AGENDA
Eastern Kentucky University
Board of Regents
Quarterly Meeting

April 23, 2019

EKU

EXPECT TO WIN

What you believe about who you are makes a difference in what you can achieve. "Expect to win" are three little words that can have a giant impact in our individual and collective trajectory. We are all advocates for EKU, we are all tasked with recruiting, retaining and graduating students, but in this process, we must also help our current students realize their untapped potential. With your help, EKU students find they are capable of accomplishing more than they ever realized. At EKU, opportunities are unlimited and so is our students' potential. Our most important asset in unlocking the student potential is people, including faculty, staff, administration and regents. It is up to us all to help students look beyond the personal perceptions they have now and see the unlimited possibilities of the future. We must be more than competitive; we must be the best in student success. Our outlook now and in the future should be a clear focus on victory. Or, simply said, expect to win!

Eastern Kentucky University
Board of Regents

Quarterly Meeting

April 23, 2019

Walnut Hall
Keen Johnson
Eastern Kentucky University

Committee Meetings will begin at 12:30 p.m. and run consecutively.

SCHEDULE

11:30 a.m.   Lunch, 2nd Floor Ballroom, Keen Johnson
              Buffet with invited student groups

12:30 p.m.   Convene Committee Meetings in Walnut Hall, Keen Johnson

              Student Life, Discipline and Athletics Committee

              Institutional Advancement and Honors Committee

              Audit and Compliance Committee

              Finance and Planning Committee

              Executive and Academic Affairs Committee

1:30 p.m.   Convene Board Meeting in Walnut Hall, Keen Johnson

Student Life, Discipline and Athletics Committee
Agenda

April 23, 2019

Walnut Hall
Keen Johnson
Eastern Kentucky University

12:30 p.m.

I. **Call to Order** (Committee Chair Vasu Vasudevan)

II. **Action Items**
   A. Consent Agenda
   - i. Approval of the February 22, 2019 Student Life, Discipline and Athletics Committee Minutes (Vasu Vasudevan)
   - ii. Approval of the April 2, 2019 Special Meeting of the Student Life, Discipline and Athletics Committee Minutes (Vasu Vasudevan)

III. **New Business**

IV. **Adjourn**

Eastern Kentucky University
Board of Regents

Institutional Advancement and Honors Committee
Agenda

April 23, 2019

Walnut Hall
Keen Johnson
Eastern Kentucky University

I.   **Call to Order** (Committee Chair TBD)

II. **Action Items**
     A. Consent Agenda
          i.   Approval of the February 22, 2019 Institutional Advancement and Honors Committee Minutes (Committee Chair TBD)
     B. Naming Policy and Special Consideration for College of Science Signature Program Campaign (Dr. Tom Otieno and Dan McBride)

III. **New Business**

IV. **Adjourn**

Eastern Kentucky University
Board of Regents

Audit and Compliance Committee
Agenda

April 23, 2019

Walnut Hall
Keen Johnson
Eastern Kentucky University

I.   **Call to Order** (Committee Chair Alan Long)

II. **Information Item**
   A.   Fiscal Year 2019 Audit Plan (Pete Ugo, Crowe LLP)

III. **Action Item**
   A.   Consent Agenda
         i.   Approval of the January 9, 2019 Audit and Compliance Committee Minutes (Alan Long)

IV. **New Business**

V.   **Adjourn**

April 23, 2019

Walnut Hall
Keen Johnson
Eastern Kentucky University

I. **Call to Order** (Committee Chair Juan Castro)

II. **Information Items**
   a. Financial Update (Barry Poynter)
   b. Construction Update (Brian Wilcox)

III. **Action Items**
   A. Consent Agenda
      i. Approval of the February 22, 2019 Finance and Planning Committee Minutes
         (Juan Castro)
   B. Proposed Meal Plan Rates for 2019-2020 (Barry Poynter)
   C. Proposed Resident Hall Rates for 2019-2020 (Barry Poynter)
   D. Proposed University Tuition Rates for 2019-2020 (Barry Poynter)

IV. **New Business**

V. **Adjourn**

Eastern Kentucky University
Board of Regents

Executive and Academic Affairs Committee
Agenda

April 23, 2019

Walnut Hall
Keen Johnson
Eastern Kentucky University

I. **Call to Order** (Committee Chair Lewis Diaz)

II. **Information Items**
   A. Legislative Update (Dr. David McFaddin)
   B. Performance Based Funding Update (Dr. David McFaddin & Dr. Tanlee Wasson)

III. **Action Items**
   A. Consent Agenda
      i. Approval of the February 22, 2019 Executive and Academic Affairs Committee Minutes (Lewis Diaz)
      ii. Personnel Actions (President Benson)
      iii. Report from the Council on Academic Affairs (Dr. Sherry Robinson)
      iv. Approval of Academic Policy 4.7.12P, Faculty/Staff Academic Travel with Students (Dr. Sherry Robinson)
      v. Addendum to Recommendations for Retirement Transition Program Participants for 2019-2020 (Dr. Sherry Robinson)
      vi. Recommendations for Faculty Emeritus for 2019-2020 (Dr. Sherry Robinson)
      vii. Approval of Administrative Policy Revision 1.1.1P, Policy on Policies (Barbara Kent)

   B. Recommendations for Promotion and Tenure for 2019-2020 (Dr. Sherry Robinson)

IV. **New Business**

V. **Adjourn**

Eastern Kentucky University
Board of Regents

Regular Quarterly Meeting
Agenda

April 23, 2019

Walnut Hall
Keen Johnson
Eastern Kentucky University

1:30 p.m.

I.   Call to Order

II. Swearing In of Faculty Regent Jason Marion

III. Resolution of Appreciation for Dr. Richard Day

IV. Academic Affairs Update and Host Introduction (Dr. Jerry Pogatshnik)
     Host Presentation: Aviation (Dr. Tim Ross)

V.   Information Items

     A. Committee Reports
         1. Student Life, Discipline and Athletics Committee (Vasu Vasudevan)
         2. Institutional Advancement and Honors Committee (Committee Chair TBD)
         3. Audit and Compliance Committee (Alan Long)
         4. Finance and Planning (Juan Castro)
         5. Executive and Academic Affairs (Lewis Diaz)

     B. Additional Reports to the Board
         1. Matthew Winslow, Faculty Senate Chair
         2. Caelin Scott, Staff Council Chair
         3. Ryan Wiggins, SGA President
         4. Michael Benson, President
         5. Lewis Diaz, Chair

VI. Action Items
     A. Consent Agenda
         i.   Approval of the February 22, 2019 Board Meeting Minutes (Lewis Diaz)
         ii.   Personnel Actions (President Benson)
         iii. Report from the Council on Academic Affairs (Dr. Sherry Robinson)
         iv.   Approval of Academic Policy 4.7.12P, Faculty/Staff Academic Travel with Students (Dr. Sherry Robinson)
         v.   Addendum to Recommendations for Retirement Transition Program Participants for 2019-2020 (Dr. Sherry Robinson)
         vi.   Recommendations for Faculty Emeritus for 2019-2020 (Dr. Sherry Robinson)
         vii. Approval of Administrative Policy Revision 1.1.1P, Policy on Policies (Barbara Kent)
     B. Naming Policy and Special Consideration for College of Science Signature Program Campaign (Dr. Tom Otieno and Dan McBride)
     C. Proposed Meal Plan Rates for 2019-2020 (Barry Poynter)
     D. Proposed Resident Hall Rates for 2019-2020 (Barry Poynter)
     E. Proposed University Tuition Rates for 2019-2020 (Barry Poynter)
     F. Recommendations for Promotion and Tenure (Dr. Sherry Robinson)

VII.   Executive Session

VIII.   New Business

IX.   Other Business

X.   Adjournment

Eastern Kentucky University
Board of Regents

Student Life, Discipline and Athletics Committee
Agenda

April 23, 2019

Walnut Hall
Keen Johnson
Eastern Kentucky University

12:30 p.m.

I. **Call to Order** (Committee Chair Vasu Vasudevan)

II. **Action Items**
     A. Consent Agenda

III. **New Business**

IV. **Adjourn**

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Eastern Kentucky University
Board of Regents
Student Life, Discipline and Athletics Committee
Meeting Minutes

February 22, 2019

Black Box Theatre
Center for the Arts
Eastern Kentucky University

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I.   <u>Swearing in of New Regent Lynn Taylor Tye</u>

Regent Lynn Taylor Tye was formally sworn in by Kentucky Supreme Court Justice Laurance B. VanMeter.

II.   <u>Call to Order</u>

Committee Chair Vasu Vasudevan called the meeting of the Student Life, Discipline and Athletics Committee to order at 12:38 p.m. at the Black Box Theatre, Center for the Arts, Eastern Kentucky University. Committee Chair Vasudevan established a quorum was present.

<u>**Committee Members Present**</u>

Vasu Vasudevan
Laura Babbage
Alan Long
Bryan Makinen

<u>**Committee Members Absent**</u>

Ryan Wiggins

III.   <u>Action Items</u>

         A.   <u>Consent Agenda</u>

                i.   <u>Approval of the September 24, 2018 Student Life, Discipline and Athletics Committee Meeting Minutes</u>

Regent Babbage moved to approve the minutes of the September 24, 2018 meeting of the Student Life, Discipline and Athletics Committee. The motion was seconded by Regent Long. The motion passed by voice vote.

    ii. Student Government Association Constitution Revisions

Due to the absence of Ryan Wiggins, the action item was tabled.

IV. New Business

There was no new business.

V. Adjourn

Without objection, Committee Chair Vasudevan declared the meeting of the Student Life, Discipline and Athletics Committee of the Board of Regents adjourned at 12:40 p.m.

VI. Recalled to Order

Committee Chair Vasu Vasudevan recalled the meeting of the Student Life, Discipline and Athletics Committee to order at 1:01 p.m.

VII. Action Item

  A. Consent Agenda

    ii. Student Government Association Constitution Revisions

Ms. Madison Lipscomb, Executive Vice President, Student Government Association, and Mr. Theodore Herr, graduate student, presented the Student Government Association constitution revisions, a copy of which is incorporated herein and will be included with the official copy of the minutes.

Regent Makinen made a motion to approve the Student Government Association constitution revisions. The motion was seconded by Regent Long. The motion passed by voice vote.

VIII. Adjourn

Without objection, Committee Chair Vasudevan declared the meeting of the Student Life, Discipline and Athletics Committee of the Board of Regents adjourned at 1:07 p.m.

Eastern Kentucky University
Board of Regents
Student Life, Discipline and Athletics Committee
Special Called Meeting Minutes

April 2, 2019

Whitlock Building
Room 549
Eastern Kentucky University

I.   Call to Order

Committee Chair Vasu Vasudevan called the special called meeting of the Student Life, Discipline and Athletics Committee to order at 2:05 p.m. at the Whitlock Building, Room 549, Eastern Kentucky University. Committee Chair Vasudevan established a quorum was present.

Committee Members Present

Vasu Vasudevan
Alan Long
Bryan Makinen
Ryan Wiggins

Committee Members Absent

Laura Babbage

Others Present

Ms. Dana D. Fohl, University Counsel
Mr. John Dixon, Director, Office of Equity & Inclusion
Ms. Barbara Kent, Assistant Secretary to the Board of Regents

II.   Action Items

A. Appointment of a Hearing Officer

Committee Chair Vasudevan moved to appoint Regent Long as the hearing officer for the appeal. The motion was seconded by Regent Makinen. The motion passed by voice vote.

B. Student Appeal Pursuant to KRS 61.810(1)(f) and (k)

At 2:07 p.m., Committee Chair Vasudevan stated that the committee required a closed session for the purposes of discussion and/or a hearing which might lead to the discipline and/or expulsion pursuant to KRS 61.810(1)(f) and/or for discussions which federal and state law,

including FERPA and K-FERPA, require to be conducted in privacy pursuant to KRS 61.810(1)(k), and requested a motion to enter closed session. Regent Makinen moved to enter closed session. The motion was seconded by Regent Wiggins. The motion passed by voice vote.

Committee Chair Vasudevan requested that all attendees not on the committee leave the room.

At 2:42 p.m., Committee Chair Vasudevan requested a motion for the committee to return to open session. Regent Wiggins moved to enter open session. The motion was seconded by Regent Long. The motion passed by voice vote. Committee Chair Vasudevan stated that no action was taken in closed session

Regent Long, the Hearing Officer, stated the committee reviewed the appeal of the decision by the Equity Complaint Council from March 1, 2019 pursuant to the policy requirements of the Non-Discrimination and Harassment Policy and Response Regulation, applying a two-prong standard: one, a review for procedural error that, if not correct, would cause a significant difference in the sanction; and two, a review regarding an inadequate justification for sanction inconsistent with the recommended sanctions for violations of the Non-Discrimination and Harassment Policy. Committee Chair Vasudevan requested a motion related to the committee's review of the student appeal.

Regent Makinen made a motion in reference to OEI Case #20180059, based on the review of the materials presented and applicable policies, that the committee uphold the decision of the Equity Complaint Council from March 1, 2019. The motion was seconded by Regent Wiggins. The roll was called and the following committee members voted "aye": Ryan Wiggins, Bryan Makinen, Vasu Vasudevan, and Alan Long. No member voted "nay". Laura Babbage was absent. The motion passed.

III.   Adjourn

There being no further business, Regent Wiggins made a motion to adjourn. The motion was seconded by Regent Long. The motion passed by voice vote and the committee meeting adjourned at 2:45 p.m.

The final order of the Committee, along with the confidential record, will be kept under seal with the official copy of these minutes pursuant to University policy and protocol.

Eastern Kentucky University
Board of Regents

Institutional Advancement and Honors Committee
Agenda

April 23, 2019

Walnut Hall
Keen Johnson
Eastern Kentucky University

Board of Regents
Eastern Kentucky University
Institutional Advancement and Honors Committee
Meeting Minutes

February 22, 2019

Black Box Theatre
Center for the Arts
Eastern Kentucky University

I.   Call to Order

Committee Chair Richard Day called the meeting of the Institutional Advancement and Honors Committee to order at 12:40 p.m. at the Black Box Theatre, Center for the Arts, Eastern Kentucky University.   Committee Chair Day requested a roll call and established a quorum was present.

Committee Members Present

Richard Day
Laura Babbage
Nancy Collins
Bryan Makinen

Committee Members Absent

Holly Wiedemann

II.   Action Items

A. Consent Agenda

i. Approval of the September 24, 2018 Institutional Advancement and Honors Committee Minutes

Regent Collins moved to approve the minutes of the September 24, 2018 meeting of the Institutional Advancement and Honors Committee. The motion was seconded by Regent Babbage. The motion passed by voice vote.

B. <u>**Recommendation for Resolution and Conferral of Honorary Doctorate to William Craig Turner**</u>

President Benson and Committee Chair Day recommended that the Institutional Advancement and Honors Committee consider the following resolution and conferring of an honorary doctorate to William Craig Turner for approval to the full Board:

WHEREAS, William Craig Turner (Turner) is a Floyd County native and 1975 political science graduate of Eastern Kentucky University (EKU); and is the son of educator parents who were themselves EKU graduates; and is the husband of Pikeville native and EKU graduate Madonna Spradlin Turner.

WHEREAS, Turner recently completed a term on the EKU Board of Regents spanning 12 years, 5 months and 13 days and served as Chair for 5 years, 11 months and 16 days.

WHEREAS, Turner led the EKU Board of Regents through the most challenging period for higher education in modern history and made difficult decisions while keeping the long-term interests of the university at the forefront.

WHEREAS, Turner has been recognized as a distinguished public servant leading the Commonwealth's industrial development efforts during the Brown and Collins administrations and serving on the Lexington Center Corporation and Eastern Kentucky University Boards; a successful entrepreneur who is the founder and CEO of CRM Cos., a Lexington-based development company with more than 900 employees and varied interests including restaurants, hotels, Toyota suppliers, real estate development, and neighborhood association management.

WHEREAS, Turner's service on the EKU Board of Regents has been marked by the recruitment of President Michael T. Benson and the revitalization of the Richmond campus.

WHEREAS, that revitalization effort included three dormitories, a parking garage, various athletic facilities, the Carloftis Gardens, the Case dining facility, a student recreation center, the Scholar House, a renovated student center and the finest science facility in the Commonwealth.

WHEREAS, Turner's generous gift of a new campus landmark, Turner Gate, has been described by the Provost as a central touchstone for students as they enter the university seeking KNOWLEDGE and WISDOM, and was described by one student graduation speaker as a reminder of her time as a Colonel as she transitioned into a life of PASSION and PURPOSE.

WHEREAS, Turner's visionary contributions to the EKU campus will inspire a grateful university community for years to come.

BE IT THEREFORE RESOLVED, that the Eastern Kentucky University Board of Regents hereby honors Mr. Turner for his exemplary service and for those contributions of time, talent, and resources that sustained the institution during the difficult days while building a foundation for a brighter future for eastern Kentuckians, and bestows upon Mr. William Craig Turner our highest honor, an Honorary Doctor of Laws degree.

Done the twenty-second day of February, 2019, by the Board of Regents of Eastern Kentucky University.

Committee Chair Day then stated that upon approval, the honorary degree carries with it a citation, reading as follows:

A distinguished son of Eastern Kentucky University, whose loyalty and love of Commonwealth and *Alma Mater* are without peer; successful entrepreneur and philanthropist whose visionary contributions will inspire a grateful University Community for years to come. Doctor of Laws, May 10, 2019.

Regent Babbage moved to approve the recommendation to the full Board for the resolution and conferring of an honorary doctorate to William Craig Turner. The motion was seconded by Regent Collins. The motion passed by voice vote.

III.   New Business

There was no new business.

IV.   Adjourn

Without objection, Committee Chair Day declared the meeting of the Institutional Advancement and Honors Committee of the Board of Regents adjourned at 12:47 p.m.

INNOVATIVE APPROACH TO SUPPORT FACULTY AND STUDENTS IN THE COLLEGE OF SCIENCE AT EASTERN KENTUCKY UNIVERSITY

Dr. Tom Otieno, Dean, College of Science

Daniel McBride, Associate Vice President for Development and Alumni Engagement

March 4, 2019

Naming Policy and special consideration for College of Science signature program campaign (Endowment for Faculty Success & Endowment for Student Success)

The University policy for naming in recognition of gifts includes provisions to honor individuals that invest in student opportunity through scholarships, programs, and facilities (Fig. 1).

The policy does not have a mechanism to honor the collective giving in honor of others (Fig. 2).

The College of Science seeks to provide current faculty members with enhanced support for professional development, research, and tools for effective and innovative teaching. The college also seeks to provide our students with a transformational education that fosters academic success and life-long achievement. This goal will be achieved by affording the students opportunities to engage in high-impact educational practices such as faculty-student research collaborations, conference attendance, internships, service learning, and study abroad, and support services such as free tutoring and mentoring. The source of this support will come from individuals that give toward the College of Science's Endowments for Faculty and Student Success.
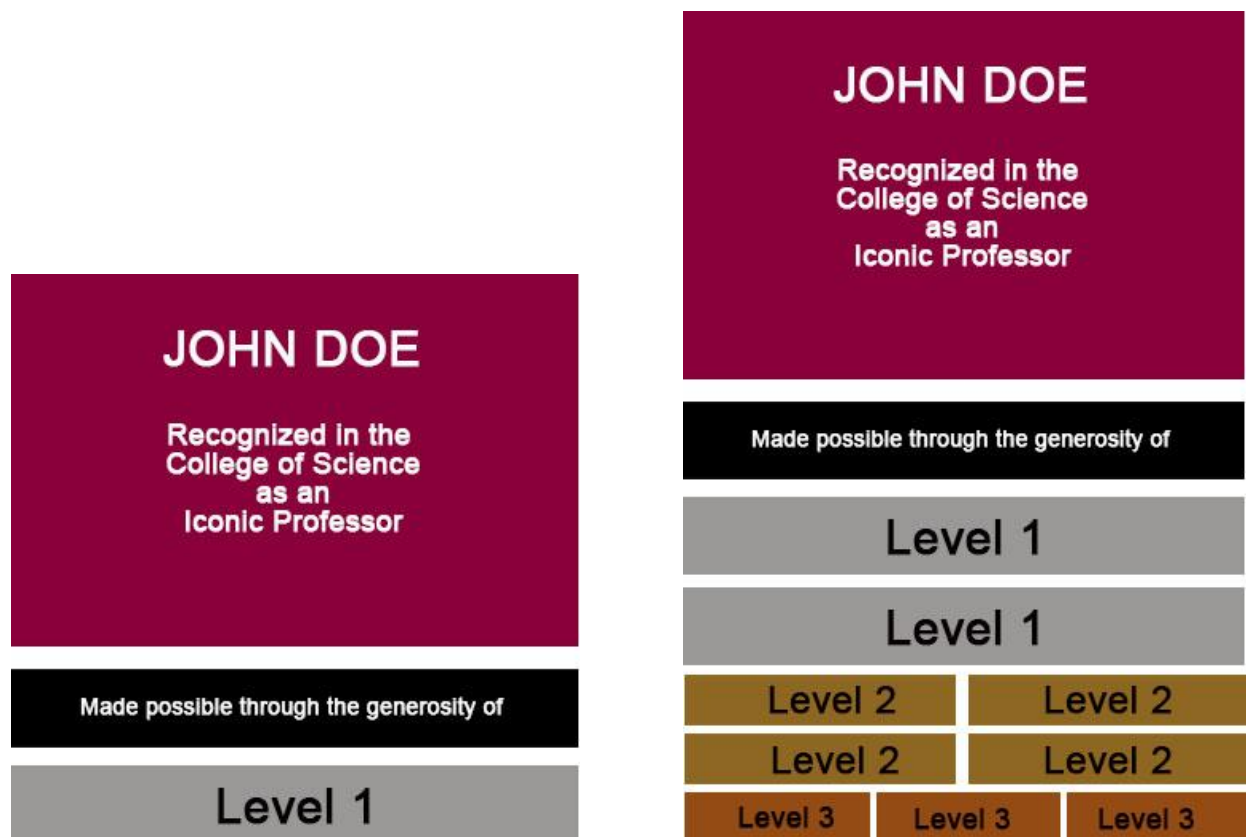
(1) One honoree, one donor

(2) One honoree, multiple donors at different levels of giving

COLLEGE OF SCIENCE ENDOWMENT FOR FACULTY SUCCESS

When examining the influence past faculty have had to positively impact the history and trajectory of our institution, we see an opportunity. The opportunity is to recognize faculty that are often credited by their peers and alumni as being "iconic." To help recognize those individual professors that gave so much to their students, the College of Science, in coordination with the Office of Development and Alumni Relations has constructed a way to honor these individuals.

Individuals that give in support of the Endowment for Faculty Success will give in honor of the iconic professors that have inspired those that follow in their footsteps. We ask that the following spaces within the Science Building be dedicated to this program and used to recognize faculty that inspired generations of students.

Classrooms

3101	60 seats classroom	5101	80 seats classroom
4101	60 seats classroom	5132	40 seats classroom
4125	40 seats classroom	2221	80 seats classroom

Teaching laboratories

3119	Natural Areas middle/secondary science education lab
3125	Physics studio (Integrated lecture/lab)
4106	Organic chemistry I lab
5116	Forensic microscopy lab
5124	Chemistry instrument lab
2204	Geosciences hydrology laboratory
2205	Geosciences geospatial techniques laboratory
3202	Biology 111 teaching laboratory
4202	Anatomy & physiology teaching lab

Research Laboratories

3143	Experimental physics research lab	2219	Geochemistry research lab
5117A	Inorganic chemistry research lab	5217	Biomedical Research Suite I

COLLEGE OF SCIENCE ENDOWMENT FOR STUDENT SUCCESS

Similarly, the College of Science Endowment for Student Success is an effort that will develop a reliable source of support for student research and innovation and encourage persistence and academic success. We ask that the following spaces within the Science Building be dedicated to recognize collective giving to the cause of student success.

3103	Natural Areas student lounge	2207	Geosciences tutoring center
3130	Physics tutoring center 1	2233	Geosciences students commons
3132	Physics tutoring center 2	3215/3215A/B	Biology peer mentoring center
3138	Society of Physics Students lounge	3226	Geosciences open lounge
4102	Chemistry student lounge	4235	Biology Commons
4104	Chemistry student computer lab	3208	48 seats classroom
5103	Chemistry tutoring center		

Eastern Kentucky University
Board of Regents

Audit and Compliance Committee
Agenda

April 23, 2019

Walnut Hall
Keen Johnson
Eastern Kentucky University

I.   **Call to Order** (Committee Chair Alan Long)

II.   **Information Item**
      A.   Fiscal Year 2019 Audit Plan (Pete Ugo, Crowe LLP)..

III. **Action Item**
      A. Consent Agenda
              i.   Approval of the January 9, 2019 Audit and Compliance Committee Minutes
                       (Alan Long)..

IV.   **New Business**

V.   **Adjourn**

Smart decisions. Lasting value.™

Fiscal Year 2019 Audit Plan
Eastern Kentucky University

April 22, 2019

Pete Ugo, CPA

Alice Cowley, CPA

Introduction

- Scope of Services

- The Client Service Team

- Audit Approach

- Actions to Promote Smooth Audit Process

- New Accounting Pronouncements

- Other

Scope of Services

- Report on Financial Statements, Including Federal Awards Programs (Uniform Guidance) and *Government Auditing Standards*
- Management Recommendation Letter
- Communication Letter to Those Charged with Governance
- Report on Compliance with House Bill 622 (KRS 164A.555 to 164A.630)
- Representation Letter
- Report on Lease Law Compliance
- Subsequent Events Letter
- Audit of WEKU-FM
- NCAA Agreed-Upon Procedures

Client Service Team

- Pete Ugo - Partner

- Alice Cowley – Senior Manager

- Kristina Judd – Manager

- Jerry Arlinghaus – Senior Staff

- Dana Nurge – Senior Staff (Student Financial Aid)

- Regina Davis – IT Manager

- Brian Archambeault – Assurance Professional Practice Review

Audit Approach

<u>Planning Activities</u>

- Review of preliminary financial information
- Discussions with management:
    - Risk of fraud in financial statements
    - Internal controls
        - Entity level
        - Account level
    - Business strategies and risks
    - Significant transactions
- Determine key audit risk areas
    - Revenue recognition
    - Debt and compliance
    - Capital assets and leasing arrangements
    - Federal grant compliance
- Determine materiality and preliminary risk assessments
- Develop audit plan and timeline
- Prepare request for schedules and information

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Audit Approach (continued)

Interim Fieldwork

- Document key business systems and processes

- Test and evaluate internal controls, including corroboration of entity level and account level controls

- Review Board and Committee minutes

- Confirmations

- Perform fraud risk assessment procedures

- Update custom audit programs

- Perform testing on selected accounts

- Perform testing of student financial aid

- Perform testing on other major programs (Uniform Guidance)

Audit Approach (continued)

Final Fieldwork

• Complete open items from interim

• Perform remaining fraud risk assessment procedures

• Test account reconciliations and balances

• Review significant or unusual transactions and events

• Complete testing of student financial aid and other major federal award programs

• Obtain confirmations, representations and attorney letters

• Draw conclusions based on procedures performed

• Prepare representation letter

• Review the draft of the audit report

• Draft the Uniform Guidance report, management recommendation letter and SAS 114 letter

Actions to Promote Smooth Audit Process

- Clear Understanding of Audit Schedule
  - Planning meeting – week of May 20, 2019
  - Interim fieldwork – May 20 through May 24, 2019
  - Student Financial Aid testing – week of July 8, 2019
  - Final fieldwork – August 19 through August 30, 2019
  - Completion of audit by Octrober 2019
    - Issuance of final reports and communications (report due to APA/State by October 4, 2019)
  - WEKU-FM – fieldwork early November, 2019 (CPB report due by November 29, 2019)
  - NCAA – fieldwork early-mid December, 2019 (due date of January 15, 2020)
  - Audit Committee meeting, November, 2019

- Utilization of Crowe Information Resource Tracker (CiRT)

- Effective Coordination of our Collective Team

New Accounting and Auditing Pronouncements

Effective for year ended June 30, 2019:

- GASB Statement No. 83, *Certain Asset Retirement Obligations*
- GASB Statement No. 88, *Certain Disclosures Related to Debt, including Direct Borrowings and Direct Placements*

9

Other

- Committee Comments and Questions

- Input on audit risk and focus areas

- Communication and status updates

![Crowe logo]

Thank You

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317-208-2509

pete.ugo@crowehorwath.com

Alice Cowley, CPA

502-420-4432

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Board of Regents
Eastern Kentucky University
Audit and Compliance Committee
Meeting Minutes

January 9, 2019

Black Box Theatre
Center for the Arts
Eastern Kentucky University

I.   Call to Order

Committee Chair Alan Long called the meeting of the Audit and Compliance Committee of the Board of Regents to order at 9:03 a.m. at the Black Box Theatre, Center for the Arts, Eastern Kentucky University. Committee Chair Long requested a roll call and established two committee members were absent. Board Chair Turner requested that Regent Day serve on the committee for this meeting in order to establish a quorum. Regent Day agreed and Committee Chair Long established a quorum was present.

Committee Members Present

Alan Long
Richard Day
Bryan Makinen

Committee Members Absent

Vasu Vasudevan
Holly Wiedemann

II.   Information Item

A. Audit Presentation by Crowe LLP for Fiscal Year Ending June 30, 2018

Mr. Pete Ugo, Crowe LLP, presented the Audit for Fiscal Year Ending June 30, 2018, a copy of which is incorporated herein and included with the official copy of the minutes.

III.   Action Items

A. Consent Agenda

i. Approval of the September 24, 2018 Audit and Compliance Committee Minutes

A motion was made by Regent Makinen to approve the minutes of the September 24, 2018 meeting of the Audit and Compliance Committee of the Board of Regents. The motion was seconded by Regent Day. The motion passed by voice vote.

B. Approval of the Audit for Fiscal Year Ending June 30, 2018

A motion was made by Regent Makinen to approve the Audit for Fiscal Year Ending June 30, 2018. The motion was seconded by Regent Day. The motion passed by voice vote.

IV.   New Business

There was no new business.

IV.   Adjourn

Hearing no objection, Committee Chair Long declared the meeting of the Audit and Compliance Committee adjourned at 9:19 a.m.

Eastern Kentucky University
Board of Regents

Finance and Planning Committee
Agenda

April 23, 2019

Walnut Hall
Keen Johnson
Eastern Kentucky University

I.   **Call to Order** (Committee Chair Juan Castro)

II.   **Information Items**
      A. Financial Update (Barry Poynter)
      B. Construction Update (Brian Wilcox)...39

III. **Action Items**
      A. Consent Agenda
              i.   Approval of the February 22, 2019 Finance and Planning Committee Minutes
                   (Juan Castro) 52
      B. Proposed Meal Plan Rates for 2019-2020 (Barry Poynter) 55
      C. Proposed Resident Hall Rates for 2019-2020 (Barry Poynter)... 57
      D. Proposed University Tuition Rates for 2019-2020 (Barry Poynter).. 59

IV.   **New Business**

V.   **Adjourn**

Powell Student Union
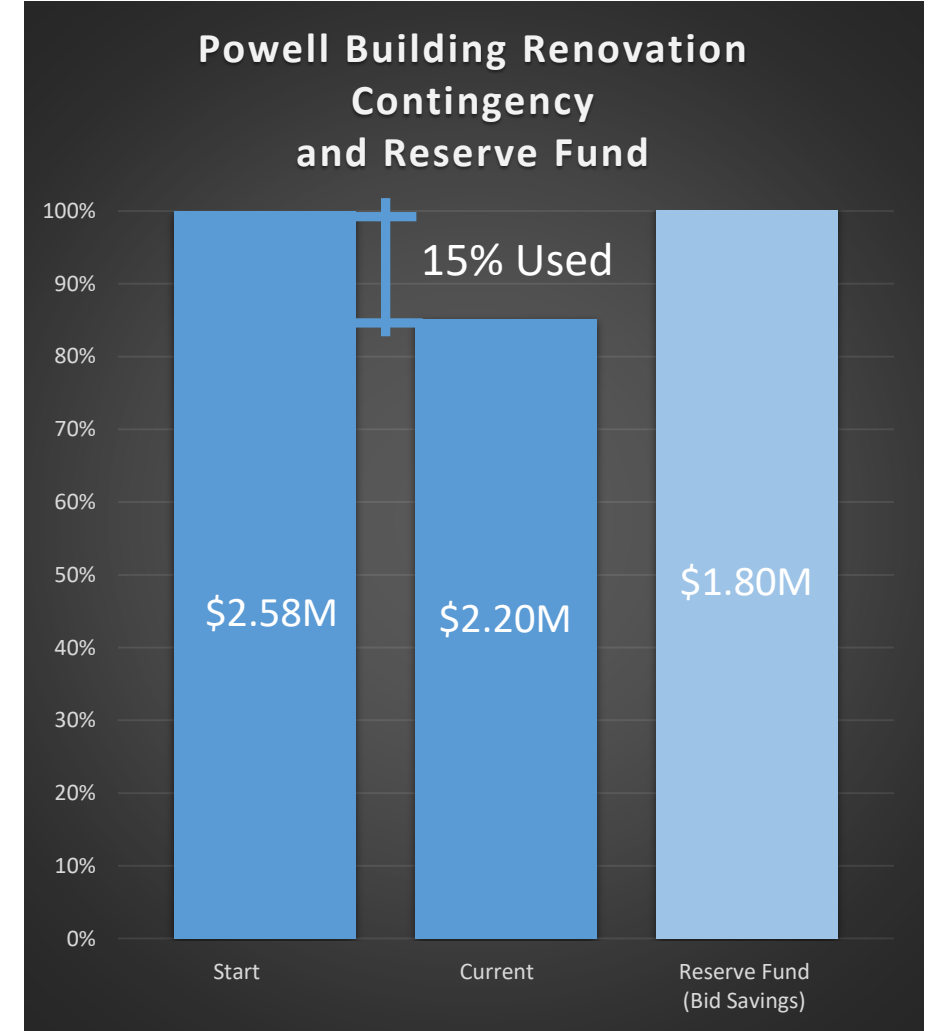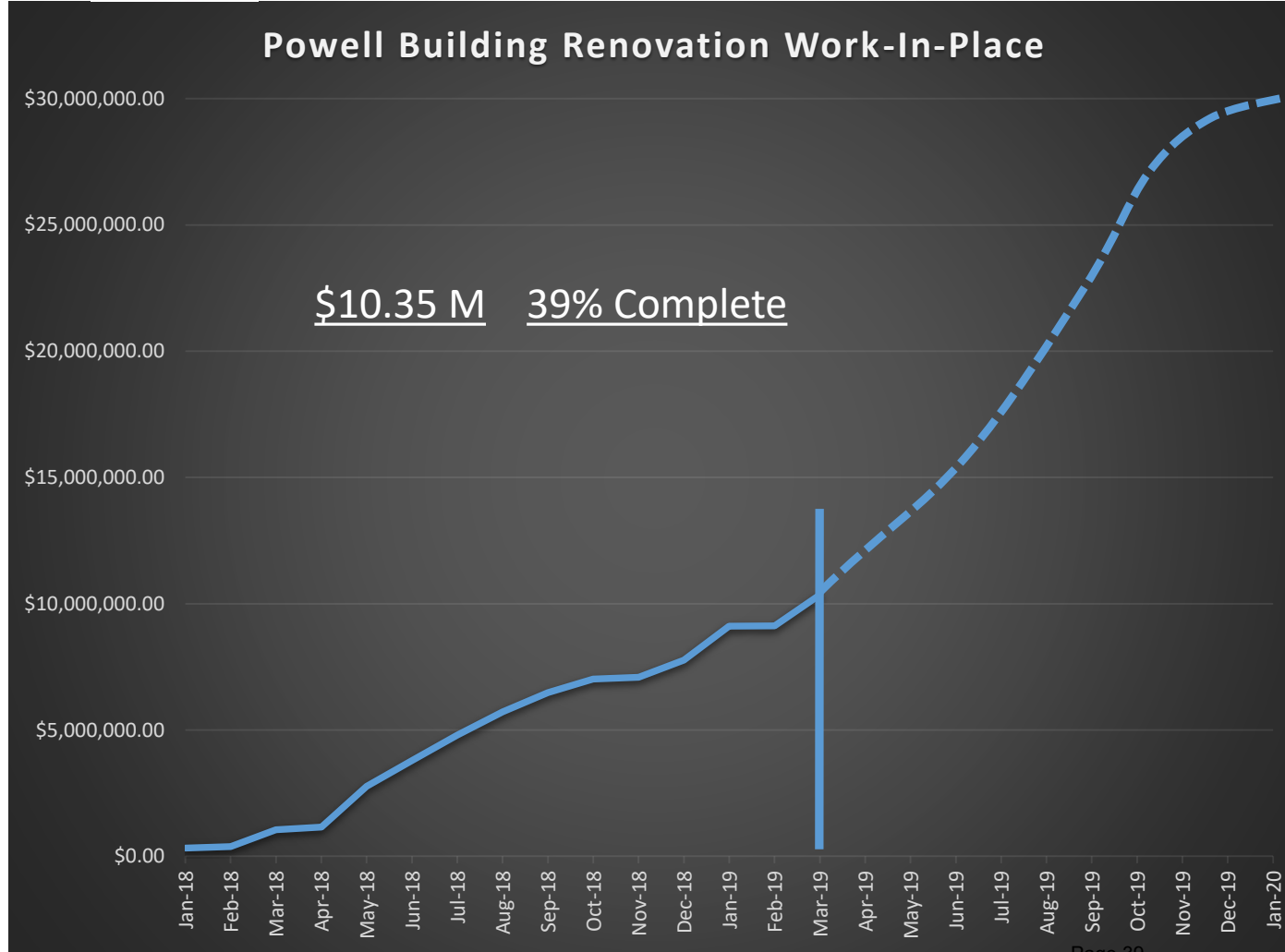
Powell Building Renovation Work-In-Place

$10.35 M   39% Complete

Powell Building Renovation Contingency and Reserve Fund

15% Used

Start — $2.58M
Current — $2.20M
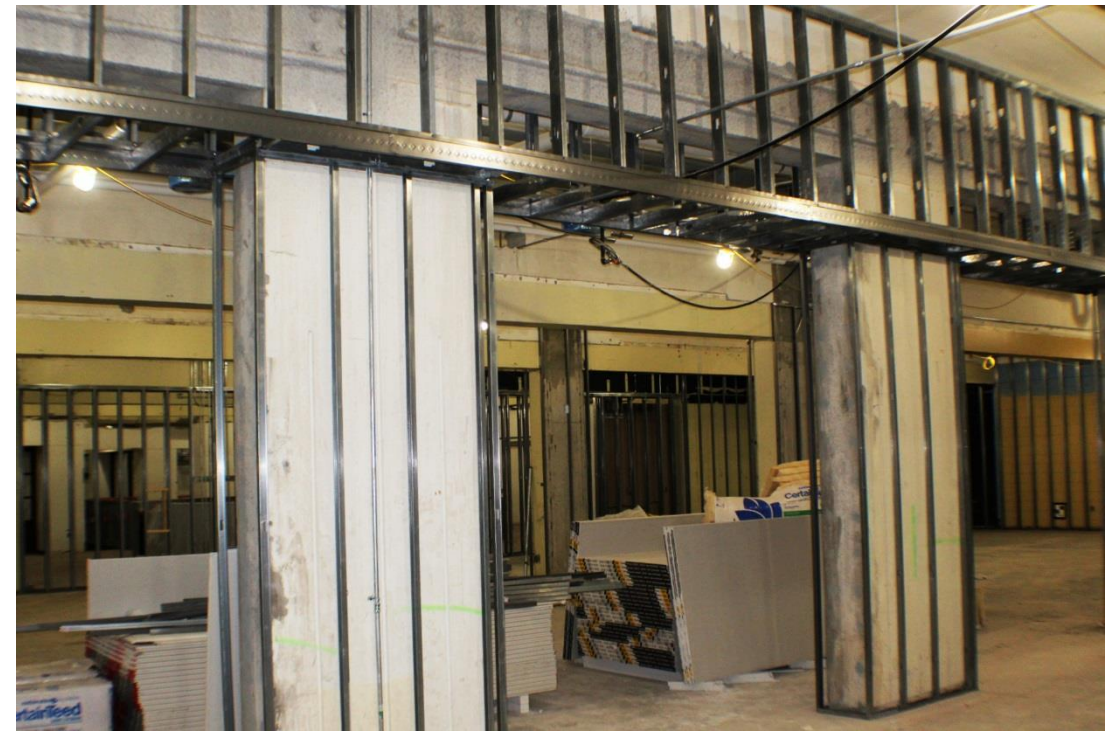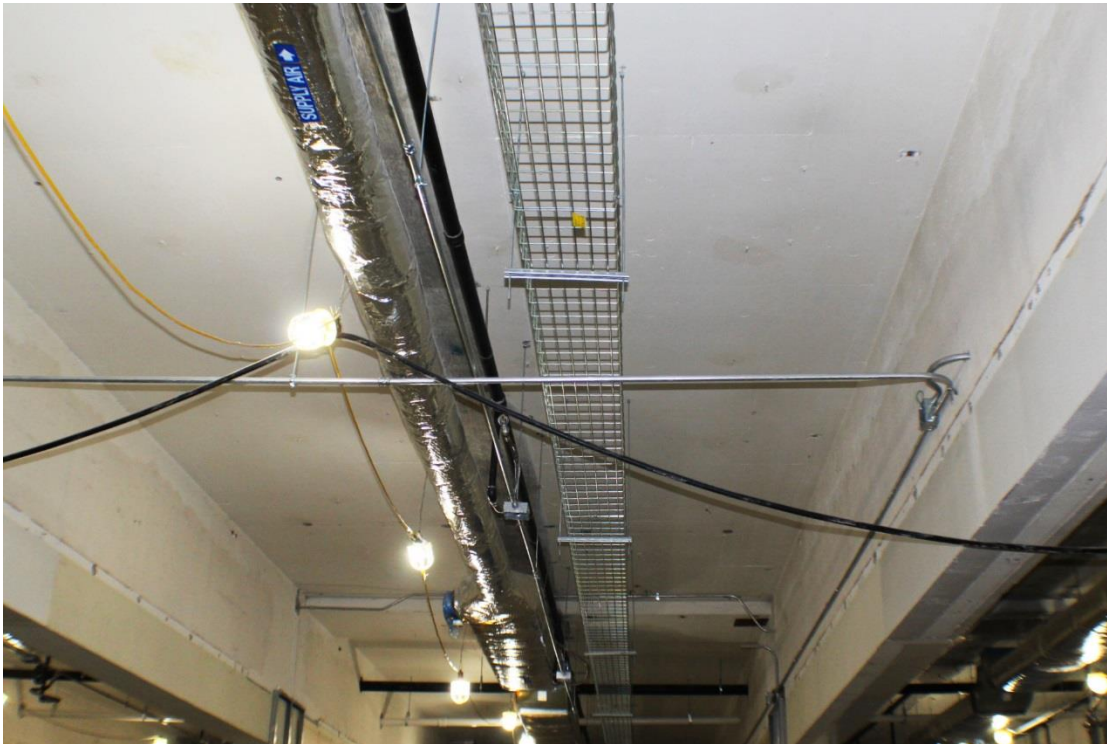Reserve Fund (Bid Savings) — $1.80M

Powell Student Center Renovation

Powell Student Center Renovation

Powell Student Center Renovation

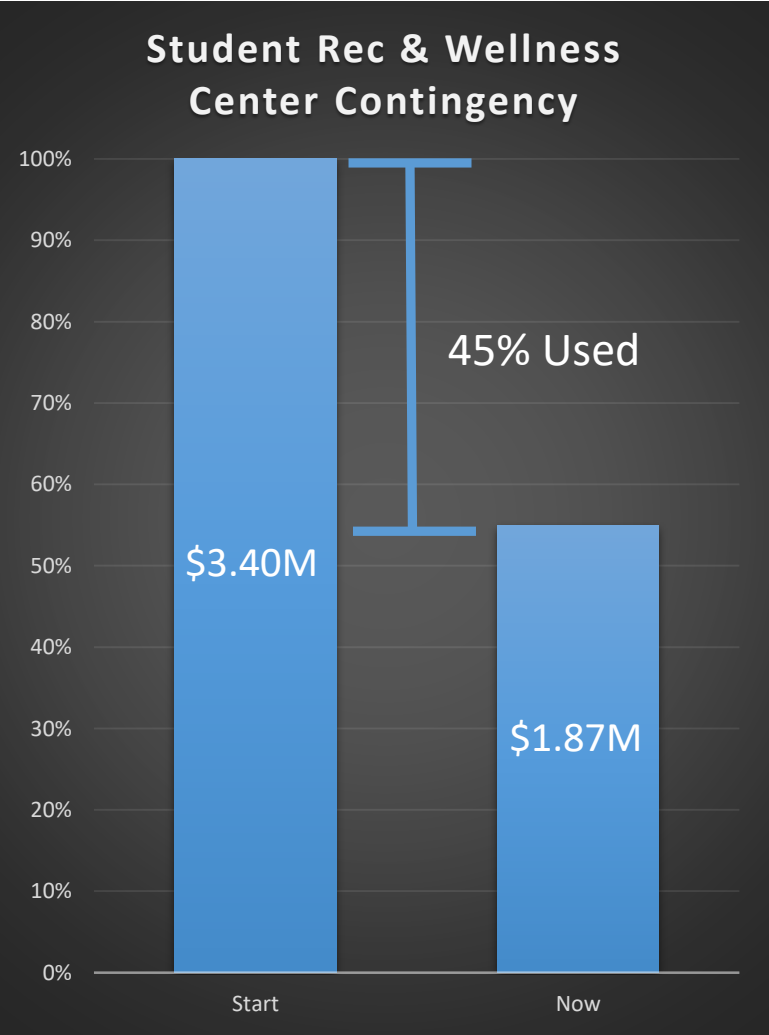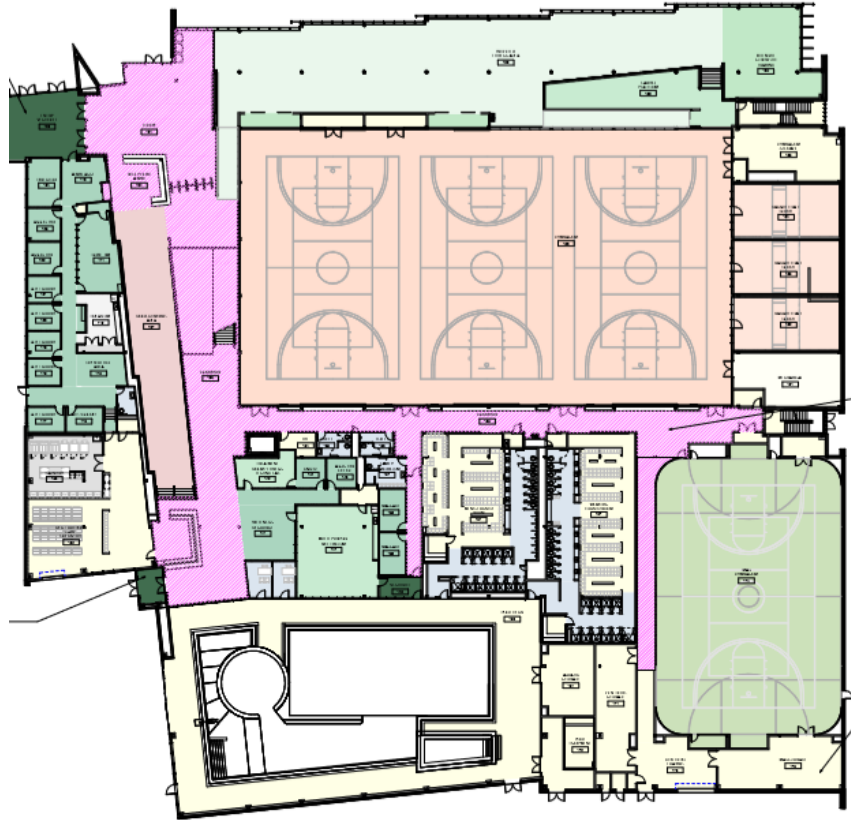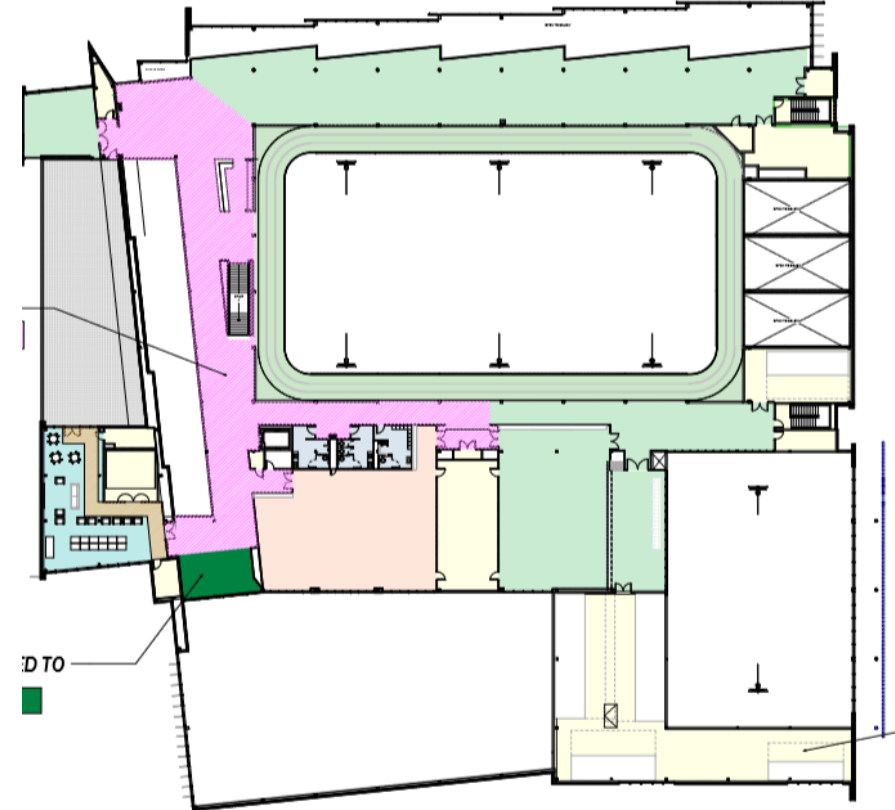# Powell Student Center Renovation

Powell Student Center Renovation

Student Rec & Wellness Center

Student Rec and Welness Center Work-In-Place

$21.12 M   53% Complete

Student Rec & Wellness Center Contingency

$3.40M

45% Used

$1.87M

Start   Now
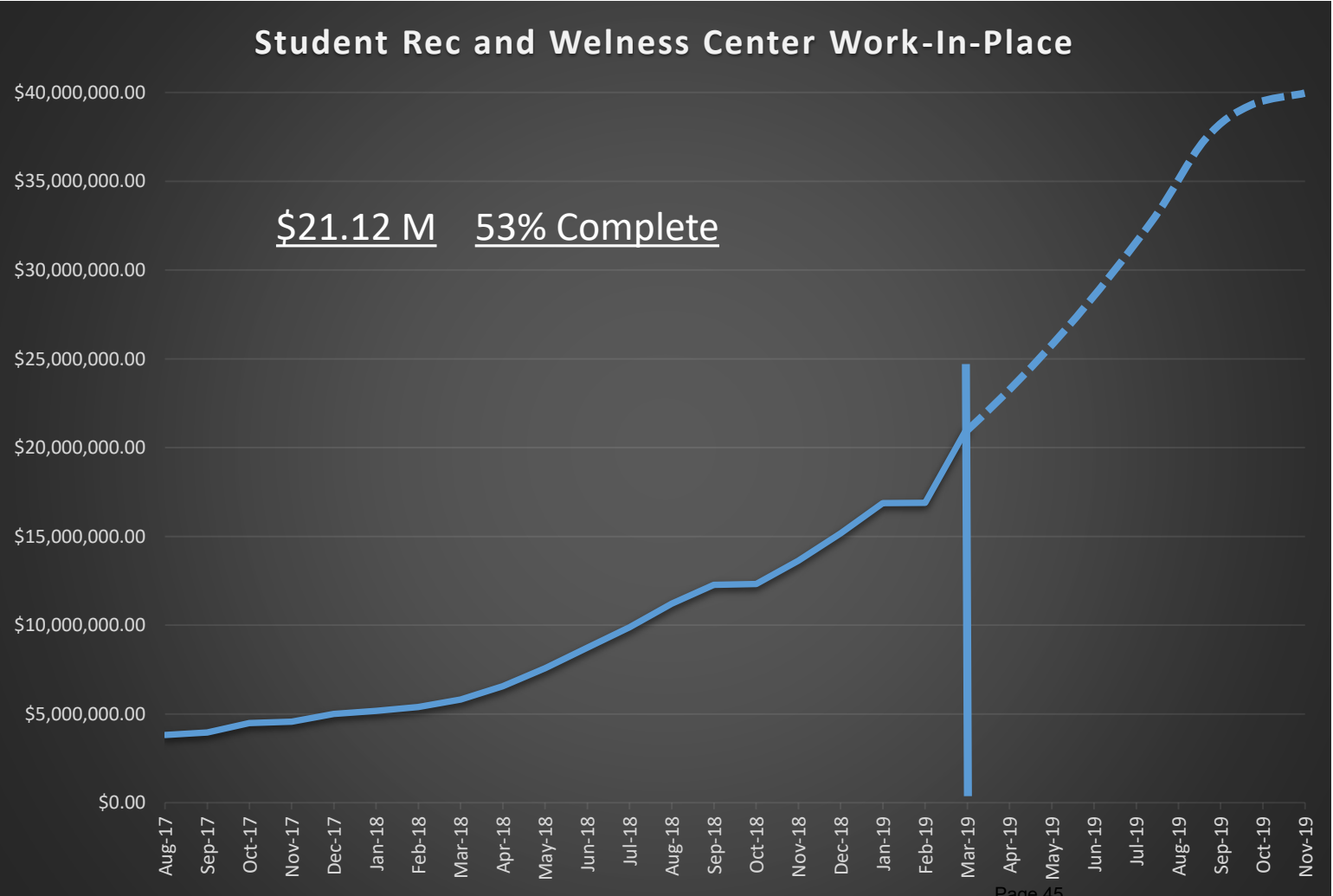
EKU Student Recreation & Wellness Center

FLOOR FINISHES PLAN - LEVEL 1

. FLOOR FINISHES PLAN - LEVEL 2

Student Recreation & Wellness Center

Student Recreation & Wellness Center

Student Recreation & Wellness Center

Student Recreation & Wellness Center

Student Recreation & Wellness Center

Board of Regents
Eastern Kentucky University
Finance and Planning Committee
Meeting Minutes

February 22, 2019

Black Box Theatre
Center for the Arts
Eastern Kentucky University

I.   Call to Order

Committee Chair Juan Castro called the meeting of the Finance and Planning Committee of the Board of Regents to order at 12:47 p.m. at the Black Box Theatre, Center for the Arts, Eastern Kentucky University. Committee Chair Castro established a quorum was present.

Committee Members Present

Juan Castro
Richard Day
Alan Long
Lynn Taylor Tye

Committee Members Absent

None

II.   Information Item

A. Financial Update

Mr. Barry Poynter, Vice President of Finance and Administration, presented the Financial Update to the Board, a copy of which is incorporated herein and will be included with the official copy of the minutes.

III.   Action Items

A. Consent Agenda

i. Approval of the January 9, 2019 Finance and Planning Committee Minutes

Regent Long made a motion to approve the minutes of the January 9, 2019 meeting minutes of the Finance and Planning Committee of the Board of Regents. The motion was seconded by Regent Day. The motion passed by voice vote.

B. Approval of Proposed Model Laboratory Tuition and Fees 2019-2020

Mr. Poynter referred the Committee to page 36 of the agenda and requested that the Committee approve the proposed Model Laboratory Tuition and Fees for 2019-2020.

Regent Day made a motion to approve the proposed Model Laboratory Tuition and Fees for 2019-2020. The motion was seconded by Regent Long. The motion passed by voice vote.

IV.   New Business

There was no new business.

V.   Adjourn

Hearing no objections, Committee Chair Castro declared the meeting of the Finance and Planning Committee of the Board of Regents adjourned at 1:00 p.m.

I.   Proposed Meal Plan Rates for Fiscal/Academic Year 2019-20

II.   Issue

The University is required to establish meal plan rates for fiscal/academic year 2019-20.

III.   Background and Process

The University is under contract with Aramark for the provision of dining services for the University community. Aramark has proposed various meal plans and meal plan rates for the upcoming fiscal/academic year.

Please see the attached schedule for the proposed meal plans and rates.

IV.   Alternatives

Alternatives include modifying rates more or less than proposed.

V.   President's Recommendation

It is the Presidents recommendation that the Board approve the meal plan rates for fiscal/academic year 2019-20.

Eastern Kentucky University
Proposed Board Plan Rate Schedule
For Fiscal/Academic Year 2019-20

	2018-19 Meal Plan Rates				2019-20 Meal Plan Rates						
	Flex Dollars Included *	Total Meals per Semester	Semester Rate	Annual Rate	Flex Dollars Included *	Total Meals per Semester	Semester Rate	Semester $ Change	Annual Rate	Annual % Change	Annual $ Change
Residential											
7-Day All Access VIP *	$ 300	304 +	$ 2,196	$ 4,392	$ 300	304 +	$ 2,273	$ 77	$ 4,546	3.5%	$ 154
7-Day All Access	$ 300	304 +	$ 2,142	$ 4,284	$ 300	304 +	$ 2,217	$ 75	$ 4,434	3.5%	$ 150
5-Day All Access VIP *	$ 300	217	$ 1,970	$ 3,940	$ 300	217	$ 2,039	$ 69	$ 4,078	3.5%	$ 138
5-Day All Access	$ 300	217	$ 1,864	$ 3,728	$ 300	217	$ 1,929	$ 65	$ 3,858	3.5%	$ 130
200 Block VIP	$ 300	200	$ 1,990	$ 3,980	$ 300	200	$ 2,060	$ 70	$ 4,120	3.5%	$ 140
Commuter											
Declining Balance	$ 300		$ 300	$ 600	$ 300		$ 300	$ -	$ 600	0.0%	$ -
$500 Dining Dollars	$ 500		$ 500	$ 1,000	$ 500		$ 500	$ -	$ 1,000	0.0%	$ -
All Access Lunch	$ 300	112	$ 1,070	$ 2,140	$ 300	112	$ 1,107	$ 37	$ 2,214	3.5%	$ 74
Block 80	$ 300	80	$ 950	$ 1,900	$ 300	80	$ 983	$ 33	$ 1,966	3.5%	$ 66
Faculty& Staff Meal Plan	$ 200	20	$ 325	$ 650	$ 200	20	$ 340	$ 15	$ 680	4.6%	$ 30

* VIP plans include opportunity for student to exchange a meal swipe for a meal at national brands and convenience locations on campus.

I.   Proposed Residence Hall Rates for Fiscal/Academic Year 2019-20

II.   Issue

        Residence hall and rental rates are reviewed annually to determine adequacy
        and are required to be established now for the 2019-20 fiscal/academic year.

III.   Background and Process

        University Housing is an auxiliary services unit that provides living and
        learning opportunities to enhance the academic mission of the institution for
        residential students. The primary source of revenue for this unit is rental
        income from residence halls and other student housing. The recommendation
        for changes in residence hall and other rental rates for the upcoming year and
        were developed by the University Housing staff.

        Please see the attached schedule for the proposed residence hall and rental
        rates.

IV.   Alternatives

        Alternatives include modifying rates more or less than proposed.

V.   President's Recommendation

        It is the President's recommendation that the Board approve the residence
        hall rates for the 2019-20 fiscal/academic year.

Eastern Kentucky University
Proposed Housing Rate Schedule
Fiscal Year 2019-20

	2018-19			2019-20			% Change		
Residence Halls and Related Charges	**Triple**	**Double**	**Single**	**Triple**	**Double**	**Single**	**Triple**	**Double**	**Single**
Basic Room, no sink, community bath									
Keene		$2,459			$2,459			0%	
Palmer		$2,459	$3,688		$ 2,655	$3,983		8%	8%
Sullivan	$1,813	$2,459	$3,688	$1,958	$ 2,655	$3,983	8%	8%	8%
Burnam	$1,813	$2,459	$3,688	$1,958	$ 2,655	$3,983	8%	8%	8%
Enhanced Traditional Room with sink and community bath									
Clay		$2,824	$4,236		$2,909	$4,363		3%	3%
McGregor		$2,824	$4,236		$2,965	$4,448		5%	5%
Walters (Break Housing)		$2,824	$4,236		$2,965	$4,279		5%	1%
Suite Style Room									
Burnam	$2,039	$2,824	$4,236	$2,141	$2,994	$4,491	5%	6%	6%
Telford		$2,824	$4,236		$2,909	$4,363		3%	3%
New Construction Suite Style									
South Hall (Break Housing)		$3,348	$3,662		$3,548	$3,882		6%	6%
Martin Hall - Traditional Suite (Break Housing)		$3,451	$6,901		$3,554	$7,108		3%	3%
Martin Hall - Super Suite (Break Housing)		$3,657	$7,313		$3,766	$7,532		3%	3%
North Hall - Traditional Suite		$3,451	$6,901		$3,554	$7,108		3%	3%
North Hall - Super Suite		$3,657	$7,313		$3,766	$7,532		3%	3%
New Apartment Style									
Grand Campus (Break Housing)			$3,863			$4,133			7%
Conference and Other Short Term Special Activities									
Traditional Hall									
Daily		$ 19	$ 27		$ 19	$ 27		0%	0%
Weekly		$ 91	$ 138		$ 91	$ 138		0%	0%
Monthly		$ 293	$ 433		$ 293	$ 433		0%	0%
Suite Style (Burnam & Teford)									
Daily		$ 20	$ 31		$ 20	$ 31		0%	0%
Weekly		$ 98	$ 147		$ 98	$ 147		0%	0%
Monthly		$ 295	$ 444		$ 310	$ 466		5%	5%
Suite Style (South)									
Daily		$ 22	$ 35		$ 22	$ 35		0%	0%
Weekly		$ 132	$ 211		$ 132	$ 211		0%	0%
Suite Style (Martin, North)									
Daily		$ 22	$ 35		$ 28	$ 56		27%	60%
Weekly		$ 132	$ 211		$ 196	$ 392		48%	86%
General Housing Fees									
Housing Pre-Payment	$ 200	$ 200	$ 200	$ 200	$ 200	$ 200	0%	0%	0%
Unauthorized Room Change	$ 100	$ 100	$ 100	$ 100	$ 100	$ 100	0%	0%	0%
Lock Out Fee	$ 5	$ 5	$ 5	$ 5	$ 5	$ 5	0%	0%	0%

I.   Proposed Tuition Rates for Fiscal/Academic Year 2019-20

II.   Issue

       Undergraduate and graduate tuition rates are reviewed annually and are
       required to be established now for fiscal/academic year 2019-20.

III.   Background and Process

       The Council on Postsecondary Education (CPE) has approved a 4% tuition
       increase ceiling on resident undergraduate tuition rates for fiscal/academic
       year 2019-20. It is recommended that the University increase the resident
       undergraduate tuition rate by 3%, which is within the resident undergraduate
       tuition rate ceiling established by CPE.

       Please see the attached schedule for the proposed undergraduate and
       graduate tuition rates.

IV.   Alternatives

       Alternatives include modifying undergraduate and graduate tuition rates more
       or less than proposed.

V.   President's Recommendation

       It is the President's recommendation that the Board approve the
       undergraduate and graduate tuition rates for fiscal/academic year 2019-20
       as proposed.

Eastern Kentucky University
Proposed Tuition Rate Schedule *
For Fiscal Year 2019-20

	2019-20	2018-19	Change	
Undergraduate Tuition				
Resident				
Full-time, per semester (12 credit hours and above)	$ 4,633	$ 4,498	$ 135	3%
Part-time **	$ 386	$ 375	$ 11	3%
Non-resident				
Full-time, per semester (12 credit hours and above)	$ 9,669	$ 9,387	$ 282	3%
Part-time **	$ 806	$ 782	$ 24	3%
Online Courses (non-program; per credit hour)	$ 421	$ 409	$ 12	3%
Graduate Tuition (per credit hour)				
Masters Resident	$ 550	$ 550	$ -	0%
Masters Non-resident	$ 775	$ 800	$ (25)	-3%
Masters Online Courses (Non-program)	$ 550	$ 535	$ 15	3%
Doctorate in Education	$ 575	$ 575	$ -	0%
Doctorate in Nursing Practice	$ 675	$ 675	$ -	0%
Doctorate in Occupational Therapy	$ 675	$ 675	$ -	0%
Doctorate in Psychology	$ 675	$ 675	$ -	0%
eCampus Online Programs (per credit hour)				
Undergraduate				
RN to BSN online program	$ 460	$ 460	$ -	0%
All other eCampus Bachelor degree online programs	$ 409	$ 409	$ -	0%
Graduate				
College of Letters, Arts and Social Sciences	$ 611	$ 611	$ -	0%
College of Science	$ 611	$ 611	$ -	0%
College of Education	$ 510	$ 510	$ -	0%
College of Business and Technology	$ 611	$ 611	$ -	0%
College of Health Sciences	$ 662	$ 662	$ -	0%
College of Justice and Safety	$ 611	$ 611	$ -	0%
EKU Now! (per credit hour)	$ 53	$ 53	$ -	0%
Active Duty Military Rate (per credit hour)				
Undergraduate	$ 250	$ 250	$ -	0%
Graduate ***	$ 325	$ 325	$ -	0%
Military Veterans				
Undergraduate				
Full-time, per semester (12 credit hours and above)	$ 4,633	$ 4,498	$ 135	3%
Part-time ** (per credit hour)	$ 386	$ 375	$ 11	3%
Online Courses (non-program; per credit hour)	$ 421	$ 409	$ 12	3%
Graduate (per credit hour)				
Masters	$ 550	$ 550	$ -	0%
Masters Online Courses (non-program)	$ 550	$ 535	$ 15	3%
Doctorate in Education	$ 575	$ 575	$ -	0%
Doctorate in Nursing Practice	$ 675	$ 675	$ -	0%
Doctorate in Occupational Therapy	$ 675	$ 675	$ -	0%
Doctorate in Psychology	$ 675	$ 675	$ -	0%

* All dollar values are rounded.
** Part-time status is less than 12 credit hours. Part-time rate is assessed at 1/12 full-time rate.
*** Regular online tuition rates apply to the MSN, DNP, and OTD programs.

Eastern Kentucky University
Board of Regents

Executive and Academic Affairs Committee
Agenda

April 23, 2019

Walnut Hall
Keen Johnson
Eastern Kentucky University

I.   **Call to Order** (Committee Chair Lewis Diaz)

II.   **Information Items**
      A.   Legislative Update (Dr. David McFaddin)
      B.   Performance Based Funding Update (Dr. David McFaddin & Dr. Tanlee Wasson)...................61

III. **Action Items**
      A.   Consent Agenda

IV.   **New Business**

V.   **Adjourn**

Performance Funding Update

April 2019

Key Performance Takeaways for FY 20

- All higher education allocations were distributed using the funding formula, with the exception of mandated programs
- A 1% stop loss was in effect to prevent any institution from losing more than 1% of funding as a result of running the formula
- EKU earned a total of $3.4 Million in performance funds for FY 2020
- EKU outperformed model contributions in 3 of the 5 primary components of the model—credit hour share, FTE student share, and student success share
- In the student success component, EKU outperformed model contributions for bachelor's degrees, STEM-H degrees, Low-income Degrees, Progression to 60 hours, and Progression to 90 hours

General Fund and Performance Allocation

EKU gained $191,100 more in performance funding in FY 20 than FY 19

A $625,500 decrease in the general fund allocation resulted in a net loss of $435,400 for FY20

The total state allocation has decreased $4.3 Million since 2016

State Distribution by Type: FY 2017-20

	2017	2018	2019	2020
Total	$68,033,800	$65,045,185	$64,189,000	$63,753,600
Performance Funding		$3,321,500	$3,387,300	$3,578,400
Gen Fund Allocation		$61,723,685	$60,801,700	$60,175,200

Legend: ■ Gen Fund Allocation ■ Performance Funding

EKU
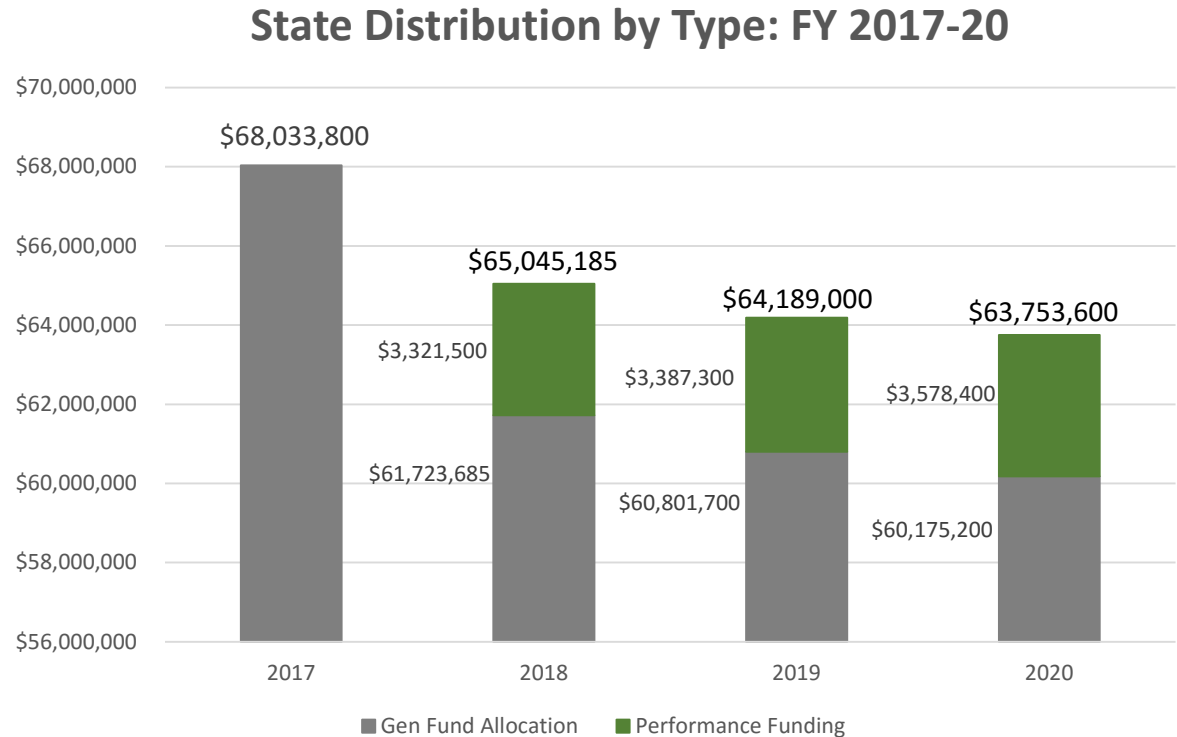
Performance Funding

- EKU gained $1.3 M above its contribution to the formula based on performance

- There was a 1% stop loss in place for FY20 so the institutions that would have lost funding due to performance did not lose to the extent noted in this table.

