

Faculty Senate Organizational Meeting Agenda

May 3, 2021

3:30 p.m.

CALL TO ORDER

ATTENDANCE

NEW BUSINESS:

- Senate Chair Election
Senator Crosby was nominated at April's meeting.
- Senate Vice-Chair Election
Senator Kay was nominated at April's meeting

- **Committee Elections**

Elections & University Nominations Committee (4 vacancies)

Replace: Todd Gooch, Todd McCardle, Molly McKinney, Clint Pinion

Continuing members: Amy Schilling

Academic Quality Committee (3 vacancies)

Replace: James Blair, Christopher Budano, Lisa Jones

Continuing members: Ann Burns, Anne Cizmar, Senate Vice Chair

(Faculty Club) Board of Governors (2 vacancies)

Replace: Richard Crosby, Thomas Jarvis

Continuing members: Matthew Howell [term expires: 2023], Joanne McGlown [term expires: 2023], Clint Pinion [term expires 2022], Steve Szabo [term expires 2022], university president

Budget Committee (3 vacancies)

Replace: Clint Pinion, Robert Weise, Benjamin Woodruff

Continuing members: Isaac Powell, Don Yow, Provost, Senate Chair, Financial Affairs VP, Dean Representative

Executive Committee (4 vacancies)

Replace: Renee Causey-Upton, Lisa Jones, Lisa Kay [if elected Vice Chair], Benjamin Woodruff

Continuing members: Rachel Bishop-Ross, Melanie Johnson, Senate Chair, Senate Vice Chair, Provost, Faculty Regent

Faculty Rights & Responsibilities Committee (4 vacancies)

Replace: Anne Gossage, Cynthia Harter [step down], Molly McKinney, Gerald Nachtwey

Continuing members: Carolin Walz, AAUP Representative

Faculty Welfare Committee (3 vacancies)

NOTE: Welfare Committee Chair also serves on University Benefits Advisory Committee

Replace: Michelle Grempe, Carla Hagan, Todd McCardle

Continuing members: Joanne McGlown, Carolin Walz, Human Resources Representative

Information Technology Committee (1 vacancy)

NOTE: IT Chair also serves on the University Academic Technology Advisory Committee

Replace: Gerald Nachtwey

Continuing members: Javier Alvarez-Jaimes, Jennifer Hight, Amy Schilling, Alexander White

Rules Committee (3 vacancies)

Replace: Renee Causey-Upton, Todd Gooch, Michelle Grempe

Continuing members: Rachel Bishop-Ross, Lisa Kay

COSFL (1 rep & 2 alternates needed)

Replace: Benjamin Woodruff (rep.), Ann Burns and Thomas Jarvis (alternates)

Adjournment

Faculty Senate Chair

The Chair of the Senate shall be nominated annually in April and elected in May from the elected membership by the Senate. The election is to be held during the organizational meeting for the newly constituted Senate. To be eligible to serve as Chair, a Senator shall have tenure and at least one semester's prior service in the Senate. A Chair may not serve more than two terms consecutively.

The Chair of the Senate will receive one-half release time from teaching and other department and college responsibilities. The chair's home department or unit will receive funds to cover the salary of a part-time replacement for the reduced teaching load of the chair.

NOTE: Chair of the Senate automatically chairs the Executive Committee and also serves as ex officio on the Budget Committee.

Faculty Senate Vice-Chair

The Vice Chair of the Senate shall be nominated annually in April and elected in May from the elected membership by the Senate. The election is to be held during the organizational meeting for the newly constituted Senate. To be eligible to serve as Vice Chair, a Senator shall have tenure and at least one semester's prior service in the Senate.

The Vice Chair of the Senate shall preside at meetings of the Senate in the absence of the Chair.

The Vice Chair will serve as a voting member of the Senate Executive Committee.

The Vice Chair of the Senate will receive one-quarter release time from teaching and other department and college responsibilities.

NOTE: Vice Chair also serves on the Academic Quality Committee.

FACULTY SENATE STANDING COMMITTEES

Committee on Elections and University Nominations

- a) The Committee on Elections and University Nominations shall consist of five members elected by the Senate from among its elected membership. Committee membership shall be for the duration of the elected senator's current term.
- b) The Committee Chair shall be elected annually by the Committee from among its membership.
- c) The Committee on Elections and University Nominations shall supervise all nominations and elections for Senate membership as provided in this Constitution.
- d) The Committee shall advise the President concerning formulation of standing committees of the Faculty-at-Large and the selection of appointed members of faculty standing committees.
- e) One week before each Executive Committee meeting, the Chair of the Committee shall submit written minutes or a progress report to the Chair of the Senate who will forward them to the Secretary of the Senate for permanent filing. The Chair of the Committee shall submit a written annual report to the Faculty Senate at the May meeting.

