

REQUEST FOR COURSE MODALITY CHANGE

Instructions:

1. Department Chair: Complete this form and forward to the college dean.
2. Dean: Review and forward approved requests to the Office of the Provost at sharon.lee@eku.edu.

*No modality changes will be granted after the beginning of the applicable term. **If a modality change is approved the current course will be canceled, all students enrolled in the course will be dropped, and a new course in the new modality will be created.*** Students cannot be automatically transferred into the new course. The Department offering the course is responsible for contacting all students dropped in the course cancellation and informing them of their options.

Course Level: _____ Department: _____

College: _____ Instructor ID: _____

Instructor: _____ CRN: _____ Current Enrollment: _____

Course: _____ Term Dates: _____

Modality Change Requested: _____

Are there other sections of this course being offered this semester? _____

If yes, what modalities are being offered? _____

What is the reason for this request? _____

What degree program(s) **REQUIRES** this specific course? Will student progress toward graduation be affected, and if so, what measures will the Department take to mitigate any delays?

What equivalent course could be substituted for this course? Could another faculty member teach this course?

Will this affect accreditation standards? How?

How will the course modality change affect assessment of teaching and learning, and how will this be addressed by faculty?

Department Chair:

College Dean:

Provost/Designee:

Date:

Date:

Date: