President, delivered the following report:

Thank you, Mr. Chair. I will make this brief. First off, I want to thank Rusty for hosting us. If you will remember, this center used to be over in Keen Johnson, where the faculty lounge is, and I hope you had a chance to peek your head inside the new faculty lounge that has been redone by our Foundation board member Barb Ricke.

Matt Winslow mentioned the Faculty Senate meeting. On the day of the Faculty Senate, our office provides refreshments for the entire day for all faculty to come from 7:00 a.m. until 6:00 p.m., and so you can come and hang out. As I was there today for lunch, there were a few faculty in there visiting, and as it gets more and more, we hope, frequented, it will be used by folks across campus, but Rusty has so much more room over here and I think this is much more conducive to what he is trying to do and what he is doing. Again, Rusty, we all tip our cap to you. Tim Forde talked about the bleeding edge, but when it comes to faculty development and the latest pedagogy and having our faculty be on that bleeding edge of teaching, we are doing it well and I really want to commend him and thank him for hosting us today.

It's been a great start to the semester. Gene talked about the energy of our students. You can't step foot on campus in the fall semester and not feel that, but there's a different vibe this year. As Chair Turner said, we've been through a difficult time and I think we all have this collective sigh of relief, and so when the freshmen came and we had Move-In Day, we were also excited to see them. Our Faculty Senate meeting was off to a great start. I want to commend Matt for the ECU Forward, because I hope it sets a tone. The group of faculty he talked about, this complementary group on the staff side, we have very, very smart people here. And we're trying to solicit, from both faculty and staff sides, ideas of how we can do better. Believe me, all the answers do not magically emanate from the Coates Building. And so we are trying to get everybody on campus to give us ways that we can improve. I'm very grateful for those people that are expending so much time and effort on our behalf. Bryan, thank you for pushing that agenda forward as well.

As I mentioned, it's a different atmosphere and it's not just because Steak 'n Shake and Starbucks opened -- but those are very exciting. If you haven't been there, they are in the ground floor of the Powell Building. As new things come online in Powell and it becomes renovated that epicenter of campus continues to spring to life and there is a different atmosphere there as well.

Mr. Chair, I enter my sixth year and I just want to thank you for the privilege that is mine to be the President of ECU. I just returned from last week chairing a substantive review committee at Georgia Southern University. It's a fine school in Statesboro, Georgia but I thought, boy, I would not trade their problems for my problems any day. Yes, we have our challenges, but I'm proud of the progress we've made. We have work ahead of us but it's a real honor and a privilege to be here at the University and I thank you again for this chance.

Finally, when Laura was talking about the online experience, the Daughters of the American Revolution came to me a little while ago and they asked me to speak on November 11th. If you know your history, November 11 is Armistice Day. This is the centennial of Armistice Day. I don't know that much about World War I. The two speakers of this day are Lyle Roelofs, the President of Berea College, and me. I thought, boy, I better bone up. So I'm taking a course right now offered by Johns Hopkins University called "When the lamps went out: WWI as history,

memory and commemoration." It is one of the hardest classes I have ever taken. It's done through Blackboard. My professor is an Irish academic and she knows her stuff. It is so demanding. I have so much respect now for professors that teach online and do it well. Because the checklists, the readings, the reserve, the multimedia that she uses, the grading that she has to do. I have no idea how she keeps it straight. I'm going to be ready for this speech, but it's a reminder that we live in a day and an age that I hope we don't ever take it for granted. We have a reminder right here in our backyard of weapons that were developed 100-plus years ago that we are still trying to figure out how to destroy. Man's inhumanity to man can only be, I believe, countered by education by breaking down those prejudices and those bigotries that somehow develop. And you can only countermand them by learning about each other.

With that, I'll get off my soapbox but it's fun to be a student again, even though it's hard as hell, I'll tell you that. If any of you want to learn about World War I, I'll be happy to give my speech on November the 11th. Thank you very much.