Committee on Academic Quality

- a) The Committee on Academic Quality shall consist of the Vice Chair of the Faculty Senate and five members elected by the Senate from its elected membership. Elected members shall serve for the duration of their current term.
- b) The Committee on Academic Quality shall elect annually a chair from among its membership.
- c) The Committee on Academic Quality shall provide a channel of communication among the Faculty Senate, the faculty-at-large, and the Administration on academic matters and the formulation of academic policy.
- d) The Committee shall be available as an advisory agency to the President of the University, to the Provost, and to the Strategic Planning Council on academic matters. The Committee shall meet with the President and/or Provost at least once each semester to share information about academic affairs and policies.
- e) The Committee shall serve as a channel of communication with the Student Government Association on matters concerning student academic responsibility and students' role within the academic community.
- f) The Committee shall make recommendations to the Senate on matters including, but not limited to, the teaching and learning environment (e.g. may survey faculty regarding their academic concerns), the responsibility of students in the learning process, advising, academic calendar issues, and student records and assessment.
- g) One member of the Academic Quality Committee shall serve on the Council of Academic Affairs, and one member shall serve on the Academic Affairs Work Group.
- h) One week before each Executive Committee meeting, the Chair of the Committee shall submit written minutes or a progress report to the Chair of the Senate who will forward them to the Secretary of the Senate for permanent filing. The Chair of the Committee shall report to the Senate at least semiannually. After receiving its report, the Senate shall, at its discretion, provide suggestions, reactions, and comments to the Committee for subsequent Committee consideration.

(Senate Standing Committees continued)**Board of Governors for the Faculty Center**

This is a six-member standing committee charged with developing the policies and procedures for operation of the Faculty Center, formerly known as the Faculty Club or Faculty Lounge. The President of the university shall be an ex-officio member of the Board and have equal rights with other members. Faculty elected do not have to be current members of Faculty Senate.

Committee on the Budget

- a) The Committee on the Budget shall consist of the Chair of the Faculty Senate, five members elected by the Senate from its elected membership, and the administrative member elected by the Dean's Unit. Elected members shall serve for the duration of their current term. The Vice President for Financial Affairs shall serve as a non-voting member of the Committee.
- b) The Committee on the Budget shall elect annually a chair from among its membership.
- c) The purpose of the Committee on the Budget shall be to provide a channel of communication between the Faculty Senate and the Administration on matters relating to the formulation of the University budget.
- d) The Committee shall be available as an advisory agency to the President of the University in those matters relating to the budget-formulation process. The Committee shall meet with the President at least once each semester to receive information about budgetary matters.
- e) One week before each Executive Committee meeting, the Chair of the Committee shall submit written minutes or a progress report to the Chair of the Senate who will forward them to the Secretary of the Senate for permanent filing. The Chair of the Committee shall report to the Senate at least semiannually. After receiving its report, the Senate shall, at its discretion, provide suggestions, reactions, and comments to the Committee for subsequent Committee consideration.

Executive Committee

- a) The Executive Committee shall consist of the Chair of the Senate, who shall serve as Chair of the Executive Committee, the Vice Chair of the Senate, and six members elected by the Senate from its elected membership. Committee membership shall be for the duration of the elected senator's current term. The Vice President for Academic Affairs and the Faculty Regent shall serve as non-voting members of the committee.
- b) The Executive Committee shall be responsible for maintaining communication between the Faculty-at-Large and the Administration. Once the Faculty Senate acts upon a motion, the President acting on behalf of the University shall be requested to inform the Faculty Senate of the disposition of the motion within three months.
- c) The Executive Committee shall be responsible for preparing the agenda for each regular meeting of the Faculty Senate. The Executive Committee shall receive requests from members of the Faculty-at-Large relating to items for consideration of the Senate and shall, through the chair, bring these to the attention of the President. Items submitted for inclusion on the Senate agenda shall reach the Chair or a member of the Executive Committee of the Senate at least two weeks before a scheduled meeting. The Executive Committee shall make known the time and place of meetings to set the agenda.
- d) The Executive Committee shall serve as an advisory agency to the President of the University in those matters referred to the Committee.
- e) In the designated years, the Executive Committee shall conduct a systematic review of the President as described in Part III of the Faculty Handbook (See Part III, Section VIII, A).

