

COLLEGE OF LETTERS, ARTS, AND SOCIAL SCIENCES
Eastern Kentucky University

EXCELLENCE IN RESEARCH AND CREATIVE ACTIVITIES AWARD
APPLICATION INSTRUCTIONS

Guidelines

1. The award shall be based upon both past accomplishments and evidence of continuing research at Eastern Kentucky University. However, the greatest emphasis shall be placed on evidence of recent (past 5 years) research.
2. All full-time tenure and tenure-track faculty in the College of Letters, Arts, and Social Sciences are eligible for the award.
3. Award recipients shall not be eligible again for a period of five (5) years. For example, a recipient of the Award in spring 2023 shall not be eligible to receive the award again until spring 2028. Previous recipients should be considered again based on their new research accomplishments.
4. Up to two recipients may be selected each year. The Committee may choose no recipients if there are no outstanding candidates.
5. Recipients of the awards shall be selected by the end of the spring semester.
6. The Research and Faculty Development Committee shall be responsible for reviewing applications for the College of Letters, Arts, and Social Sciences' Excellence in Research and Creative Activities Awards.
7. The composition of the committee and the procedures for the election, appointment, and replacement of its members are outlined in the Guidelines for the Research and Faculty Development Committee.
8. If a faculty member or a member of his or her immediate family is being considered for an ERCA Award, that member shall be replaced by an alternate when the Committee is reviewing applications for these awards.

Eligible candidates shall submit the following materials electronically (Word or PDF) to the Associate Dean by **TBD (deadline is typically the end of March; look for email from Associate Dean's Office)**:

- **Curriculum vitae** which demonstrates past and/or present research/creative activity.
- **Letter of support** from the Department Chair or a colleague who is familiar with the applicant's research/creative activities.
- **Additional letters of support** from colleagues are optional.

Criteria

A full documentation of past research/creative activity shall be included in the applicant's curriculum vitae.

1. Criteria for research

Evidence of research activity will be examined according to the hierarchical criteria below. Some evidence of activity from Category I is considered essential.

Category I.

- a. Refereed publications that are national or international in scope (e.g., journal articles, scholarly books and book chapters, and creative works).
- b. Competitive (peer-reviewed) grants received in support of original research.
- c. Significant product or software development for use in original research.
- d. Invited presentations at national or international professional meetings.

Category II.

- a. Refereed publications that are regional in scope (e.g., journal articles, scholarly books and book chapters, and creative works).
- b. Noncompetitive grants and contracts received in support of original research.
- c. Technical reports.

d. Refereed presentations at professional meetings.

Category III.

- a. Non-refereed publications (e.g., journal articles, book chapters, and creative works).
- b. Graduate and/or undergraduate research supervision.
- c. Non-refereed presentations at professional meetings.
- d. Other evidence of research.

2. Criteria for creative artistic endeavors

Evidence of creative activity in the art and design areas may include

- a. Presentation of design work or artwork (original aesthetic objects, designs, as well as materials prepared for reproduction in printed matter) in venues that entail external evaluation based upon scholarly criteria (Juried, curated, or invitational shows).
Typically, the order of exhibition merit is solo exhibition, two-person exhibition, and group exhibition. In ranking these, international exhibits are superior to national, national to regional, and regional to local. It is the applicant's responsibility to demonstrate deviations from these merit levels.
- b. Review of applicant's design work or artwork in print or electronic publication.
- c. Reproduction of the applicant's design work or artwork in print or electronic publication.
- d. Inclusion of a candidate's artwork in a collection (decreasing order of merit: museum, university, corporate, and private collections).
- e. Competitive (peer-reviewed) grants received in support of original artistic work or research.
- f. Design research (e.g., the development of a new typeface in graphic design or lighting in interior design).
- g. Publication of reviews.
- h. Other evidence of creative activities.

3. Criteria for performing endeavors

Evidence of creative activity in the performing arts (music, theatre) may include

- a. Performances
- b. Productions
- c. Compositions
- d. Arrangements
- e. Technical directions

In ranking a-e, international activities are superior to national, national to regional, and regional to local. Invited activities are superior to non-invited activities, and juried activities are superior to non-juried activities. When comparing activities at the same level (local, regional, national, or international), invited activities are superior to juried activities as an invitation demonstrates recognition by peers. Original compositions are superior to arrangements of existing works. It is the applicant's responsibility to demonstrate deviations from these merit levels.

- f. Competitive (peer-reviewed) grants received in support of creative productivity or research.
- g. Other evidence of creative activity.