III. Action Items

A. Consent Agenda

Chair Turner presented to the full Board the following items on the Consent Agenda for approval:

- i. Approval of the Minutes for the Full Board Meeting on June 25, 2018
- ii. Personnel Actions
- iii. Approval of 4.3.14P, Pass-Fail Option (Revised) and Repeal of 4.7.11, Faculty Responsibility for English Composition

The consent agenda items came before the Board upon motions from their committees by committee vote. A motion was made by Regent Babbage to approve the consent agenda. The motion was seconded by Regent Castro. The motion passed unanimously by voice vote.

B. Proposed Active Duty Military Tuition Rate

A motion was brought forth by the Finance and Planning Committee to approve the Annual Operating Budget. The motion was seconded by Regent Babbage. The roll was called and the following members vote "aye": Laura Babbage, Juan Castro, Nancy Collins, Richard Day, Lewis Diaz, Ryan Wiggins, Bryan Makinen, Vasu Vasudevan, Holly Wiedemann, Craig Turner. No member voted "nay". Alan Long was absent. The motion passed.

C. Resolution Approving Delegation of Authority - Optional Retirement Plan

Mr. Barry Poynter directed the Board to the Resolution approving delegation of authority for the optional retirement plan. Mr. Poynter noted the resolution did not have anything to do with the state retirement system. As background, Mr. Poynter noted that while the authority is vested with the Board, they are asking for the delegation of that authority with respect to plan documents, committee reviews of plans, and selection of providers to be delegated to the President.

He further stated that a small ad-hoc committee has been working on it, faculty and staff, who have some degree of financial acumen and once formalized, would like integrate into the university committee structure and move forward and begin to make some best practices implementations with the optional retirement plans.

Regent Castro made a motion to approve the Resolution Approving the Delegation of Authority. The motion was seconded by Regent Babbage. The motion passed by voice vote.

D. Discussion and/or action relation to President's Performance Evaluation

Regent Day provided background information to the Board with regard to the individuals and methods involved with collecting data relative to the President's Performance Evaluation and stated the review was conducted under the provisions of Policy 4.8.1, Annual Evaluation of Academic Administrators. Regent Day then presented the Executive Summary of the Evaluation of President Benson to the Board, a copy of which is incorporated herein and will be included with the official copy of the minutes.

Chair Turner thanked Regent Day for providing the Board the Executive Summary and stated he did a wonderful job of stating the facts and opened up the floor for discussion and/or comments.

Regent Babbage commented that President Benson truly lives and furthers the mission, the vision, and the values of ECU.

Regent Collins commented how the six years have passed so quickly and how thankful she is that President Benson is at the helm of Eastern during these very difficult times, promoting the organization nationwide and being in the forefront and leading the organization.

Regent Makinen thanked the President for everything that he has done and many countless hours he has put into pulling the organization together, and thanked the faculty, staff, students and local counterparts who put a great deal of effort into the evaluation process. He commented that it is representative of the collective evaluations from each of those constituency groups and he should be very proud of where things are at the moment.

Chair Turner noted that one difference today is that the Board has never openly discussed an evaluation since he has been at Eastern, and thus have tried to present it in a manner that gets the facts on the table, gives everybody an opportunity to comment, and yet allows the process to move forward and center on how we can keep being better, with a tremendous amount of positive things that the President has done and continues to do.

Regent Vasudevan thanked Regent Day for coordinating the effort and getting the evaluations submitted in a timely manner. He thanked President Benson for his leadership and great work thus far, especially during the difficulties in 2018.

Regent Castro commented that the impact the President made on his daughter during her first semester was critical, and that is the impact that ECU needs and the President represents the Board in front of the students and has done a great job.

Regent Diaz commented on the President's talent and special ability to walk into a room and make a connection with people almost immediately, and utilizing that skill to represent the University is tremendous. He further stated the value the President brings to development efforts is unbelievable and the growth that has been achieved.