(Senate Standing Committees continued)**Committee on Information Technology**

- a) The Information Technology Committee shall consist of five members elected by the Senate from its elected membership. Elected members shall serve for the duration of their current term.
- b) The Information Technology Committee shall elect annually a chair from among its membership. The elected chair shall also serve on the University Academic Technology Advisory Committee as the Faculty Senate Representative to that committee.
- c) The Information Technology Committee shall provide a channel of communication among the Faculty Senate, the faculty-at-large, and the Administration on faculty perspectives regarding information technology services and policy.
- d) The Committee shall be available as an advisory agency to the President of the University, to the Provost, and to the Strategic Planning Council on information technology matters. The Committee may meet with the President and/or Provost as necessary to share information about faculty perspectives regarding information technology.
- e) The Committee shall make recommendations to the Senate on matters including, but not limited to, information technology practices in the university environment.
- f) One week before each Executive Committee meeting, the Chair of the Committee shall submit written minutes or a progress report to the Chair of the Senate who will forward them to the Secretary of the Senate for permanent filing. The Chair of the Committee shall report to the Senate at least semiannually. After receiving its report, the Senate shall, at its discretion, provide suggestions, reactions, and comments to the Committee for subsequent Committee consideration.

NOTE: This committee also assists the chair with the digital voting process. One member from the committee will assist the chair with the digital voting process at each Senate meeting and as such all members will need to complete training on using Google Forms.

Committee on Faculty Rights and Responsibilities

- a) The Committee on Faculty Rights and Responsibilities shall consist of five members elected by the Senate from its elected membership. Committee membership shall be for the duration of the elected senator's current term. The American Association of University Professors ECU Chapter President, or designee, shall serve as a non-voting member of the committee.
- b) The Committee Chair shall be elected annually from among its membership.
- c) The Committee on Faculty Rights and Responsibilities shall make recommendations to the Senate on matters including, but not limited to, promotion, tenure, grievance, and workload.
- d) One week before each Executive Committee meeting, the Chair of the Committee shall submit written minutes or a progress report to the Chair of the Senate who will forward them to the Secretary of the Senate for permanent filing. The Chair of the Committee shall submit a written annual report to the Faculty Senate at the May meeting.

Committee on Rules

- a) The Committee on Rules shall consist of five members elected by the Senate from among its elected membership. Committee membership shall be for the duration of the elected senator's current term.
- b) The Committee Chair shall be elected annually by the Committee from among its membership.
- c) The Committee on Rules shall review and recommend to the Senate rules of procedure for the Senate.
- d) One week before each Executive Committee meeting, the Chair of the Committee shall submit written minutes or a progress report to the Chair of the Senate who will forward them to the Secretary of the Senate for permanent filing.
- e) Rules must be codified by the Committee. It is the responsibility of the Committee on Rules to distribute an updated, codified copy of the Rules to the Senate along with its annual report at the May meeting.

(Senate Standing Committees continued)**Committee for Faculty Welfare**

- a) The Committee on Faculty Welfare shall consist of five members elected by the Senate from its elected members. Committee membership shall be for the duration of the elected senator's current term. The Director of Human Resources shall serve as a non-voting member of the committee.
- b) The Committee shall elect a chair annually from among its membership.
- c) The purpose of the Committee for Faculty Welfare shall be to:
 - (1) Review and make recommendations to the Senate on matters including but not limited to, merit/pay policies, faculty salary inequities, health insurance benefits, market salary issues, compression, as well as other university benefit policies; and
 - (2) Provide a channel of communication between the Faculty Senate and the Administration on matters relating to faculty compensation and benefits.
- d) The Committee shall be available as an advisory agency to the President of the University and/or Provost of the University on those matters relating to compensation and benefits for the faculty-at-large. The Committee shall meet with the President and/or Provost at least once each semester to receive information about faculty compensation and benefits.
- e) Members of the Faculty Welfare Committee shall serve as voting members on the University Benefits Committee.
- f) The Chair of the Committee shall report to the Senate at least semiannually. After receiving its report, the Senate shall, at its discretion, provide suggestions, reactions, and comments to the Committee for subsequent Committee consideration.

