



Eastern Kentucky University is a nationally recognized public university located in Richmond, Kentucky. EKU began offering online degrees in 2006 and continues to service students with both on-campus and online offerings.

100% Online Paralegal Programs

Eastern Kentucky University's 100% online paralegal programs are elite, American Bar Association-approved programs of study that can help you start or advance your paralegal career. The ABA requires approved programs to go through a rigorous review process, ensuring the programs meet the ABA's stringent requirements for program quality.

Online paralegal students have the opportunity to complete all but 9 semester credit hours according to their own schedule, studying anytime and anywhere that is convenient. The remaining 9 semester credit hours of legal specialty coursework are completed through synchronous online instruction.

Program graduates are prepared to take on important legal roles across a variety of industries and are eligible to sit for the certified paralegal exam.



100%
ONLINE



\$443 PER
CREDIT HOUR

PARALEGAL DEGREE & CERTIFICATE OPTIONS

- [Associate in Paralegal Studies](#)
- [Bachelor's in Paralegal Science](#)
- [Post-Baccalaureate Certificate in Paralegal Science](#)



[EKU 100% Online Paralegal Programs](#)

BENEFITS

- Accelerated 8-week terms
- Free textbooks for all students with [EKU BookSmart](#)
- Active job placement assistance for all graduating students —90% of graduates are employed or attending graduate or law school within six months of graduation
- The EKU paralegal program is a respected charter member of the American Association for Paralegal Education (AAFPE)
- Our expert faculty have extensive training in online education. All instructors hold a Juris Doctor (J.D.) or Ph.D.
- Courses begin 6 times per year
- [Reduced tuition for active duty military members and their spouses](#)
- Free online tutoring and career services assistance
- Ranked by *U.S. News & World Report* among the best universities offering online degrees

521 Lancaster Ave.
Richmond, KY 40475

859-622-4455 | onlinedegrees@eku.edu

ASSOCIATE OF APPLIED SCIENCE PARALEGAL STUDIES

CORE COURSES

Introduction to Law - LAS 210

General study of the purpose, function, and history of law; law-related occupations; court systems; case law analysis; professional ethics; the adversary system; and the major areas of law.

Legal Research and Writing I - LAS 220

The sources and techniques of legal research; their application to specific legal problems and the use of legal authority to construct a written legal argument.

Legal Research and Writing I - LAS 300W

The sources and techniques of advanced legal research and writing, the use of computer-assisted legal research methods and their application.

Real Estate Practice - LAS 325

Paralegal practice and procedure for general law office; real estate transactions and documents, title searches, title insurance, loan closings, leases, wills, affidavits of descent, and foreclosures.

Litigation: Complaint to Discovery - LAS 350

Study of legal principles and paralegal practice in substantive civil law. Incorporates procedural aspects of the early stages of civil litigation including evidence and investigation, pleadings, and the discovery/disclosure process.

Litigation: Complaint to Discovery - LAS 355

Study of legal principles and paralegal practice in substantive civil law. Incorporates procedural aspects of the latter stages of civil litigation including settlement and ADR, trial preparation, trial, post-trial practice, and appeal.

Legal Administration and Computer Applications - LAS 385

The study of law office administration and the utilization of specific law office computer applications.

Paralegal Internship - LAS 399

Prerequisites: completion of 18 hours of major (LAS) courses including LAS 300 or director approval (prior written application is required).

Paralegal Seminar - LAS 410

Professional ethics, analysis of the internship experience, transition to the law office and current issues facing the paralegal profession.

EKU UNDERGRADUATE CATALOG

ASSOCIATE OF APPLIED SCIENCE PARALEGAL STUDIES CONT.

CHOOSE FROM NINE HOURS OF THE FOLLOWING:

Family Law Practice - LAS 330

Paralegal practice in family law including forms, documents, and procedures for: marriage, divorce, separation, annulment, alimony, legitimacy of children, custody, adoption, community property, and juvenile law.

Criminal Law Practice and Procedure - LAS 340

An introduction to criminal law and procedure; criminal law forms and documents, and preparation for criminal litigation using the systems approach.

Wills, Trusts, Estates, & Elder Law - LAS 360

Paralegal probate practice including initial steps, asset accumulation, debt management, court procedure, estate-related tax issues and forms. A systems approach will be emphasized.

Corporations and Business Organization Practice - LAS 370

Documents, forms, and procedures essential to the corporate paralegal. Development of skills concerning business formations, incorporation, corporate finance, employees, corporate operation, securities, regulatory compliance, merger, acquisitions, sales and terminations.

Administrative Agency Practice - LAS 380

Practical paralegal skill development in administrative law and procedure. Forms, documents, pleadings, and techniques for administrative regulatory compliance; case processing; informal and formal administrative advocacy, emphasizing the systems approach.

Estate Planning & Procedure - LAS 460

The study of law, forms, documents, and procedures essential to the paralegal involved in the drafting of wills, trusts, and estate plans. The systems approach will be emphasized.

SUPPORTING COURSE REQUIREMENTS

Survey of Accounting - ACC 200

Survey of foundational concepts in accounting for the user and the preparer of financial statements. Emphasis on (a) how business transaction impact financial statements and (b) measurement and behavior of costs to identify and solve business problems.

CHOOSE FROM ONE OF THE FOLLOWING:

Reading, Writing, and Rhetoric - ENG 101

A writing course developing critical reading skills which integrating and responding to varied sources; composing texts including summaries, analyses, evaluations, responses, and arguments; emphasizing style, organization, coherence, purpose, and persuasion for different audiences.

Research, Writing, and Rhetoric - ENG 102

A writing course refining component of ENG 101/101R studying information sources and research methods; accessing, critically reading, evaluating, integrating, and documenting primary and secondary sources; utilizing information technology for inquiry, analysis, and argumentation.

First Year Writing Seminar - ENG 105

Accelerated writing course emphasizing critical reading and rhetorical approaches for various purposes and audiences. Students will access, evaluate, integrate, and document primary and secondary sources while utilizing information technology for inquiry, analysis, and argumentation.

Introduction to Technical and Professional Writing - ENG 300

Practical paralegal skill development in administrative law and procedure. Forms, documents, pleadings, and techniques for administrative regulatory compliance; case processing; informal and formal administrative advocacy, emphasizing the systems approach.

THREE HOURS OF GENERAL EDUCATION HUMANITIES:

Introduction to American Government - POL 101

Principles, functions, and basic political institutions of the American system of government at the national level.

Mathematics with Applications - MAT 105

This course is designed to strengthen computational skills, mathematical reasoning, problems-solving skills, and mathematical reading/ communication skills while focusing on real-world problems. The mathematical topics may include the mathematics of finance, statistics, geometry, combinatorics, mathematical modeling, and algorithms.

THREE HOURS OF ADDITIONAL GENERAL EDUCATION COURSE (NOT POL)

FREE ELECTIVES...2

TOTAL HOURS...64

BACHELOR OF ARTS PARALEGAL SCIENCE

CORE COURSES

Introduction to Law - LAS 210

General study of the purpose, function, and history of law; law-related occupations; court systems; case law analysis; professional ethics; the adversary system; and the major areas of law.

Legal Research and Writing I - LAS 220

The sources and techniques of legal research; their application to specific legal problems and the use of legal authority to construct a written legal argument.

Legal Research and Writing I - LAS 300W

The sources and techniques of advanced legal research and writing, the use of computer-assisted legal research methods and their application.

Real Estate Practice - LAS 325

Paralegal practice and procedure for general law office; real estate transactions and documents, title searches, title insurance, loan closings, leases, wills, affidavits of descent, and foreclosures.

Litigation: Complaint to Discovery - LAS 350

Study of legal principles and paralegal practice in substantive civil law. Incorporates procedural aspects of the early stages of civil litigation including evidence and investigation, pleadings, and the discovery/disclosure process.

Litigation: Complaint to Discovery - LAS 355

Study of legal principles and paralegal practice in substantive civil law. Incorporates procedural aspects of the latter stages of civil litigation including settlement and ADR, trial preparation, trial, post-trial practice, and appeal.

Legal Administration and Computer Applications - LAS 385

The study of law office administration and the utilization of specific law office computer applications.

Paralegal Internship - LAS 399

Prerequisites: completion of 18 hours of major (LAS) courses including LAS 300 or director approval (prior written application is required).

Paralegal Seminar - LAS 410

Professional ethics, analysis of the internship experience, transition to the law office and current issues facing the paralegal profession.

BACHELOR OF ARTS PARALEGAL SCIENCE CONT.
CHOOSE FROM TWELVE HOURS OF THE FOLLOWING:

Family Law Practice - LAS 330

Paralegal practice in family law including forms, documents, and procedures for: marriage, divorce, separation, annulment, alimony, legitimacy of children, custody, adoption, community property, and juvenile law.

Criminal Law Practice and Procedure - LAS 340

An introduction to criminal law and procedure; criminal law forms and documents, and preparation for criminal litigation using the systems approach.

Wills, Trusts, Estates, & Elder Law - LAS 360

Paralegal probate practice including initial steps, asset accumulation, debt management, court procedure, estate-related tax issues and forms. A systems approach will be emphasized.

Corporations and Business Organization Practice - LAS 370

Documents, forms, and procedures essential to the corporate paralegal. Development of skills concerning business formations, incorporation, corporate finance, employees, corporate operation, securities, regulatory compliance, merger, acquisitions, sales and terminations.

Administrative Agency Practice - LAS 380

Practical paralegal skill development in administrative law and procedure. Forms, documents, pleadings, and techniques for administrative regulatory compliance; case processing; informal and formal administrative advocacy, emphasizing the systems approach.

Estate Planning & Procedure - LAS 460

The study of law, forms, documents, and procedures essential to the paralegal involved in the drafting of wills, trusts, and estate plans. The systems approach will be emphasized.

SUPPORTING COURSE REQUIREMENTS

Survey of Accounting - ACC 200

Survey of foundational concepts in accounting for the user and the preparer of financial statements. Emphasis on (a) how business transaction impact financial statements and (b) measurement and behavior of costs to identify and solve business problems.

Introduction to Technical and Professional Writing - ENG 300

Introductory course in principles of effective writing for professions and technical fields. Experience in writing with technology for various purposes and audiences relevant to students career interests. Special sections arranged in cooperation with professional programs.

Introduction to American Government - POL 101

Principles, functions, and basic political institutions of the American system of government at the national level.

Estate Planning & Procedure - LAS 460

The study of law, forms, documents, and procedures essential to the paralegal involved in the drafting of wills, trusts, and estate plans. The systems approach will be emphasized.

OR

Constitutional Politics - POL 463

An examination of constitutional problems in American government. Emphasis is given to cases in their legal and political context.

OR

Law and Politics of Civil Liberties - POL 464

An examination of historic and contemporary problems of civil liberties. Emphasis is given to cases in their legal and political context.

FREE ELECTIVES...34

TOTAL HOURS...120

POST-BACCALAUREATE CERTIFICATE PARALEGAL SCIENCE

CERTIFICATE REQUIREMENTS:

Introduction to Law - LAS 210

General study of the purpose, function, and history of law; law-related occupations; court systems; case law analysis; professional ethics; the adversary system; and the major areas of law.

Legal Research and Writing I - LAS 220

The sources and techniques of legal research; their application to specific legal problems and the use of legal authority to construct a written legal argument.

Legal Research and Writing I - LAS 300W

The sources and techniques of advanced legal research and writing, the use of computer-assisted legal research methods and their application.

Litigation: Complaint to Discovery - LAS 350

Study of legal principles and paralegal practice in substantive civil law. Incorporates procedural aspects of the early stages of civil litigation including evidence and investigation, pleadings, and the discovery/disclosure process.

