

Faculty Senate Organizational Meeting Agenda
September 14, 2020
3:30 p.m.

CALL TO ORDER

ATTENDANCE

NEW BUSINESS:

- Senate Chair Election
Senator Ciocca was nominated at April's meeting.
- Senate Vice-Chair Election
Senator Crosby was nominated at April's meeting
- Committee Elections

Elections & University Nominations Committee (no vacancies)

Replace: none

Continuing members: Todd Gooch, Todd McCardle, Molly McKinney, Clint Pinion, Amy Schilling

Academic Quality Committee (3 vacancies)

Replace: Anne Cizmar, Brent Shannon, Carter Sickels

Continuing members: Christopher Budano, Lisa Jones, Senate Vice Chair

(Faculty Club) Board of Governors (3 vacancies [two 3-yr. terms and one 1-yr. replacement])

Replace: Scott Hunt, Paula Kopacz, and Deborah Givens *[retired – need 1 year replacement]*

Continuing members: Richard Crosby *[term expires: 2021]*, Clint Pinion *[term expires 2022]*, Steve Szabo *[term expires 2022]*, university president

Budget Committee (2 vacancies)

Replace: Jerry Palmer *[stepped down]*, Timothy Smit

Continuing members: Clint Pinion, Isaac Powell, Benjamin Woodruff, Provost, Senate Chair, Financial Affairs VP, Dean Representative

Executive Committee (3 vacancies)

Replace: Rachel Bishop-Ross, Anne Fleischer, Jerry Palmer *[stepped down]*

Continuing members: Melanie Johnson, Lisa Jones, Benjamin Woodruff, Senate Chair, Senate Vice Chair, Provost, Faculty Regent

Faculty Rights & Responsibilities Committee (1 vacancy)

Replace: Anne Cizmar

Continuing members: Anne Gossage, Cynthia Harter, Molly McKinney, Gerald Nachtwey, AAUP Representative

Faculty Welfare Committee (1 vacancy)

NOTE: Welfare Committee Chair also serves on University Benefits Advisory Committee

Replace: Steve Szabo

Continuing members: Michelle Grempe, Carla Hagan, Todd McCardle, Joanne McGlown, Human Resources Representative

Information Technology Committee (2 vacancies)

NOTE: IT Chair also serves on the University Academic Technology Advisory Committee

Replace: Anne Fleischer, Brent Shannon

Continuing members: Javier Alvarez-Jaimes, Gerald Nachtwey, Amy Schilling

Rules Committee (2 vacancies)

Replace: Rachel Bishop-Ross, Allison Noland

Continuing members: Renee Causey-Upton, Todd Gooch, Michelle Grempe

COSFL (1 rep & 2 alternates needed)

Replace: Teri Nowak (rep.), Benjamin Woodruff and Timothy Smit (alternates)

Adjournment

Faculty Senate Chair

The Chair of the Senate shall be nominated annually in April and elected in May from the elected membership by the Senate. The election is to be held during the organizational meeting for the newly constituted Senate. To be eligible to serve as Chair, a Senator shall have tenure and at least one semester's prior service in the Senate. A Chair may not serve more than two terms consecutively.

The Chair of the Senate will receive one-half release time from teaching and other department and college responsibilities. The chair's home department or unit will receive funds to cover the salary of a part-time replacement for the reduced teaching load of the chair.

NOTE: Chair of the Senate automatically chairs the Executive Committee and also serves as ex officio on the Budget Committee.

Faculty Senate Vice-Chair

The Vice Chair of the Senate shall be nominated annually in April and elected in May from the elected membership by the Senate. The election is to be held during the organizational meeting for the newly constituted Senate. To be eligible to serve as Vice Chair, a Senator shall have tenure and at least one semester's prior service in the Senate.

The Vice Chair of the Senate shall preside at meetings of the Senate in the absence of the Chair.

The Vice Chair will serve as a voting member of the Senate Executive Committee.

The Vice Chair of the Senate will receive one-quarter release time from teaching and other department and college responsibilities.

NOTE: Vice Chair also serves on the Academic Quality Committee.

FACULTY SENATE STANDING COMMITTEES

Committee on Elections and University Nominations

- a) The Committee on Elections and University Nominations shall consist of five members elected by the Senate from among its elected membership. Committee membership shall be for the duration of the elected senator's current term.
- b) The Committee Chair shall be elected annually by the Committee from among its membership.
- c) The Committee on Elections and University Nominations shall supervise all nominations and elections for Senate membership as provided in this Constitution.
- d) The Committee shall advise the President concerning formulation of standing committees of the Faculty-at-Large and the selection of appointed members of faculty standing committees.
- e) One week before each Executive Committee meeting, the Chair of the Committee shall submit written minutes or a progress report to the Chair of the Senate who will forward them to the Secretary of the Senate for permanent filing. The Chair of the Committee shall submit a written annual report to the Faculty Senate at the May meeting.

Committee on Academic Quality

- a) The Committee on Academic Quality shall consist of the Vice Chair of the Faculty Senate and five members elected by the Senate from its elected membership. Elected members shall serve for the duration of their current term.
- b) The Committee on Academic Quality shall elect annually a chair from among its membership.
- c) The Committee on Academic Quality shall provide a channel of communication among the Faculty Senate, the faculty-at-large, and the Administration on academic matters and the formulation of academic policy.
- d) The Committee shall be available as an advisory agency to the President of the University, to the Provost, and to the Strategic Planning Council on academic matters. The Committee shall meet with the President and/or Provost at least once each semester to share information about academic affairs and policies.
- e) The Committee shall serve as a channel of communication with the Student Government Association on matters concerning student academic responsibility and students' role within the academic community.
- f) The Committee shall make recommendations to the Senate on matters including, but not limited to, the teaching and learning environment (e.g. may survey faculty regarding their academic concerns), the responsibility of students in the learning process, advising, academic calendar issues, and student records and assessment.
- g) One member of the Academic Quality Committee shall serve on the Council of Academic Affairs, and one member shall serve on the Academic Affairs Work Group.
- h) One week before each Executive Committee meeting, the Chair of the Committee shall submit written minutes or a progress report to the Chair of the Senate who will forward them to the Secretary of the Senate for permanent filing. The Chair of the Committee shall report to the Senate at least semiannually. After receiving its report, the Senate shall, at its discretion, provide suggestions, reactions, and comments to the Committee for subsequent Committee consideration.

(Senate Standing Committees continued)**Board of Governors for the Faculty Center**

This is a six-member standing committee of the Senate charged with developing the policies and procedures for operation of the Faculty Center, formerly known as the Faculty Club or Faculty Lounge. The President of the university shall be an ex-officio member of the Board and have equal rights with other members.

Committee on the Budget

- a) The Committee on the Budget shall consist of the Chair of the Faculty Senate, five members elected by the Senate from its elected membership, and the administrative member elected by the Dean's Unit. Elected members shall serve for the duration of their current term. The Vice President for Financial Affairs shall serve as a non-voting member of the Committee.
- b) The Committee on the Budget shall elect annually a chair from among its membership.
- c) The purpose of the Committee on the Budget shall be to provide a channel of communication between the Faculty Senate and the Administration on matters relating to the formulation of the University budget.
- d) The Committee shall be available as an advisory agency to the President of the University in those matters relating to the budget-formulation process. The Committee shall meet with the President at least once each semester to receive information about budgetary matters.
- e) One week before each Executive Committee meeting, the Chair of the Committee shall submit written minutes or a progress report to the Chair of the Senate who will forward them to the Secretary of the Senate for permanent filing. The Chair of the Committee shall report to the Senate at least semiannually. After receiving its report, the Senate shall, at its discretion, provide suggestions, reactions, and comments to the Committee for subsequent Committee consideration.

Executive Committee

- a) The Executive Committee shall consist of the Chair of the Senate, who shall serve as Chair of the Executive Committee, the Vice Chair of the Senate, and six members elected by the Senate from its elected membership. Committee membership shall be for the duration of the elected senator's current term. The Vice President for Academic Affairs and the Faculty Regent shall serve as non-voting members of the committee.
- b) The Executive Committee shall be responsible for maintaining communication between the Faculty-at-Large and the Administration. Once the Faculty Senate acts upon a motion, the President acting on behalf of the University shall be requested to inform the Faculty Senate of the disposition of the motion within three months.
- c) The Executive Committee shall be responsible for preparing the agenda for each regular meeting of the Faculty Senate. The Executive Committee shall receive requests from members of the Faculty-at-Large relating to items for consideration of the Senate and shall, through the chair, bring these to the attention of the President. Items submitted for inclusion on the Senate agenda shall reach the Chair or a member of the Executive Committee of the Senate at least two weeks before a scheduled meeting. The Executive Committee shall make known the time and place of meetings to set the agenda.
- d) The Executive Committee shall serve as an advisory agency to the President of the University in those matters referred to the Committee.
- e) In the designated years, the Executive Committee shall conduct a systematic review of the President as described in Part III of the Faculty Handbook (See Part III, Section VIII, A).

(Senate Standing Committees continued)**Committee on Information Technology**

- a) The Information Technology Committee shall consist of five members elected by the Senate from its elected membership. Elected members shall serve for the duration of their current term.
- b) The Information Technology Committee shall elect annually a chair from among its membership. The elected chair shall also serve on the University Academic Technology Advisory Committee as the Faculty Senate Representative to that committee.
- c) The Information Technology Committee shall provide a channel of communication among the Faculty Senate, the faculty-at-large, and the Administration on faculty perspectives regarding information technology services and policy.
- d) The Committee shall be available as an advisory agency to the President of the University, to the Provost, and to the Strategic Planning Council on information technology matters. The Committee may meet with the President and/or Provost as necessary to share information about faculty perspectives regarding information technology.
- e) The Committee shall make recommendations to the Senate on matters including, but not limited to, information technology practices in the university environment.
- f) One week before each Executive Committee meeting, the Chair of the Committee shall submit written minutes or a progress report to the Chair of the Senate who will forward them to the Secretary of the Senate for permanent filing. The Chair of the Committee shall report to the Senate at least semiannually. After receiving its report, the Senate shall, at its discretion, provide suggestions, reactions, and comments to the Committee for subsequent Committee consideration.