COSFL (1 representative and 2 alternates)

The Senate also elects one representative and two alternates to serve on COSFL. Traditionally, the Senate has nominated at least three people and the person receiving the most votes serves as the representative, with the next two highest votes serving as alternates.

COSFL (Coalition of Senate and Faculty Leadership for Higher Education) is a statewide forum of senate and faculty leadership representing the eight public institutions of higher education in the Commonwealth of Kentucky and the Kentucky Community and Technical College System (KCTCS). It was formed July 13, 1979 as a collective advocacy body of public higher education faculties. Representatives meet monthly to discuss matters of shared interest about higher education in the Commonwealth of Kentucky.

COSFL provides advice to various public higher education agencies in the Commonwealth and is a clearing house for the exchange of information about member universities. The organization was instrumental in supporting passage of an amendment to the 1997 Kentucky Higher Education Reform Bill to allow for faculty representation on the Kentucky Council on Postsecondary Education (CPE). COSFL has worked with CPE staff on such issues as the Strategic Agenda, Strategic Implementation Plan, and program review.

2021-2022 Tentative Schedule

Faculty Senate Meetings - All meetings are scheduled in the South Ballroom, Keen Johnson Building from 3:30pm-5:30pm. (Location for all meetings is confirmed.)

Fall 2021	Spring 2022
September 13 (Sept. 6 is holiday)	February 7
October 4	March 7
November 1	April 4
December 6	May 2

Executive Committee Meetings - All meetings are scheduled from 3:30pm-5:30 pm in Noel Studio Conference Room for 3:30pm-5:30pm – (Location for all meetings is tentatively confirmed.)

Fall 2021	Spring 2022
August 30	January 24
September 27	February 21
October 18	March 21 [immediately after SPR break]
November 22	April 18

2021-2022 Faculty Senate Membership

NOTE: Senators in RED still need to be replaced. Please review the list and contact the secretary if you have replacement names, corrections for department names, email addresses, etc.

College of Letters, Arts & Social Sciences (CLASS)

SENATOR	DEPARTMENT	TERM EXPIRES
<u>Alvarez-Jaimes, Javier</u>	Lang., Cultures, Humanities, Anthr., Sociology (title?)	2022
<u>Cizmar, Anne</u>	Government	2023
<u>Couvillon, Thomas</u>	Music	2024
<u>Crosby, Richard</u>	Music	2024
<u>Kelley, Tricia</u>	Communication	2023
<u>Lawson, Adam</u>	Psychology	(2021)*
<u>Meiners, Eric</u>	Communication	2022
<u>Nachtwey, Gerald</u>	English & Theatre	2021
<u>Neumann, Chris</u> [step down]*	English & Theatre	2023
<u>Newhart, Laura</u>	History, Philosophy & Religious Studies	2024
<u>Parsons, Kim</u>	English & Theatre	2024
<u>Powell, Isaac</u>	Art & Design	2022
<u>Smit, Timothy</u>	History, Philosophy & Religious Studies	2023
<u>Squicciarini, Lynn</u>	Social Work (title?)	(2021)*
<u>Underwood, Elizabeth</u>	Lang., Cultures, Humanities, Anthr., Sociology (title?)	2024
<u>Walz, Carolin</u>	English & Theatre	2023
<u>Winslow, Matthew</u>	Psychology	2023

(*) Need replacement for C. Neumann [stepping down] (replacement will begin a new 3-year term)

(*) Adam Lawson replaces Jerry Palmer for remainder of term (term ends 2021)

(*) Lynn Squicciarini replaces A. Callahan for remainder of term [term ends 2021]

College of Science

SENATOR	DEPARTMENT	TERM EXPIRES
<u>Bishop-Ross, Rachel</u>	Mathematics & Statistics	2023
<u>Bussan, Derek</u>	Chemistry	(2022)*
<u>Calie, Pat</u>	Biological Sciences	2022
<u>Cormier, Lindsay</u>	Biological Sciences	2023
<u>Dasari, Radhika</u>	Chemistry	2022
<u>Jarvis, Thomas</u>	Physics & Astronomy	2022
<u>Kay, Lisa</u>	Mathematics & Statistics	2023
<u>Styer, Eugene</u>	Computer Science	2021
<u>Yow, Don</u>	Geosciences	2022

