
Kentucky LPCA Licensure

Key Requirements and Process

- Practicing without LPCA licensure is illegal in Kentucky.

Application Process

- Apply via the **Kentucky Board of Licensed Professional Counselors**
<https://lpc.ky.gov>
- Select '**Initial License Application**'.
<https://oop.ky.gov/DPLServices/NewApp/Welcome.aspx>

Initial Application: Relevant Documents

- FBI Background check, Official transcript, Supervision agreement, Documentation of practicum/internship hours
- Additional documents may be required

Background Check

- Use **IdentoGo**: <https://uenroll.identogo.com/> and '**personal history check**' (no LPCC code is available)
- Must be done within **90 days** of application
- Optional Affidavit no longer accepted

Transcript Submission

- Request an **official transcript (must include degree conferral)** to be sent directly from EKU to the LPCC Board.
- <https://tsorder.studentclearinghouse.org/school/select>

Program Requirements

- EKU's program is **CACREP accredited**.
- Must include: 1 academic class per licensure-required category
 - a. The helping relationship, including theory & practice – COUs 840 & 846
 - b. Human growth & development – COU 839
 - c. Lifestyle & career development – COU 822
 - d. Group dynamics, process, counseling, & consulting – COU 820
 - e. Assessment, appraisal, & testing – COU 816
 - f. Social & cultural foundations – COU 804
 - g. Principles of etiology, diagnosis, treatment planning, etc. – COU 855

- h. Research & evaluation – COU 869
- i. Professional orientation to counseling – COU 813
- j. Practicum/internship experiences – COUs 880 & 881

- **600+ clinical hours** (practicum/internship) and detailed description of **clinical activities**.
 - Supervisor can be: **KY LPCC-S** (electronic signature possible) or a non-KY supervisor using a paper form.
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Supervision

- Must secure a **supervisor before LPCA application**
 - KY LPCC Board directory: <https://oop.ky.gov/lpccsup.aspx>
 - **KCA Facebook page** or personal/professional networks
 - A **Supervision Agreement** must be filed.
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Examination

- **NCE or NCMHCE** not required for LPCA.
 - Required later for **LPCC credentialing**.
 - Can take exams:
 - Before graduation (recommended).
 - Or after graduation via **NBCC**: <https://www.nbcc.org/exams>
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Review and Approval

- Submit application **10 days before** Board's monthly meeting (3rd Friday of the month)
 - Review steps:
 - Application Committee review
 - Full Board review
 - Notification:
 - **48 business hours** post-meeting (email) if approved
 - **2 weeks** (letter) for other decisions
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Questions?

- Email: **lpc@ky.gov**
- Response time: **2-3 business days**