



# Eastern Kentucky University

## Policy and Regulation Library

Academic Regulation: 4.7.8ACR

Responsible Office(s): Office of the Provost

Effective: February 28, 2020

Next Review Date: Spring 2025

## Academic Regulation: 4.7.8ACR

### Faculty Emeritus

#### Statement

Eastern Kentucky University, in recognition of substantial and sustained contributions to academic disciplines and to the University, shall grant the title of “Emeritus” to persons meeting the qualifications set forth in this policy. These persons will be granted rights and privileges as determined by the University in recognition of their honored role in the University community and their ongoing potential for contributions to the intellectual and cultural life of the University.

Conferring of Emeritus is not automatic upon retirement and may be conferred only upon approval through the process described in this policy. The Emeritus understands that there is no remuneration received by the holder of the title.

#### Entities Affected

Colleges, Departments, and Faculty

#### Eligibility and Criteria

Nominees for emeritus status must meet the following criteria:

1. have achieved tenure at EKU;
2. have held academic rank at EKU for a minimum of ten years in a full-time capacity with the University (academic administrators are included);
3. have retired or will retire within one year of nomination;
4. have a record of substantial and sustained contributions to an academic discipline and to EKU; and
5. have no adverse personnel decisions currently on file and no significant disciplinary history during the five years preceding retirement.

Persons who hold an emeritus title at other institutions are not normally eligible for an Emeritus title at EKU. Exceptions to the criteria must be approved by the Provost.

## Procedures

### **Nominations**

Individuals considered for Emeritus must be nominated. Nominations must be made during the year prior to the intended retirement date or up to three years after retirement. Persons participating in the University's Retirement Transition Program are also eligible to be awarded Emeritus status.

Nominations shall be in the form of a letter and shall contain at least the following information:

1. Dates of full-time service at ECU;
2. Academic rank at the time of retirement; and
3. Summary of accomplishments.

A curriculum vita and letters of support can be attached to the nomination letter.

### **Procedure**

1. Full-time faculty members or immediate supervisors may nominate any eligible faculty member. Self-nominations are accepted. For academic administrators, nominations may be made by the administrator's immediate supervisor or the academic unit most closely associated with the administrator's discipline.
2. The department chair shall submit nominations to the Dean for consideration. Self-nominations shall first be submitted to the department chair for consideration and approval.
3. If the Dean concurs with the nomination, the recommendation and nomination materials shall be submitted to the Provost.
4. If the Provost concurs with the nomination, the recommendation shall be submitted to the President for approval.
5. Approved nominations shall be forwarded to the Board of Regents for final approval.

### **Conferral of Emeritus**

The title "Emeritus" shall be conferred at the time of or following retirement and will be added to the academic rank or administrative title at the time of or following retirement. Holders of the emeritus title are entitled to identify themselves publicly as emeriti of ECU, its Colleges, and its Departments. Emeriti are invited and encouraged to play an active role in the intellectual life of the University.

Emeritus holders may be eligible for additional privileges beyond those provided to other retirees. Upon request, privileges for emeriti faculty may include, but are not limited to:

- Attendance at graduation, including marching in full regalia with other members of the emeritus faculty member's academic discipline
- Listing in the University catalogs as emeritus faculty
- The use of available office or laboratory space

The granting of privileges to emeriti faculty is subject to the needs of the University and the availability of University resources.

## Regulation Adoption Review and Approval

### Regulation Revised

**DATE**

October 21, 2024  
February 28, 2020  
January 30, 2020  
October 2, 2019  
May 4, 2019

**ENTITY**

University Counsel  
Board of Regents  
President  
Provost Council  
Faculty Senate

**ACTION**

Editorial Revision  
Adopted  
Approved  
Approved  
Approved

### Regulation Issued

**DATE**

April 25, 1981  
April 6, 1981

**ENTITY**

Board of Regents  
Faculty Senate

**ACTION**

Adopted  
Approved