President Benson responded to the Board and thanked Regent Day for his efforts during the evaluation process and stated the comments that he received during the process would help him improve in the areas that he can do better and that in the area of morale he is trying to create more of a positive feeling on campus after a very difficult year, as well as evaluating the performance of President's Council members. He thanked Chair Turner for the opportunity to have the discussion in open session and appreciate all the effort that everyone went through during the process, and will use it to improve.

Chair Turner stated that while there is no requirement for a motion or vote, he wanted to ensure that the minutes reflect the information provided in the Executive Summary by Regent Day on behalf of all the parties, as well as comments that were made by various Board members.

Regent Day responded that the Executive Summary is related to the plan in making a statement to the public. He stated that if the Board is comfortable with it, a proposed statement would include that in addition to the input the Board has received, the President should be commended for furthering the lives of the students and the values of the organization, the Board is grateful for his leadership, he's done great work, and they note the impact that it has had on students, his talent for personal relationships and development efforts. Regent Day further recommended as an area for improvement, the effort to try to find ways to address faculty and staff salaries.

Chair Turner agreed and requested a motion regarding a statement to the public. Regent Babbage made a motion to approve. The motion was seconded by Regent Collins. The motion passed by voice vote.

Regent Day stated he would work with Kristi Middleton, Chief External Affairs Officer, following adjournment.

Regent Day stated to the Board there was a revision to KRS 164.321 that has prompted a need to revise university policy and possibly Board of Regents by-laws as regards "an annual evaluation of the president of the university." He further stated that the law does not directly address annual evaluation as a requirement, except that this revision to 164.321 lists the failure to conduct an annual evaluation as one factor that "shall be cause for the governor to remove all appointed members of the board."

Regent Day noted that what constitutes an annual evaluation is not clear, so there may be latitude to describe it in policy or tradition has been that when someone is hired they are evaluated

in their second year and about three years later, which seemed insufficient. He stated that when he originally shared his thoughts with the Board the formal evaluation of the President on an annual basis is unnecessarily ambitious but is increasingly favoring a process that not only reviews the President annually, but the strategic plan at the same time and pairing those two things is a value for both President and for the Board and would like them to think about it.

Regent Day stated his recommendation is for the Executive Committee, or another group identified by the Board, immediately begin to outline a process to draft new policy language as may be needed to satisfy the new law.

Chair Turner made a motion that the Executive Committee look into a new policy needed to satisfy the new law. The motion was seconded by Regent Makinen. The motion passed by voice vote.

IV. Executive Session

Chair Turner entertained a motion pursuant to KRS 61.815 to enter closed session for the purposes stated in KRS 61.810(1)(b), the potential acquisition or sale of property. A motion was made to go into executive session by Regent Day to enter into closed session. The motion was seconded by Regent Makinen. The motion passed by voice vote and the Board thereby convened in executive session at 5:10 p.m.

A motion was made by Regent Day to return to the open session of the Board of Regents regular quarterly meeting. The motion was seconded by Regent Castro. The motion passed by voice vote and the Board returned to open session at 6:20 p.m.

Chair Turner noted that no action was taken or decisions made in closed, executive session and only discussed the potential acquisition or sale of property.

V. New Business

There was no new business; however, President Benson stated he informed Dr. Poffenberger that the Board was very sorry they were not able to tour the Bobby Verdugo Center and that at the December meeting they will conduct the tour prior to the start of the meeting. Chair Turner agreed and the next regularly scheduled Board meeting was set for December 3, 2018 beginning at 10:30 a.m. at Martin Hall.

VI. Adjournment

There being no further business, Chair Turner requested a motion to adjourn. A motion was made by Regent Day to adjourn the meeting. The motion was seconded by Regent Babbage. The motion passed by voice vote, and the meeting was thereby adjourned at 6:24 p.m.

Dana D. Fohl, Secretary

Date