Institution	Contribution	Outcomes Total	Difference
UK	150,182,100	158,218,600	$8,036,500
UofL	110,203,700	109,095,400	($1,108,300)
EKU	**53,652,100**	**54,986,800**	**$1,334,700**
KSU	14,156,500	7,002,900	($7,153,600)
MoSU	31,193,200	27,265,700	($3,927,500)
MuSU	36,930,200	35,368,500	($1,561,700)
NKU	42,199,400	44,700,900	$2,501,500
WKU	59,395,300	61,274,100	$1,878,800

Performance on Model Components

- EKU's $53,652,100 contribution represents 10.8% of the total funds in the performance pool ($497,912,500). When the percent of funds awarded for a specific outcome exceeds the percent contributed, the institution has earned funding for that outcome.

	Contribution Percentage	Credit Hour Share	Square Feet Share	Direct Cost Share	FTE Student Share	Student Success Share
UK	30.2%	30.6%	35.3%	28.2%	32.6%	32.8%
UofL	22.1%	23.1%	18.9%	25.4%	20.9%	20.9%
EKU	10.8%	11.7%	10.5%	10.1%	10.9%	10.9%
KSU	2.8%	0.9%	3.0%	1.4%	1.1%	1.6%
MoSU	6.3%	5.5%	5.8%	5.6%	5.6%	5.3%
MuSU	7.4%	6.6%	8.6%	7.4%	6.8%	7.2%
NKU	8.5%	9.0%	7.8%	9.1%	9.5%	9.1%
WKU	11.9%	12.8%	10.0%	12.8%	12.6%	12.2%

Performance Funding

- Student Success Share percentages in the previous table represent the combined student success component outcomes of the formula. This table shows percentages for the individual student success components, with gains in green and losses in red.

	Contribution Percentage	Bachelor's Degrees	STEM-H Degrees	URM Degrees	LI Degrees	Progression 30	Progression 60	Progression 90
UK	30.2%	32.7%	35.3%	28.3%	29.5%	34.1%	33.6%	33.3%
UofL	22.1%	20.7%	18.8%	25.6%	23.7%	18.8%	20.2%	20.8%
EKU	10.8%	11.1%	10.8%	8.9%	11.8%	11.5%	11.0%	10.6%
KSU	2.8%	1.2%	0.8%	6.2%	1.8%	1.0%	1.1%	1.1%
MoSU	6.3%	5.3%	4.7%	3.3%	6.6%	5.9%	5.7%	5.7%
MuSU	7.4%	7.6%	9.4%	6.3%	6.4%	6.3%	6.4%	7.0%
NKU	8.5%	9.4%	9.0%	8.9%	8.8%	9.5%	9.2%	8.9%
WKU	11.9%	12.0%	11.2%	12.6%	11.4%	13.0%	12.8%	12.6%

Performance Funding

- In order to remain on an upward projection for the individual metrics, institutions should increase above the weighted, rolling 3-year sector average for each of the components.

- The table below shows how each institution is performing in relation to the sector average. A check in a column indicates the institution performed above the average for that component.

- Failure to increase at a rate equal to or above the sector average indicates that the institution is losing ground on that metric compared to the other institutions in the sector

	Credit Hour Share	Square Feet Share	Inst Supp. Share	FTE Share	Bach Deg	STEM-H Deg	URM Deg	LI Deg	30 hrs	60 hrs	90 hrs	# Above 2019	# Above 2018
UK	✓	✓	✓	✓	✓	✓	✓	✓		✓	✓	10	11
EKU				✓		✓	✓		✓	✓		5	5
UofL	✓			✓		✓			✓			4	6
MoSU					✓	✓		✓				3	5
MuSU					✓		✓		✓			3	4
KSU												0	3
NKU			✓				✓					2	2
WKU	✓	✓			✓						✓	4	1

Performance Funding

- In addition to the aggregate funding allocated to the model through the general fund allocation of the public institutions, an additional $20.3 Million was distributed according to the funding formula using percent share after distribution of the initial performance award.

- EKU's percent share of performance funds was 10.8% before application of the initial performance dollars ($1.3 Million) and increased to 11% after the performance award.

- EKU was awarded 11% of the additional $20.3 Million distributed by the performance fund for a total award of $3.4 Million

Changes in Funding in FY 20

UK, UofL, EKU, and WKU increased performance earnings from the previous year

UK increased the most in terms of dollars ($5M) and percent of total. In FY 19 UK earned 40% of funds distributed through the formula and increased to 48% of funds in FY 20.

Institution	FY 20 Performance $	Percent of Total FY 20 Performance $	FY 19 Performance $	Percent of Total FY 19 Performance $	Change in Performance $ from FY 19 to FY 20
UK	$14,492,500	48.1%	$9,119,000	39.9%	$5,373,500
UofL	$3,343,300	11.1%	$1,736,100	7.6%	$1,607,200
EKU	**$3,578,400**	**11.9%**	**$3,387,300**	**14.8%**	**$191,100**
KSU	0	0.0%	$0	0.0%	0
MoSU	0	0.0%	$0	0.0%	0
MuSU	0	0.0%	$25,500	0.1%	($25,500)
NKU	$4,325,500	14.4%	$4,837,200	21.2%	($511,700)
WKU	$4,379,100	14.5%	$3,748,600	16.4%	$630,500
TOTAL	**$30,118,800**	**100%**	**$22,853,700**	**100%**	**$7,265,100**

Future Considerations

1. Sector differentiation

2. Pension obligation as a mandated program

3. Extended stop loss phase-in with slower increase toward 100%

EKU

Questions?

EKU

Board of Regents
Eastern Kentucky University
Executive and Academic Affairs Committee
Meeting Minutes

February 22, 2019

Black Box Theatre
Center for the Arts
Eastern Kentucky University

I.   Call to Order

Committee Chair Lewis Diaz called the meeting of the Executive and Academic Affairs Committee to order at 1:07 p.m. at the Black Box Theatre, Center for the Arts, Eastern Kentucky University. Chair Diaz requested a roll call and established a quorum was present.

Committee Members Present

Lewis Diaz
Juan Castro
Nancy Collins
Richard Day
Alan Long
Vasu Vasudevan

Committee Members Absent

None

II.   Information Item

A. Student Success Update

Dr. Gene Palka, Vice President for Student Success, presented the Student Success update to the Committee, a copy of which is incorporated herein and will be included with the official copy of the minutes.

III.   Action Items

A. Consent Agenda

i. Approval of the January 9, 2019 Executive & Academic Affairs Committee Minutes

A motion was made by Regent Long to approve the minutes of the January 9, 2019 meeting of the Executive and Academic Affairs Committee of the Board of Regents. The motion was seconded by Regent Collins. The motion passed by voice vote.

ii. Personnel Actions

A motion was made by Regent Day to approve the personnel actions as presented by the President and incorporated by reference herein. The motion was seconded by Regent Collins. The motion passed by voice vote.

iii. Academic Policy Revisions

A motion was made by Regent Long to approve the following academic policy revisions as presented by Dr. Sherry Robinson, Vice Provost, and incorporated herein: 4.1.3, Academic Integrity; 4.1.15, Grade Appeals; 4.3.8, Posthumous Degrees; 4.4.14, Laboratory Safety; 4.6.5, Evaluation of Non-Tenured Tenure-Track Faculty; and 4.7.2, Sabbaticals. The motion was seconded by Regent Collins. The motion passed by voice vote.

iv. Recommended Retirement Transition Program Participants for 2019-2020

A motion was made by Regent Day to approve the recommended Retirement Transition Program participants for 2019-2020 as presented by Dr. Sherry Robinson, Vice Provost, and incorporated by reference herein. The motion was seconded by Regent Long. The motion passed by voice vote.

v. Recommended Sabbatical Leaves for 2019-2020

A motion was made by Regent Day to approve the recommended Sabbatical Leaves for 2019-2020 as presented by Dr. Sherry Robinson, Vice Provost, and incorporated by reference herein. The motion was seconded by Regent Long. The motion passed by voice vote.

vi. Administrative Policy Actions

A motion was made by Regent Collins to approve the following administrative policy actions as presented by Ms. Barbara Kent and incorporated by reference herein: approval of policy 9.3.3, Policy Governing Time, Place and Manner of Demonstrations, Meetings and Other Assemblies (Interim); approval of policy 11.2.4, Information Security Policy (Interim); and repeal of policy 5.1.1, Hazing Policy. The motion was seconded by Regent Long. The motion passed by voice vote.

B. Approval of Hazing Statement in Student Handbook

A motion was made by Regent Long to approve the Hazing Statement in the Student Handbook as presented by Mr. Bob Brown and incorporated by reference herein. The motion was seconded by Regent Castro. The motion passed by voice vote.

IV.   <u>New Business</u>

There was no new business.

V.   <u>Adjourn</u>

Hearing no objections, Committee Chair Diaz adjourned the meeting of the Executive and Academic Affairs Committee of the Board of Regents at.1:44 p.m.

New Hires – February 2019

Last Name	First Name	Hire Date	Position Title	Department	Category	Annual Salary
Adams	Bradley	2/25/2019	Web Develpment/Database Spclt	F&A-Research & Service Center	Fulltime Hourly Staff	$38,668.50
Albano	Ashley	2/18/2019	Temporary Sustainability Coord	Office of Sustainability	PT Hourly Staff	$260.00
Austin	Angela	2/1/2019	Specialist, Program Improvemnt	KECSAC FY19	PT Professionals	$29,992.00
Brandenburg	Heather	2/11/2019	Training Specialist, P&P	UTC Title IV-E Training	Fulltime Professionals	$37,036.00
Caudill	Robert	2/18/2019	Agriculture Technician	Meadowbrook Farm	Fulltime Hourly Staff	$27,601.60
Dannelly	Tanda	2/11/2019	Training Splst, Protect & Perm	UTC Basic Child Abuse & Neglect	Fulltime Professionals	$43,895.00
Fowler	Samantha	2/21/2019	ASL Lab Tutor	Dept Amer SL & Interpreter Educat	PT Hourly Staff	$260.00
Hibberd	Jeanne	2/18/2019	Underwriting Coordinator	WEKU Public Radio	Fulltime Professionals	$48,000.00
Hizer	Jordan	2/25/2019	Sports Turf Technician	Campus & Grounds Maintenance	Fulltime Hourly Staff	$22,921.60
Hope	Charles	2/12/2019	Asst.Coach/Development Liaison	Football	Fulltime Professionals	$100,000.00
Hurt	Trent	2/11/2019	Admission Counselor	Admissions	Fulltime Professionals	$30,608.00
Jones	Melinda	2/25/2019	Administrative Coord, CJS	Criminal Justice & Police Studies	Fulltime Hourly Staff	$33,013.50
Kiper	Marvin	2/16/2019	Model Substitutes	Model Laboratory School	PT Professionals	$0.00
Lagoda	Kristina	2/4/2019	PT Tennis Assistant	Adams Tennis Center	PT Hourly Staff	$260.00
Lane	Mercedes	2/1/2019	First Asst Golf Professional	University Club at Arlington	Fulltime Professionals	$28,890.00
Lewis	Ryan	2/25/2019	Network Engineer	Information Tech-Administration	Fulltime Professionals	$38,110.80
Lusby	Bryan	2/25/2019	Quality Control Analyst	UTC CommBasedChildAbusePrev/Other	Fulltime Hourly Staff	$41,014.00
Montgomery	Mardi	2/11/2019	Director K-12 Initiatives	Model Laboratory School	Administrators/Deans	$85,500.00
Murphy	Elizabeth	2/16/2019	Head Jr Var Softball Coach	Model Laboratory School	PT Professionals	$1,500.00
Patton	Jeffrey	2/4/2019	Assistant Volleyball Coach	Volleyball	Fulltime Professionals	$35,000.00
Reeder	Aaron	2/25/2019	Academic History Specialist II	Registrar	Fulltime Hourly Staff	$26,208.00
Rowe	Hunter	2/25/2019	Sports Turf Technician	Campus & Grounds Maintenance	Fulltime Hourly Staff	$23,816.00
Schanback	Kayla	2/25/2019	Assistant Volleyball Coach	Volleyball	Fulltime Professionals	$33,000.00
Smith	Sharon	2/1/2019	Administrative Assistant I	Admissions	PT Hourly Staff	$14,560.00
Stewart	Keith	2/16/2019	Model Part Time Coach	Model Laboratory School	PT Professionals	$3,000.00
Tomme	Audra	2/18/2019	AFIS Banking Intern	Banking & Fin Svcs Prgm Events	PT Hourly Staff	$195.00
Travis	Dylan	2/16/2019	Sports Communication, Seasonal	Athletic Public Relations	PT Professionals	$4,000.00
Yearby-Walker	Danielle	2/25/2019	Quality Control Analyst	UTC CommBasedChildAbusePrev/Other	Fulltime Hourly Staff	$46,016.00

Last Name	First Name	Termination Date	Position Title	Department	Category	Annual Salary
Ayala	Ellen	2/15/2019	Residence Hall Coordinator	Walters Hall	Fulltime Professionals	$33,009.60
Gutierrez	Iris	2/2/2019	Clinical Behv/Mntl Hlth Prctnr	BCHC FY19 Program Income	Fulltime Professionals	$49,907.00
Heffernan	Terry	2/15/2019	Assistant Coach Football	Football	Fulltime Professionals	$90,000.00
Kleman	Adam	2/28/2019	Assistant Soccer Coach	Soccer	Fulltime Professionals	$32,000.00
Rayburn	Anna	2/25/2019	Accountant II	Accounting & Financial Services	Fulltime Professionals	$57,021.00
Skeens	Tiffany	2/18/2019	Administrative Assistant I	Counseling Center	Fulltime Hourly Staff	$24,628.50
Sweat	Ashley	2/1/2019	Academic Advisor	Advising	Fulltime Professionals	$44,556.00
Watson	Aaron	2/22/2019	Flight Instructor	Aviation Flight Fees	PT Professionals	$0.00

Eastern Kentucky University
Turnover Statistics
Current Period (February, 2019) and FYTD

Job Category	Current Period		Fiscal Year to Date	
	Hires	Terms	Hires	Terms
Full-Time Faculty			45	19
Part-Time Faculty			21	1
Administrators/Deans	1		1	3
Full-Time Professionals	9	6	55	57
Full-Time Hourly	8	1	54	62
Graduate Assistants			19	0
Part-Time Professionals	5	1	27	11
Part-Time Hourly	5		18	15
Total:	28	8	240	168
Net Increase/(Reduction):	20		72	

Job Category	Current Period		Fiscal Year to Date	
	Hires	Terms	Hires	Terms
Full-Time Faculty	$ -	$ -	$ 2,625,601	$ 1,237,668
Part-Time Faculty	$ -	$ -	$ 72,884	$ 22,439
Administrators/Deans	$ 85,500	$ -	$ 85,500	$ 249,225
Full-Time Professionals	$ 394,540	$ 306,494	$ 2,533,701	$ 2,708,465
Full-Time Hourly	$ 259,259	$ 24,629	$ 1,688,930	$ 1,927,814
Graduate Assistants	$ -	$ -	$ 89,600	$ -
Part-Time Professionals	$ 38,492	$ -	$ 86,017	$ 44,704
Part-Time Hourly	$ 15,535	$ -	$ 99,486	$ 62,299
Total:	$ 793,326	$ 331,123	$ 7,281,719	$ 6,252,614
Net Increase/(Reduction):	$ 462,203		$ 1,029,105	

EMPLOYMENT AGREEMENT

THIS EMPLOYMENT AGREEMENT ("Agreement") is made and entered into this 19th day of February, 2019, by and between Eastern Kentucky University, 521 Lancaster Avenue, Richmond, Kentucky ("University") and Stephen Lochmueller ("Employee").

RECITALS

A.   University desires to hire a Director of Athletics, and

B.   Employee desires to accept employment as the Director of Athletics for such period and on the terms and conditions hereinafter contained.

TERMS

In consideration of the mutual covenants, promises and conditions in this Agreement, University and Employee agree as follows:

1.0   Employment.

1.1   Employee represents, warrants and covenants that he meets University's qualifications for the position, is available for employment in this capacity by University, is not in breach of any other agreement for employment, and that all information provided in the resume and/or to the University is true and accurate.

1.2   Subject to the terms and conditions set forth in this Agreement, Employee is hereby employed by the University. Employee shall serve as the Director of Athletics for the University's Athletic Department, and it is the goal of the parties that Employee shall serve as the Director of Athletics throughout the term of this Agreement. Employee, as Director of Athletics, shall serve as the primary and responsible administrator of the University's Athletic Department. As such, Employee is an "administrator," as that term is defined by the policies, rule and regulations of the University.

1.3   Employee agrees that the University shall have the right to use, without additional compensation except as set forth in this Agreement, the name, likeness and image of Employee in connection with the University and/or University's intercollegiate athletics program, whether during the term of this Agreement or thereafter, including but not limited to the following: any and all forms of media (whether written, electronic, wireless or any other medium) as well as any University sponsorship agreements provided that such uses shall not be in poor taste or reflect negatively upon Employee.

2.0   Duties and Responsibilities.

2.1   During the period in which the University employs Employee as Director of Athletics, Employee agrees to undertake and perform properly, efficiently, to the best of his ability and consistent with the standards of the University, the NCAA and the athletic conference of which the University is a member, all duties and responsibilities attendant to the position of Director of Athletics of the University's Athletic Department as set forth in further detail below.

2.2   Subject to such limitations as may be imposed from time to time by the NCAA or the athletic conference of which the University is a member, the University will provide the athletic program with coaching staff as may be applicable pursuant to NCAA bylaws and regulations for the respective sports. Employee shall have the authority to hire and terminate coaches for the University's Athletic Department subject to the approval of the President of the University. Employee further understands and acknowledges that the Board of Regents of the University has final authority as to all hiring decisions. All coaches shall be University employees. It is understood that all coaches and athletic staff are immediately responsible to Employee, who will assign the duties of each of the coaches and staff, and that Employee shall supervise the activities of such coaches and staff as those activities relate to the educational purposes and the athletic interests of the University.

2.3   The duties and responsibilities assigned to Employee in connection with his position as Director of Athletics are as set forth below. This list of specific duties and responsibilities supplements and is not exclusive of the other general duties and responsibilities provided for elsewhere in this Agreement.

> **Employee acknowledges that the duties of the position involve irregular, evening and weekend work and travel, with no overtime pay. Employee agrees that for the salary set forth in this Agreement, he will provide all the hours of service reasonably necessary to carry out the duties of Director of Athletics.**

2.3.1. As Director of Athletics, Employee's duties shall include the supervision, management, and administration of the Athletics Department, including the ticketing, budgeting, scheduling, fiscal management, promotion of the Athletics Department's programs, recruitment, supervision, discipline, and evaluation of Athletics Department staff and coaches; maintenance and observation of institutional control over every aspect of the Athletics Department programs; and compliance by the Athletics Department with the rules and standards of the University, the athletic conference of which the University is a member, and the NCAA. Additionally, Employee shall, to the extent it does not interfere with his duties as Director of Athletics, assist in the planning and implementation of development activities in conjunction with University Advancement

and perform such other general duties and responsibilities, consistent with the duties and existing demands upon an Director of Athletics, which may be assigned from time to time by the President of the University.

2.3.2   Employee shall abide by and comply, and assure the compliance of the Athletics Department employees, with the constitution, by-laws, and interpretations of the NCAA and all NCAA, athletic conference and University rules and regulations relating to the conduct and administration of the University's Athletics Department, including recruiting rules, as now constituted or as any of the same may be amended during the term hereof. In the event that Employee becomes aware, or has reasonable cause to believe, that violations of such constitution, by-laws, interpretations, rules, or regulations may have taken place, he shall report the same promptly to the President of the University and the designated University Athletics Compliance Officer.

2.3.3   Employee shall use his best efforts to avoid or minimize involvement by Employee, head coaches, assistant coaches, and student-athletes with non-employee "representatives of the athletic interests" of the University as that term is defined in the governing athletic rules, during games, practices, team travel, in the locker room, or as part of recruiting activities that might violate or cause a violation of governing athletic rules. This subsection is not intended to limit or restrict Employee's development, public relations, marketing, or promotional activities on behalf of the Athletics Department and the University under circumstances which will not violate governing athletic rules.

2.3.4   Employee shall adhere to, respect and follow the academic standards and requirements of the University in regard to the recruiting and eligibility of prospective and current student-athletes for University athletic programs. All academic standards, requirements and policies of the University shall also be observed by Employee and members of his staff at all times and shall not be compromised or violated at any time. Employee shall make his best effort, working in cooperation with and in support of the University's faculty and administrative officials, to ensure that all student-athletes' academic requirements are met. It is the goal and desire of both the University and Employee that student-athletes will achieve at the highest possible academic level, which is, at a minimum, the expectation that the graduation rate for all student-athletes will be at or above the four year class average graduation rate for the general undergraduate student population at the University.

2.3.5   Employee shall be reasonably available to and cooperate with the media.

2.3.6   Employee shall appear at various Colonel Club and other athletic development functions and events as designated by the President, which such appearances shall not be unreasonable or burdensome to Employee's schedule.

2.3.7   Employee shall be available to appear before faculty, administrators, students, alumni, and civic groups.

2.3.8   Employee shall work to integrate intercollegiate athletics into the whole spectrum of academic life to complement the University and its mission in the community.

2.3.9   Employee shall keep public statements constructive and complimentary to the athletic program, the NCAA, the athletic conference, and to the University.

2.3.10 Employee shall have a fully functional knowledge of University, NCAA and athletic conference rules and regulations governing intercollegiate athletics; shall maintain strict compliance therewith; and shall ensure that department-wide rules education meetings regularly occur and are attended by athletics staff.

2.3.11 Employee shall maintain a mature and rational attitude, keeping emotions in control.

2.4   If Employee is found to have violated NCAA, athletic conference or University rules and regulations, during prior employment at another NCAA member institution or while employed by the University, Employee shall be subject to disciplinary or corrective action as set forth in the NCAA enforcement procedure and the University *Staff Handbook*. Employee may be suspended for a period of time, with or without pay, or the employment of Employee may be terminated as provided herein.

2.5   Reporting Relationship, Annual Evaluations and Audits of Athletics.

2.5.1   Employee shall report directly to a vice president or as may be designated by the President from time to time. Employee's job duties and responsibilities may be reviewed and revised from time to time by the President. Employee is expected to work closely with a variety of athletic department and University staff on relevant matters affecting the intercollegiate athletic program or otherwise connected with the discharge of his duties as an employee of the University.

2.5.2   Employee's performance of his job duties and responsibilities will be evaluated annually by the Employee's direct supervisor, with review and approval by the President, and a copy submitted to the Student Life, Discipline and Athletics Committee of the Board of Regents. These evaluations also will take into account prior evaluations and the expectations and goals set for Employee in such prior evaluations. In addition, each year that Employee serves as Director of Athletics of the University's programs, Employee will be responsible for evaluation of all coaches and athletic staff, who will be evaluated as provided in the Athletic Department policies and procedures manual.

3.0   Term.

3.1   Employee's employment hereunder, subject to a successful state and national background check, shall commence April 1, 2019, and shall continue until this Agreement expires on March 31, 2022, provided however, that this provision is subject to the suspension and termination provisions herein. This employment in no way grants Employee a claim to tenure in employment or any years of employment attributable to tenure within the University.

3.2   THE PARTIES TO THIS AGREEMENT EXPRESSLY UNDERSTAND AND AGREE THAT THE PROVISIONS OF THIS SECTION CONSTITUTE NOTICE TO EMPLOYEE OF THE NONRENEWAL OF HIS EMPLOYMENT WITH THE UNIVERSITY UPON THE CLOSE OF BUSINESS AT THE UNIVERSITY ON MARCH 31, 2022, AND THAT NO OTHER NOTICE OF NONRENEWAL OF EMPLOYMENT SHALL BE REQUIRED.

3.3   At a mutually agreeable time, but not later than January 1, 2021, the University and Employee, or their designees, shall meet to determine whether Employee's employment at the University shall be renewed upon mutually acceptable terms and conditions. This Agreement may be extended, renewed or modified solely upon written offer from the University signed by the President of the University and signed acceptance by Employee subject to the approval of the Board of Regents.

4.0   Compensation.

4.1   In consideration for services and satisfactory performance of the terms and conditions of this Agreement by Employee, Employee shall be entitled to the compensation as described below. All payments by the University are subject to normal deductions and withholding for state, local and federal taxes and for any retirement or other benefits to which Employee is entitled or in which he participates.

4.1.2   Base Salary. The guaranteed base salary paid by the University to Employee for his services and the satisfactory performance of the terms and conditions of this Agreement shall be One Hundred Eighty Four Thousand Five Hundred Dollars ($184,500.00) per fiscal year (July 1st - June 30th) payable in equal installments the 15th and 30th of each month by the University to Employee during the term of this Agreement. Due to the nature of Employee's negotiated salary, Employee shall not be entitled to any University-wide across the board salary increases.

4.1.3   Employee shall participate in the University's group insurance and retirement programs and shall be eligible to participate in the voluntary payroll deduction programs on the same basis, and with the same employer contributions, that apply to the University's non-academic administrative employees.

4.1.4 Subject to the availability of funds and the terms of subsequent promotional arrangements, if any, which are approved by University, Employee may receive additional compensation for performance of extraordinary services in promoting the athletic and other interests of the University (for example, special media appearances).

4.1.5 Perquisites/Incentives. While serving as Director of Athletics, the University will provide or arrange for Employee the following perquisites and incentives and no others. Incentives shall not be paid in any given year where major NCAA violations have occurred in the particular sport which would, otherwise, cause the Employee to earn the incentive or if the University is on probation for violations occurring during the Employee's tenure. Incentives are subject to the usual payroll deductions, but shall not be subject to the University's retirement plan matching contribution. The maximum aggregate supplemental salary adjustment payable under this Section 4.1.5 shall be Sixty-Five Thousand Five Hundred Dollars ($65,500.00) with an annual escalator equal to 5% of the Employee's Base Salary.

1. Employee shall be entitled to additional supplemental salary payment for an OVC Championship (either regular season or tournament, if applicable) and/or NCAA post-season competition as follows:

Sport	
Men's Basketball (NCAA Tournament or NIT)	$10,000
Women's Basketball (NCAA Tournament or NIT)	$10,000
Football	$10,000
Baseball	$10,000
Volleyball	$10,000
Softball	$10,000
Soccer	$10,000
Beach Volleyball	$10,000
All other team sports	$2,500

2. Employee shall be entitled to an additional supplemental salary payment for achieving at least one NCAA post-season win as follows:

Sport	
Men's Basketball	$5,500
Women's Basketball	$5,000
Football	$5,000
Baseball	$5,000
Volleyball	$5,000
Softball	$5,000

All other team sports $5,000

3. Employee shall be entitled to an additional supplemental salary payment for NCAA championship wins as follows:

Sport	NCAA Championship Win
Men's Basketball	$10,000
Women's Basketball	$10,000
Football	$10,000
Baseball	$10,000
Volleyball	$10,000
Softball	$10,000
All other team sports	$10,000

4. Employee shall be entitled to an additional supplement salary pay for the following Athletic Department designations:

Conference All-Sports Championship (Commissioner's Cup) $10,000
NACDA Top 100 Ranking $5,000

5. Employee shall also be entitled to a supplemental salary payment for academic achievements in the following amounts, as indicated:

1. The Athletic Department calculates and confirms a multi-year Academic Progress Rate (APR) for its athletic sports in the fall of each year and released in the spring semester of the following year. The parties agree that Employee will be entitled to a supplemental salary payment in the amount of $10,000 if all athletics programs achieve a rate of 930 or higher.
2. If the multi-year Academic Progress Rate (APR) for all athletic sports (calculated in the fall of each year and released in the spring semester of the following year) reflects that the APR average for all athletics programs has improved over the previous year, the parties agree that Employee will be entitled to a supplemental salary payment in the amount of $5,000.
3. For each year the APR for all athletic sports reflects that the multi-year APR average for all athletics programs is at 950 or higher, the parties agree Employee will be entitled to a supplemental salary payment in the amount of $10,000.
4. Notwithstanding any of the foregoing provisions of Section 4.1.5, the parties also agree that any academic-related salary adjustments, bonuses, incentives, or supplements which

Employee may be entitled to and which are earned in a particular fiscal year as set forth in Section 4.1.5 are contingent upon all programs' multi-year APR remaining at or above 930 as calculated for the same fiscal year. If the APR in any program falls below 930, then Employee forfeits any supplements which may have been payable pursuant to Section 4.1.5.

5. The parties agree Employee will be entitled to a supplemental salary payment in the amount of $5,000 if the cumulative all student-athlete GPA is at least a 3.25 during any academic year.

6. Notwithstanding anything herein to the contrary, at the sole and absolute discretion of the University, Employee may also be entitled to a supplemental salary payment for operational performance, including without limitation, (i) hosting 6 home football games during years in which only 11 total regular season games are played, (ii) opening the football season with a home game in Richmond, Kentucky, (iii) scheduling regional and historic rivalries for athletic events, (iv) substantially improving the performance of any athletic team from one year to the next and such improvement does not trigger the supplementary salary benchmarks listed herein above, (v) improving student involvement and engagement in athletic events, (vi) hosting summer camps that advance women's athletics (vii) increasing young alumni and donor engagement, (viii) coordinating and supporting the Kentucky All A Classic and other events that increase the utilization of EKU facilities without causing the relocation of any home games, (iix) coordinating and supporting the enrollment management team.

7. Payment of Supplemental Salary Payment(s)

Supplemental salary payments shall be paid from the unrestricted Athletic Department funds set aside for the use and benefit of the Athletic Department and in accordance with the payroll procedures of the University. It is specifically agreed and understood that Employee's earned supplemental salary payment(s) shall be drawn from the revenue category for which the bonus is earned, where applicable. In the event this Agreement is terminated by the University or Employee, either with or without cause prior to its expiration date, it is agreed and understood that any and all supplemental salary payments provided for herein, but not yet achieved, shall be null and void, with final compensation paid according to termination date calculations and Employee shall be entitled to any supplemental payments achieved as of the date of termination.

4.2   Travel Expenses.   The University will reimburse Employee, for as long as Employee serves as Director of Athletics and for no longer, for all travel and out-of-pocket expenses reasonably incurred by him for the purpose of, and in connection with, the performance of his duties under this Agreement within the limits set forth yearly in Employee's budget. This paragraph is subject to University's applicable policy and regulations.

4.3   Automobile.   The University, as an additional compensation to Employee, shall make arrangements for and provide to Employee on a loan basis one (1) automobile for the use of Employee for so long as Employee serves as Director of Athletics and for no longer. Employee will be responsible for maintenance, automobile liability and comprehensive insurance and taxes, if applicable, of such loaned vehicle. The applicable value relating to the loaned vehicle will be a taxable benefit to Employee. This paragraph is subject to University's applicable policies and regulations.

4.4   University Club at Arlington.   The University will continue to provide a membership, at the current membership status, including any initiation fees, for Employee at the University Club at Arlington for so long as Employee serves as Director of Athletics and for no longer. The value of the University Club at Arlington membership will be a taxable benefit to Employee. Personal expenses at Arlington will be the responsibility of Employee.

4.5   Tickets to Athletic Contests.   The University will make available to Employee, upon request, up to eight (8) tickets to each of the University's regular season intercollegiate sports contests for so long as Employee serves as Director of Athletics and for no longer.   No complimentary tickets may be sold or exchanged for anything of value. Receipt of these tickets will represent a taxable benefit to Employee.

4.6   Model Laboratory School.   The University will allow the Employee's two (2) children to continue attendance at Model Laboratory School.

4.7   Outside Income.   While Employee is employed as Director of Athletics, he shall not have the opportunity to earn athletically-related outside income or benefits as a result of Employee being Director of Athletics.

    4.7.1   University Obligations Are Primary. Such outside activities shall not interfere with the full and complete performance by Employee of his duties and obligations as a University employee, recognizing always that Employee's primary obligations lie with the University and its students.

    4.7.2   NCAA Rules Control. In no event shall Employee accept or receive, directly or indirectly, any monies, benefits or any other gratuity whatsoever from any person, corporation, University booster club or alumni association or other benefactor, if

such action would violate (A) the laws of the Commonwealth of Kentucky, (B) the policies, rule and regulations of the University, or (C) NCAA legislation or the constitution, by-laws, rules and regulations or interpretations thereof of the NCAA, or the athletic conference of which the University is a member, as now or hereafter enacted. Changes of such laws, legislation, policies, constitution, by-laws, rules and regulations, or interpretations thereof shall automatically apply to this Agreement without the necessity of a written modification.

4.7.3 <u>Commercial Endorsements</u>. Such outside activities shall not include commercial endorsements, radio and television programs, media events, public appearances, commercial advertisements, films or videotapes, and other similar enterprises in any and all media wherein Employee participates as a paid principal or appearances or participation for pay in athletic sports camps or clinics. It is understood, however, that Employee shall participate and furnish support to the television and radio programs and other promotional activities produced by the University or its marketing and/or broadcast rights contractor.

4.7.4 <u>Outside Activities</u>. Subject to the provisions of this Agreement, and with prior written approval of the President of the University, Employee may participate in non-University related, non-athletically-related outside business activities conducted off campus directly or through business enterprises owned by Employee. Prior approval is not required for personal investing in passive instruments or publicly-traded companies. These activities shall not reflect adversely on the University or conflict with its interests, nor interfere or conflict with the performance of Employee's duties as Director of Athletic

4.7.5 <u>UNIVERSITY IS NOT LIABLE</u>. SUCH ARRANGEMENTS FOR OUTSIDE INCOME AND THE ACTIVITIES THEREUNDER ARE INDEPENDENT OF EMPLOYEE'S UNIVERSITY EMPLOYMENT, AND THE UNIVERSITY SHALL HAVE NO RESPONSIBILITY OR LIABILITY FOR PAYMENT OF ANY SUCH INCOME OR FOR ANY CLAIMS ARISING THEREFROM UNDER ANY CIRCUMSTANCES WHATSOEVER.

4.7.6 Employee also agrees that, notwithstanding any provision of this Section 4.0 to the contrary, during the term of this Agreement, he will not engage, directly or indirectly, in any business which would detract from his ability to apply his best efforts to the performance of his duties hereunder. Employee also agrees not to usurp any corporate opportunities of the University, but to direct any such opportunities to the appropriate University officials.

4.7.7 <u>Use of University Trademarks</u>. Employee may not utilize or authorize third parties to utilize the University's trademarks or logos in connection with any outside activities permitted by this Agreement without the express written permission of the

University's licensing director. A third party desiring to use the University's trademarks must obtain a license from the University's licensing program. In the event Employee receives permission to use the University's trademarks, such permission shall be non-exclusive and non-transferable, and such permission shall expire automatically upon Employee's resignation or termination of this Agreement. Employee agrees that all logos, slogans, trademarks, or other indicia, including all copyright and other intellectual property rights therein, which relate to the University, including any of its athletics programs, or which would compete with the University's registered trademarks that are developed or created by Employee or by others at Employee's direction shall be owned by the University. Any permitted use by Employee of the University's trademarks and indicia shall only be in a manner which will not cause embarrassment or ridicule to the University or be offensive to standards of good taste as reasonably determined by the University. Any patentable invention or discovery, including computer software, created by Employee during the term of this Agreement shall be owned by the University in accordance with University rules.