Litigation: Complaint to Discovery - LAS 355

Study of legal principles and paralegal practice in substantive civil law. Incorporates procedural aspects of the latter stages of civil litigation including settlement and ADR, trial preparation, trial, post-trial practice, and appeal.

Paralegal Seminar - LAS 410

Professional ethics, analysis of the internship experience, transition to the law office and current issues facing the paralegal profession.

CHOOSE FROM 12-13 HOURS OF THE FOLLOWING:

Real Estate Practice - LAS 325

Paralegal practice and procedure for general law office; real estate transactions and documents, title searches, title insurance, loan closings, leases, wills, affidavits of descent, and foreclosures.

Family Law Practice - LAS 330

Paralegal practice in family law including forms, documents, and procedures for: marriage, divorce, separation, annulment, alimony, legitimacy of children, custody, adoption, community property, and juvenile law.

Criminal Law Practice and Procedure - LAS 340

An introduction to criminal law and procedure; criminal law forms and documents, and preparation for criminal litigation using the systems approach.

Wills, Trusts, Estates, & Elder Law - LAS 360

Paralegal probate practice including initial steps, asset accumulation, debt management, court procedure, estate-related tax issues and forms. A systems approach will be emphasized.

Corporations and Business Organization Practice - LAS 370

Documents, forms, and procedures essential to the corporate paralegal. Development of skills concerning business formations, incorporation, corporate finance, employees, corporate operation, securities, regulatory compliance, merger, acquisitions, sales and terminations.

Administrative Agency Practice - LAS 380

Practical paralegal skill development in administrative law and procedure. Forms, documents, pleadings, and techniques for administrative regulatory compliance; case processing; informal and formal administrative advocacy, emphasizing the systems approach.

Legal Administration and Computer Applications - LAS 385

The study of law office administration and the utilization of specific law office computer applications.

Paralegal Internship - LAS 399

Prerequisites: completion of 18 hours of major (LAS) courses including LAS 300 or director approval (prior written application is required).

TOTAL HOURS...30-31

What can I do with this degree?

CAREER OUTLOOK

Paralegal careers are fast-paced and challenging. The United States Bureau of Labor Statistics* (BLS) estimates that the number of individuals employed as paralegals and legal assistants will rise 14 percent through 2031, much faster than average for all occupations.

The Eastern Kentucky University paralegal program is one of approximately 260 ABA-approved paralegal programs (out of over 1,000 paralegal programs overall) in the United States. The ABA requires ABA-approved programs to go through a rigorous review process, ensuring that the programs meet the ABA's stringent requirements for program quality.

This occupation attracts many applicants and competition for paralegal jobs is strong. Those with a degree or post-baccalaureate certificate from ABA-approved institutions, like Eastern Kentucky University, will have the best job prospects. According to BLS the median paralegal salary in 2021 was \$56,230 per year or \$27.03 per hour.

Paralegals Find Employment In:

- Law offices and firms
- Nonprofit organizations
- Corporate in-house counsel offices
- State and local government/courthouses
- Banks
- Insurance agencies
- Social and human services assistants
- Local bar associations

[SALARY ESTIMATES](#)

Why should I choose ECU Online?