(*) Derek Bussan replaces Donghui Quan for remainder of term [term ends 2022]

College of Business & Technology

SENATOR	DEPARTMENT	TERM EXPIRES
<u>Blair, James</u>	Management, Marketing & International Business	(2021)*
<u>Dyer, Bryan</u>	Applied Engineering & Technology	2024
<u>Enz, Daniel</u>	Applied Engineering & Technology	2021
<u>Fore, Michael</u>	Management, Marketing & International Business	2023
<u>Hagan, Carla</u>	Agriculture	2021
<u>Harter, Cynthia</u>	Accounting, Finance & Information Systems	2022
<u>LaPlante, John</u>	Military Science	(2023)*
<u>Woodruff, Benjamin</u>	Accounting, Finance & Information Systems	2021

(*) James Blair replaces Philip Boutin (step down) (term ends 2021)

(*) MSG John LaPlante will serve for 2020-2021 only. Need 2-year replacement beginning May, 2021. [term ends 2023]

College of Education

SENATOR	DEPARTMENT	TERM EXPIRES
<u>Budano, Christopher</u>	Model	2021
<u>Burns, Ann</u>	Educational Leadership Counselor Education & COE	2023
<u>Dutton, Shane</u>	Model	(2021)*
<u>Engebretson, Ken</u>	Educational Leadership Counselor Education & COE	(2021)*
<u>Hughes, Charles</u>	Communication Sciences & Disorders	2023
<u>Manning, Marie</u>	Curriculum & Instruction and Special Educ.	2024
<u>Schilling, Amy</u>	American Sign Language & Interpreter Education	2022
<u>Sokolowski, Eric</u>	Model	(2021)*
<u>White, Alexander</u>	Model	2023
<u>Zuccaro, Emily</u>	Curriculum & Instruction and Special Educ.	2024

(*) Shane Dutton replaces S. Self (left university) for remainder of term [term ends 2021]

(*) Ken Engebretson replaces J. Constantine (left university) for remainder of term [term ends 2021]

(*) Eric Sokolowski replaces G. James-Wendel for remainder of term [term ends 2021]

College of Health Sciences

SENATOR	DEPARTMENT	TERM EXPIRES
<u>Clark, Brian</u>	Recreation & Park Administration	2021
<u>Cormier, Joel</u>	Exercise & Sports Science	2022
<u>Eliassen, Erin</u>	Family & Consumer Science	2021
<u>Grabeel, Vonia</u>	Env. Health Science & Clin. Lab. Science	2024
<u>Hight, Jennifer</u>	Occupational Therapy	2023
<u>Johnson, Melanie</u>	School of Nursing	2022
<u>Jones, Lisa</u>	School of Nursing	2024
<u>Price, Jessica</u>	Health Promotion & Administration	2024
<u>Sands, Fontaine</u>	School of Nursing	2023
<u>Spira, Geela</u>	Occupational Therapy	2024

College of Justice & Safety

SENATOR	DEPARTMENT	TERM EXPIRES
<u>Brent, John</u>	School of Justice Studies	2024
<u>Fifer, David</u>	Fire Protection & Paramedicine Sciences	2022
<u>McClanahan, Bill</u>	School of Justice Studies	2024
<u>McGlown, Joanne</u>	Safety & Security	2022

Library

SENATOR	DEPARTMENT	TERM EXPIRES
<u>Arneson, Jens</u>	Library	2022
<u>Couture, Jackie</u>	Library	2023

(*) Jens Arneson replaces V. Koger [left university] [will begin a new 3-year term to stagger terms - term ends 2022]

Academic Deans

SENATOR	COLLEGE	TERM EXPIRES
<u>Otieno, Tom</u>	Science	2021
(2-year appointment)	NOTE: Dean Rep automatically serves on the Budget Committee	

Part-Time Faculty

SENATOR	DEPARTMENT	TERM EXPIRES
<u>McGuffin, Sheri</u> (2-year appointment) *	Mathematics & Statistics	2022

Other

<i>SENATOR</i>	<i>TITLE</i>
<u>McFaddin, David</u>	President of the University
<u>Zeigler, Sara</u>	Provost
<u>Marion, Jason</u>	Faculty Regent [term ends 2022]
TBD	Senate Chair
TBD	Senate Vice-Chair
<u>King, Pauletta</u>	Secretary
<u>Merrick, Jennifer</u>	Parliamentarian