5.0   Termination for Just Cause.

5.1   University has the right to terminate this Agreement immediately for "Cause," as defined below. Employee shall be given written notice of disciplinary measures, including termination, by Employee's immediate supervisor, with the consent of the President. Within five (5) business days of notification, Employee may appeal the disciplinary measures, including termination by submitting a written appeal to the Student Life, Discipline, & Athletics Committee ("Committee"), or if it no longer exists, the committee which then carries out similar duties. The Committee shall meet within 48 hours to review the appeal. The Committee's decision is final. In addition to its meaning, which may be in University documents related to staff, and its normally understood meaning in employment contracts, the term "Cause" shall be understood to mean the following:

5.1.1   A significant or repetitive dereliction of the duties set forth in this Agreement or refusal or unwillingness to perform such duties in good faith and to the best of Employee's abilities, which includes in addition to the usual and customary activities for a Director of Athletics, assisting duly authorized alumni, booster club and University development activities, and cooperating with the news media;

5.1.2   A violation by Employee of any of the other terms and conditions of this Agreement not remedied after thirty (30) days' written notice thereof to Employee;

5.1.3   Any conduct of Employee that constitutes moral turpitude, or which would tend to bring public disrespect, contempt, or ridicule upon University, or failure to follow the high moral and ethical standards commonly expected of Employee as a leading representative of the Athletics Department at University;

5.1.4   A significant or repetitive violation of any law, regulation, rule, constitutional provision or by-law of the University, the athletic conference, or the NCAA, which violation may, in the sole judgment of University, reflect adversely upon University or its athletic program, including any serious violation that could result in University being placed on probation or punished more severely by the athletic conference or the NCAA;

5.1.5   The making or rendition of a finding or determination by the NCAA or the athletic conference of a major violation of any law, regulation, rules, constitutional provision or by-law of the University, the athletic conference or the NCAA by members of any University coaching staff or alumni, booster club members, or student-athletes, which is permitted, encouraged, or condoned by Employee, or about which violation Employee knew or reasonably should have known, and failed to act to prevent, limit, or mitigate;

5.1.6   Failure by Employee to report promptly to the President of the University and the designated Athletics Compliance Officer any violation known to Employee or about which the Employee had reason to know, or has received information, that a violation may have occurred of any law, regulation, rules, constitutional provision or by-law of the University, the athletic conference or the NCAA by Employee or by head coaches, assistant coaches, other members of any University coaching staff, student-athletes, or other persons who are associated with the University's athletic programs or who are deemed representatives of the University's athletic interests;

5.1.7   Fraud or dishonesty of Employee in the performance of Employee's duties or responsibilities hereunder, including fraud or dishonesty in the preparation or maintenance of any document or record required to be prepared, kept, or maintained by the University, the athletic conference, the NCAA, or law;

5.1.8   Counseling or instructing by Employee of any coach, student, or other person to fail or refuse to respond accurately and fully within a reasonable time to any inquiry or request concerning a matter relevant to the athletics programs of the University or of another institution of higher education which shall be propounded by the NCAA, the athletic conference, the President or the designated Athletics Compliance Officer.

5.1.9   Failure by Employee to respond promptly, accurately, and fully to any reasonable request or inquiry by the University relating to Employee's performance of Employee's duties under this Agreement or Employee's adherence to or compliance with University rules;

5.1.10 Participating in any immoral or unethical conduct;

5.1.11 Prolonged absence from duty without University's consent; and,

5.1.12 Failure to positively represent University and University's Athletic Department in private and public forums.

5.2   The Vice President to whom the Employee reports, with the consent of the President of the University, shall have administrative authority to immediately suspend Employee from performance of some or all duties with or without salary payments temporarily for a period of up to thirty (30) days without termination of this Agreement for causes set forth in this Section 5.0 et. seq. A copy of any suspension notice shall be sent to the Chair of the Board of Regents.

5.3   In the event University terminates this Agreement for just cause prior to the end of this Agreement, all obligations of University to make further payments and/or to provide other consideration hereunder shall cease as of the end of the month in which such termination occurs.

5.4   Employee has the right to terminate this Agreement for just cause, if University is in substantial breach of terms of the Agreement not remedied after thirty (30) days' written notice thereof from Employee.

5.5   In no case shall University be liable to Employee for any loss of any collateral business opportunities or any other benefits, perquisites, or income from any other sources.

6.0   **Termination Upon Death or Disability.**

6.1   This Employment Agreement shall terminate automatically if the Employee dies, if the Employee becomes totally disabled within the meaning of the University's disability insurance for employees, or if Employee becomes permanently disabled. "Permanently disabled" shall mean physical or mental incapacity of a nature which prevents the Employee, in the sole judgment of the University in consultation with appropriate medical personnel selected by the University, from performing his duties under this Employment Agreement for a period of sixty (60) consecutive calendar days. Any such termination shall not be reason for payment of any liquidated damages set forth in Section 7 below.

6.2   If this Agreement is terminated pursuant to this Section because of Employee's death, Employee's salary and all other compensation, bonuses and benefits shall terminate as of the last day of the calendar month in which death occurs, except that the Employee's personal representative or other designated beneficiary shall be paid all such death benefits, if any, as may be contained in any benefit plan then in force and applicable to Employee.

6.3   If this Agreement is terminated pursuant to this Section because the Employee becomes totally disabled or permanently disabled, notwithstanding any other University policy, rule or regulation to the contrary, which may be in effect, the Employee shall be limited to receiving the salary, compensation, bonuses and other benefits then applicable for a period of sixty

(60) days from the date such disability begins. At the end of such sixty (60) day period, all salary, compensation, bonuses and other benefits shall terminate, except that the Employee shall receive any disability benefits to which he is entitled under any disability program in which he is enrolled.

7.0   Termination Without Cause.

7.1   Termination by University. At any time after commencement of this Agreement, University may terminate this Agreement by giving thirty (30) days' written notice to Employee.

7.1.1   In the event University terminates this Agreement without cause, University shall pay to Employee, as liquidated damages, an amount equal to 100% of Employee's annual base salary for the remainder of the contract year, together with any bonuses earned through the termination date, to be paid on a monthly basis prorated over the remainder of the contract year, provided however, in no instance should Employee's liquated damages be less than six (6) months' or fifty percent (50%) of the base annual salary. Employee shall be entitled to continue health insurance and group life insurance at Employee's expense for eighteen (18) months after the date of termination or the maximum amount of time pursuant to COBRA, whichever is shorter. University shall not be liable for any other damages, including without limitation any loss of any collateral business opportunities or any other benefits, bonuses, perquisites, or income from any sources that might ensue as a result of University's termination of this Agreement without cause.

7.1.2   The parties have bargained for and agreed to the foregoing liquidated damages provision, giving consideration to the fact that Employee may lose certain benefits, supplemental compensation or outside compensation relating to his employment at University, which damages are extremely difficult to determine with certainty, or fairly or adequately. The parties further agree that payment of such liquidated damages by University and acceptance thereof by Employee shall constitute adequate and reasonable compensation to Employee for damages and injury suffered because of such termination by University. The foregoing shall not be, nor be construed to be, a penalty.

7.2   Termination by Employee. Employee recognizes that the promise to work for University for the entire term of this Agreement is of the essence of this Agreement. Employee also recognizes that University is making a highly valuable investment in Employee's employment by entering into this Agreement and that University's investment would be lost if Employee were to resign or otherwise terminate employment with University before the end of the contract term. Nonetheless, it is agreed that at any time after commencement of this Agreement, Employee may terminate this Agreement by giving thirty (30) days' written notice to University.

8.0 Personal Services.

8.1   Employee represents to have special, exceptional, and unique knowledge, skill, and ability as a Director of Athletics which, in addition to the future development of experience at University, as well as University's special need for continuity in its athletic program, will render Employee's services unique. Employee recognizes that the loss of Employee's services to University, without University approval and release, prior to the expiration of the term of this Agreement or any renewal thereof, would cause an inherent loss to University which cannot be estimated with certainty, or fairly or adequately compensated by money damages.

8.2   INTENTIONALLY DELETED.

8.3   INTENTIONALLY DELETED.

8.4   University agrees, and specifically promises, not to actively seek, negotiate for, or employ, under any circumstances, a new Director of Athletics without first notifying the Employee; provided, however, that in the event University has not, ninety (90) days prior to the termination of this Agreement, stated in writing its intention to extend Employee's employment beyond the term of this Agreement, University may actively seek, negotiate for, and employ another Director of Athletics.

8.5   University agrees that Employee shall have the right, in addition to any other rights which Employee may possess, to obtain an injunction by appropriate judicial proceedings to prevent University from employing a Director of Athletics in violation of this Agreement, and against any other breach of this Agreement. University also agrees to indemnify and hold Employee harmless for its costs in any injunction proceeding including court costs and attorney's fees.

9.0 Miscellaneous.

9.1   Intentionally Blank.

9.2   Choice of Law. This Agreement shall be governed by and construed in accordance with the laws of the Commonwealth of Kentucky.

9.3   Sovereign Immunity. The parties further recognize that University is an agency of the state and as such is vested with sovereign immunity, and nothing in this Agreement shall be construed as a waiver of such immunity. As to claims based upon contract, University is subject to the jurisdiction of the Franklin County, Kentucky, Circuit Court.

9.4   Open Records. The parties agree that this Employment Agreement is a public document and that the University may release copies of the Employment Agreement to persons requesting the same.

9.5   Assignment of Agreement. Employee's rights and interests under this Agreement may not be assigned, pledged or encumbered by Employee.

9.6   Merger Clause. THIS AGREEMENT CONSTITUTES THE FULL AND COMPLETE UNDERSTANDING AND AGREEMENT OF THE PARTIES WITH RESPECT TO THE EMPLOYMENT OF EMPLOYEE BY THE UNIVERSITY AND SUPERSEDES ALL PRIOR UNDERSTANDINGS AND AGREEMENTS, ORAL OR WRITTEN, EXPRESS OR IMPLIED, REGARDING EMPLOYEE'S EMPLOYMENT BY THE UNIVERSITY.

9.7   Amendments To Agreement. This Agreement may be amended at any time only by a written instrument duly executed by the President of the University and accepted by Employee, such approval and acceptance to be acknowledged in writing, and ultimately approved by the Board of Regents.

9.8   Severability. If any provision or provisions hereof shall be deemed invalid or unenforceable, either in whole or in part, this Agreement shall be deemed amended to delete or modify, as necessary, the offending provision or provisions or to alter the bounds thereof in order to render it valid and enforceable.

9.9 No Waiver Of Default. No waiver by the parties hereto of any default or breach of any covenant, term or condition of this Agreement shall be deemed to be a waiver of any other default or breach of the same or any other covenant, term or condition contained herein.

9.10   Acknowledgment. Employee acknowledges that he has read and understands the foregoing provisions of this Agreement and that such provisions are reasonable and enforceable and he agrees to abide by this Agreement and the terms and conditions set forth herein. Further, Employee acknowledges that he has had the opportunity to consult with counsel of his choice regarding the provisions of this Agreement prior to execution hereof.

9.11   University Retains All Materials And Records. All materials or articles of information, including, without limitation, personnel and student-athlete records, recruiting records, team information, films, statistics or any other material or data, furnished to Employee by the University or developed by Employee on behalf of the University or at the University's direction or for the University's use or otherwise in connection with Employee's employment hereunder are and shall remain the sole and confidential property of the University. Within seven (7) days of the expiration of the term of this Agreement or its earlier termination as provided herein or the reassignment of Employee from his position as Director of Athletics of the University's

Athletics Department, Employee shall deliver any such materials in his possession or control to the University.

9.12   Employee Will Not Incur University Indebtedness. It is mutually agreed and understood that Employee shall not incur any indebtedness for or on behalf of the University without first securing the approval of the President.

9.13   No Waiver by University. It is agreed and understood between the parties that nothing contained herein shall be construed to constitute a waiver by the University of its right to claim such exemptions, privileges and immunities as may be provided by law.

9.14   Employee Will Not Make Investments Competitive With University's Objectives. During the period of employment hereunder, Employee shall not make or continue to hold any investment in or be associated with any enterprise which could be deemed to be competitive with the University's objectives and philosophies or with the University's intercollegiate program, without first having obtained the approval of the University's President.

9.15   Notice. Any notice or other communication which may or is required to be given under this Agreement shall be in writing and shall be deemed to have been given on the earlier of either the day actually received or on the close of business on the fifth business day next following the day when deposited in the United States Mail, postage prepaid, registered or certified, addressed to the party at the address set forth after its name below or such other address as may be given by such party in writing to the other.

If to Employee:

Stephen Lochmueller
528 Farmington Court
Richmond, KY 40475

If to the University:

Office of the President
Eastern Kentucky University
Coates Bldg. Rm. 107, CPO 1A
521 Lancaster Avenue
Richmond, KY   40475-3102

With a copy to:

_____
_____
_____

With a copy to:

Office of University Counsel
Eastern Kentucky University
Coates CPO 40A

521 Lancaster Avenue
Richmond, KY 40475-3102

9.16 Duplicates. This Agreement may be executed in duplicate originals.

WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed the day and year first written above.

EMPLOYEE: EASTERN KENTUCKY UNIVERSITY

_____   _____
Stephen Lochmueller   Michael T. Benson, President

EASTERN KENTUCKY UNIVERSITY

Serving Kentuckians Since 1906

Senior Vice President for Academics
& Provost
provost@eku.edu   www.eku.edu

CPO 30A, 108 Coates Building
521 Lancaster Avenue
Richmond, Kentucky 40475-3102
PHONE: (859) 622-3884
FAX: (859) 622-8136

TO: Dana Fohl

FROM: Sherry Robinson

DATE: April 1, 2019

SUBJECT: Council on Academic Affairs Agenda for Board of Regents

The following Academic Affairs items have been approved by the Council on Academic Affairs, the Faculty Senate, and the Provost. On behalf of President Benson, these items are presented for the Board of Regents' consideration on April 23, 2019.

NEW PROGRAMS

The following proposed <u>new programs</u> are presented for approval by the Board of Regents.

COLLEGE OF BUSINESS & TECHNOLOGY

<u>Department of Agriculture</u>   <u>Page</u>

1. **B.S. in Agriculture – Agriculture Engineering Technology Concentration** *(New concentration/concentration suspension)*   5

   Using current faculty resources, add a concentration to the program in Agriculture Engineering Technology and suspend the concentration in Agriculture Energy Systems Management. The new concentration updates the program to meet current industry needs.

COLLEGE OF LETTERS, ARTS, & SOCIAL SCIENCES

<u>School of Psychology</u>   <u>Page</u>

2. **B.S. in Psychology – Art Therapy Concentration** *(New concentration)*   10

   Using currently offered courses, add a concentration in Art Therapy to the program to meet demand from current and prospective students for art therapy training. Editorial: update the biology requirement in the Brain and Cognitive Sciences concentration to reflect suspended/replaced courses.

PROGRAM REVISIONS

The following proposed <u>program revisions</u> are presented for approval by the Board of Regents.

<u>COLLEGE OF BUSINESS & TECHNOLOGY</u>

Department of Applied Engineering & Technology	**Page**

1. **B.S. in Network and Security Electronics and M.S. in Applied Engineering and Technology Management (Network Security Management Concentration) – Accelerated 3+2 Dual Degree** — 16

   Split the 3+2 program into two concentrations (1. Network Security & Electronics and 2. Tech Systems) with a revised common core and supporting courses to provide a more flexible program that improves integration with Associate degrees, including transfers from other institutions, and incorporates courses covering network security auditing, defense techniques, countermeasures, and management. Change the B.S. program name to Cyber Systems Technology to better reflect the focus of the program and emerging priorities related to Wi-Fi and network communication management across a broad spectrum of devices.

<u>COLLEGE OF EDUCATION</u>

Department of Curriculum & Instruction	**Page**

2. **M.A.Ed. in Elementary Education** — 19

   Update the professional teacher leader core to include a requirement for the full Teacher Leader endorsement for advanced degrees where candidates were enhancing their initial licensure area, in compliance with the Education Professional Standards Board.

3. **M.A.Ed. in Middle Grades** — 21

   Update the professional teacher leader core to include a requirement for the full Teacher Leader endorsement for advanced degrees where candidates were enhancing their initial licensure area, in compliance with the Education Professional Standards Board.

4. **M.A.Ed. in Secondary Education** — 24

   Update the professional teacher leader core to include a requirement for the full Teacher Leader endorsement for advanced degrees where candidates were enhancing their initial licensure area, in compliance with the Education Professional Standards Board.

5. **M.A.Ed. in Instructional Leadership** — 27

   Add a new two-hour course (EDF 804: Teaching and Leading with Technology) to the program's core, and reduce hours for revised course ETL 806 (the program's exit requirement) from three hours to one hour.

<u>COLLEGE OF HEALTH SCIENCES</u>

Department of Medical Laboratory Science	**Page**

6. **B.S. in Medical Laboratory Science** — 29

   Add two courses MLS 209: Microbiology for Health Sciences and MLS 211: Medical Microbiology Laboratory to benefit pre-MLS students by preparing them for the professional phase of the program; move MLS 290: Medical Biochemistry from a supporting to a core course. Remove BIO 378 as a supporting course requirement to reduce potential delays to acceptance into the program.

Department of Recreation & Park Administration	**Page**

7. **B.S. in Recreation and Park Administration** — 31

   Add REC 590: Special Topics to the Therapeutic Recreation concentration to meet requirements for students to sit for the Certified Therapeutic Recreation Specialist exam. Remove CMS 100 as a supporting course.

COLLEGE OF JUSTICE & SAFETY

Department of Fire Protection & Paramedicine Sciences	Page
8. Minor in Fire and Safety Engineering Technology	33
Identify specific FSE courses that fulfill the minor to meet the needs of students while maintaining accreditation standards with the Accreditation Board for Engineering and Technology (ABET); remove FSE 225, OSH 262, and 12 hours of electives from the minor.	

COLLEGE OF LETTERS, ARTS, & SOCIAL SCIENCES

Department of Art & Design	Page
9. B.A. in Art	35
Revise the program to a B.S. in Art/Design Studio with revised concentrations, offerings, and requirements. Revisions are being made to comply with accreditation guidelines for the national Association of Schools of Art and Design (NASAD), with which the department is pursuing accreditation. A bachelor of science degree would allow students a higher level of interdisciplinary study between art and other departments offering B.S. degrees. Move the Teacher Education Concentration to the B.F.A.	
10. Bachelor of Fine Arts (B.F.A.)	38
Revise the B.F.A. program in preparation for accreditation with NASAD; decrease pre-BFA concentrations from six to three and BFA concentrations from six to three, including incorporation of the Teacher Education concentration.	

COLLEGE OF SCIENCE

Department of Computer Science	Page
11. Minor in Computer Science	44
Add CSC 313: Database Systems to the minor to enhance students' training with database systems, which is an important industry skill in the current market. Remove three electives from the minor.	

Department of Geosciences	Page
12. Minor in Environmental Sustainability and Stewardship	46
Revise the minor to focus on environmental science to meet demand from prospective students and to streamline the minor to facilitate student progression. Change the name of the minor to Environmental Geosciences.	

Substantial Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one)	Department Name	Agriculture
___ New Course (Parts II, IV)	College	Business & Technology
___ Course Revision (Parts II, IV)	*Course Prefix & Number	
___ Hybrid Course ("S," "W")	*Course Title (full title±)	
___ New Minor (Part III)	*Program Title	B.S. Degree in Agriculture
___ Program Suspension (Part III)		
_x_ Program Revision (Part III)	If Certificate, indicate Long-Term (University) or Short-Term (Departmental)	
	* Provide only the information relevant to the proposal.	± If Title is longer than 30 characters see Part IV to provide abbreviation

Proposal Approved by:	Date		Date
Departmental Committee	09/28/18	Council on Academic Affairs	1/24/19
College Curriculum Committee	10/19/2018	Faculty Senate**	2/4/19
General Education Committee*	N/A	Board of Regents**	Pending
Teacher Education Committee*	N/A	EFFECTIVE ACADEMIC TERM***	
Graduate Council*	N/A		

 *If Applicable (Type NA if not applicable.)
 **Approval needed for program revisions or suspensions.
***To be added by the Registrar's Office after all approval is received.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: Increase the number of credit hours for ABC 100 from 1 to 2.)

Add the Agriculture Engineering Technology Concentration to the B.S. Degree in Agriculture; Suspend Concentration in Agriculture Energy Systems Management.

A. 2. Proposed Effective Academic Term: (Example: Fall 2016)

Fall 2019

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)

B. The justification for this action:

To update program to industry needs.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: Current faculty can meet program needs.

Operating Expenses Impact: None.

Equipment/Physical Facility Needs: No additional equipment or facility upgrades

Library Resources: None at this time

Revised* Program Text
(*Use ~~strikethrough~~ for deletions and <u>underlines</u> for additions.)

UNIVERSITY GRADUATION REQUIREMENTS

General Education...36 hours

Student Success Seminar (BTO 100; waived for transfers with 30+ hrs.)...1 hour

Writing Intensive Course (*Hrs. incorporated into Major/Supporting/Gen Ed/Free Electives category*)

Upper division courses (4*2 hrs. distributed throughout Major/Supporting/Gen Ed/Free Electives categories*)

ACCT - Agriculture majors will fulfill ACCT with AGR 499 or AGR 509. (*Credit hours may be incorporated into program requirements below.*)

Total Hours University Graduation Requirements..37 hours

MAJOR REQUIREMENTS

College Requirement: Professional Skills Seminar………………………………….…..0 hour

BTS 400 (CR only, no hours).

Program Core …..31 hours

AGR 115(2), 130, 131(1), 213, 215, 216(1), 304(4), 305(1), 308, 310, 319, 340, 411(1)

Program Electives………………………………………………………....……15 hours

Experiential learning. 3 hours from AGR 301, 302, 349, OHO 301, 349;

ACCT capstone. Select one course from AGR 499, 509, OHO 498, 499

Upper Division Electives in AGR and/or OHO………………………………………9 hours

Concentrations (select one):

Agribusiness Management………………………………………………………26 hours

AGR 125, 126 (1), 350, 409, 440, 520; and 10 hours advisor approved electives

==**Agriculture Energy Systems Management…......20 hours**==
==AGR 125, 126 (1), 311(2), 362(2) , 381, 383, 410(3) and 570==

==**Agriculture Engineering Technology……………………………………………………26 hours**==
==AEM 195, 201, 202, 301, 330, 352, AGR 362(2), 383, 570==

Agronomy, Soils and Natural Resources………………………………………….........26 hours

AGR 125, 126 (1), 312 (4), 345; 404, 416, 430 and 570 and Upper Division electives in AGR and/or OHO (3 hours)

Animal Science…..29 hours

AGR 125, 126 (1), 225 and 321(4); select two of the following: AGR 326(4), 327(4), 328(4), 329(4), 332, 380(4); select three of the following: AGR 312(4), 373, 374, 375, 376, 377; and Upper Division electives in AGR and/or OHO (0-2 hours)

Fruit, Vegetable, Nursery and Greenhouse Production…..29 hours

AGR 404, 416; OHO 354, 365, 372(2), 375, 388; and 9 hours advisor approved electives

Turfgrass and Landscape…..29 hours

AGR 404, 416; OHO 351(4), 354, 365, 370; and 10 hours advisor approved electives

Supporting Course Requirements..5 hours

BIO(GElement 4) 111(4) or 112(4); CHE 101/101L(GElement 4); CIS 212,INF 104, ==or TEC 161==; ECO 120 (GElement 5B).

G *= Course also satisfies a General Education element. Hours are included within the 36 hr.*
General Education requirement above.

Supporting Courses Requirements for individual concentrations:

Agribusiness Management ACC 201…………………………………………………………3 hours

==**Agriculture Energy Systems**==
==EET 257, GEO 353 and 456**.. 9 hours**==

==**Agriculture Engineering Technology**==
==STA 215, AEM 308, 310, 407 (courses also satisfy the nine hours upper division electives requirement above)… **12 hours**==
==MATH 112A and 112B or 114, (included in General Education hours)==

Agronomy, Soils and Natural Resources
GEO 353 ……...……..3 hours

Free Electives...3 hours
TOTAL HOURS TO COMPLETE DEGREE..120 hours

New Minor, Concentration, University Certificate or Department Certificate

Proposal Approval Form

When proposing a new minor, concentration, university or department certificate, the following factors should be considered:

- Minors and certificates often add time to degree.
- Minors can increase the number of credit hours that students have at graduation.
- Minors and certificates can potentially increase student debt because of the factors above.
- Minors, concentrations, university and department certificates can significantly add to faculty workloads.
- Minors, concentrations, university and department certificates increase the need for oversight and administration.

The following information should be provided in addition to the normal curriculum change forms. <u>Before a new minor, concentration, university or department certificate is submitted to CAA, the Dean must approve the proposal based on the information on this form and any other information requested by the Dean.</u>

<u>From the Proposing Program</u>

1. How will the new minor, concentration, university or department certificate attract new students to EKU? On what is this based? What is the marketing plan?

   The proposed Agriculture Engineering Technology concentration on the Bachelors of Science degree in Agriculture will be attractive to students because of the emphasis on emerging technology in all fields of the agriculture industry and management. The concentration will prepare students for STEM courses that have higher earning potential in the agriculture industry. The agriculture industry is projecting a shortage of graduates to fill the demand.

   The marketing plan involves discussion with faculty, advisors, and representatives of the Community and Technical Colleges offering Agriculture programs and business and industry representatives. In addition, program information will be provided to secondary agriculture programs and Future Farmers of America (FFA) chapters statewide.

2. What is the justification for the proposed curriculum proposal? (i.e., industry demand, job market, accreditation requirement, etc.) Provide evidence.

   The proposed Agriculture Engineering Technology concentration will provide students with skills in applied science, engineering and management in the areas of agriculture power and machinery, structures, environment, soil and water, food and processing engineering, electronics and information systems and agricultural manufacturing.

   The agriculture industry demand and job market for graduates and new interests into agriculture technology occupations is promising. The U.S. Department of Agriculture forecasts that over the next five years the annual demand for college graduates in agriculture and food industries will be 57,900 jobs per year. Unfortunately, American agricultural colleges will only be producing about 35,400 graduates per year.

STEM fields (Science, Technology, Engineering and Math) will account for 27 percent of these agricultural jobs. These jobs require strong scientific, quantitative and technical training in agricultural and food systems.

The Department of Agriculture's proposed Applied Engineering Technology concentration has the support of the department's Agriculture Advising Board and the Division of College and Career Readiness, Office of Career and Technical Education, Kentucky Department of Education.

3. What are the qualifications of the faculty to teach the curriculum? Are there sufficient faculty resources to teach the curriculum? Explain.

There are sufficient faculty resources in the Department of Agriculture and the Department of Applied Engineering and Technology to teach the proposed Agriculture Engineering Technology concentration. The concentration consists of existing courses assigned to current faculty. There are no new courses proposed.

4. What are the potential costs of the proposed curriculum addition, especially 3-5 years from implementation? Fully explain the answer, particularly if there are no perceived costs.

There are no additional costs for the proposed concentration in Agriculture Engineering Technology. While it is expected it will attract additional students and increase enrollments in most core courses, it will not add new courses to the program. However, faculty who serve as advisors to the program will likely see an increase in advising responsibilities.

From the Dean

How will costs of the proposed addition be covered? (Complete A or B, or both if applicable)

A. New Resources. Explain.

No new resources or a reallocation of current resources are required for the proposed Agriculture Engineering Technology concentration on the B.S. Degree in Agriculture.

B. Reallocation of resources. Explain.

N/A

I have thoroughly reviewed the proposal and the above responses and I support the proposal moving forward.

_____   1-11-19
Dean's Signature   Date

Substantial Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one)	Department Name	Psychology
___ New Course (Parts II, IV)	College	CLASS
___ Course Revision (Parts II, IV)	*Course Prefix & Number	
___ Hybrid Course ("S," "W")	*Course Title (full title±)	
___ New Minor (Part III)	*Program Title	B.S. Psychology
___ Program Suspension (Part III)		
X Program Revision (Part III)	If Certificate, indicate Long-Term (University) or Short-Term (Departmental)	
(New Concentration)	* Provide only the information relevant to the proposal.	± If Title is longer than 30 characters see Part IV to provide abbreviation

Proposal Approved by:	Date		Date
Departmental Committee	10/3/18 & 1.18.19	Council on Academic Affairs	2/21/19
College Curriculum Committee	11/26/18	Faculty Senate**	3/4/19
General Education Committee*	NA	Board of Regents**	Pending
Teacher Education Committee*	NA	EFFECTIVE ACADEMIC TERM***	
Graduate Council*	NA		

  *If Applicable (Type NA if not applicable.)
 **Approval needed for program revisions or suspensions.
***To be added by the Registrar's Office after all approval is received.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (1) Add a concentration in Art Therapy to the B.S. Psychology curriculum. (2) Remove BIO 171, 301, and 371, and add BIO 307.

A. 2. Proposed Effective Academic Term: Fall, 2019

A. 3. Effective date of suspended programs for currently enrolled students: N/A

B. The justification for this action: (1) Art and Design faculty and Psychology faculty have noticed a significant increase in the number of students and potential students (e.g., at Spotlight Days) asking if we offer art therapy training. This increase is consistent with growth nationally in the employment prospects for Art Therapists. According to Recruiter.com, the demand for these professionals will increase by 3.52 percent over the next few years. Students interested in becoming art therapists will complete the Psychology Art Therapy Concentration and an Art Minor. The courses required for the concentration combined with those required for the Art Minor will prepare students to apply for admission to Master's degree programs in Art Therapy. **(2)** BIO is dropping BIO 171 & 301, and replacing them with BIO 307 & 308. We will require only one of the new courses: BIO 307. We are removing BIO 371 because BIO 308 is the prerequisite and our students will not be required to take that course.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: NONE (1) All of the courses needed in both PSY and ART already exist, are taught regularly, and can absorb additional students, as needed. There would be no new resources needed, nor would faculty need to be shifted from other courses to cover the concentration classes. (2) Courses taught in BIO Dept. No impact on their faculty load.

Operating Expenses Impact: (1) We don't anticipate any additional costs associated with the proposed concentration. All of the classes are currently being offered and both departments expect to be able to accommodate additional students. No new faculty will need to be hired. All of the concentration courses will satisfy existing psychology elective requirements. Students pursuing the concentration will be required to complete an 18 hour minor in Art. Those 18 hours will partially satisfy the 38 hours of free electives currently required for the B.S. Psychology major. The Art Therapy Concentration plus the Art Minor will not add any hours to the degree program nor will it entail any modifications to the existing B.S. Psychology curriculum. Please see the "New Concentration" Form for details.

Equipment/Physical Facility Needs: None

Library Resources: Existing library resources are adequate to support the proposed concentration.

Part III. Recording Data for Revised or Suspended Program

1. For a revised program, provide the current program requirements using ~~strikethrough~~ for deletions and *underlines* for additions.
2. For a suspended program, provide the current program requirements as shown in catalog. List any concentrations and/or minors affected by the program's suspension.

Bachelor of Science (B.S.)
PSYCHOLOGY
CIP Code: 42.0101

UNIVERSITY GRADUATION REQUIREMENTS
- General Education...36 hours
- Student Success Seminar (GSD 101; waived for transfers with 30+ hrs.).........3 hours
- Writing Intensive Course (Hrs. incorporated into Major/ Supporting/Gen Ed/Free Electives category)
- Upper division courses (42 hrs. distributed throughout Major/ Supporting/Gen Ed/Free Electives categories)
- ACCT – Psychology majors will fulfill ACCT with PSY 349 (3 Credits) or 400 or 419 or 579 (Credit hours may be incorporated into Major or Supporting requirements)

Total Hours University Graduation Requirements.... 39 hours

MAJOR REQUIREMENTS
A minimum grade of "C" is required in all courses counted toward the major.

Core Courses...34 hours
PSY 200; PSY 250 or 250W; PSY 258; PSY 309(4) or 309W(4); PSY 310 , 499(0), and at least 3 hours from each of the following areas:

- **Biological Bases of Behavior:** PSY 311, 315, or 315L (students in the Substance Abuse or Brain and Cognitive Science Concentrations must select 311 for this group)
- **Cognition/Learning:** PSY 317/317L, 322, or 333.
- **Developmental:** PSY 312, 314, or 316 (students in the Child and Family Psychology must select 312; students in the Psychology of the Workplace Concentration must select either 314 or 316); students in the Art Therapy Concentration must select 312)
- **Social/Personality:** PSY 300, 305, or 308 (students in the Substance Abuse, Autism Spectrum, Forensic, or Workplace and Art Therapy Concentrations must select 308 ~~in this area~~)
- **Skills:** PSY 318, 319, 399, 405, 406, 490, or 590 (Students in the Substance Abuse Concentration must select 490; students in the Child and Family Concentration must select 406; students in the Workplace or Art Therapy Concentration must select 405)
- **Capstone:** 349 (3 hours), 400, 419, or 579

Concentrations *(Students may choose one or more concentrations. Those who do not choose one will be placed in the General Concentration.)***:**

    Psychology (General)..9 hours
    9 hours of psychology electives. At least 3 hours must be numbered 400 or above. (PSY 280, 402 and 403 may not be used as a psychology elective.)

    ==**Art Therapy*...12 hours**==
    ==PSY 305, 412, 314 or 316, and one of the following: 406, 408, 476, or 477==

    Substance Abuse..12 hours
    PSY 305, 405, 406, and 429

    Developmental Disabilities/Autism Spectrum Disorders.......................12 hours
    PSY 312, 406, 408; PSY 477 or 577.

    Forensic Psychology...12 hours
    PSY 300, 305, 314, and 566.

    Child and Family Psychology...........................12 hours
    PSY 314, 405, 408, and one of the following: 318, 321, or 377.

    Psychology of the Workplace...........................12 hours
    PSY 300, 305, 319, and 590.

    Brain and Cognitive Sciences...........................15-16 hours
    PSY 315, 317, and 513; one of the following: PSY 322, 333, or approved 497/597; one of the following: BIO ~~171, 301~~, 307, ~~371~~, CSC 160, MAT 234(4) or 234H(4), or PHI 352.

    Psychiatric Rehabilitation..................................15 hours
    PSY 337; 349 or 403; 405, 429, and 437.
    Free Electives...31-38 hours

TOTAL HOURS TO COMPLETE DEGREE.........120 hours

==**Important Note for Transfer Students and Students who have changed their major**~~: *You should allow at least four semesters to complete the required psychology courses. It is strongly recommended that you take PSY 258 during your FIRST semester*~~.==

Students pursuing any of the Concentrations are strongly encouraged but not required to complete PSY 349, Co-operative Study, in the Concentration area.
==*Art Therapists are required to earn a Master's degree in Art Therapy. Admission to Art Therapy Master's programs requires 18 hours of studio art classes in addition to the psychology classes that make up the concentration. Students pursuing the Art Therapy Concentration must also complete an 18-hour Art minor.==

New Minor, Concentration, or Department Certificate
Proposal Approval Form

When proposing a new minor, concentration, or department certificate, the following factors should be considered:

- Minors and certificates often add time to degree.
- Minors can increase the number of credit hours that students have at graduation.
- Minors and certificates can potentially increase student debt because of the factors above.
- Minors, concentrations, and department certificates can significantly add to faculty workloads.
- Minors, concentrations, and department certificates increase the need for oversight and administration.