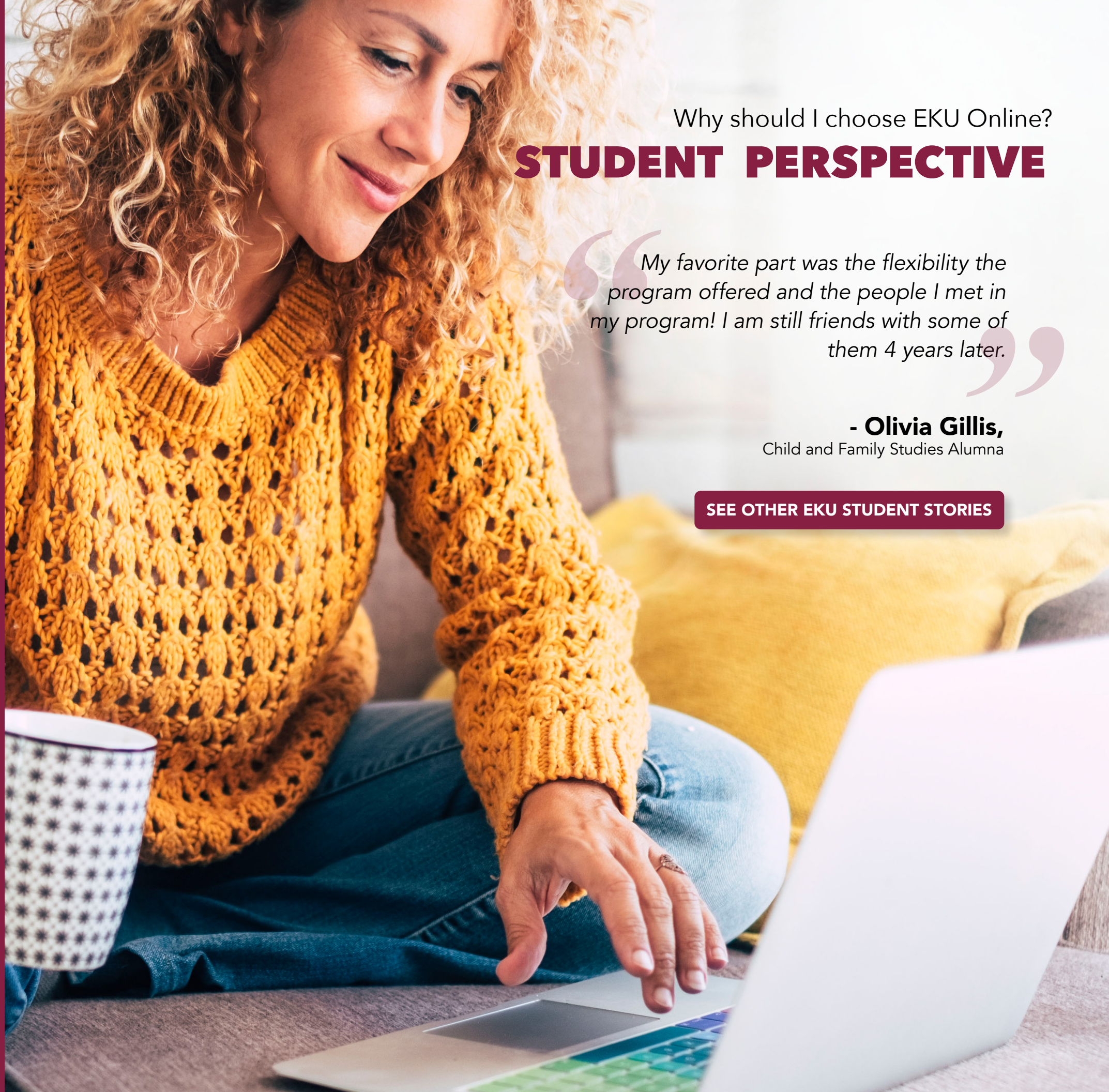
STUDENT PERSPECTIVE

“My favorite part was the flexibility the program offered and the people I met in my program! I am still friends with some of them 4 years later.”

- Olivia Gillis,

Child and Family Studies Alumna

[SEE OTHER ECU STUDENT STORIES](#)



Can I afford to go back to school?

FINANCIAL AID & SCHOLARSHIPS

Paying for school doesn't have to be overwhelming. Almost everyone, regardless of income, can qualify for some form of financial aid. We're here to help you learn about available options and what may be right for your unique situation.

- Grants
- Federal Loans
- Private Loans
- Military Benefits
- Departmental Scholarships
- Outside Scholarships
- Foundation Scholarships
- Employer Tuition Reimbursement

MORE FINANCIAL AID INFO

Questions about financial aid?

Big E Central

BigECentral@eku.edu

(859) 622-2361

EKU Online offers a range of scholarships designed to address the financial needs of our students, lower the overall cost of attendance and reward a student's scholastic achievements.