The following information should be provided in addition to the normal curriculum change forms. Before a new minor, concentration, or department certificate is submitted to CAA, the Dean must approve the proposal based on the information on this form and any other information requested by the Dean.

From the Proposing Program

1. How will the new minor, concentration, or department certificate attract new students to EKU? On what is this based? What is the marketing plan?

Art and Design faculty and Psychology faculty have noticed a significant increase in the number of students and potential students (e.g., at Spotlight Days) asking if we offer art therapy training. This increase is consistent with growth nationally in the employment prospects for Art Therapists. According to Recruiter.com, the demand for these professionals will increase by 3.52 percent over the next few years. Students interested in becoming art therapists will complete the Psychology Art Therapy Concentration and a minor in art therapy. The courses required for the concentration combined with those required for the Art Minor will qualify students to apply for admission to Master's degree programs in Art Therapy.

The Psychology Department and Art and Design will incorporate the Art Therapy Concentration into our current marketing efforts. The concentration combined with an Art Minor will prepare students for graduate study in Art Therapy and lead to credentialing as an Art Therapist. This will provide one more answer to the question, "What can I do with a Psychology degree?"

2. What is the justification for the proposed curriculum proposal? (i.e., industry demand, job market, accreditation requirement, etc.) Provide evidence.

See the response to question #1 above.

3. What are the qualifications of the faculty to teach the curriculum? Are there sufficient faculty resources to teach the curriculum? Explain.

The proposed concentration will not require any additional psychology or art classes. All of the classes are currently being taught by qualified faculty.

4. What are the potential costs of the proposed curriculum addition, especially 3-5 years from implementation? Fully explain the answer, particularly if there are no perceived costs.

We don't anticipate any additional costs associated with the proposed concentration. All of the classes are currently being offered and both departments expect to be able to accommodate additional students. No new faculty will need to be hired. All of the concentration courses will satisfy existing psychology elective requirements. Students pursuing the concentration will be required to complete an 18 hour minor in Art. Those 18 hours will partially satisfy the 38 hours of free electives currently required for the B.S. Psychology major. The Art Therapy Concentration plus the Art Minor will not add any hours to the degree program nor will it entail any modifications to the existing B.S. Psychology curriculum. Please see the attached document.
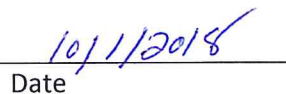
From the Dean

How will costs of the proposed addition be covered? (Complete A or B, or both if applicable)
   A. New Resources. Explain.

   B. Reallocation of resources. Explain.

I have thoroughly reviewed the proposal and the above responses and I support the proposal moving forward.

_____   __10/1/2018__
Dean's Signature   Date

MAJOR REQUIREMENTS
A minimum grade of "C" is required in all courses counted toward the major.

Core Courses... 34 hours

PSY 200, 250, 258, 309W(4), 310, 499 (0), and at least 3 hours from each of the following areas:

- **Biological Bases of Behavior**: PSY 311, 315, 315L (students in the Substance Abuse or Brain and Cognitive Science Concentrations must select 311 for this group)
- **Cognition/Learning**: PSY 317/317L, 322, 333
- **Developmental:** PSY 312, 314, 316 (students in the Child and Family Psychology must select 312; students in the Psychology of the Workplace Concentration must select either 314 or 316; students in the Art Therapy Concentration must select 312)
- **Social/Personality:** PSY 300, 305, 308 (students in the Substance Abuse, Autism Spectrum, Forensic, Workplace Art Therapy and Art Therapy Concentrations must select 308)
- **Skills:** PSY 318, 319, 399, 405, 406, 490, 590 (Students in the Substance Abuse Concentration must select 490; students in the Child and Family Concentration must select 406; students in the Workplace or Art Therapy Concentration must select 405)
- **Capstone:** 349 (3 hours), 400, 401, 419 or 579

Concentrations:

Psychology (General)..9 hours
9 hours of psychology electives. At least 3 hours must be numbered 400 or above. (PSY 280, 402 and 403 may not be used as a psychology elective.)
Art Therapy*...12 hours
PSY 305, 406, 314 or 316, 408 or 477
Substance Abuse...12 hours
PSY 305, 405, 406, 429
Developmental Disabilities/Autism Spectrum Disorders...................12 hours
PSY 312, 406, 408; PSY 477 or 577
Forensic Psychology..12 hours
PSY 300, 305, 314, 466
Child and Family Psychology..12 hours
PSY 314, 405, 408 and one of the following: 318, 321, or 377
Psychology of the Workplace..12 hours
PSY 300, 305, 319, 590
Brain and Cognitive Sciences...15 hours
PSY 315, 317, 413; one of the following: PSY 322, 333 or approved 497/597; one of the following: BIO 171, 301, 371, CSC 160, MAT 234(4), PHI 352
Psychiatric Rehabilitation...15 hours
PSY 337, 349 or 403; 405, 429, 437
Free Electives..28-35 hours
TOTAL HOURS TO COMPLETE DEGREE...120 hours

*Art Therapists are required to earn a Master's degree in Art Therapy. Admission to Art Therapy Master's programs requires 18 hours of studio art classes in addition to the psychology classes that make up the concentration. Students pursuing the Art Therapy Concentration must also complete an 18-hour Art minor.

Substantial Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one)	Department Name	Applied Engineering & Technology
____ New Course (Parts II, IV)	College	Business & Technology
____ Course Revision (Parts II, IV)	*Course Prefix & Number	
____ Hybrid Course ("S," "W")	*Course Title (full title±)	
____ New Minor (Part III)	*Program Title	3+2 Accelerated BS in Network Security & Electronics
____ Program Suspension (Part III)		
X Program Revision (Part III)	If Certificate, indicate Long-Term (University) or Short-Term (Departmental)	
	* Provide only the information relevant to the proposal.	± If Title is longer than 30 characters see Part IV to provide abbreviation

Proposal Approved by:	Date		Date
Departmental Committee	4/6/2018	Council on Academic Affairs	1/24/19
College Curriculum Committee	4/20/2018	Faculty Senate**	2/4/19
General Education Committee*	NA	Board of Regents**	Pending
Teacher Education Committee*	NA	EFFECTIVE ACADEMIC TERM***	
Graduate Council*	9/21/18		

 *If Applicable (Type NA if not applicable.)
 **Approval needed for program revisions or suspensions.
***To be added by the Registrar's Office after all approval is received.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: Increase the number of credit hours for ABC 100 from 1 to 2.)

1. Rename the 3+2 BS degree program in Network Security & Electronics, the 3+2 BS degree program Cyber Systems Technology.

2. Split the 3+2 BS degree program into two concentrations: (1) Network Security & Electronics, and (2) Tech Systems; with a common core and supporting course requirements.

   Include 25 hours of coursework in each concentration:

   a. Network Security & Electronics concentration: EET 251, 257; NET 344, 395, 454; 9 hours of CSC/CIS/INF courses (CSC 160 or higher); or (CIS 215 or higher); or (INF 130 or higher).

   b. Tech Systems concentration: 25 hours of computer systems, electricity & electronics, and networking related technical electives as approved by major advisor. This is the recommended option for transfer students.

   Core Courses to include the following 46 hours of coursework: AEM 352 or EET 253 or 351; AEM 202, 310W, 408; EET 252; NET 302, 303, 343, 349(1), 354, (395 or 440), 403, 499; NSM 815, 845; TEC 161.

   Supporting Courses for both concentrations to include the following 6-7 hours of coursework: AEM 804; ECO 130 or higher in ^{G}Element 5B; MAT 112 or higher (^{G}Element 2); PHY 101 or higher (^{G}Element 4); STA 215 or 270 (4).

3. Drop AEM 801 and TEC 830 from the list of core graduate level courses, and add NSM 815, 845

4. Expand Supporting Course requirement from ECO 230 to included ECO 130 or higher in ^{G}Element 5B.

5. Expand section of Mathematics classes from MAT 114 or higher, to MAT 112A and 112B or higher.

6. Drop CHE 101 and 101L(1) or higher supporting course requirement in ^{G}Element 4.

7. Drop MAT 120 from Supporting Courses.

8. Drop AEM 310 from Supporting Courses.

9. Drop the requirement for three hours of ACC, AEM, CCT, CIS, FIN, GBU, MGT, MKT, QMB, or RMI electives as approved by major advisor.

10. Update number of free electives from to 2-3.

A. 2. Proposed Effective Academic Term: (Example: Fall 2016)

Fall 2019

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)

NA

B. The justification for this action:

1. To better reflect the program focus at the B.S. level and allow for clear designation of program concentrations. The field of networking is getting set to see its next big boom with the emerging Internet of Things (IoT) where more and more devices are Wi-Fi enabled and will communicate over the network. There is a need for preparing students to handle both the electronic and computer networking aspects of these technologies. The need for graduates who can work with electrical/electronic devices interfaced with computer/network systems, secure and manage these integrated systems is set to grow by leaps and bounds. The departmental professional advisory committee voted approval of program name change during the 2017-18 meeting, and the updated name, Cyber Systems Technology, reflects both current and future program directions. The updated major will include a concentration for the current program focus in Network Security & Electronics. A new concentration in Tech Systems is being proposed for easing transfer of credits for students graduating from STEM-related programs at community and technical colleges.

2. To provide a more flexible program with the opportunity to increase enrollments and improve the integration of Associate degrees, including those from KCTCS (Kentucky Community & Technical College Systems), with the 3+2 B.S. degree in Cyber Systems Technology, at EKU.

   To include management and computer application related coursework which is to be offered in online formats as part of the core.

   To move courses focused on electricity/analog electronics along with advanced networking from the Core into the Network Security & Electronics concentration, along with chemistry from Supporting Courses.

   Students with Associates degree coursework will be able to transfer more easily into the Tech Systems concentration providing a clearer pathway to a 3+2 BS degree in Cyber Systems Technology.

3. Using NSM 815 and 845 related to foundations and advances in network security management will allows students to learn about network security auditing, defense techniques, counter measures and management. This is closely related to the direction of the program than the broader creative problem solving course TEC 830 and economics of lean operations course AEM 801.

4. Expanding list of ECO classes to include ECO 130 or higher in ^{G}Element 5B will allow for increased flexibility in scheduling and for transfer students entering the program.

5. Expanding list of MAT classes to include MAT 112A and 112B or higher ^{G}Element 2 will allow for increased flexibility in scheduling and for transfer students entering the program.

6. Expanding selection of General Education Element 4 Natural Sciences based classes by dropping specific CHE 101 and 101L (1) or higher supporting course requirement. This will also allow greater flexibility for students declaring the major.

7. The MAT 112 or higher, and STA 215 or 270 course requirements, along with a AEM 202 (Intro to Quality) and technology applications coursework provide students with the necessary mathematics background needed in the Cyber Systems Technology major, so the MAT 120 (Trigonometry) is being dropped.

8. AEM 310 has changed over to a writing intensive course AEM 310W.

9. With AEM 804 (Project Management) included as a required supporting class along with security management components included as part of NSM 815 and 845, drop the requirement for additional management coursework.

10. Update number of free elective hours including those for meeting 42 hours upper-division requirement.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: None

Operating Expenses Impact: None

Equipment/Physical Facility Needs: None

Library Resources: None

1.	For a revised program, provide the current program requirements using ~~strikethrough~~ for deletions and *underlines* for additions.
2.	For a suspended program, provide the current program requirements as shown in catalog. List any concentrations and/or minors affected by the program's suspension.

Revised* Program Text
(*Use ~~strikethrough~~ for deletions and <u>underlines</u> for additions.)

Bachelor of Science (B.S.)
<u>CYBER SYSTEMS TECHNOLOGY</u> ~~NETWORK SECURITY AND ELECTRONICS~~
and
Master of Science (M.S.)
APPLIED ENGINEERING AND TECHNOLOGY MANAGEMENT
[NETWORK SECURITY MANAGEMENT CONCENTRATION]
Accelerated 3+2 Dual Degree Program
CIP Code: 15.1299

Students accepted to the 3+2 Accelerated Dual Degree Program are able to complete their B.S. degree and M.S. degree within five calendar years because of the accelerated curriculum and because nine semester hours of graduate coursework will apply to both the undergraduate B.S. degree and the graduate M.S. degree. Only undergraduate students of proven academic ability will be considered for the program. Students should be aware that, in order to maintain their progress in the accelerated 3+2 program, careful coordination with their advisor is required. Depending upon undergraduate progress at the time of 3+2 admission, some summer-school classes may be needed.
Admission Requirements:
    1. Students interested in this program must satisfy all the following conditions:
    2. Junior or Senior standing
    3. Overall grade point average (GPA) of at least 3.0 at the time of admission to the 3+2 program
    4. Approval from department and Graduate School (see the form at http://gradschool.eku.edu/graduate-school-forms)
    5. Must maintain an overall undergraduate and graduate grade point average (GPA) of at least 3.0 to continue in the 3+2 program.

UNIVERSITY GRADUATION REQUIREMENTS
    • General Education.. 36 hours
    • Student Success Seminar (BTO 100; waived for transfers with 30+ hrs.).................. 1 hour
    • Writing Intensive Course (Hrs. incorporated into Major/Supporting/Gen Ed/Free Electives category)
    • Upper division courses ((42 hrs. distributed throughout Major/Supporting/Gen Ed/Free Electives categories)
    • ACCT - ~~Network Security and Electronics~~ <u>Cyber Systems Technology</u> majors will fulfill ACCT with NET 499. (Credit hours may be incorporated into Major or Supporting requirements)
Total Hours University Graduation Requirements …………………………………….... 37 hours

MAJOR REQUIREMENTS
College Requirement: Professional Skills Seminar
    BTS 300 (CR only, no hours) and BTS 400 (CR only, no hours).
Core Courses .... 46 hours
    AEM 352 or EET 253 or <u>EET</u> 351; AEM <u>202, 310W, 408; 801</u> EET ~~251~~, 252; ~~257,~~ NET 302, 303, 343, ~~344,~~ 349(1), ~~and~~ 354<u>; (NET</u> 395 or 440<u>); NET</u> 403, ~~454,~~ 499<u>.; NSM 815, 845;</u> and TEC 161 ~~830~~.

<u>Network Security & Electronics Concentration ……………………………………………….24 hours</u>
    <u>EET 251, 257; NET 344, 395, 454; 9 hours of CSC/CIS/INF courses (CSC 160 or higher), or (CIS 215 or higher), or (INF 130 or higher).</u>

<u>Tech Systems concentration ………...…………………………………………………….. 24 hours</u>
    <u>Computer systems, electricity & electronics, and networking technical electives as approved by major advisor. This is the recommended option for transfer students.</u>

Supporting Courses .... <u>6-7</u> ~~31~~ hours
    ~~AEM 202;~~ AEM 310 or 310W; AEM <u>408, and</u> 804; ~~CHE 101/101L(4), or higher (^GElement 4); CSC 160 and three hours of higher CSC courses;~~ ECO 130 <u>230</u> or higher (^GElement 5B<u>b</u>); MAT <u>112A and 112B</u> or higher ~~114~~ (^GElement 2) ~~or higher; MAT 120 (^GElement 2)~~; PHY 101, or higher (^GElement 4); STA 215 or 270<u>(4).</u> ~~; TEC 161, and three hours of ACC, AEM, CCT, CIS, FIN, GBU, MGT, MKT, QMB, or RMI electives as approved by major advisor.~~
    ^G = Course also satisfies a General Education element. A maximum of six hours will count toward Element 4. Hours are included within the 36 hr. General Education requirement above.
Free Electives.. <u>6-7</u> ~~6~~ hours
Exit Requirement
    NET 467.. 0 hours
    Students must take an exit examination before graduation. An exam fee is required.
TOTAL HOURS TO COMPLETE DEGREE .... 120 hours
The Department of Applied Engineering and Technology's ~~Network Security and Electronics~~ <u>Cyber Systems Technology</u> degree program has an articulation agreement for transfer of credit and cooperation with Bluegrass Community and Technical College's (formerly Lexington Community College) Associate in Applied Science Degree in Engineering Technology with Electrical Specialization.

<u>*</u>Prerequisites may be required for some course selections.

Students must take at least one computer systems, networking, security, electronics, or telecommunications technology certification or license exam approved by the advisor.

Students must take a ~~Network Security and Electronics~~ <u>Cyber Systems Technology</u> exit examination before graduation. Graduates must have an overall GPA of 2.25 in major requirements.

The ~~Network Security and Electronics~~ <u>Cyber Systems Technology</u> program is accredited by the Association of Technology, Management, and Applied Engineering (ATMAE).

Substantial Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one)	Department Name	Department of Curriculum & Instruction
___ New Course (Parts II, IV)	College	Education
___ Course Revision (Parts II, IV)	*Course Prefix & Number	
___ Hybrid Course ("S," "W")	*Course Title (full title±)	
___ New Minor (Part III)	*Program Title	MAED in Elementary Education
___ Program Suspension (Part III)		
X Program Revision (Part III)	If Certificate, indicate Long-Term (University) or Short-Term (Departmental)	
	* Provide only the information relevant to the proposal.	± If Title is longer than 30 characters see Part IV to provide abbreviation

Proposal Approved by:	Date		Date
Departmental Committee	8/16/18	Council on Academic Affairs	11/15/18
College Curriculum Committee	9/18/18	Faculty Senate**	12/3/18
General Education Committee*	NA	Board of Regents**	
Teacher Education Committee*	10/02/18	EFFECTIVE ACADEMIC TERM***	
Graduate Council*	10/26/18		

 *If Applicable (Type NA if not applicable.)
 **Approval needed for program revisions or suspensions.
***To be added by the Registrar's Office after all approval is received.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: Increase the number of credit hours for ABC 100 from 1 to 2.)

Update professional teacher leader core to include a requirement for the full Teacher Leader endorsement. Since this master's degree is an *advanced* degree, EPSB/OELE requires that the TL endorsement be fully embedded.

A. 2. Proposed Effective Academic Term: (Example: Fall 2016)

FALL 2019

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)

N/A

B. The justification for this action:

The state regulatory agency for Colleges of Education (Education Professional Standards Board), in reviewing EKU's MAED program contents, stated that we still must include the entire Teacher Leader endorsement for programs that were advanced degrees when candidates were enhancing their initial licensure area.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: None

Operating Expenses Impact: None

Equipment/Physical Facility Needs: None

Library Resources: None

MASTER OF ARTS IN ELEMENTARY EDUCATION (MAED) <u>with Teacher Leader Endorsement Preparation</u>
CIP Code: 13.1202

I. GENERAL INFORMATION
This program is designed to help teachers certified to teach in elementary schools (P-5) improve their professional skills, extend their knowledge of the subjects they teach, and increase their understanding of the intellectual, philosophical, sociological, psychological, and cultural foundations of effective education <u>in order to serve as instructional leaders, teacher mentors, literacy or math coaches, instructional facilitators, department chairs and/or team leaders. Candidates will be eligible to apply for the Teacher Leader Endorsement upon completion of this program.</u>

II. ADMISSION REQUIREMENTS
Candidates must meet the admissions requirements of the Graduate School and have completed an initial <u>elementary</u> teaching certification program. In addition, candidates must have earned an overall 3.0 undergraduate GPA or a 3.25 in the last 60 hours completed.

III. PROGRAM REQUIREMENTS
Professional Education Core………………………………………….~~11~~ <u>14</u> hours
    EDF 804(2); ~~EMS 850 or ETL 803;~~ ETL 800, <u>801, 803,</u> 805
Supporting Coursework…………………………………………….~~12~~ <u>15</u> hours
    ELE 871 and EME 843……………………6 hours
    EME 870 or EMS 846…………………… 3 hours
    EMS 855 or 777……………………………3 hours
    ~~Subject Area Specialization~~
    <u>Advisor Approved Elective</u>…………~~6~~ <u>3</u> hours
    Course~~s~~ selected to strengthen candidate's knowledge
    of subjects taught. Candidates are encouraged to discuss
    endorsement options with their advisor as well.
Exit Requirement………………………………………………………….1 hour
    ETL 806 (1)*, GRD878a
Minimum Program Total……………………………………………30 hours

~~*ETL 806 is repeatable for candidates not completing their Capstone Research Project in one semester. Candidates may register for ETL 806 only in the last semester of study and after successful completion of the prerequisite course, ETL 805.~~

IV. EXIT REQUIREMENTS
The following are the exit requirements for Elementary Education:
- **Program GPA:** <u>Candidates must earn overall GPA of 3.0 or higher, with no grade lower than a C.</u>
- **Research Requirement**<u>: An action research project which culminates in a technology enhanced presentation is required in the Capstone Seminar, ETL 806*.</u>
- **GRD 878a**<u>.</u>

<u>*ETL 806 is repeatable for candidates not completing their Capstone Research Project in one semester. Candidates may register for ETL 806 only in the last semester of study and after successful completion of the prerequisite course, ETL 805.</u>

Substantial Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one)	Department Name	Curriculum & Instruction
___ New Course (Parts II, IV)	College	Education
___ Course Revision (Parts II, IV)	*Course Prefix & Number	
___ Hybrid Course ("S," "W")	*Course Title (full title±)	
___ New Minor (Part III)	*Program Title	MAED in Middle Grades
___ Program Suspension (Part III)		
X Program Revision (Part III)	If Certificate, indicate Long-Term (University) or Short-Term (Departmental)	
	* Provide only the information relevant to the proposal.	± If Title is longer than 30 characters see Part IV to provide abbreviation

Proposal Approved by:	Date		Date
Departmental Committee	8/16/18	Council on Academic Affairs	11/15/18
College Curriculum Committee	9/18/18	Faculty Senate**	12/3/18
General Education Committee*	NA	Board of Regents**	
Teacher Education Committee*	10/02/18	EFFECTIVE ACADEMIC TERM***	
Graduate Council*	10/26/18		

   *If Applicable (Type NA if not applicable.)
  **Approval needed for program revisions or suspensions.
***To be added by the Registrar's Office after all approval is received.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: Increase the number of credit hours for ABC 100 from 1 to 2.)

Update professional teacher leader core to include a requirement for the full Teacher Leader endorsement. Since this master's degree is an *advanced* degree, EPSB requires that the TL endorsement be fully embedded. In addition, the sequence of information is adjusted to align with the MAED programs in elementary and secondary.

A. 2. Proposed Effective Academic Term: (Example: Fall 2016)

Fall 2019

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)

N/A

B. The justification for this action:

The state regulatory agency for Colleges of Education (Education Professional Standards Board/OELE), in reviewing EKU's MAED program contents, stated that we still must include the entire Teacher Leader endorsement for programs that were advanced degrees when candidates were enhancing their initial licensure area.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: none

Operating Expenses Impact: none

Equipment/Physical Facility Needs: none

Library Resources: none

MASTER OF ARTS IN MIDDLE GRADES EDUCATION
(M.A.Ed.)
with
Teacher Leader Endorsement Preparation
CIP Code: 13.1203

I. GENERAL INFORMATION

The curriculum is designed to help teachers certified to teach in middle schools improve their professional skills, extend their knowledge of the subjects they teach, and increase their understanding of the intellectual, philosophical, sociological, psychological, and cultural foundations of effective education. in order to serve as instructional leaders, teacher mentors, literacy or math coaches, instructional facilitators, department chairs and/or team leaders.

Teacher Leader Endorsement- Candidates will be eligible to apply for the Teacher Leader Endorsement upon completion of this program.

II. ADMISSION REQUIREMENTS

Candidates must meet the admissions requirements of the Graduate School and have completed an initial middle grades teaching certification program. In addition, candidates must have earned an overall 3.0 undergraduate GPA or a 3.25 in the last 60 hours completed.

III. PROGRAM REQUIREMENTS

Professional Education Core..**8 14 hours**
        ETL 800, 801, 803, and 805............................6 12 hours
        EDF 804 …………………………………………… 2 hours
Middle Grades Program Supporting Coursework............................**6 3 hours**
        EMG 806; EMS 850 or ETL 803
Concentrations Area (see choices below)……………...…**15**12 – **24** 18 **hours**
Exit Requirement…………………………………………………………**1 hour**
        ETL 806 (1)*, GRD878c
Minimum Program Total ....**30-36 hours**

Concentration Areas:

1. **Certification Area Specialization** ....**15** 12 **hours**

Subject matter or education courses selected in consultation with advisor to strengthen candidate's knowledge in area(s) of certification.

Endorsement or Dual Credit Preparation with Certification Area Specialization……………12-18 hours

2. **English as a Second Language Endorsement/Certification Area Specialization (Grades P-12)**..**15** 12 **hours**
    EME 751, EMS 775, EMS 776; EMS 777; plus 3 hours of subject matter or education courses selected in consultation with advisor to strengthen candidate's knowledge in area(s) of certification.

3. **Environmental Education Endorsement/Certification Area Specialization (Grades P-12)**..**15** 12 **hours**
    BIO 790; EMS 761; BIO 700, EMS 765S, EMS 764S, or approved international service learning; EMS 763, 764S, or 765S; plus 3 hours of subject matter or education courses selected in consultation with advisor to strengthen candidate's knowledge in area(s) of certification.

4. **Gifted Education Endorsement/Certification Area Specialization (Grades P-12)**..**15** 12 **hours**
    EMS 855, 856, 857, 858; plus 3 hours of subject matter or education courses selected in consultation with advisor to strengthen candidate's knowledge in area(s) of certification.

5. **Instructional Computer Technology Endorsement/Certification Area Specialization (Grades P-12)**..**15** 12 **hours**
    EDC 810, 811, 812, 813; plus 3 hours of subject matter or education courses selected in consultation with advisor to strengthen candidate's knowledge in area(s) of certification.

6. **Literacy Specialist Endorsement/Certification Area Specialization (Grades P-12)**...15 hours
   ELE 871; EMS 873; EMS 875; EMS 876; EME 877.

   7.   Teacher Leader Endorsement . . . …………………………………………………….…15 hours
   ~~ETL 801, ETL 803; plus 9-12 hours of subject matter or education courses selected in consultation with advisor to strengthen candidate's knowledge in area(s) of certification.~~

   7. ~~Teacher Leader with~~ **Dual Credit Content Preparation** - - - - - - - ~~21-24~~ **18** **hours**
   ~~ETL 801, ETL 803; plus~~ 18 graduate hours chosen in consultation with education advisor and content specialist after transcript evaluation of prior coursework.

   8. ~~Teacher Leader with~~ **Dual Credit Instructional Computer Technology Teaching Preparation**…….~~21-24~~ **18** hours
   EDC 810, 811, 812, 813, CIS 850, and INF 710 or LIB 801

~~**Exit Requirement**………………………………………………………….1 hour~~
~~ETL 806 (1)*, GRD878c~~
~~The following are the exit requirements for Middle Grade Education:~~
- ~~Program GPA: Candidates must earn overall GPA of 3.0 or higher, with no grade lower than a C.~~
- ~~ETL 806*: Research Requirement: An action research project which culminates in a technology enhanced presentation is required.~~
- ~~GRD878c.~~

~~**Minimum Program Total** ....30-36 hours~~
~~*ETL 806 is repeatable for candidates not completing their Capstone Research Project in one semester. Candidates may register for ETL 806 only in the last semester of study and after successful completion of the prerequisite course, ETL 805.~~

IV. EXIT REQUIREMENTS
The following are the exit requirements for Middle Grade Education:
- Program GPA: Candidates must earn overall GPA of 3.0 or higher, with no grade lower than a C.
- Research Requirement: An action research project which culminates in a technology enhanced presentation is required in ETL 806*.
- GRD 878c.

*ETL 806 is repeatable for candidates not completing their Capstone Research Project in one semester. Candidates may register for ETL 806 only in the last semester of study and after successful completion of the prerequisite course, ETL 805.

Substantial Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one)	Department Name	Curriculum & Instruction
New Course (Parts II, IV)	College	Education
Course Revision (Parts II, IV)	∗Course Prefix & Number	
Hybrid Course ("S," "W")	∗Course Title (full title±)	
New Minor (Part III)	∗Program Title	MAED in Secondary Education
Program Suspension (Part III)		
X Program Revision (Part III)	If Certificate, indicate Long-Term (University) or Short-Term	
	∗ Provide only the information relevant to the proposal.	± If Title is longer than 30 characters see Part IV to provide abbreviation

Proposal Approved by:	Date		Date
Departmental Committee	8/08/18	Council on Academic Affairs	11/15/18
College Curriculum Committee	9/18/18	Faculty Senate**	12/3/18
General Education Committee*	NA	Board of Regents**	
Teacher Education Committee*	10/02/18	EFFECTIVE ACADEMIC TERM***	
Graduate Council*	10/26/18		

  *If Applicable (Type NA if not applicable.)
 **Approval needed for program revisions or suspensions.
***To be added by the Registrar's Office after all approval is received.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested:

Update professional teacher leader core to include a requirement for the full Teacher Leader endorsement. Since this master's degree is an *advanced* degree, EPSB/OELE requires that the TL endorsement be fully embedded.

A. 2. Proposed Effective Academic Term: (Example: Fall 2016)

Fall 2019

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)

N/A

B. The justification for this action:

The state regulatory agency for Colleges of Education (Education Professional Standards Board), in reviewing EKU's MAED program contents, stated that we still must include the entire Teacher Leader endorsement for programs that were advanced degrees when candidates were enhancing their initial licensure area.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: none

Operating Expenses Impact: none

Equipment/Physical Facility Needs: none

Library Resources: none

MASTER OF ARTS IN SECONDARY EDUCATION
(M.A.Ed.)
with
Teacher Leader Endorsement Preparation
CIP Code: 13.0409

I. GENERAL INFORMATION

The curriculum is designed to help teachers certified to teach in secondary programs (P-12, 5-12, or 8-12) improve their professional skills, extend their knowledge of the subjects they teach, and increase their understanding of the intellectual, philosophical, sociological, psychological, and cultural foundations of effective education in order to serve as instructional leaders, teacher mentors, literacy or math coaches, instructional facilitators, department chairs and / or team leaders. Candidates will be eligible to apply for the Teacher Leader Endorsement upon completion of this program.

II. ADMISSION REQUIREMENTS

Candidates must meet the admissions requirements of the Graduate School and have completed an initial teaching certification program in secondary programs (P-12, 5-12, or 8-12). In addition, candidates must have earned an overall 3.0 undergraduate GPA or a 3.25 in the last 60 hours completed.

III. PROGRAM REQUIREMENTS

Professional Education Core..~~8~~ **14 hours**
        EDF 804 …………………………………..2 hours
        ETL 800, 801, 803 and 805...............~~6~~ 12 hours
Secondary Program Supporting Coursework..~~6~~ **3 hours**
        EMG 806 ………………………………3 hours
        ~~EMS 850 or ETL 803…………………...3 hours~~
Concentration Area (see choices below) ………………………~~15-21~~ **12-18 hours**
Exit Requirement……………………………..…………………………………..**1 hour**
        ETL 806 (1)*, GRD 878i
Minimum Program Total ....**30-36 hours**

Concentration Areas:
1. **Certification Area Specialization** ....~~15~~ **12 hours**

Subject matter or education coursework selected in consultation with advisor: courses selected to strengthen candidate's knowledge in area(s)of certification.

Endorsement or Dual Credit Preparation with Certification Area Specialization...........................**12-18** ~~15~~ **hours**

~~Subject matter or education courses selected in consultation with advisor to strengthen candidate's knowledge in area(s) of certification ………………………………………………………. 3-12 hours~~
~~One of the following endorsements: :~~

2. **English as a Second Language (Grades P-12) Endorsement**...12 hours
    EME 751, EMS 775, EMS 776; EMS 777
3. **Environmental Education (Grades P-12) Endorsement.**...12 hours
    BIO 790; EMS 761; BIO 700, EMS 765S, EMS 764S, or approved international service learning; EMS 763, 764S, or 765S
4. **Gifted Education (Grades P-12) Endorsement**...12 hours
    EMS 855, 856, 857, 858
5. **Instructional Computer Technology (Grades P-12) Endorsement**.............................. ....12 hours
    EDC 810, 811, 812, 813
6. **Literacy Specialist (Grades P-12) Endorsement**...15 hours
    ELE 871; EMS 873, EMS 875; EMS 876; and EME 877
~~7. Teacher Leader . . . ………………………………………………… 3-6 hours~~
~~ETL 801, ETL 803~~

~~C. Teacher Leader with Preparation to teach dual credit - - - - - - - 21-24 hours~~

~~ETL 801, ETL 803…………………………….3-6 hours~~
~~Subject Area Concentration……………………..18 hours~~

8. **7.** ~~Teacher Leader with~~ **Preparation to Teach Dual Credit Music**…………………………18 hours
   MUS 755, 756, 872, 878, 887, and one advisor approved elective (3)
9. **8.** ~~Teacher Leader with~~ **Preparation to Teach Dual Credit Instructional Computer Technology**….18 hours
   EDC 810, 811, 812, 813, CIS 850, and INF 710 or LIB 801
10. **9.** ~~Teacher Leader with~~ **Preparation to Teach Dual Credit-Other Subject Area concentrations**….18 hours
    Other subject area concentrations may be chosen in consultation with education
    advisor and content specialist after transcript evaluation of prior coursework

~~*ETL 806 is repeatable for candidates not completing their Capstone Research Project in one semester. Candidates may register for ETL 806 only in the last semester of study and after successful completion of the prerequisite course, ETL 805.~~

IV. EXIT REQUIREMENTS
The following are the exit requirements for all Master of Arts in Education - Secondary Education programs.
- Program GPA: Candidates must earn overall GPA of 3.0 or higher, with no grade lower than a C.
- Research Requirement: An action research project which culminates in a technology enhanced presentation is required in ETL 806*~~;~~.
- GRD 878i is also required.

*ETL 806 is repeatable for candidates not completing their Capstone Research Project in one semester. Candidates may register for ETL 806 only in the last semester of study and after successful completion of the prerequisite course, ETL 805.

Substantial Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one)	Department Name	Education Leadership, Counselor Education and Communication Disorders
___ New Course (Parts II, IV)	College	College of Education
___ Course Revision (Parts II, IV)	*Course Prefix & Number	
___ Hybrid Course ("S," "W")	*Course Title (full title±)	
___ New Minor (Part III)	*Program Title	MA Ed in Education Leadership
___ Program Suspension (Part III)		
X___ Program Revision (Part III)	If Certificate, indicate Long-Term (University) or Short-Term (Departmental)	
	* Provide only the information relevant to the proposal.	± If Title is longer than 30 characters see Part IV to provide abbreviation

Proposal Approved by:	Date		Date
Departmental Committee	9-17-2018	Council on Academic Affairs	2/21/19
College Curriculum Committee	10/17/2018	Faculty Senate**	3/4/19
General Education Committee*	N/A	Board of Regents**	Pending
Teacher Education Committee*	11/6/2018	EFFECTIVE ACADEMIC TERM***	
Graduate Council*	1/18/19		

 *If Applicable (Type NA if not applicable.)
 **Approval needed for program revisions or suspensions.
***To be added by the Registrar's Office after all approval is received.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: Increase the number of credit hours for ABC 100 from 1 to 2.)

Update curriculum and required hours in Teacher Leadership for Student Learning.
- C & I has changed ETL 806 from a 3 hour course to a 1 hour course and added EDF 804 (a 2 hour course). Therefore this program must change as well.

Update exit requirement for MA ED in Education Leadership Program

A. 2. Proposed Effective Academic Term: (Example: Fall 2016)

Fall 2019

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)

B. The justification for this action:

MAED shared capstone was changed to be consistent with other MAED programs this was needed.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: No impact

Operating Expenses Impact: No impact

Equipment/Physical Facility Needs: No impact

Library Resources: No impact

EDUCATIONAL LEADERSHIP & POLICY STUDIES
MASTER OF ARTS IN EDUCATION (M.A.Ed.)
in Instructional Leadership
CIP Code: 13.0401

I. GENERAL INFORMATION

The Instructional Leadership program is designed to prepare teachers to be essential contributors to the shared leadership in the school. Teacher leadership is a ground level collaborative to strengthen teacher performance. Teacher Leadership for Student Learning will provide the proficiency knowledge base for teachers who may later choose to pursue a school principal master's degree. Teacher Leader Endorsement - Candidates will be eligible to apply for the Teacher Leader Endorsement upon completion of this program.

II. ADMISSION REQUIREMENTS

Candidates must meet the admissions requirements of the Graduate School and have completed an initial teaching certification program. In addition, candidates must have earned an overall 3.0 undergraduate GPA or a 3.25 in the last 60 hours completed and a Verbal score of 150, a Quantitative score of 143, an Analytical Writing score of 4.0 on the GRE or a score of 375 on the Miller Analogies Test (MAT). Scores on the GRE/MAT are used in conjunction with the undergraduate GPA and other criteria in selecting candidates for admission. Applicants with cumulative undergraduate GPA's of 3.0 or higher, or 3.25 or higher in their last 60 hours of undergraduate work are exempt from the GRE/MAT requirement.

III. PROGRAM REQUIREMENTS
Curriculum Requirements

Teacher Leader Core .... ~~12~~ 14 hours

ETL 800, 801, 803, 805 and EDF 804 (2)
~~Candidates will be eligible to apply for the Teacher Leader~~
~~Endorsement upon completion of these 15 hours.~~

Teacher Leadership for Student Learning ......15 hours
EAD 811, 812 ....6 hours

SED 775, 800, or 810 (Course selection with advisor approval)
.. ..3 hours

EME 866, EME 843, or EMS 878 (Course selection with advisor approval)........... ....3 hours
ELE 871, EMG 806, or ESE 884 (Course selection with advisor approval). ....3 hours

Exit Requirement...~~3~~ 1 hour~~s~~
ETL 806

Endorsement upon completion of these 15 hours (Teacher Leader Core and ETL 806.)
Candidates will be eligible to apply for the Teacher Leader Endorsement.)
Total Program Hours .... 30 hours

IV. EXIT REQUIREMENTS
Program GPA: Candidates must earn overall GPA of 3.0 or higher, with no grade lower than a C. A field-based research project, which culminates in a technology-enhanced presentation, is required in the Capstone Seminar, ETL 806.

Substantial Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one)	Department Name	Medical Laboratory Science
___ New Course (Parts II, IV)	College	Health Science
___ Course Revision (Parts II, IV)	*Course Prefix & Number	
___ Hybrid Course ("S," "W")	*Course Title (full title±)	
___ New Minor (Part III)	*Program Title	Bachelor of Science (B.S.) Medical Laboratory
___ Program Suspension (Part III)		Science
X Program Revision (Part III)	If Certificate, indicate Long-Term (University) or Short-Term (Departmental)	
	* Provide only the information relevant to the proposal.	± If Title is longer than 30 characters see Part IV to provide abbreviation

Proposal Approved by:	Date		Date
Departmental Committee	9/28/2018	Council on Academic Affairs	11/15/18
College Curriculum Committee	10/31/2018	Faculty Senate**	12/3/18
General Education Committee*		Board of Regents**	
Teacher Education Committee*		EFFECTIVE ACADEMIC TERM***	
Graduate Council*			

  *If Applicable (Type NA if not applicable.)
 **Approval needed for program revisions or suspensions.
***To be added by the Registrar's Office after all approval is received.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: Increase the number of credit hours for ABC 100 from 1 to 2.)

1) Add MLS 209 & 211 to Core

2) Move MLS 290 from Support to Core

3) Remove BIO 378 from Support

4) Editorial change for hours in BIO 348

A. 2. Proposed Effective Academic Term: (Example: Fall 2016) Fall 2019

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable) N/A

B. The justification for this action:

1) Adding MLS 209 and MLS 211 to the Core will benefit the pre-MLS students and prepare them for the professional phase and will help them succeed in the program.

2) MLS 290 is course attached to the program's department and should be listed in the Core instead of the support

3) BIO 378 (LAB) is not beneficial for the MLS students and could cause a delay in the acceptance into the program.

4) BIO 348 is a 3 credit hour course and not 4 as our program indicated.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: No impact. Current faculty already teach these courses.

Operating Expenses Impact: No impact.

Equipment/Physical Facility Needs: No impact. No additional equipment needed.

Library Resources: Current library resources are sufficient if required

Part III. **Recording Data for Revised or Suspended Program**

1.	For a revised program, provide the current program requirements using ~~strikethrough~~ for deletions and *underlines* for additions.
2.	For a suspended program, provide the current program requirements as shown in catalog. List any concentrations and/or minors affected by the program's suspension.

Revised* Program Text
(*Use ~~strikethrough~~ for deletions and <u>underlines</u> for additions.)

Bachelor of Science (B.S.)
MEDICAL LABORATORY SCIENCE
CIP Code: 51.1005

UNIVERSITY GRADUATION REQUIREMENTS
- General Education... 36 hours
- Student Success Seminar (HSO 100; waived for transfers with 30+ hrs.)... 1 hour
- Writing Intensive Course (Hrs. incorporated into Major/ Supporting/Gen Ed/Free Electives category)
- Upper division courses (42 hrs. distributed throughout Major/ Supporting/Gen Ed/Free Electives categories)
- ACCT - Medical Laboratory Science majors will fulfill ACCT with MLS 438. (Credit hours are incorporated into major requirements below.)

Total Hours University Graduation Requirements.... 37 hours

MAJOR REQUIREMENTS
Core Requirements.. ~~57~~ <u>64</u> hours
MLS 201, <u>209, 290, 211 (1),</u> 300(2), 303(1), 305(2), 308(2), 309(1), 310(5), 320, 346(5), 350(5), 355(4), 431, 432(5), 434(4), 436(1), 437, 438(4), 439(1), 440(2), and 441(1).
   Supporting Course Requirements............................... ~~19~~ <u>15</u> hours
BIO 111(4)(^GElement E-4); BIO 301~~/378(4)~~ or 348~~(4)~~; CHE 111/111L(4)(^GElement E-4), 112/112L(4), ~~MLS 290;~~ ~~and~~ HSA 200; CIS 212 or INF 104; MAT 114 (^GElement E-2),
^G = *Course also satisfies a General Education element. Hours are included within the 36 hr. General Education requirement above.*
   Free Electives... ~~7~~ <u>4</u> hours
TOTAL HOURS TO COMPLETE DEGREE............ 120 hours

Substantial Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one)	Department Name	Recreation and Park Administration
___ New Course (Parts II, IV)	College	Health Sciences
___ Course Revision (Parts II, IV)	*Course Prefix & Number	
___ Hybrid Course ("S," "W")	*Course Title (full title±)	
___ New Minor (Part III)	*Program Title	B.S. Recreation and Park Administration
___ Program Suspension (Part III)		
X Program Revision (Part III)	If Certificate, indicate Long-Term (University) or Short-Term (Departmental)	
	* Provide only the information relevant to the proposal.	± If Title is longer than 30 characters see Part IV to provide abbreviation

Proposal Approved by:	Date		Date
Departmental Committee	9/7/2018	Council on Academic Affairs	2/21/19
College Curriculum Committee	2/6/19	Faculty Senate**	3/4/19
General Education Committee*	NA	Board of Regents**	Pending
Teacher Education Committee*	NA	EFFECTIVE ACADEMIC TERM***	FALL 2019
Graduate Council*	NA		

 *If Applicable (Type NA if not applicable.)
  **Approval needed for program revisions or suspensions.
***To be added by the Registrar's Office after all approval is received.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: Increase the number of credit hours for ABC 100 from 1 to 2.)

Add REC 590 (Special Topics) to the required courses for the Therapeutic Recreation

Remove CMS 210 as Support Course

Editorial change to replace BIO 171 and 301 with BIO 307 & 308

A. 2. Proposed Effective Academic Term: (Example: Fall 2016) Fall 2019

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable) N/A

B. The justification for this action: Certification requirements for students to sit/test for the Certified Therapeutic Recreation Specialist now require 30 hours of undergraduate coursework specific to and titled with the term "Therapeutic Recreation". Adding REC 590 to the required courses for this concentration is the route that has the least impact at all levels. REC 590 is already taught during the winter, spring, and summer semesters. Special topics titles and course content will be adjusted to accommodate needs of students in the Therapeutic Recreation concentration.

The intent of requiring CMS 210 was to ensure students in the major take an oral communication class to meet accreditation standards. As part of the general education requirements, all students are required to take an oral communication class (1C). Now, most students take CMS 100 as their Gen Ed required course and take CMS 210 in addition later in their academic career. After some clarification, it was found that CMS 100 meet the needs for accreditation and student preparation. The CMS 210 requirement is simply no longer needed. Additionally, after some analysis and discussions with students and faculty, this change may also facilitate graduation (quicker graduation, less likeliness of graduating with unnecessary 3 additional hours), perhaps helpful with performance based funding.

January CAA approved changes to remove BIO 171 and 301 and add new courses BIO 307 & 308

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: No impact. REC 590 courses are currently taught during Winter, Spring, and Summer semesters with existing faculty.
Operating Expenses Impact: No additional operating expenses are required.

Equipment/Physical Facility Needs: No additional equipment/physical facility needs are required.

Library Resources: No additional library resources are required.

1.	For a revised program, provide the current program requirements using ~~strikethrough~~ for deletions and *underlines* for additions.
2.	For a suspended program, provide the current program requirements as shown in catalog. List any concentrations and/or minors affected by the program's suspension.

Revised* Program Text
(*Use ~~strikethrough~~ for deletions and <u>underlines</u> for additions.)

Bachelor of Science (B.S.)
RECREATION AND PARK ADMINISTRATION
CIP Code: 31.0301

UNIVERSITY GRADUATION REQUIREMENTS
• General Education …..36 hours
• Student Success Seminar (HSO 100; waived for transfers with 30+ hrs.)………......................1 hour
• Writing Intensive Course (Hrs. incorporated into Major/ Supporting/Gen Ed/Free Electives category)
• Upper division courses (42 hrs. distributed throughout Major/ Supporting/Gen Ed/Free Electives categories)
• ACCT - Recreation and Park Administration majors will fulfill ACCT with REC 463 or 473. (Credit hours may be incorporated into Major or Supporting requirements)
Total Hours University Graduation Requirements........37 hours

MAJOR REQUIREMENTS
Core Courses...31 hours
 REC 101(1), 102, 163(1), 200, 263(2), 311, 350, 401, 406, 410, 450W, and 460:
Concentrations: *(students must select one of the following)*
Natural Resources & Recreation Management.......29 hours
REC 180 (1), 190(1), 290, 380, REC 463(12), 516, 530; and 3 hours from the following: REC 590 or WLD 317.
Recreation Management and Event Planning.........31 hours
REC 190(1), 225, 280, 290, 480, 463(12), 530 and 3 hours from the following courses: REC 516 or 590.
 Therapeutic Recreation...~~27~~ <u>30</u> hours
REC 210, 411S, REC 473(12), 511, 512S; REC 520, <u>590</u>
 Tourism & Resort Recreation..................................30 hours
REC 225, 250, 280, 380, 480, 463 (12), and 3 hours from the following courses: REC 516, 530 or 590.
 ~~**Supporting Course Requirements** (all concentrations).....0G hours~~
~~CMS 210(GElement 1C)~~
 ~~**Additional**~~ **Supporting Course Requirements:**
Therapeutic Recreation Concentration....................13 hours
EMC 105 (1), BIO ~~171, 301~~ <u>307 & 308</u>; PSY 200 or 200W(GElement 5B), 280 or 280W, 308. *G = Course also satisfies a General Education element. Hours are included within the 36 hr. General Education requirement above*.
Free Electives:
Natural Resources & Recreation Management.......23 hours
 Recreation Management and Event Planning.........21 hours
Therapeutic Recreation...~~12~~ <u>9</u> hours
Tourism & Resort Recreation.................................22 hours
 TOTAL HOURS TO COMPLETE DEGREE..............120 hours

MinoSubstantial Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one)	Department Name	Fire Protection and Paramedicine Sciences
New Course (Parts II, IV)	College	Justice and Safety
Course Revision (Parts II, IV)	*Course Prefix & Number	
Hybrid Course ("S," "W")	*Course Title (full title±)	
New Minor (Part III)	*Program Title	Minor in Fire and Safety Engineering Technology
Program Suspension (Part III)		
X Program Revision (Part III)	If Certificate, indicate Long-Term (University) or Short-Term (Departmental)	
	* Provide only the information relevant to the proposal.	± If Title is longer than 30 characters see Part IV to provide abbreviation

Proposal Approved by:	Date		Date
Departmental Committee	2-5-18	Council on Academic Affairs	11/15/18
College Curriculum Committee	10-24-18	Faculty Senate**	12/3/18
General Education Committee*	NA	Board of Regents**	
Teacher Education Committee*	NA	EFFECTIVE ACADEMIC TERM***	
Graduate Council*	NA		

   *If Applicable (Type NA if not applicable.)
 **Approval needed for program revisions or suspensions.
***To be added by the Registrar's Office after all approval is received.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested:

Remove FSE 225 or OSH 262; and add classes; FSE 221, FSE 224, FSE 355, FSE 445 and FSE 480 in the FPSET minor. Remove 12 hours of electives.

A. 2. Proposed Effective Academic Term: Fall 2019

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)

B. The justification for this action: These changes are being made to meet the needs of students desiring to obtain this minor while maintaining integrity of the ABET accreditation standards.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: NA

Operating Expenses Impact: NA

Equipment/Physical Facility Needs: NA

Library Resources: NA

Part II. Recording Data for New, Revised, or Dropped Course
(For a **new required course,** complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using ~~strikethrough~~ for deletions and <u>underlines</u> for additions.
3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text (*Use ~~strikethrough~~ for deletions and <u>underlines</u> for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

Part III. Recording Data for Revised or Suspended Program

1. For a revised program, provide the current program requirements using ~~strikethrough~~ for deletions and *underlines* for additions.
2. For a suspended program, provide the current program requirements as shown in catalog. List any concentrations and/or minors affected by the program's suspension.

Minor in Fire and Safety Engineering Technology

The courses required to complete a minor in Fire and Safety Engineering Technology include:

Requirements..**18 hours**

FSE 120; <u>FSE 221, FSE 224, FSE 355, FSE 445 and FSE 480</u> ~~FSE 225 or OSH 262; 12 hours of FSE or OSH electives. Nine hours must be upper division.~~

Total Curriculum Requirements.................................18 hours

Substantial Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one)	Department Name	Art and Design
New Course (Parts II, IV)	College	CLASS
Course Revision (Parts II, IV)	*Course Prefix & Number	
Hybrid Course ("S," "W")	*Course Title (full title±)	
New Minor (Part III)	*Program Title	BA Art
Program Suspension (Part III)		
x Program Revision (Part III)	If Certificate, indicate Long-Term (University) or Short-Term (Departmental)	
	* Provide only the information relevant to the proposal.	± If Title is longer than 30 characters see Part IV to provide abbreviation

Proposal Approved by:	Date		Date
Departmental Committee	11/2/2018	Council on Academic Affairs	1/24/19
College Curriculum Committee	11/26/18	Faculty Senate**	2/4/19
General Education Committee*	NA	Board of Regents**	Pending
Teacher Education Committee*	12/4/18	EFFECTIVE ACADEMIC TERM***	
Graduate Council*	NA		

*If Applicable (Type NA if not applicable.)
**Approval needed for program revisions or suspensions.
***To be added by the Registrar's Office after all approval is received.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: Increase the number of credit hours for ABC 100 from 1 to 2.)

Revise BA Art program and concentration descriptions, offerings, and requirements. Change program from B.A. Art to B.S. Art/Design Studio. Remove Teacher Education Concentration (moved to BFA) and rename "Liberal Arts" to "Studio Arts" concentration.

A. 2. Proposed Effective Academic Term: (Example: Fall 2016)

Fall 2019

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)

B. The justification for this action:

The Department of Art and Design is pursuing accreditation with the National Association of Schools of Art and Design (NASAD) and must revise degree programs to be consistent with accreditation guidelines. We decided a B.S. (instead of a B.A.) would better serve EKU students providing more opportunities for cross pollination between the Art and Design Department and other departments that offer B.S degrees. There is a decrease from two to one concentrations under the BS Program.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: None

Operating Expenses Impact: None

Equipment/Physical Facility Needs: None

Library Resources: None

Part II. Recording Data for New, Revised, or Dropped Course

(For a **new required course,** complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using ~~strikethrough~~ for deletions and <u>underlines</u> for additions.
3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text
(*Use ~~strikethrough~~ for deletions and <u>underlines</u> for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

Part III. Recording Data for Revised or Suspended Program

1. For a revised program, provide the current program requirements using ~~strikethrough~~ for deletions and *underlines* for additions.
2. For a suspended program, provide the current program requirements as shown in catalog. List any concentrations and/or minors affected by the program's suspension.

Revised* Program Text
(*Use ~~strikethrough~~ for deletions and <u>underlines</u> for additions.)

<u>Bachelor of ~~Arts~~ Science ~~(B.A)~~ (B.S)</u>
<u>ART/DESIGN STUDIO</u>
<u>CIP Code: 50.0701</u>

~~Upon completion of an Art degree with a Teacher Education or Liberal Arts Concentration, students will have gained a broad knowledge of a variety of media and techniques, will be able to apply elements and principles of art and design, be more aware of the influence of perception and observation, and be able to use a variety of media and techniques to communicate ideas effectively and expressively. Students will demonstrate critical and creative thinking through analysis and research, both verbal or written, of their own or others' art and design works, demonstrating historical and contemporary concepts, theories, methods and styles.~~

~~*Teacher Education Majors in Art must meet all requirements for Admission to the Teacher Education Program as well as the pre-requisites for Admission to Student Teaching. These are outlined in the College of Education section under Admission Requirements and Field Placement. http://Tes.eku.edu~~

<u>Upon completion of the Bachelor of Science Degree (B.S) in Art/Design Studio, students will gain a broad knowledge of a variety of media and techniques, will be able to apply elements and principles of art and design, be more aware of the influence of perception and observation, and communicate ideas effectively and expressively. Students will apply critical and creative thinking through making, research, analysis, and writing to demonstrate an awareness of historical and contemporary concepts, theories, and styles across global cultures and time periods. Students pursuing the B.S. in Art/ Design Studio will have the opportunity to explore multiple disciplines beyond the Department of Art and Design.</u>

UNIVERSITY GRADUATION REQUIREMENTS

General Education ....**36 hrs.**
- Student Success Seminar (waived for transfers with 30+ hours) ....1 hour
- Writing Intensive Course (hours incorporated into Major/Supporting/Gen Ed/Free Electives category)
- Upper division courses (42 hrs. distributed throughout Major/Supporting/Gen Ed/Free Electives categories)
- ACCT – Art majors will fulfill ACCT with ART 563.

<u>**Total hours University Graduation Requirements........................... 37 Hours**</u>

MAJOR REQUIREMENTS

Core Courses …………………………………..... ~~42~~ 39 hours

    Foundation Courses.................................. ~~15~~ 12 hours

        ART 100, ~~101~~, 152, 153, and ~~164~~ 154

    Art Core Courses...~~21~~ 15 hours

        Select 3 hours from ART 210, 230, 280 or DES 250

        Select 3 hours from 240 or 290

        Select additional 6 hours from ART 210, ~~220,~~ 230, 240, ~~270,~~ 280, 290, DES 250 ~~and 562~~

        Select 3 hours from Art 563

    Art History Courses.................................... 6 hours

    ARH ~~390 or 390W~~ 392 or 392W, ~~391 or 391W~~ ARH 393 or 393W.

    ~~ARH~~ Art History Electives... ~~3~~ 6 hours

    ~~3~~ 6 hours of ~~an art history~~ ARH electives selected from: ARH 463, 464, 465, 467, 492, 494, 496, 497, or 498.

Concentration:

    ~~1. Teacher Education ....41 hours~~

      ~~Art Education Requirements ....6 hours~~

      ~~AED 360, 561.~~

      ~~Professional Education Requirements*.......35 hours~~

    ~~AED 361 or EME 361; AED 540 or ESE 540;~~

    ~~EDC 300, EDF 203, 204(2), 219, 413(2); EMS~~

    ~~300W(1), 490(1), and 474, SED 104~~

    ~~(ᴳ Element 6), and 11 credit hours of Clinical~~

    ~~Experiences: CED 100(0.0), 200(0.0), 300(0.5),~~

    ~~400(0.5), 450(1), 499(9).~~

    ~~ᴳ = Course also satisfies a General Education element. Hours are included within the 36 hours in General Education.~~

    ~~2. Liberal Arts..21 hours~~

    ~~Additional 21 hours of art, design, art education, or art history electives limited to the following: AED 360, 361, ART 300,~~

    ~~301, 312, 313 or 314, 321, 322~~

    ~~or 323, 331, 332, 335, 341, 343, 371, 372, 381, 382,~~

    ~~401, 463, ARH 463, 464, 465, 467, 492, 494, 496,~~

    ~~497, 498, 560, DES 250, 350, 351.~~

    ~~Free Electives (Liberal Arts Concentration only) – 17 hours~~

    ~~*EXIT REQUIREMENT.....................................0 hours~~

    ~~PRAXIS exaMination~~

    ~~Students must register for and take the PRAXIS exam which correlates to their degree program, per College of Education~~

    ~~requirements. Refer to DegreeWorks for exam details. The PRAXIS exam must be taken prior to student teaching.~~

    Studio Arts .... 15 hours

      Select 3 hours from ART 461.

      Select 12 hours from the following AED/ARH/ART/DES electives:

        AED 360, AED 361, ARH 463, ARH 464, ARH 465, ARH 492, ARH 494, ARH 496, ARH 497, ARH 498, ART 300, ART 301, ART 312, ART 313 or ART 314, ART 334, ART 335 or ART 336 (3 credits maximum), ART 341, ART 343 or ART 344, ART 391, ART 392, ART 381, ART 382 or ART 383, ART 401, ART 461, ART 463, ART 560, DES 250, DES 350, DES 351

Free Electives……………. 29 hours

    TOTAL HOURS TO COMPLETE DEGREE ......120 ~~123~~ hours

Substantial Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one)	Department Name	Art and Design
___ New Course (Parts II, IV)	College	CLASS
___ Course Revision (Parts II, IV)	*Course Prefix & Number	
___ Hybrid Course ("S," "W")	*Course Title (full title±)	
___ New Minor (Part III)	*Program Title	Bachelor of Fine Arts
___ Program Suspension (Part III)		
x Program Revision (Part III)	If Certificate, indicate Long-Term (University) or Short-Term (Departmental)	
	* Provide only the information relevant to the proposal.	± If Title is longer than 30 characters see Part IV to provide abbreviation

Proposal Approved by:	Date		Date
Departmental Committee	11.2.18	Council on Academic Affairs	1/24/19
College Curriculum Committee	11/26/18	Faculty Senate**	2/4/19
General Education Committee*	NA	Board of Regents**	Pending
Teacher Education Committee*	12/4/18	EFFECTIVE ACADEMIC TERM***	
Graduate Council*	NA		

   *If Applicable (Type NA if not applicable.)
  **Approval needed for program revisions or suspensions.
***To be added by the Registrar's Office after all approval is received.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: Increase the number of credit hours for ABC 100 from 1 to 2.)

Revise BFA Program in preparation for accreditation. Pre-BFA concentrations will reduce from 6 to 3. BFA concentrations will reduce from 6 to 3. Teacher Ed Concentration is moved from BA to BFA.

A. 2. Proposed Effective Academic Term: (Example: Fall 2016)

Fall 2019

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)

B. The justification for this action:

The Department of Art and Design is pursuing accreditation with the National Association of Schools of Art and Design (NASAD) and must revise degree programs to be consistent with accreditation guidelines. There is a net decrease in the number of concentrations, with Teacher Education Concentration moved from BA to BFA, and Graphic Design + Studio Arts Concentrations incorporating the previous six concentrations in Ceramics, Graphic Design, Jewelry & Metals; Painting, Photography, and Printmaking.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: None.

Operating Expenses Impact: None

Equipment/Physical Facility Needs: None

Library Resources: None

Part III. Recording Data for Revised or Suspended Program

1. For a revised program, provide the current program requirements using ~~strikethrough~~ for deletions and *underlines* for additions. 2. For a suspended program, provide the current program requirements as shown in catalog. List any concentrations and/or minors affected by the program's suspension.

<div align="center">

Revised* Program Text
(*Use ~~strikethrough~~ for deletions and <u>underlines</u> for additions.)

</div>

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BACHELOR OF FINE ARTS

</div>

~~Upon completion of a Baccalaureate of Fine Arts (B.F.A.) degree with a Concentration in Ceramics, Graphic Design, Jewelry and Metals, Painting, Photography, or Printmaking, students will be able to apply elements and principles of art and design, be more aware of the influence of perception and observation, and be able to use a variety of media and techniques to communicate ideas effectively and expressively. Students will demonstrate critical and creative thinking through analysis and research, both verbal and written, of their own or others' art and design works, with an understanding of historical and contemporary concepts, theories, methods, periods and styles.~~

~~The B.F.A. degree prepares students for professional careers as artists and designers of listed Concentrations below. Students will demonstrate professional practice, writing, portfolio development and presentation for employment in art and design studios, companies, or freelancing, and for applications to graduate schools, exhibitions, competitions, grants, and fellowships.~~

~~**BFA Admission Requirements**~~
~~All students who are accepted by the Office of Admissions and seek a baccalaureate fine arts degree are admitted to the University as a pre-BFA major and must select from at least one pre-BFA concentration area in Ceramics, Graphic Design, Jewelry and Metals, Painting, Photography, or Printmaking.~~
~~Pre-BFA students are eligible to apply to the BFA degree program after completing 15 credit hours of Studio Foundation courses. When applying for the BFA program, pre-BFA students must have completed or be enrolled in the courses specified for their declared Pre-BFA concentration.~~
~~Students are also required to submit an application, statement of goals, and portfolio for review by the BFA Entrance Review Committee once the minimum requirements have been met, usually by the fourth or fifth semester, depending on the Concentration area (transfer students must meet equivalent minimum requirements and complete a minimum of 24 hours in Art and/or Design). Students will be notified of the results and can meet with their area supervisor. Students not accepted to the BFA degree program may re-apply at a later date or seek another degree program. Portfolio requirements include examples of drawing, 2D and 3D works (from a variety of courses), as well as examples specific to a concentration area. Students wishing to pursue the BFA degree should average and maintain a 2.5 GPA and earn a grade of "C" or higher in all major and supporting course requirements in order to apply to, and complete the BFA degree program. Consult with a departmental advisor, area supervisor, or visit our website at~~ www.art.eku.edu ~~to obtain a copy of the "Entrance Criteria and Degree Requirements for the BFA in Art and Design."~~

~~**Progression Requirements**~~
~~Once students are admitted to the BFA degree program, they are eligible to take upper division courses that require "admission to the BFA" as listed in the course descriptions of this Catalog and are expected to participate in all major and supporting course requirements, including a BFA exhibition and review. Any BFA student whose major GPA falls below 2.5, or who earns a grade lower than "C" in a major or supporting course requirement, will be placed on BFA probation. Once on BFA probation, students have one semester to either raise the major GPA to the required 2.5, or retake the course in which he/she earned a low grade and pass with a "C" or higher. If any student on BFA probation fails to meet either of the above conditions, he/she will be removed from the BFA program. Such students may reapply at a later date or seek another degree program.~~

<u>The Baccalaureate of Fine Arts (B.F.A.) degree prepares students for professional careers as artists, designers and art educators. Upon completion of a BFA degree, students will have gained a specialized knowledge of a variety of media and techniques, the ability to apply elements and principles of art and design, an awareness of the influence of perception and observation, and the ability to communicate ideas effectively and expressively. Students in the BFA degree program will have opportunities for in-depth study of various artistic media to advance their studio proficiency. Students will also apply critical and creative thinking through research, analysis, and writing to demonstrate an awareness of historical and contemporary concepts, theories, and styles across global cultures and time periods. Students will engage with professional practices and portfolio development.</u>

<u>**BFA Admission Requirements**</u>

All students who are accepted by the Office of Admissions and wish to pursue a Bachelors of Fine Arts degree are admitted to the University as a pre-BFA major and must select from at least one pre-BFA concentration area in Art Education, Graphic Design or Studio Art.

Art Education Concentration:

*Teacher Education Majors in Art must meet all requirements for Admission to the Teacher Education Program as well as the prerequisites for Admission to Student Teaching (2.75 GPA) and earn a grade of "C" or higher in all courses within the Department of Art and Design. These are outlined in the College of Education section under Teacher Admission and Clinical Placement. http://Tes.eku.edu. To be recommended for licensure/certification, all candidates seeking initial teacher certification, regardless of the college in which they are enrolled, must meet the requirements for admission to professional education, complete an approved teaching program, and pass the required PRAXIS II tests, PLT exam or Kentucky test as established by the Education Professional Standards Board. Candidates must have *taken* their PLT and applicable PRAXIS II exam(s) (see https://www.ets.org/praxis/ky) Passing the exams is required for certification, and candidates who do not pass their PLT and subject exams may be required to participate in study workshops during their professional semester.

Contact: Department Art and Design
Chair: Ida Kumoji - Ankrah
Campbell Building 309
859 622-1629
Art Education Advising: Dr. Ilona Szekely

Graphic Design Concentration:

Pre-BFA students are eligible to apply to the Graphic Design BFA degree program during their 3rd semester after completing the following course requirements:

12 credit hours in Foundations (ART100, 152, 153, 154)
3 Credit Hours DES 250
Be enrolled in DES 350 and 351

Students are required to submit the official Studio BFA application form, a statement of goals, and a portfolio for review by the BFA Entrance Review Committee. Portfolio requirements include examples of drawing and 2D and 3D works completed at EKU in a variety of courses. Transfer students must meet equivalent minimum requirements and complete a minimum of 24 hours in Art and/or Design. Students wishing to pursue the Graphic Design BFA concentration must average and maintain a 2.5 GPA and earn a grade of "C" or higher in all courses within the Department of Art and Design. Consult with a departmental advisor or visit our website at www.art.eku.edu to obtain a copy of the "Entrance Criteria and Degree Requirements for the BFA in Art and Design". Students not accepted to the Studio BFA degree program may re-apply at a later date, or pursue a Bachelor of Science in Art/ Design Studio.

Progression Requirements

Once students are admitted to the Graphic Design BFA degree program, they are eligible to take upper division courses that require "admission to the BFA" as listed in the course descriptions of this Catalog. Students are required to complete all Graphic Design BFA degree requirements as listed in this catalog including a Senior BFA exhibition and review. Any BFA student whose major GPA falls below 2.5, or who earns a grade lower than "C" in any course within the Department of Art and Design, will be placed on BFA probation. Once on BFA probation, students have one semester to either raise their major GPA or retake and pass (with a "C" or higher) any necessary courses. Students on BFA probation who fail to meet these conditions will be removed from the BFA program. Such students may re-apply at a later date or pursue a Bachelor of Science in Art/Design Studio.

Studio Art Concentration:

Pre-BFA students are eligible to apply to the Studio BFA degree program during their 3rd or 4th semester after completing the following course requirements:

12 credit hours in Foundations (ART100, 152, 153, 154)

6 hours in Core (3 hours from ART 210, 230, 280 or DES 250. 3 hours from 240 or 290)
Enrolled in 3 hours in upper division studio (ART 312, 334, 341, 391 or 381)
Students are advised to consider their intended media specialization/s (Ceramics, Jewelry and Metals, Painting, Photography, Printmaking) when choosing the Core and Upper Division Studio courses used to fulfill requirements for application to the BFA program.

Students are required to submit the official Studio BFA application form, a statement of goals, and a portfolio for review by the BFA Entrance Review Committee. Portfolio requirements include examples of drawing and 2D and 3D works completed at EKU in a variety of courses. Transfer students must meet equivalent minimum requirements and complete a minimum of 24 hours in Art and/or Design. Students wishing to pursue the Studio BFA degree must average and maintain a 2.5 GPA and earn a grade of "C" or higher in all courses within the Department of Art and Design. Consult with a departmental advisor or visit our website at www.art.eku.edu to obtain a copy of the "Entrance Criteria and Degree Requirements for the BFA in Art and Design". Students not accepted to the Studio BFA degree program may re-apply at a later date, or pursue a Bachelor of Science in Art/Design Studio.

Progression Requirements

Once students are admitted to the Studio BFA degree program, they are eligible to take upper division courses that require "admission to the BFA" as listed in the course descriptions of this Catalog. Students are required to complete all Studio BFA degree requirements as listed in this catalog including a Senior BFA exhibition and review. Any BFA student whose major GPA falls below 2.5, or who earns a grade lower than "C" in any course within the Department of Art and Design, will be placed on BFA probation. Once on BFA probation, students have one semester to either raise their major GPA or retake and pass (with a "C" or higher) any necessary courses. Students on BFA probation who fail to meet these conditions will be removed from the BFA program. Such students may re-apply at a later date or pursue a Bachelor of Science in Art/Design Studio.

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PRE - Bachelor of Fine Arts (PRE B.F.A.)
ART/DESIGN STUDIO
CIP Code: 50.0702

</div>

PRE-BFA students should pursue courses to meet the following University Graduation Requirements while awaiting admission into the BFA program.
General Education..36 hours
Student Success Seminar..1 hour
- **(ASO 100; waived for transfers with 30+ hrs)**
- **Writing Intensive Course (Hrs. incorporated into Major/Supporting/Gen Ed/Free Electives category)**
- **Upper division courses (42 hrs. distributed throughout Major/Supporting/Gen Ed/Free Electives categories)**
Total Hours University Graduation Requirements........37 hours

Pre-BFACurriculum

Foundation Courses... 12 ~~15~~ hours
     ART 100, ~~101,~~ 152, 153, and 154 ~~164~~.
Concentrations: (students must select at least one concentration and complete the following courses before being considered for admission into the BFA program.)
~~**Pre-BFA Ceramics**..15 hours~~
     ~~ART 210, 230, or 280; ART 220 or 240; ART 270 and 371; and be enrolled in ART 372 at the time of application to the BFA program.~~
~~**Pre-BFA Graphic Design**..15 hours~~
     ~~ART 210, 230, or 280; ART 220, 240, or 270; DES 250; and be enrolled in DES 350 and 351 at the time of application to the BFA program.~~
~~**Pre-BFA Jewelry and Metals**..15 hours~~
     ~~ART 210, 230, or 280; ART 220 or 270; ART 240 and 341; and be enrolled in ART 343 at the time of application to the BFA program~~
~~**Pre-BFA Painting**..15 hours~~
     ~~ART 230 or 280; ART 220, 240, or 270; ART 210 and 312; and be enrolled in ART 313 at the time of application to the BFA program.~~
~~**Pre-BFA Photography**..15 hours~~
     ~~ART 210 or 230; ART 220, 240, or 270; ART 280 and 381; and be enrolled in ART 382 at the time of application to the BFA program.~~
~~**Pre-BFA Printmaking**..15 hours~~

~~ART 210 or 280; ART 220, 240, or 270; ART 230 and 331; and be enrolled in ART 332 at the time of application to the BFA program.~~

Pre – BFA Art Education

Teacher Education Majors in Art must meet all requirements for Admission to the Teacher Education Program as well as the prerequisites for Admission to Student Teaching (2.75 GPA) and earn a grade of "C" or higher in all courses within the Department of Art and Design. These are outlined in the College of Education section under Teacher Admission and Clinical Placement. http://Tes.eku.edu . To be recommended for licensure/certification, all candidates seeking initial teacher certification, regardless of the college in which they are enrolled, must meet the requirements for admission to professional education, complete an approved teaching program, and pass the required PRAXIS II tests, PLT exam or Kentucky test as established by the Education Professional Standards Board.