EKU UNIVERSITY SCHOLARSHIPS

Start Strong Scholarship Fund (undergraduate programs only)

The Start Strong Scholarship provides up to \$2,000 per year of need-based scholarship funds for newly admitted undergraduate students. Candidates must have a completed FAFSA application, but are not required to be eligible for FAFSA awarded funding.

Stay Strong Scholarship Fund (undergraduate programs only)

The Stay Strong Scholarship provides up to \$1,000 per year of need-based scholarship funds for qualified undergraduate students who have completed two semesters with EKU Online and have earned a 3.5 GPA or higher their previous semester. Candidates must have a completed FAFSA application, but are not required to be eligible for FAFSA awarded funding.

Omega Nu Lambda Honor Society Scholarship Fund

In recognition of your accomplishments as an online student, Omega Nu Lambda Honor Society provides members with an opportunity to apply for a scholarship in both fall and spring. Fall scholarships are announced in November and spring are announced in April.

EKU Foundation Scholarship

The Eastern Kentucky University Foundation, through the generosity of its donors, offers a variety of scholarship opportunities to deserving students. EKU Foundation scholarships are awarded through the University Scholarship Office and at college and department levels. New and renewable awards of [EKU Foundation scholarships](#) are subject to available funds each year.

MORE SCHOLARSHIP INFO

I'm in! How do I get started?

APPLICATION & ADMISSION INFO

When will I start classes?

APPLICATION DEADLINES

TERM	APPLY BY	BEGIN CLASSES
Fall A	July 5	August
Fall B	August 31	October
Spring A	November 30	January
Spring B	January 31	March
Summer A	April 5	May
Summer B	May 31	June

What do I need to apply?

ADMISSION REQUIREMENTS

First-Time Freshman

- Standard Admission:
high school cumulative GPA (unweighted): 2.50 or higher
- Success First Admission:
high school cumulative GPA (unweighted): 2.00-2.49
- Minimum high school GPA of 2.0 on a 4.0 scale

While test scores are not required for admissions purposes, students are encouraged to submit test scores for proper course placement in English and mathematics courses.

Transfer Students

- Cumulative grade point average (GPA) of 2.0 on a 4.0 scale
- In good academic and financial standing at previous institution
- Students who have earned 23 hours or fewer of college credits after high school graduation must also provide a final high school transcript and meet the requirements for incoming freshmen

ADMISSION INFORMATION

How do I apply?

APPLICATION PROCESS

First-time Freshman:

Step 1: Complete the free online application at:

https://application.eku.edu/portal/apply_eku

START MY APPLICATION

Step 2: Submit your high school transcripts to the Office of Admissions.

Step 3: Submit ACT or SAT scores (not required, but encouraged for determining appropriate course placement).

Transfer Students:

Step 1: Complete the free online application at:

https://application.eku.edu/portal/apply_eku

START MY APPLICATION

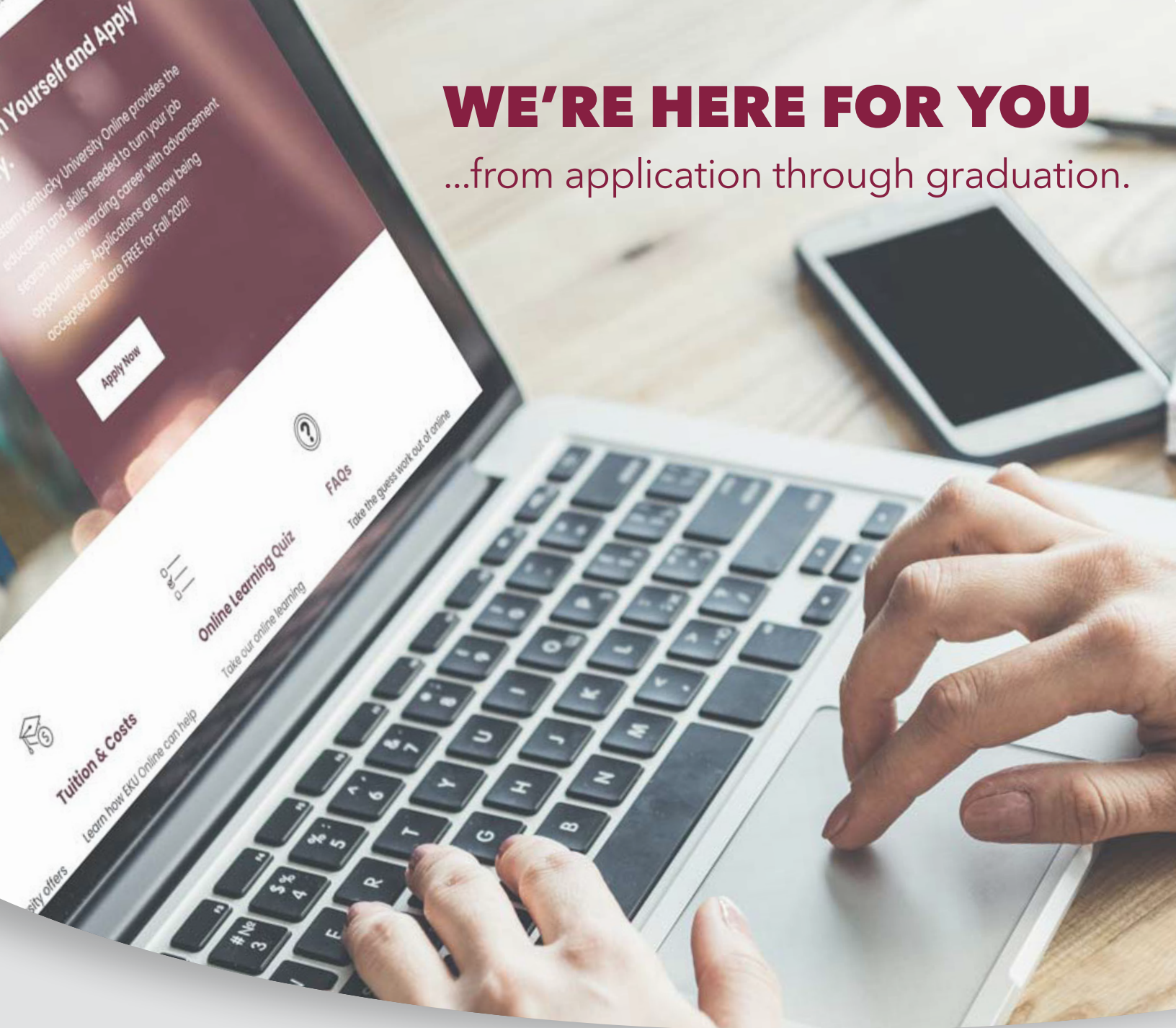
Step 2: Send us your high school transcript (if you have 23 or fewer credit hours).

Step 3: Send us your official transcripts from each accredited university you attended, including dual credit from high school.

What are you waiting for?

GET STARTED TODAY!





WE'RE HERE FOR YOU

...from application through graduation.



Lauren Seaman
Enrollment Advisor



859-622-2088



Lauren.Seaman@eku.edu

EKU
ONLINE

SCHEDULE A CALL

Eastern Kentucky University is an Equal Opportunity employer and educational institution and does not discriminate on the basis of age (40 and over), race, color, religion, sex, sexual orientation, gender identity, gender expression, pregnancy, ethnicity, disability, national origin, veteran status, and/or genetic information in the admission to, or participation in, any educational program or activity (e.g., athletics, academics and housing) which it conducts, or in any employment policy or practice. Any complaint arising by reason of alleged discrimination should be directed to the Office of Institutional Equity, Eastern Kentucky University, Jones Bldg. Room 416, Richmond, Kentucky 40475 (859) 622-8020, or the Assistant Secretary for Civil Rights, U.S. Department of Education, Office for Civil Rights, Lyndon Baines Johnson Department of Education Building, 400 Maryland Avenue, SW, Washington, DC. 20202 1-800-421-3481(V), 1-800- 877-8339 (TTY).