Pre-BFA Graphic Design..9 hours
DES 250; and be enrolled in DES 350 and 351 at the time of application to the BFA program.

Pre-BFA Art/Design Studio ....9 hours
Select 3 credits from ART 210, 230, 280 or DES 250
Select 3 credits from 240 or 290
Select 3 credits from ART 312, 334, 341, 381 or 391

Bachelor of Fine Arts (B.F.A.)
ART/DESIGN STUDIO
CIP Code: 50.0702

BFA Degree Requirements

UNIVERSITY GRADUATION REQUIREMENTS
- General Education.. 36 hours
- Student Success Seminar (waived for transfers with 30+
  hours.) .... 1 hour
- Writing Intensive Course (hours incorporated into Major/ Supporting/Gen Ed/Free Electives categories)
- Upper division courses (42 hrs. distributed throughout Major/ Supporting/Gen Ed/Free Electives categories)
- ACCT – BFA majors will fulfill ACCT with ART ~~562~~ 563. (Credit
  hours are listed in Core Courses below.)
      Total hours University Graduation Requirements....................................... 37 hours

 MAJOR REQUIREMENTS
  Core Courses …………………………………………….. ~~42~~ 39 hours
    Foundation Courses.................................... ~~15~~ 12 hours
    ART 100, ~~101~~, 152, 153, and ~~164~~ 154
    Art Core Courses..~~21~~ 15 hours
    select 3 hours from ART 210, 230, 280 or DES 250
    Select 3 hours from 240 or 290
    Select additional 6 hours from ART 210, ~~220,~~ 230, 240, ~~270,~~ 280, 290, DES 250 ~~and 562~~
    Select 3 hours from Art 563

    Art History Courses.................................... 6 hours
    ARH ~~390~~ 392 or ~~390W~~ 392W; ARH ~~391~~ 393 or ~~391W~~ 393W.

    ARH Electives.. 6 ~~3~~ hours
    6 ~~3~~ hours of ARH electives selected from: ARH 463, 464, 465, 467, 492, 494, 496, 497, or 498.

    ~~**Concentrations:**~~
    ~~**Ceramics** .... 33 hours ART 371, 372, 472, 473, 474, and 18 hours ART/~~
    ~~DES/~~
    ~~ARH electives.~~
    ~~**Graphic Design**... 33 hours DES 250, 350, 351, 352, 353, 354, 450, 451, 453,~~
    ~~454,~~

and 3 hours ART/DES/ARH electives.
~~**Jewelry and Metals** .... 33 hours ART 341, 343, 344, 443, 444, and 18 hours ART/DES/~~
~~ARH electives.~~
~~**Painting** .... 33 hours ART 312, 313, 314, 413, 414, and 18 hours ART/DES/~~
~~ARH electives.~~
~~**Photography** .... 33 hours ART 381, 382, 383, 483, 484, and 18 hours ART/DES/~~
~~ARH electives.~~
~~**Printmaking** .... 33 hours~~
~~ART 331, 332, 333, 433, 434, and 18 hours ART/DES/~~
~~ARH electives.~~

Concentrations:

TEACHER EDUCATION CONCENTRATION .... **44 hours**

Art Education .... **6 hours**
  AED 360, 561

Art Elective .... **3 hours**
   3 hours of ART Elective selected from ART 300, 301, *312, 334, 335, 341, 381, 391,* 392, or 401

Professional Education ....**35 hours**
   AED 361 or EME 361 and AED 540 or ESE 540: EDC 300, EDF 203, 204(2), 219, 413(2); EMS
   300W (1), 490(1), and 474, SED 104 (^{G} Element 6), and 11 credit hours of Clinical Experiences: CED 100(0.0),
   200(0.0), 300(0.5), 400(0.5), 450(1), 499(9).
   ^{G} = Course also satisfies a General Education element. Hours are included within the 36 hours in General
   Education.

Teacher Education Exit Requirement……...............**0 hours**

PRAXIS Examination (for Teacher Education)
   Students must register for and take the PRAXIS exam which correlates to their degree program, per College of Education
   requirements. Refer to Degree Works for exam details. The PRAXIS exam must be taken prior to student teaching.

   PRAXIS DISCLAIMER: Kentucky educator certification requirements are subject to change. Before registering for the
   test(s), please check the Education Professional Standards Board website at www.epsb.ky.gov for current test
   requirements and current cut scores. You may also contact the Division of Professional Learning and Assessment at (502)
   564-5778.

GRAPHIC DESIGN CONCENTRATION……..**30 hours**
      DES 350, 351, 352, 353, 354, 450, 451, 452, 453, 454, ART 499 (0)

STUDIO ARTS CONCENTRATION……………………. .... **30 hours**
ART 461 & Art 499 (0)
Select an additional 12 hours from the courses below:
- *Painting – ART 312, 313, 314*
- *Printmaking – ART 334, 335, 336 (maximum 6 credits), 430 (maximum 6 credits)*
- *Metals – ART 341, 343, 344, 443*
- *Photo – ART 381, 382, 383, 483*
- *Ceramics – ART 391, 392,491 (maximum 6 credits), 492 (maximum 6 credits)*

Select an additional 15 hours from the courses below
      ART 300, 301, 401, 312, 313, 314, 334, 335, 336, 341, 343, 344, 391, 392, 381, 382, 383, 413, 433, 443, 472, 473,
      483

Free Electives.. **0-14 hours**

TOTAL HOURS TO COMPLETE DEGREE .... **120 hours**

Substantial Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one)	Department Name	Computer Science
___ New Course (Parts II, IV)	College	Science
___ Course Revision (Parts II, IV)	*Course Prefix & Number	
___ Hybrid Course ("S," "W")	*Course Title (full title±)	
___ New Minor (Part III)	*Program Title	Minor in Computer Science
___ Program Suspension (Part III)		
x Program Revision (Part III)	If Certificate, indicate Long-Term (University) or Short-Term (Departmental)	
	* Provide only the information relevant to the proposal.	± If Title is longer than 30 characters see Part IV to provide abbreviation

Proposal Approved by:	Date		Date
Departmental Committee	01/16/2019	Council on Academic Affairs	2/21/19
College Curriculum Committee	1/28/19	Faculty Senate**	3/4/19
General Education Committee*	NA	Board of Regents**	Pending
Teacher Education Committee*	NA	EFFECTIVE ACADEMIC TERM***	FALL 2019
Graduate Council*	NA		

  *If Applicable (Type NA if not applicable.)
 **Approval needed for program revisions or suspensions.
***To be added by the Registrar's Office after all approval is received.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: Increase the number of credit hours for ABC 100 from 1 to 2.)

Revise course requirements

A. 2. Proposed Effective Academic Term: (Example: Fall 2016)

Fall 2019

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)

B. The justification for this action:

Train students with database system skills which are important today.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: n/a

Operating Expenses Impact: n/a

Equipment/Physical Facility Needs: n/a

Library Resources: n/a

Part II. Recording Data for New, Revised, or Dropped Course
(For a **new required course,** complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using ~~strikethrough~~ for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text
(*Use ~~strikethrough~~ for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

Part III. Recording Data for Revised or Suspended Program

1. For a revised program, provide the current program requirements using ~~strikethrough~~ for deletions and *underlines* for additions.
2. For a suspended program, provide the current program requirements as shown in catalog. List any concentrations and/or minors affected by the program's suspension.

Revised* Program Text
(*Use ~~strikethrough~~ for deletions and underlines for additions.)

Minor in Computer Science

Minor in Computer Science.....................................21 hours
A student may minor in computer science by completing CSC 185, 190, 191, 195, 310, 313, and 340~~, and one of CSC 200, 320, or 545~~.

Substantial Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one)	Department Name	Geosciences
___ New Course (Parts II, IV)	College	Science
___ Course Revision (Parts II, IV)	∗Course Prefix & Number	
___ Hybrid Course ("S," "W")	∗Course Title (full title±)	
___ New Minor (Part III)	∗Program Title	Minor in Environmental Sustainability and Stewardship
___ Program Suspension (Part III)		
_x_ Program Revision (Part III)	If Certificate, indicate Long-Term (University) or Short-Term (Departmental)	
	∗ Provide only the information relevant to the proposal.	± If Title is longer than 30 characters see Part IV to provide abbreviation

Proposal Approved by:	Date		Date
Departmental Committee	11-9-2018	Council on Academic Affairs	1/24/19
College Curriculum Committee	11/26/18	Faculty Senate**	2/4/19
General Education Committee*	NA	Board of Regents**	Pending
Teacher Education Committee*	NA	EFFECTIVE ACADEMIC TERM***	
Graduate Council*	NA		

  *If Applicable (Type NA if not applicable.)
 **Approval needed for program revisions or suspensions.
***To be added by the Registrar's Office after all approval is received.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: Increase the number of credit hours for ABC 100 from 1 to 2.)

To revise/reorganize the courses in the minor to create an environmental <u>science</u> focus to the minor. Specific changes are:

- Change title from Environmental Sustainability and Stewardship to Environmental Geosciences
- Move GEO 302 from category a (human-nature connections) to category b (environmental values)
- Move GLY 303 from category c (natural systems) to category a (human-nature connections)
- Replace Electives category with Geospatial Techniques
- Add 6 course options (in total) to categories a-e so that each category has at least one geosciences course
- Clean up verbiage to make this minor consistent with other minors in the College (e.g., remove course names from category options, identifying courses with non-standard credit hours)

A. 2. Proposed Effective Academic Term: (Example: Fall 2016)

Fall 2019

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)

B. The justification for this action: The minor in environmental sustainability and stewardship has not been successful at retaining student enrollment during its time in the curriculum at EKU for a variety of reasons. It was originally designed to meet national standards for such a program, but with many of the course having hidden prerequisites and limited availability, the hurdles to completing the minor were too high for many interested students. With the reorganization of interdisciplinary programs in Spring 2018, this minor is now being administrated by the Department of Geosciences. Prior to this shift, the Department of Geosciences had done an extensive evaluation of demand for environmental programs at EKU.

According to the National Science Foundation's report on Science & Engineering Indicators 2016 (the most recent report available), high school student enrollment in the AP Environmental Science exam increased by 344% over a 10-year time span, which significantly outpaces the overall science and math AP exam enrollment increase of 69%. This significant increase in students taking the AP environmental science exam is consistent with research on secondary students' interest in environmental issues (Tesfai et al, 2016). Additionally, the AP environmental science exam had the highest enrollment percentages of Black and Hispanic students, and the second highest enrollment percentages of female students compared to all STEM-based AP exams (www.nsf.gov/statistics/nsb20161). This suggests that the existence of environmental **science** curriculum at EKU could positively impact the enrollment of underrepresented groups in STEM programs at EKU by matching student interests/needs with an accessible curricular program.

With the suspension of the BS Environmental Studies program in Fall 2016, there is no longer an environmental science program at EKU. (The environmental health science program has a significantly different focus than an environmental science curriculum that focuses on the natural environment rather than on human health impacts.) However, prospective students at various recruiting events such as Spotlight are searching for an environmental **science** program in EKU's curriculum. Additionally, a survey conducted by the Department of Geosciences with Madison County high school students indicated that environmental science ranked among the highest area of interest of all geoscience areas of study. Therefore, we have strong indicators that a revision of this minor would help to recruit students to EKU by providing an area of study for them that can be easily coupled with a 4-yr science degree to provide an environmental focus to their education and their future career plans.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: None – all new courses in the minor are already in the curriculum and, with the exception of GEO 353, are not enrolled to maximum capacity.

Operating Expenses Impact: None.

Equipment/Physical Facility Needs: None – the construction of the west wing of the Science Building meets all of our future needs.

Library Resources: None.

Part II. Recording Data for New, Revised, or Dropped Course
(For a **new required course,** complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using ~~strikethrough~~ for deletions and <u>underlines</u> for additions.
3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text
(*Use ~~strikethrough~~ for deletions and <u>underlines</u> for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

Part III. Recording Data for Revised or Suspended Program

1. For a revised program, provide the current program requirements using ~~strikethrough~~ for deletions and *underlines* for additions.
2. For a suspended program, provide the current program requirements as shown in catalog. List any concentrations and/or minors affected by the program's suspension.

Minor in Environmental ~~Sustainability and Stewardship~~ <u>Geosciences</u>

~~Environmental Stewardship~~ ~~is an ethic that embodies responsible care and respect for the natural environment through conservation, preservation, restoration, and responsible individual and collective behavior.~~ **~~Environmental Sustainability~~** ~~implies a cross-generational commitment to this responsibility, and to its economic, and political, and social dimensions. Considerations include – but are not limited to – ecological system function, climate change, energy use, natural resource and ecosystems/land use, and human health and well-being.~~

The minor in Environmental ~~Sustainability and Stewardship (ENV)~~ <u>Geosciences</u> emphasizes:

- Scientific understanding of the natural laws that govern the functioning of the ~~biosphere~~ <u>Earth as a system</u>;

- Human connections to the physical and natural world;

- Environmental ethics, values and behavior and how they are expressed in individuals, communities, societies, and institutional structures;

- Technological and economic~~s~~ <u>applications</u> ~~to sustainability and stewardship~~ <u>of environmental geosciences</u>; and

- Practical ~~service and experience that links sustainability & stewardship theory~~ <u>applications of environmental geosciences</u> to the real world, and to the student's major and career plans.

The minor in Environmental ~~Sustainability and Stewardship~~ <u>Geosciences</u> requires a minimum of 18 credit hours~~, with a minimum of 3 hours from each of five content areas~~:

Core Requirement…………………………………………………………………………..3 hours

~~ENV 200~~ <u>GEO 353</u> and a minimum of 3 hours from ~~each of the~~ five <u>of the six</u> following content areas~~:~~

a) Human Connections to the Physical and Natural World……………………………………..3 hours

Three hours from: GEO 110 (Gen Ed E-4); ~~GEO 302;~~ <u>GLY 303;</u> BIO 500; ANT 370 ~~Primate Conservation~~; EHS 425 ~~Environmental Health Program Planning~~; SOC 383 ~~Environmental Sociology~~;

b) Environmental Behaviors, Values, and Ethics…………………………………………….3 hours

Three hours from~~:~~ <u>GEO 302W;</u> ENG 208W (Gen Ed Element 3B); REC 290; AGR 345; PHI 385.

c) Natural Systems Function……………………………………………………………….3<u>-4</u> hours

<u>A minimum of three</u> ~~Three~~ hours from: <u>GEO 315;</u> GLY ~~303~~ <u>315; GLY 415(4);</u> WLD 317; BIO 590; BIO 112<u>(4)</u> ~~Ecology & Evolution~~ (Gen Ed Element 4)

d) Technological and Economic Applications……………………………………………..3 hours

Three hours from: AGR 319; ECO 340 or APP 340; AGR 340; GEO 325 or 325S; GEO 430 or APP 430<u>; GLY 535</u>.

e) Applied Studies…………………………………………………………………………..3 hours

~~Students may substitute up to 6 hours from the courses listed below OR applied learning, special topics, or independent studies courses in content relevant disciplines for coursework in any ONE of the content areas above with the approval of the Program Coordinator.~~

<u>Three hours from:</u> GEO 349~~: Applied Learning~~; GEO 349 A-N ~~Applied Coop~~; ~~GEO 398 Independent Study~~ <u>GEO 435; GLY 408;</u> EMS 561; EMS 564S.

<u>f) Geospatial Techniques</u>~~Elective hours~~…………………………………………...……...<u>0</u>~~-3~~ hours

Three hours from <u>GEO 453; GEO 455; GEO 456</u> ~~any content-relevant disciplines with the approval of the Program Coordinator.~~

Total Curriculum Requirement………………………………………………………18<u>-19</u> hours

I.   Approve Policy 4.7.12, Faculty/Staff Academic Travel with Students

II.   Issue

The proposal is to adopt Policy 4.7.12.

III.   Background

Policy 4.7.12 has been created to provide guidance in the planning and execution of travel with students for academic purposes.

IV.   Alternative

The alternative is not to adopt Policy 4.7.12 or to revise the proposed Policy 4.7.12.

V.   President's Recommendation

Based upon the recommendations of the Faculty Senate and the Provost Council, the President recommends approval. The draft policy has also been reviewed by University Counsel.

Eastern Kentucky University
Policy and Regulation Library

4.7.12P
Volume 4, Academic Affairs
Chapter 7, Faculty Rights and Responsibilities
Section 12, Faculty/Staff Academic Travel with Students
Approval Authority: Board of Regents
Responsible Executive: Provost
Responsible Office(s): Education Abroad, Service Learning,
Academic Departments
Effective: **Issued:**
Last Revised: **Next Review Date:**

Faculty/Staff Academic Travel with Students

Statement

Experiential learning and field work are essential to many academic programs and to student learning, but also involves coordination, supervision, and risks not present in the traditional classroom setting. This policy governs faculty/staff-led travel and field experiences with students for the purpose of ensuring that the academic experience remains central to the trip or visit and that that students receive guidance as to professional expectations for the work, as adapted for the assignment, site, and culture. This policy applies to any travel or fieldwork in which faculty or staff travel with students whose participation is associated with credit-bearing work, or in which students participate as representatives of the University, or for which University funds (including scholarship funds or grant funds) are used. Cooperative Education and internship placements are guided by separate procedures. This policy does not apply to experiences organized by a third-party provider.

Entities Affected by the Policy

All University Community Members, which includes all faculty, staff, students, and Board of Regents members as well as anyone doing business for or with the University

Procedures

Pre-Departure Planning

Supervision
Faculty and staff participants are responsible for providing reasonable supervision of student participants during the academic travel, from departure time until return to campus. The parameters of "reasonable supervision" for the academic travel should be established by the Department in writing in advance of the academic travel and will vary according to the site and experience. Experiences that are inherently dangerous or require a high level of skill to manage successfully necessarily require more extensive supervision than more routine experiences. Any international travel should be planned in consultation with the Office for Education Abroad.

Contracts
Any necessary contracts must be reviewed and approved by University Counsel.

Lodging
Complete the out-of-state travel form, all other necessary pre-departure paperwork, and adhere to the Travel Requirements and Procedures Regulation (6.1.3R)

Out-of-State Travel Form and Other Pre-Departure Paperwork
Review and follow the Travel Requirements and Procedures Regulation (6.1.3R)

Transportation and Driver Training (if applicable)
Please review and adhere to the Motor Vehicle Use Regulation (9.5.1R) and the Travel Requirements and Procedures Regulation (6.1.3R)

Meals
Please review and adhere to the Travel Requirements and Procedures Regulation (6.1.3R)

Behavioral Expectations

Student Participants
Because academic travel involves group activity, all participants must work with others in a professional and responsible manner. Student Participants must comply with the ethical and behavioral standards established for the program by the University's Student Code of Conduct and by expectations established by the Department and/or the supervising faculty and staff.

Faculty and Staff Participants
Faculty and Staff Participants must:
1. Articulate expectations for student behavior;
2. Refer students to Code of Conduct and be familiar with contents of Code
3. Model professional conduct for Student Participants
4. Follow all safety guidelines for the activity
5. Supervise the Student Participants at all times during the academic travel
6. Establish and maintain an optimal learning environment
7. Abide by all University policies and applicable laws

Guests
The Supervising Faculty or Staff Member has the discretion to determine whether or not guests will be permitted. The request to bring a guest must be submitted by the Supervising Faculty or Staff Member to the supervising academic official (Director, Department Chair, or above) no less than two months in advance of the departure date and detail arrangements for costs and supervision noted above. Exceptions to the timeline for a request to bring a guest may be modified at the discretion of the supervising academic official. The supervising academic official may deny the request if, in his/her judgment, the guest will adversely affect the academic experience, safety, or duties of any participant. There is no appeal of the denial of the request.

If permitted by the Supervising Faculty or Staff Member, and approved by the supervising academic official, spouses, domestic partners, or children may accompany participants (students, faculty or staff), in accordance with University policy and with the written permission of the supervising academic official. Guests will be required to sign a liability waiver prior to travel.

All Guests are responsible for all related costs, including airfare, accommodations, meals, transportation, entrance fees, health insurance, child care, etc.

Note: If someone other than the participant's spouse will be caring for the child/children, the participant must pre-arrange (prior to departure) on-site child care for the duration of the program. Faculty members shall not rely in any way on Student Participants (i.e. students) and/or other faculty or staff to provide any form of child care (even if paid).

Guests must abide by all policies and procedures concerning the behavior of participants.

Guest travel must occur pursuant to the Motor Vehicle Use Regulation (9.5.1R) and the Travel Requirements and Procedures Regulation (6.1.3R)

Volunteers
All provisions applying to guests shall also apply to volunteers. Volunteers must complete the University Volunteer application and background check, and must abide by University policies and procedures.

Free time

If the itinerary includes free time, Student Participants must inform the Supervising Faculty or Staff Member of their whereabouts and provide contact information. The Supervising Faculty or Staff Member shall provide written expectations for student behavior during Free Time in advance of the Academic Travel. Student Participants must abide by the rules established by the Supervising Faculty or Staff Member. Failure to do so will be considered a violation of the Student Code of Conduct.

Curfews
The Supervising Faculty or Staff Member may impose curfews, as may personnel managing the program on site (including home stay hosts). The Supervising Faculty or Staff Member shall provide written expectations for curfews in advance of the Academic Travel. Additional rules may be imposed on site as needed. Student Participants must abide by the rules established by the Supervising Faculty or Staff Member or on-site personnel. Failure to do so will be considered a violation of the Student Code of Conduct.

Alcohol/Drugs
The University prohibits the illegal or otherwise irresponsible use of alcohol by students and that it is the student's responsibility to know the risks associated with alcohol use and abuse. At sites where the legal age for alcohol consumption and/or rules regarding the consumption of alcohol differ from University policy, Supervising Faculty, Staff Members, and Student Participants have the responsibility to know relevant country and local laws concerning the possession, use, and abuse of alcohol. Illegal or excessive consumption of alcohol or misconduct due to alcohol consumption will not be tolerated and will result in disciplinary action and possibly expulsion.

Supervising Faculty and Staff Members shall inform the students of these laws, and establish expectations for professional and appropriate conduct. Supervising Faculty and Staff Members shall observe the laws and expectations themselves and have an obligation to report any misconduct by a participant (student, faculty, staff, or guest) to the appropriate academic supervisor.

Drugs: Use of drugs other than prescribed drugs for legal purposes (as defined by the local law at the academic travel site) is not permitted.

Supervising Faculty and Staff should not purchase or provide alcohol or drugs (legal or otherwise) to Student Participants.

Checklist Completion
Recommended for all trips, to be kept on file in departmental office, necessary components to vary by trip:
- Training for experiences involving unusual risks or specialized skills
- Pre-departure orientation for participants, as appropriate to the trip
- Local laws/customs
- Language issues
- Considerations based on protected classification (gender norms, accessibility)
- Request to be absent form
- Out-of-state travel form
- Schedule/attendance
- Site-specific concerns (safety, first aid, culture, customs, discipline-specific training, travel warnings)
- Attire
- Waivers
- Passports/visas (copies)
- Medical/Emergency Contact
  - Medical Information Sheet or Parent Medical Consent Form
- Emergency Planning
  - Weather
  - Civil Unrest
  - Medical Emergencies
  - Evacuation
  - Alternatives to public transit
  - Strikes/transit disruptions
  - Cash

- o Missing students
- o Contacts for behavioral intervention
- o Sending students home
- o Incident reporting (immediate)
- o Communication (parents, officials, press)
- o Interactions with others (non-participants)
- Prescription medications/storage/availability/legality
- Contact information for supervising faculty/staff
- Guest Information
- Currency/procard
- Cell phones/international data/pre-paid phones
- Itinerary (both trip and transit)
- Student contracts
- Insurance Coverage verification
- Incident Reporting Protocols and Forms

Incident Reports should be filed with the Supervising Academic Official and Risk Management.   Any incident should be reported to the Supervising Academic Official as quickly as possible, but no more than 72 hours after the incident occurs. Supervising Faculty or Staff members should also contact the Supervising Academic Official.

Post-experience considerations
Supervising Faculty and Staff should follow appropriate departmental and university policies and procedures for managing post-academic travel matters. Specific matters that may need to be addressed include:

Travel forms
Site/experience evaluation
Disciplinary procedures
Incident reporting (post-event)

Definitions

Chair	Anyone whose immediate supervisor is a dean (department chair, director, coordinator, etc.)
Day	In this document, day refers to days within an academic term. If the academic day occurs on a weekend, holiday, or University break or if the University is closed due to inclement weather, an action required within a specified number of academic days shall be due on the first day practicable on which University is open during an academic term
Faculty	Faculty who are employed by the University part-time or full-time, tenured or non-tenured.
Guest	A spouse, domestic partner, child, or other individual accompanying the group at the request of a Participant, and with permission of the Supervising Faculty or Staff member and the Supervising Academic Official.
Incident	Any event that warrants reporting to University Officials. Incidents include medical emergencies, any matter requiring medical assistance beyond first aid, a natural disaster or weather situation that impedes travel by more than one day, any situation requiring evacuation of any participant(s), arrest or detention of a participant, criminal act in which a participant is involved (victim or perpetrator), any matter covered by the University's Non-Discrimination and Harassment Policy, declaration of emergency, or

any other event that the Supervising Faculty or Staff members deemed worthy of notification. Notification should be provided to the Supervising Academic Official and to Public Safety.

International Travel

Any travel outside the United States and its territories.

Missing Student

A student may be considered missing if he or she is overdue in reaching home, campus or another specific location past their expected arrival, additional factors lead university staff to believe he or she is missing.

Off-Campus Site

Any location not on the Richmond campus.

Out-of-State Travel

Does not include travel to a bordering state that does not require airfare or an overnight stay.

Participant

Any employee or student accompanying the group during the Academic Travel.

Rental Vehicle

A vehicle rented through a rental agency for Approved Business travel. Rental vehicles are not owned by the University; departments and organizations may reserve vehicles by contacting the contracted rental agency.

Student Participant

Any student enrolled at EKU but does not include visitors or guests

Supervising Faculty or Staff Member

The employee who holds academic responsibility for the field experience and is accompanying the Participants during the Academic Travel.

Supervising Academic Official

The Department Chair, Director, or other official in whose department or unit the academic credit is awarded. For international travel, the Supervising Academic Official is always the Education Abroad Administrator. If academic credit is associated with the Academic Travel, the Supervising Academic Official is the employee who provided the funds to support the Academic Travel.

Responsibilities

Education Abroad Office

Academic international travel

Sponsoring Academic Unit

Pre-departure planning and records maintenance

Supervising Academic Official

Incident reporting

Interpreting Authority

Executive Vice President for Academic Affairs and Provost

Policy Adoption Review and Approval

Policy Issued

<u>Date</u>   <u>Entity</u>   <u>Action</u>
                              Board of Regents
August 28, 2018   President   Approved
December 6, 2017   Provost Council   Approved
November 6, 2017   Faculty Senate   Approved

I.   **Approve Recommendations for Promotion and Tenure**

II.   **Issue**

The recommendation for promotion and/or tenure for 2019 – 2020

III.   **Background and Press**

Eastern Kentucky University, as a matter of principle, complies with the American Association of University Professors and the Association of American Colleges and Universities "1940 Statement of Principles on Academic Freedom and Tenure." The AAUP and AAC&U statement addresses policy and procedural expectations for a wide variety of institutions of higher education. With this statement in mind, EKU shall establish specific, objective criteria and processes by which tenure and promotion decisions will be made. EKU's policy ensures that criteria and processes are clearly articulated and published and are available to all persons in the university community.

EKU's policy for tenure and promotion respects the uniqueness of disciplines within the University and provides for appropriate professional flexibility at college and department levels.

IV.   **Alternatives**

None

V.   **President's Recommendation**

Based on recommendations by the department, college, and Provost, the President recommends approval.

Promotion and Tenure for 2019 – 2020

College of Business & Technology
Dr. Ni Wang	Promotion to Associate Professor
Dr. Beth Polin	Tenure and Promotion to Associate Professor

College of Education
Dr. Ken Engebretson	Tenure
Dr. Ralph Turner	Promotion to Full Professor

College of Health Sciences
Dr. Melanie Adams-Johnson	Tenure
Dr. Brooke Bentley	Promotion to Full Professor
Dr. Jill Cornelison	Tenure
Dr. Mary Harrington	Tenure and Promotion to Associate Professor
Dr. Keri New	Promotion to Associate Professor
Dr. Nancy Owens	Tenure
Dr. Clint Pinion	Promotion to Associate Professor
Dr. Matthew Sabin	Promotion to Full Professor
Dr. Aaron Sciascia	Promotion to Associate Professor
Dr. Kristen Causey-Upton	Tenure and Promotion to Associate Professor

College of Justice & Safety
Dr. Earl Blair	Tenure
Dr. Erik Scotty Dunlap	Promotion to Full Professor
Dr. Chad Foster	Tenure and Promotion to Associate Professor
Dr. Bill Young	Tenure
Dr. Victoria Collins	Tenure

College of Letters, Arts, & Social Sciences
Dr. Jennifer Fairchild	Promotion to Full Professor
Dr. Kathy Previs	Promotion to Full Professor
Dr. Dominic Ashby	Tenure
Dr. Gabriella Bedetti	Promotion to Full Professor
Professor Robert Johnson	Promotion to Full Professor
Dr. Kerem Kalkan	Tenure and Promotion to Associate Professor
Dr. Jeongwoo Kim	Promotion to Associate Professor
Dr. Jacqueline Jay	Promotion to Full Professor
Dr. Timothy Smit	Tenure and Promotion to Associate Professor
Dr. Bernardo Scarambone	Promotion to Full Professor
Dr. Nathan Siler	Promotion to Associate Professor
Dr. Radhika Makecha	Tenure and Promotion to Associate Professor
Dr. Richard Osbaldiston	Promotion to Full Professor
Dr. Donald (Alex) Varakin	Promotion to Full Professor

College of Science
Dr. David Brown	Promotion to Full Professor
Dr. Lindsay Calderon	Tenure
Dr. Pei Gao	Tenure and Promotion to Associate Professor
Dr. Tanea Reed	Promotion to Full Professor
Dr. Rachel Bishop-Ross	Tenure and Promotion to Associate Professor

I.   Recommended Retirement Transition Program Participants (RTPs) effective 2019-2020

II.   Issue

The primary purpose of the Retirement Transition Program (RTP) is to provide an appropriate career transition for experienced professionals. Another significant purpose is to assist academic planners as they more effectively reallocate resources to meet program objectives and student needs in an increasingly dynamic environment.

III.   Background

This program was approved by the Board of Regents in January, 2001 and implementation became effective July 1, 2001, as an alternative to ERO. RTPs will be approved only when they are in the best interest of the University, and have the approval of the Department Chair, the College Dean, the Provost and Vice President for Academic Affairs and the President.

IV.   Alternatives

To not approve the proposed faculty for RTP.

V.   President's Recommendation

Based upon the approval of the respective Deans and the Provost, the President recommends that the Board of Regents approve the individuals requesting RTP, effective 2019-2020.

Retirement Transition Program
Effective 2019-2020

Name	Department	Time Frame
College of Justice & Safety		
Nancye Davis	Emergency Medical Care	up to 3 years

I.   Faculty Emeritus Nominations for 2019-2020

II.   Issue

Nominations for faculty emeritus status for retiring faculty members

III.   Background

Retiring faculty meeting specific criteria are nominated by the retiree's immediate supervisor in the academic unit in which he/she is completing service.   The nominations are submitted to the Provost and Senior Vice President for Academic Affairs for review and recommendations.   Approved nominations are presented to the President for submission to the Board of Regents for final action.

IV.   Alternatives

Not to approve Faculty Emeritus Nominees.

V.   President's Recommendation

Based upon approval of the Provost and Senior Vice President for Academic Affairs, the President recommends approval of the nominations for Faculty Emeritus.

Recommendations for Faculty Emeritus

College of Business & Technology

Bruce Pratt   Agriculture

College of Education

Aaron Thompson   Educational Leadership, Counselor Education, &
                                Communication Disorders

College of Health Sciences

Julie Brown   Associate Degree Nursing
Mary Clements   Baccalaureate & Graduate Nursing
Phillip Campbell   Medical Laboratory Science

College of Justice & Safety

Gary Potter   School of Justice Studies

College of Letters, Arts, & Social Sciences

Robert Karolich   Anthropology, Sociology, & Social Work
Rose Perrine   Psychology

College of Science

Martin Brock   Chemistry
Patricia Costello   Mathematics & Statistics

Recommendation for Faculty and Dean Emeritus

College of Health Sciences

Deborah Whitehouse   Baccalaureate & Graduate Nursing
                                Dean, College of Health Sciences

Eastern Kentucky University
Policy Library

Policy on Policies

Statement

Pursuant to Kentucky Revised Statutes 164.350(2), it is the duty of the Board of Regents to adopt bylaws, rules, and regulations for the governance of the University. At Eastern Kentucky University, the Board of Regents has declared that the University shall be governed by Board-adopted policies. By way of this Policy, the Board of Regents hereby establishes the policy-making process. The Board retains full policy-making authority both at the Board level and by way of approval of internally developed policies.

Eastern Kentucky University, through the practice of shared governance, formally develops, approves, disseminates, implements, and maintains policies, as defined in this document, through a uniform process. All members of the University community may be involved in developing, updating, recommending, and disseminating University policies and, thus, must adhere to the precepts set forth in this policy. This document defines a University policy, and also provides a format for the development, revision, approval, and dissemination of all University policies. Additionally, it describes the responsibilities of the parties involved in the formulation and adoption of University policies.

This policy enables the University to make policy development and approval efficient and consistent. Further, a comprehensive document that outlines the development, revision, approval, dissemination, implementation, and maintenance of University policies allows for more consistent enforcement, greater accessibility, and timelier review. This process will enhance communication, organizational operations, compliance, and accountability.

Eastern Kentucky University will be guided by the following principles:

- Policies will
    - support the University's mission, values, initiatives, and strategic goals;
    - be designed to encourage students' success in achieving their goals while at the same time be intended to maintain the mission of a high quality educational experience;
    - align authority with responsibility and accountability;
    - comply with applicable federal and state and local laws and regulations as well as accrediting standards; and
    - be consistent with other university policies; and
- The policy process will
    - be transparent;
    - honor shared governance by seeking participation from stakeholders;
    - have a mechanism for evaluation and improvement in a timely manner; and
    - minimize bureaucratic gridlock.

Entities Affected

Entire university community, including all campuses and extended sites

Procedures

POLICY ORIGINATING, VETTING, AND APPROVAL PROCESS

Any recognized University unit or organization, or any individual sponsored by a recognized University unit or organization may identify the need for a new policy or the revision of an existing policy. Once the need for a new policy or the need to revise a current policy is identified, the following steps must be followed:

1) Complete an Impact Statement describing the justification for the new policy or revision to an existing policy; the alignment with the University's mission or with external obligations; and its potential impact on the campus community. Academic Policy Impact Statements shall be submitted to the Provost's policy designee ("Policy Designee").   Administrative Policy Impact Statements shall be submitted to the University Counsel's policy designee ("Policy Designee"). A draft of the policy or policy revision may be submitted with the Impact Statement but is not required.

2) The applicable Policy Designee will review the Impact Statement and will work with the Policy Originator to make revisions as necessary to the Impact Statement.

3) The Policy Designee will form a Drafting Team consisting of those representative stakeholders most directly affected by the policy. When an Academic Policy is being drafted or revised, the Policy Designee will ensure that the Drafting Team membership will consist of a faculty majority plus any other necessary stakeholders.

4) The Drafting Team will develop the draft policy in the approved format. As part of the policy draft, drafting teams will identify the Responsible Office, Responsible Executive and Interpreting Authority. The Drafting Team must also identify appropriate stakeholders who should review the draft policy.

5) All policies which appropriate University resources (i.e. dollars, equipment, personnel), shall include a Fiscal Impact Statement which details the use of University resources and identifies the office(s) which oversees the use of those and implementation of those resources. Prior to submitting the draft policy to the appropriate offices for Stakeholder Review and Policy Vetting, the Fiscal Impact Statement shall be reviewed and approved by the Executive Director, Budgeting, Financial Planning and Fiscal Effectiveness and the Senior Vice President, Finance and Administration.

6) Stakeholder Review
The Drafting Team will submit the draft policy to the applicable Policy Designee, who will ensure review and vetting by the stakeholders appropriate for the specific policy.

7) Policy Vetting
The Provost Council shall vet Academic Policies before being forwarded to the President's Council. The President's Council shall vet all policies before being forwarded to the President. Either council may forward the draft policy to additional stakeholders for review and recommendations, but not approval. Following vetting, the policy draft shall be posted on the policy website for a 14-day University comment period. The comment period will be extended if deemed necessary by the President or his or her designee.

The Drafting Team may be reconvened to incorporate stakeholder input received during vetting or the 14-Day comment period. If the Drafting Team does not incorporate input provided during the 14-Day comment period, the stakeholder(s) should be informed of the reason.

8) After the completion of vetting, the Policy Designee will submit the policy and an executive summary to the President. The executive summary shall include a brief description of the policy as well as all of the actions taken during the vetting process.

9) Upon receiving a policy draft, the President may:
    a. recommend approval and submit to the Board of Regents for adoption;
    b. not approve or not recommend approval for submission to the Board of Regents;
    c. take other action as the President deems appropriate.

10) The President will submit policies to the Board of Regents, which has authority to approve University Policies.

11) Once a policy is adopted, it will be posted on the University Policy website. Policies will be codified in a manner that includes Volume, Chapter, and Section.

Pursuant to Part VII Section VII A4a, Faculty Handbook, when the Faculty Senate is the Policy Originator, upon completion of the Fiscal Impact Statement, policy Impact Statements and policy drafts may be submitted directly to the President or may be submitted as described above. The President may recommend that policies proposed by the Faculty Senate be vetted through the above process outlined in this policy.

DEPARTMENT/UNIT POLICIES, PROTOCOLS AND PROCEDURES
Policies, protocols, and procedures that apply only to specific departments or units are not subject to this process. However, departments, colleges, and units must ensure that all policies and protocols are consistent with University policies and protocols, are developed and approved consistent with the principles of shared governance, and are published.

ESTABLISHING AN INTERIM POLICY
When compliance with the law or with an accrediting or governing body will not allow time for the normal policy process to proceed, an interim policy may be established. When an Interim Policy is necessary, a Drafting Team will draft the Interim Policy. The Policy Designee will submit the draft policy and executive summary to the President for approval on an interim basis. The President's Council, the Provost Council, the Executive Committee of Faculty Senate, and Staff Council will be notified upon formation of the drafting team for the drafting of interim policies and when the President adopts such interim policies.

An interim policy must carry an expiration date and will either be allowed to expire without additional action, be extended one time for a specific period upon special permission from the President, or be replaced by a standard University Policy, which is vetted through the process as stated within this policy.

UPDATING OR REVISING A POLICY
On an as-needed basis, the Policy Designee may make non-substantive or editorial changes (such as position or unit titles, links, etc.) to University policies. The Policy Designee will note the date of such changes on the policy and notify the President's Council, the Provost Council, the Executive Committee of Faculty Senate, and Staff Council.

Procedures for substantive revisions to an existing policy are the same as the policy originating, vetting, and approval process as stated within this policy.

When compliance with the law or any accrediting body mandates revision of a policy, the Policy Designee will make such revisions and submit to University Counsel for review and approval. Once approved, the Office of the Policy Designee will notify the President's Council, Provost Council, Executive Committee of Faculty Senate, and Staff Council.

IMPLEMENTING, DISSEMINATING, AND TRAINING
Unless otherwise stated in the policy, a policy is in effect immediately after it is adopted by the Board of Regents or President. Once adopted, the Policy Designee will ensure that the policy is disseminated to the university community by either communicating this information directly or will charge the Responsible Executive with the dissemination. The Responsible Office(s) will assist the Responsible Executive in establishing any support systems to train the community to ensure implementation and ongoing compliance.

INTERPRETING A POLICY
When questions or conflicts arise concerning the application, compliance, or scope of a policy, the affected parties will provide the details of the question or conflict in writing to the Interpreting Authority designated in that policy.

The Interpreting Authority will review the questions or conflicts in light of legal or accreditation requirements as well as any University precedents to ensure consistent interpretation. Once an interpretation has been determined, the Interpreting Authority will communicate the decision in writing to the appropriate parties.

PERIODIC REVIEW OF POLICIES
University policies should be reviewed on a periodic basis (a five-year cycle is recommended) to ensure the currency and accuracy of the policies. The Responsible Executive will ensure policies under his/her jurisdiction are so reviewed. Policies will be reviewed for the following:

- Continued relevance to the University mission and values
- Consistency with other University policies
- Reflection of changes in laws, regulations, accreditation standards, educational goals/practices, university practices, etc.
- Errors in fact or in language
- Other potential issues

If changes in the policy are deemed necessary, the appropriate process (revising, updating, or repealing) should be initiated.

REPEALING A POLICY
If a policy is identified as no longer relevant or necessary, the same vetting process as was used in its origination shall be followed to repeal the policy. As the governing authority, the Board of Regents, through the majority vote of a quorum of its members at an open meeting, may repeal any policy.

ARCHIVING A POLICY
If a policy is updated, revised, superseded, or repealed, the older version of the policy will be archived in University Archives. These archived policies will be made available upon request.

Definitions

14 Day University Comment Period	As part of the policy development process, a period of 14 days (including weekends but excluding other days the University is closed) will be allotted to allow the University community comment on proposed policies.
Academic Policy	A Policy which solely addresses the academic matters of the University and issues of faculty rights and responsibilities,
Administrative Policy	A Policy which addresses administrative affairs of the University, including policies which have broader implications beyond academic or faculty issues, even if academic or faculty members are affected.
Drafting Team	A drafting team is a small workgroup formed for the purpose of writing and editing a policy draft and in placing that draft in a University policy template. Drafting teams will consist of representative stakeholders.
Effective Date	The date the University policy is approved by the Board of Regents or interim policy as approved by the President unless otherwise specified.
Fiscal Impact Statement	Document to be completed by the Drafting Team which describes the University resources appropriated by the policy and identifies the controls to prevent resource with misuse.
Interim Policy	This is a provisional policy issued when a University policy is needed before the standard process can be completed. An interim policy must carry an expiration date and will either be allowed to expire without additional action, be extended one more time for a specified period upon special permission from the President or be replaced by a standard University policy.
Policy Impact Statement	Document to be completed by the Policy Originator describing the justification for developing a new policy or revising a current policy and the impact of such on the University.
Policy Originator	An individual or group identifying a need for a policy or policy revision and assisting in the development of that policy. An originator may be a representative from an administrative or academic unit; a committee, senate, association, or council; or an individual sponsored by a recognized university unit or organization of the university community.
Recognized University Unit or Organization	Examples include University Departments, RSO's, Student Government Association, etc.
Responsible Executive	The University executive under whose jurisdiction a University policy falls. Depending on the scope, a policy may have more than one responsible executive.

Responsible Office(s)	University office(s) designated with the responsibility of administering a policy, communicating with and training the university community regarding the policy requirements, and executing its timely review and updating.
Shared Governance	As it relates to this policy, a joint effort of the university community for the development of University policies.
Stakeholder	Any individual or group who might be impacted by or might have knowledge related to a particular policy.

Responsibilities

Board of Regents	● Review and approve all University policies; ultimate policy-making authority of the University.
Council on Academic Affairs	● Review policies that affect curriculum, academic programs, or academic requirements for students. ● Identify additional stakeholders as needed and seek input.
Drafting Team	● Work with the Policy Originator to draft a new policy or make revisions to an existing policy. ● Use the template to create a draft. ● Identify key stakeholders. ● Edit policy draft based on input from review groups, stakeholders, and the 14-day university comment period.
Executive Director, Budgeting, Financial Planning and Fiscal Effectiveness	● Review Fiscal Impact Statements to ensure that all policies which appropriate University resources properly identifies the resources impacted, defines the responsibilities of the offices implicated by the policy, and specifies controls to prevent resource misuse.
Faculty Senate	● Review policies that affect faculty, curriculum, academic programs, or academic requirements for students, or faculty welfare or faculty rights and responsibilities such as promotion and tenure. ● Review other policies referred to or originated by the Faculty Senate. ● Provide input as requested. ● Identify additional stakeholders as needed and seek input.
Interpreting Authority	● Make sound judgments on the intent of the when questions or conflicts arise concerning its application, compliance, or scope. ● Review precedents, if any, to ensure consistent interpretation. ● Render an interpretation when called upon to do so and communicate the decision to the appropriate parties. ● Document all interpretation decisions.
Policy Originators(s)	● Complete the Impact Statement and submit to the Policy Designee to begin the policy process. ● Consult key stakeholders during the development process and considers all suggestions.
Policy Designee	● Review Impact Statements and provide feedback to the policy originator(s). ● Identifies need for policy development or revision as needed. ● Facilitate the development and processing of administrative university policies. ● Serve on drafting teams as appropriate ● Ensure that the University community is trained concerning policy development and compliance matters. ● Assist with the maintenance of the University Policy website, as it pertains to administrative policies.

President	● Assist with the archiving of policies that have been revised, suspended, or superseded
	● Review and approve policies not required to be submitted to the Board of Regents.
	● Review and recommend policies to the Board of Regents for approval.
President's Council	● Review all policies before they are sent to the President.
	● Identify additional stakeholders as needed and seek input.
	● Approve all Administrative Policies.
Provost Council	● Review all Academic policies before they are sent to the President's Council
	● Identify additional stakeholders as needed and seek input.
	● Approve Academic policies.
Responsible Executive	● Be accountable for implementation of and compliance with policy
	● Review final draft of the policy document before submission to the approval authority.
	● Conduct timely reviews of existing policies under his or her jurisdiction.
	● Assist, as needed, in the development, updating, or revision of policy within his or her area of responsibility.
Responsible Office(s)	● Lead in the establishment of support systems needed to achieve compliance of policies.
	● Inform and train the university community concerning new and substantially revised policies.
	● Consult with the Responsible Executive(s) to update existing policies.
Senior Vice President, Finance and Administration	● Review Fiscal Impact Statements to ensure that all policies which appropriate University resources properly identifies the resources impacted, defines the responsibilities of the offices implicated by the policy, and specifies controls to prevent resource misuse.
Staff Council	● Review policies that affect University staff.
	● Identify additional stakeholders as needed and seek input.
	● Provide input as requested.
	● Approve policies.
University Counsel	● Assist Drafting Teams, as needed, with issues that require a legal interpretation.
	● Review of all policies before approval.
	● Review all University policies for compliance with applicable federal, state and local laws and regulations as well as for consistency with other University policies.
	● Make revisions, as necessary, to Academic or Administrative Policy due to changes in law.

Violations of the Policy

Violations of this policy may result in the delay of the approval process or in the official University recognition of the policy's effect.

Interpreting Authority

- ▪ President
- ▪ Senior Vice President for Academics and Provost , if so delegated
- ▪ University Counsel, if so delegated
- ▪ Vice Presidents or other direct reports to the President, if so delegated

In the event there is a conflict between interpreting authorities, the President will make the final interpretation decision.

Relevant Links

Policy template
Impact Statement
Policy Diagram

Policy Adoption Review and Approval

Policy Revised

Date	Entity	Action
January 25, 2016	**Board of Regents**	**Adopted**
December 9, 2015	President Benson	Approved
November 4, 2015	Provost Council	Approved
October 5, 2015	Faculty Senate	Approved with amendment
August 31, 2015	Staff Council	Approved

Policy Issued

Date	Entity	Action
April 19, 2010	**Board of Regents**	**Adopted**
April 19, 2010	President Whitlock	Approved
April 16, 2010	Administrative Council	Approved
April 7, 2010	Provost Council	Approved
March 1, 2010	Faculty Senate	Approved
February 18, 2010	Council on Academic Affairs	Approved

Interim Policy

Date	Entity	Action
November 3, 2009	President Whitlock	Extended effective date through May 1, 2010
November 10, 2008	President Whitlock	Adopted Interim Policy

Eastern Kentucky University
Board of Regents

Regular Quarterly Meeting
Agenda

April 23, 2019

Walnut Hall
Keen Johnson
Eastern Kentucky University

1:30 p.m.

I.   Call to Order

II. Swearing In of Faculty Regent Jason Marion

III. Resolution of Appreciation for Dr. Richard Day

IV. Academic Affairs Update and Host Introduction (Dr. Jerry Pogatshnik)
     Host Presentation: Aviation (Dr. Tim Ross)

V.   Information Items

     A. Committee Reports
         1. Student Life, Discipline and Athletics Committee (Vasu Vasudevan)
         2. Institutional Advancement and Honors Committee (Committee Chair TBD)
         3. Audit and Compliance Committee (Alan Long)
         4. Finance and Planning (Juan Castro)
         5. Executive and Academic Affairs (Lewis Diaz)

     B. Additional Reports to the Board
         1. Matthew Winslow, Faculty Senate Chair
         2. Caelin Scott, Staff Council Chair
         3. Ryan Wiggins, SGA President
         4. Michael Benson, President
         5. Lewis Diaz, Chair

VI. Action Items
     A. Consent Agenda

VII.   Executive Session

VIII.   New Business

IX.   Other Business

X.   Adjournment

Minutes of a Regularly Scheduled Meeting
Eastern Kentucky University
Board of Regents

February 22, 2019

Black Box Theatre
Center for the Arts
Eastern Kentucky University

I. Call to Order

A regular quarterly meeting of the Eastern Kentucky University Board of Regents convened at 1:44 p.m. at the Black Box Theatre, Center for the Arts, Eastern Kentucky University, Richmond, Kentucky. Mr. Lewis Diaz, Chair of the Board, presided. Chair Diaz requested a roll call and noted that the members of the Board were present:

Present

Mr. Lewis Diaz
Ms. Laura Babbage
Mr. Juan Castro
Ms. Nancy Collins
Dr. Richard Day
Mr. Alan Long
Mr. Bryan Makinen
Ms. Lynn Taylor Tye
Mr. Vasu Vasudevan
Ms. Holly Wiedemann

Absent

Mr. Ryan Wiggins

Others Present

Dr. Michael Benson, President
Dr. Jerry Pogatshnik, Interim Executive Vice President for Academics and Provost
Ms. Madison Lipscomb, Executive Vice President, Student Government Association
Mr. Skip Daugherty, Vice President for Student Affairs and Campus Life
Ms. Dana Fohl, University Counsel
Mr. Dan McBride, Interim Vice President of Development and Alumni Engagement
Mr. David McFaddin, Senior Vice President of Operation and Strategic Initiatives
Dr. Gene Palka, Vice President for Student Success and Enrollment Management
Mr. Barry Poynter, Senior Vice President for Finance and Administration
Members of the faculty and staff

Members of the media
Members of the community

II. Election of Officers

A motion was made by Regent Tye that Alan Long continue as Vice Chair, Bryan Makinen continue as Secretary, and Barry Poynter continue as Treasurer. The motion was seconded by Regent Babbage. The motion passed by voice vote.

III. Action Item

A. White Hall State Historic Site Proposed Real Property Transfer

Mr. Don Parkinson, Secretary of the Tourism, Arts & Heritage Cabinet, made brief comments to the Board regarding the White Hall State Historic Site proposed real property transfer.

During a discussion among Board members, Mr. Barry Poynter and Mr. David McFaddin answered questions and provided clarifying information to the Board regarding the White Hall State Historic Site proposed real property transfer.

Ms. Kay Jones, a member of the community, made comments to the board regarding the White Hall State Historic Site proposed real property transfer.

Mr. Roger Barger, Magistrate for District Two of Madison County, made comments to the board regarding the White Hall State Historic Site proposed real property transfer and answered questions from the Board.

Regent Long made a motion for the Board to consider approval of the White Hall Historic Site Proposed real property transfer, with a two-year required review by the Board that includes an accounting to the Board at that point in time. The motion was seconded by Regent Castro. The roll was called and the following members voted "aye": Juan Castro, Lynn Taylor Tye, Vasu Vasudevan, Holly Wiedemann, Bryan Makinen, Alan Long, Laura Babbage, Nancy Collins, and Lewis Diaz. The following member voted "nay": Richard Day. Ryan Wiggins was absent. The motion passed.

Ms. Mary Kearns, a member of the community, made comments to the board regarding the White Hall State Historic Site real property transfer.

Chair Diaz announced that the Board would take a brief break and recessed the meeting at 2:28 p.m.

Chair Diaz reconvened the Board meeting at 2:45 p.m.

IV. Information Items

A. **Committee Reports**

1. **Student Life, Discipline and Athletics Committee**

Committee Chair Vasudevan reported that the Student Life, Discipline and Athletics Committee met that morning and approved the minutes from the September 24, 2018 meeting, as well as the revisions to the Student Government Association constitution. There was no new business and the committee adjourned.

2. **Institutional Advancement and Honors Committee**

Committee Chair Day reported that the Institutional Advancement and Honors Committee met that morning, approved the minutes from the September 24, 2018 meeting and also approved the resolution and conferral of an honorary Doctor of Laws degree for William Craig Turner. There was no new business and the committee adjourned.

3. **Finance and Planning Committee**

Committee Chair Castro reported that the Finance and Planning Committee met that morning and heard presentations from Mr. Barry Poynter regarding the financial update. The committee approved the minutes from the January 9, 2019 meeting and approved the proposed Model Laboratory Tuition Rates for 2019-2020, at zero increase. There was no new business and the committee adjourned.

4. **Executive and Academic Affairs Committee**

Committee Chair Diaz reported that the Executive and Academic Affairs Committee met that morning and received an update by Dr. Palka regarding Student Success update; tabled the legislative update which will be heard at the full Board meeting; approved the following consent agenda items: approval of the January 9, 2019 meeting minutes, personnel actions previously approved by the President, academic policy revisions, recommended Retirement Transition Program participants for 2019-2020, recommended Sabbatical Leaves for 2019-2020, and administrative policy actions; and approved the Hazing Statement in the Student Handbook. There was no new business and the committee adjourned.

B. **Additional Reports to the Board**

1. **Dr. Matthew Winslow, Faculty Senate Chair**

Dr. Matthew Winslow, Chair of Faculty Senate, gave the following report:

Good afternoon. I apologize for not getting my report in to Dana in time to have it included into your packet, but she has graciously agreed to make it part of the minutes. So I will summarize my three brief items, if you will allow it.

The first thing I want to tell you about is EKU Forward. I told the Board in September that we instituted a new agenda item for the Faculty Senate that we called EKU Forward, where we solicit ideas from the Faculty Senate about how to make Eastern a better place.

We had several Senate meetings where we had that five or 10 minutes of mostly silence, we got a few good ideas that we have taken some action on but after the last Senate meeting the Provost and Dean Zeigler suggested to me that we change the format of EKU Forward so that we might get better ideas from the Senate. They suggested that we have smaller, less formal meetings instead of at the big Senate meeting. So, we identified five Mondays throughout the rest of the semester and we invited faculty senators to come to those meetings and present their ideas. The Provost, Dean Zeigler, Vice Chair Ciocca, and myself -- we will all be present at all of those meetings. Eleven or twelve faculty senators are invited to come to each one of those meetings. They are open to the public. They are subject to open meetings laws. We have had one so far. I would say the attendance was about on par as participation with Senate meetings but hopefully we will get some better participation from the faculty senators going forward. I am very hopeful that we will get some good ideas and that these less formal meetings will be a way to bridge whatever gap there is between the administration and the faculty. I hope to bring forward to you some ideas we get from that at the April Board meeting.

As you know, Regent Day has chosen not to run for reelection and his term is up. So the Faculty Senate Election and Nominations Committee is in the process of running the election for our new faculty regent. We have three candidates that are running: Dr. Richard Crosby from the School of Music, College of Letters, Arts and Social Sciences; Dr. Jason Marion from the Department of Environmental Health Science, College of Health Sciences; and Dr. Zek Eser from the finance program in the College of Business and Technology. We had two open forums this week for the candidates to present their platforms and to respond to questions. The election started yesterday, voting started yesterday, and will continue until next Friday. Our rules say that the winner has to receive more than 50 percent of the vote, so the vote gets split in a way that someone does not get 50 percent, we will have a runoff and that will happen at the end of March. As soon as the Elections and Nominations Committee verifies the results and the winner I will inform the Board who the next Faculty Regent will be.

I want to thank Chair Diaz for agreeing to come to our Faculty Senate meeting in March. I am looking forward to having you there. I think better communication between the Board and the faculty will benefit both parties and EKU.

Finally, if I may, just on the issue of White Hall, just as a faculty member myself and Chair of Faculty Senate, I have the mission of this university in mind when I am thinking about White Hall and it makes me feel good that there is an educational part of White Hall that our students can be involved somehow and in some way, and this can further their education. That makes me feel good about EKU taking on this auxiliary. I will say that there are other auxiliaries at EKU that our students have had a much harder time getting access to. We are sitting in one of them, if I may. It's very important to me that EKU keep in mind our educational mission and to the extent that students can be involved in White Hall, I think it can be a win for EKU.

2. Ms. Caelin Scott, Staff Council Chair

Ms. Caelin Scott, Chair of Staff Council, delivered the following report:

Good afternoon. Chair Diaz, Board of Regents, and President Benson, thank you for allowing me to present on ongoing Staff Council initiatives to you today. Staff Council held a working retreat on February 5th. We spent the afternoon reviewing past accomplishments of Staff Council, revising the current bylaws, discussing expectations of each member, as well as starting

goal-setting that will be an ongoing task for the upcoming year. Additionally, each committee had their initial meeting of the year to elect a committee chair, secretary, and to set regular meeting times. Since the retreat, each committee has met and is hard at work in their respective areas.

As Ms. King, Staff Council's previous chair, mentioned at the last Board meeting, Staff Council filled six open seats during our last election. As a Council, we were almost at full capacity. Unfortunately, due to one individual leaving the University and the resignation of another from their Staff Council position, we currently have two seats vacant. The Elections Committee is hard at work reviewing the membership representation table so that we can do a call for nominations and hold a special election to fill these two seats soon.

In an effort to give back to our employees, Staff Council hosted a family movie event on Saturday, February 9th, here at the EKU Center for the Arts. The movie shown was Disney's *Ralph Breaks the Internet*. To keep with the theme of the movie, pre-show activities offered were *Ralph Breaks the Internet* matching games and coloring pages, and each guest was able to grab a snack and bottled water before the event. There were just over 200 individuals in attendance. The feedback that our Staff Council members have received is that it was a great event and one that staff greatly appreciated. I would be remiss if I didn't give a note a thanks to the EKU Center for the Arts and their staff for their assistance in allowing us to host the event and the venue. Thank you.

Staff Council is looking ahead in the year at other events to host for EKU staff and their families. After the great success of our pool events last summer, planning is in progress with Richmond Parks and Recreation on finding available dates for this summer. Additionally, our Staff Recognition and Professional Development Committee is currently planning an opportunity for staff to have a Conversation with the President reception. Thank you, President Benson, for your willingness to participate in this initiative.

While we still have several months, Staff Council is also planning to participate in EKU's homecoming parade again this year in October. As plans for upcoming events continue to be finalized, Staff Council will share information with the EKU community. I am excited about the group of individuals we have working together on Staff Council this year and I believe this group has great things in store. Thank you again, Chair Diaz, Board of Regents and President Benson, for your continued support of Staff Council.

3. Ms. Madison Lipscomb, Executive Vice President, Student Government Association

The Student Government Association has been super-busy this semester. I am not sure how much Ryan has told you about what we have been up to, but coming up we have our IT funding and our RSO funding. Our IT funding has kind of been put to the side after our new agreement with the information technology chair and libraries, Betina Gardner. We will be awarding them 80 percent of our IT budget to be put towards the new IT Geeks center that is going where the bookstore is going. And the rest of that 20% will be going towards getting some laptops, some iPads, and things that can be given out to students to be rented by RSOs.

Next week we have our RSO funding. We have quite a bit of money to give away to them, that they can use for putting on events, attending conferences, and things like that. Just getting RSOs on their feet and being able to put themselves out in the community for students.

Also on the table we have some legislation passed about upcoming tuition conversations. I know that that's probably going to be brought up at the April meeting. We have a survey out right now to students that they can take to -- kind of just let us know how a tuition raise would affect them. We kind of set it at 2.5 being the talked about number in our conversations with tuition planning. So, just seeing how students would be affected by the 2.5 percent increase, if that's what it would be put at. I know the cap is at 4 percent by the Council on Postsecondary Education. Seeing those demographics, how they would be affected by it, and if they would be in support of different areas of that tuition funding going towards those. We will have those results of that survey for you guys at the next Board of Regents meeting in April. Right now we have seen probably around 200 results. We released that last Thursday. We have a sample, just not representative yet of the entire student body. Other than that, we have been really productive this year.

4. Michael Benson, President

President Michael Benson delivered the following report:

Good afternoon. I know we have an aggressive timeline today so I will be brief. First off, I want to welcome Regent Tye. It's been fun, now in my sixth year, to see regents come and go and see new blood come infused into the Board, and we are very happy to have you, Lynn. We had a chance to host Regent Tye last week for her orientation and she is all in. So we are very thankful.

To Regent Day, thank you, Richard. Rarely have I seen a faculty regent as thorough as Richard. Now, we may not always agree with him but, as I call them, his "War and Peace" emails that he sends regularly, are incredibly thorough. Richard, that is all time away from your other duties and on behalf of the administration, thank you for your service. I think you have done a remarkable job.

To Madison and the students, we were up in Frankfort this last week and it was Higher Ed Day, and Madison was there with a whole cadre of EKU students and it was great to see them in the hall. But more importantly, they were in representatives' offices, having meetings. There was a rally down in the rotunda, but they were making their voices heard, and that makes a difference. We very much appreciate that.

I was in Frankfort this morning for a CPE meeting, and we were the only school that had two students represented at the table, it was all the student body presidents from all the Kentucky institutions. We had two, our student body president was represented by Kaisee today and then also Sebastian Torres. You'll remember Sebastian, a graduate of ours, who is the student representative on the CPE board as a second-year law student at NKU. It's great to see how EKU continues to lead, from our students to our legislative team, and this is a segueway into David and Ethan. I'd put those two up against anybody in Frankfort, and I hear that from a lot of people. They know the Hill, they know relationships, and you've heard about House Bill 358, and David will brief you on that, but together with NKU our team has helped drive this piece of very significant public policy change and I want to thank them for their hard work.

Lastly, you've seen the new structure that we have implemented. It's been in place now for a couple of weeks. I sent around the note that I distributed to campus. Also, the organizational chart. It's not as if we kind of came up with this out of thin air. I study a lot of different charts and a lot of different structures, and we wanted to make some changes that allowed us to focus laser-like on what I considered the most important thing facing us right now, and that is our enrollment. To make sure it is secure, that it is moving forward, and as you heard from Gene -- Gene knows this backwards and forwards. We wanted to kind of allow him and his team to really dial in on that. Not that they haven't been, but he's had a lot of other responsibilities. So, I want to personally thank Skip Daugherty for coming back and taking on a new role and responsibility. Skip, thank you very much. I'm very excited about this new structure and what it means for our institution moving forward. From all accounts, it's doing very, very well and I think it bodes well for the future.

5. Lewis Diaz, Chair

Chair Lewis Diaz delivered the following report:

I had in my mind that I was going to give everybody a report, and it would be as motivational and inspirational as possible, but really what I have is this desire to hear from Tom Martin and the faculty. So I want to be as brief as I can.

We have financial issues in the Commonwealth, at EKU, but please take a step back and think about humanity in general. Aside from that little period that the Garden of Eden existed, to today, right now, this minute, is the best time to be alive that there has ever been. We have unparalleled health care. We have an economy that works. All of us have some degree of financial prosperity. In the world where we live in, we have the highest degree of financial prosperity here in the United States and in Kentucky. There are relatives, friends, people, in our region that we have to help bring up, and that is what we are here to do. But in spite of all the consequences and challenges, keep in mind that we are part of the best time period to be alive.

Mike talks about the three P's: People, Programs and Places. This next conversation with Tom is about people. Of the three P's, I think People is our number one resource. The People drive the Programs, the People drive the Places. This next conversation is about investing in people, this next conversation is about putting the "E / me". Tom, the floor is yours, sir.

V. Action Items

A. Board Innovation Fund

Mr. Tom Martin, Executive Director, Center for Economic Development (CEDET), introduced the following faculty applications for the Board's consideration of the $250,000 Board Innovation Fund

i. Sparking an Influence Change and Innovation

Drs. Margaret Ndinguri and Lindsay Calderon presented their application to the Board, a copy of which is incorporated herein and will be included with the official copy of the minutes.

Regent Collins made a motion to approve the Board Innovation Fund application submitted by Drs. Ndinguri and Calderon. The motion was seconded by Regent Babbage. The motion passed by voice vote.

ii. Photons for the Future

Dr. Judy Jenkins presented her research application to the Board, a copy of which is incorporated herein and will be included with the official copy of the minutes.

Regent Long made a motion to approve the Board Innovation Fund application submitted by Dr. Jenkins. The motion was seconded by Regent Castro. The motion passed by voice vote.

iii. Eastern Kentucky University: A Regional Leader in Family Health & Well-Being

Drs. Dana Bush, Mary Clements, and Colleen Schneck presented their research application to the Board, a copy of which is incorporated herein and will be included with the official copy of the minutes.

Regent Day made a motion to approve the Board Innovation Fund application submitted by Drs. Dana Bush, Mary Clements, and Colleen Schneck. The motion was seconded by Regent Long. The motion passed by voice vote.

iv. ColiCount: For Determining Water Quality Anywhere on Any Budget

Dr. Jason Marion presented his research application to the Board, a copy of which is incorporated herein and will be included with the official copy of the minutes.

Regent Day made a motion to approve the Board Innovation Fund application submitted by Dr. Marion. The motion was seconded by Regent Castro. The motion passed by voice vote.

B. Consent Agenda

Chair Diaz presented to the full Board the following items on the Consent Agenda for approval:

i. Approval of the Minutes for the Full Board Meeting on January 9, 2019

A motion was made by Regent Long to approve the minutes for the Full Board meeting on January 9, 2019. The motion was seconded by Regent Collins. The motion passed unanimously by voice vote.

ii. Personnel Actions Report

A motion was made by Regent Babbage to approve the Personnel Actions Report. The motion was seconded by Regent Castro. The motion passed unanimously by voice vote.

iii.   Academic Policy Revisions

A motion was made by Regent Day to approve the academic policy revisions. The motion was seconded by Regent Long. The motion passed unanimously by voice vote.

iv.   Recommended Retirement Transition Program Participants for 2019-2020

A motion was made by Regent Babbage to approve the recommended Retirement Transition Program Participants for 2019-2020. The motion was seconded by Regent Day. The motion passed unanimously by voice vote.

v.   Recommended Sabbatical Leaves for 2019-2020

A motion was made by Regent Day to approve the recommended Sabbatical Leaves for 2019-2020. The motion was seconded by Regent Babbage. The motion passed unanimously by voice vote.

vi.   Administrative Policy Actions

A motion was made by Regent Castro to approve the administrative policy actions. The motion was seconded by Regent Day. The motion passed unanimously by voice vote.

vii.   Approval of Hazing Statement in the Student Handbook

A motion was made by Regent Babbage to approve the Hazing Statement in the Student Handbook. The motion was seconded by Regent Castro. The motion passed unanimously by voice vote.

viii.   Student Government Association Constitution Revisions

A motion was made by Regent Makinen to approve the Student Government Association Constitution revisions. The motion was seconded by Regent Collins. The motion passed unanimously by voice vote.

ix.   Conferral of Honorary Doctorate for William Craig Turner

A motion was made by Regent Babbage to approve the conferral of the Honorary Doctorate for William Craig Turner. The motion was seconded by Regent Castro. The motion passed unanimously by voice vote.

C. **Approval of Proposed Model Laboratory School Tuition and Fees for 2019-2020**

A motion was made by Regent Babbage to approve the proposed Model Laboratory School Tuition and Fees for 2019-2020. The motion was seconded by Regent Collins. The motion passed unanimously by voice vote.

D. **Approval of the Schedule for 2019 Board of Regents Regular Meetings**

A motion was made by Regent Long to approve the schedule for 2019 Board of Regents regular meetings, and to approve the released schedule as the Board's regular meetings for the year and to supersede any language in the bylaws contrary to that. The motion was seconded by Regent Vasudevan. The motion passed unanimously by voice vote.

E. **Resolution in Honor of Dana Fohl**

Regent Makinen presented the following resolution for the Board's approval:

WHEREAS, in addition to her duties as University Counsel, Dana Fohl has served with distinction as the Secretary of the Eastern Kentucky University Board of Regents from April 27, 2016 to January 9, 2019; and

WHEREAS, in this capacity, she has faithfully supported the Board in its efforts to govern and guide the University; and

WHEREAS, in addition to this important work, she has been a key figure in the development and implementation of policies approved by the Board; and

WHEREAS, she has worked diligently, professionally, and efficiently to ensure the University's compliance with both the spirit and the letter of important state and Federal regulations; and

WHEREAS, Ms. Fohl has performed her responsibilities with grace, professionalism, and keen eye for detail;

BE IT THEREFORE RESOLVED that the Eastern Kentucky University Board of Regents hereby officially records its sincere appreciation for the service of Ms. Dana Fohl.

Done this the 22nd day of February, 2019, by the Board of Regents of Eastern Kentucky University.

A motion was made by Regent Babbage to approve the Resolution honoring Ms. Dana Fohl. The motion was seconded by Regent Long. The motion passed by voice vote.

VI. **Legislative Update**

Dr. David McFaddin, Senior Vice President of Operation and Strategic Initiatives, provided a brief legislative update to the Board, including the awarding of a $1.5 million ARC

grant with another $500,000 in complementary funds, allowing for the launch of an aviation mechanics and technician program; and an update regarding HB 358, the pension reform bill.

VII.   New Business

There was no new business.

VIII.   Adjournment

There being no further business, Chair Diaz requested a motion to adjourn. A motion was made by Regent Long to adjourn the meeting. The motion was seconded by Regent Castro.   The motion passed by voice vote, and the meeting was thereby adjourned at 4:02 p.m.

_____   _____
Bryan Makinen   Date