NOTE: This committee also assists the chair with the digital voting process. One member from the committee will assist the chair with the digital voting process at each Senate meeting and as such all members will need to complete the training available from the IT department.

Committee on Faculty Rights and Responsibilities

- a) The Committee on Faculty Rights and Responsibilities shall consist of five members elected by the Senate from its elected membership. Committee membership shall be for the duration of the elected senator's current term. The American Association of University Professors ECU Chapter President, or designee, shall serve as a non-voting member of the committee.
- b) The Committee Chair shall be elected annually from among its membership.
- c) The Committee on Faculty Rights and Responsibilities shall make recommendations to the Senate on matters including, but not limited to, promotion, tenure, grievance, and workload.
- d) One week before each Executive Committee meeting, the Chair of the Committee shall submit written minutes or a progress report to the Chair of the Senate who will forward them to the Secretary of the Senate for permanent filing. The Chair of the Committee shall submit a written annual report to the Faculty Senate at the May meeting.

Committee on Rules

- a) The Committee on Rules shall consist of five members elected by the Senate from among its elected membership. Committee membership shall be for the duration of the elected senator's current term.
- b) The Committee Chair shall be elected annually by the Committee from among its membership.
- c) The Committee on Rules shall review and recommend to the Senate rules of procedure for the Senate.
- d) One week before each Executive Committee meeting, the Chair of the Committee shall submit written minutes or a progress report to the Chair of the Senate who will forward them to the Secretary of the Senate for permanent filing.
- e) Rules must be codified by the Committee. It is the responsibility of the Committee on Rules to distribute an updated, codified copy of the Rules to the Senate along with its annual report at the May meeting.

(Senate Standing Committees continued)**Committee for Faculty Welfare**

- a) The Committee on Faculty Welfare shall consist of five members elected by the Senate from its elected members. Committee membership shall be for the duration of the elected senator's current term. The Director of Human Resources shall serve as a non-voting member of the committee.
- b) The Committee shall elect a chair annually from among its membership.
- c) The purpose of the Committee for Faculty Welfare shall be to:
 - (1) Review and make recommendations to the Senate on matters including but not limited to, merit/pay policies, faculty salary inequities, health insurance benefits, market salary issues, compression, as well as other university benefit policies; and
 - (2) Provide a channel of communication between the Faculty Senate and the Administration on matters relating to faculty compensation and benefits.
- d) The Committee shall be available as an advisory agency to the President of the University and/or Provost of the University on those matters relating to compensation and benefits for the faculty-at-large. The Committee shall meet with the President and/or Provost at least once each semester to receive information about faculty compensation and benefits.
- e) Members of the Faculty Welfare Committee shall serve as voting members on the University Benefits Committee.
- f) The Chair of the Committee shall report to the Senate at least semiannually. After receiving its report, the Senate shall, at its discretion, provide suggestions, reactions, and comments to the Committee for subsequent Committee consideration.

COSFL (1 representative and 2 alternates)

The Senate also elects one representative and two alternates to serve on COSFL. Traditionally, the Senate has nominated at least three people and the person receiving the most votes serves as the representative, with the next two highest votes serving as alternates.

COSFL (Coalition of Senate and Faculty Leadership for Higher Education) is a statewide forum of senate and faculty leadership representing the eight public institutions of higher education in the Commonwealth of Kentucky and the Kentucky Community and Technical College System (KCTCS). It was formed July 13, 1979 as a collective advocacy body of public higher education faculties. Representatives meet monthly to discuss matters of shared interest about higher education in the Commonwealth of Kentucky.

COSFL provides advice to various public higher education agencies in the Commonwealth and is a clearing house for the exchange of information about member universities. The organization was instrumental in supporting passage of an amendment to the 1997 Kentucky Higher Education Reform Bill to allow for faculty representation on the Kentucky Council on Postsecondary Education (CPE). COSFL has worked with CPE staff on such issues as the Strategic Agenda, Strategic Implementation Plan, and program review.

2020-2021 Schedule

Faculty Senate Meetings - All meetings for the fall semester will be at 3:30pm via Zoom. Location for spring meetings is TBD.

Fall 2020	Spring 2021
September 14 (<i>Sept. 7 is holiday</i>)	February 1
October 5	March 1
November 2	April 5
December 7	May 3

Executive Committee Meetings - All meetings for the fall semester will be at 3:30pm via Zoom. Location for spring meetings is TBD.

Fall 2020	Spring 2021
August 24	January 25
September 28	February 15
October 19	March 22
November 23	April 19

2020-2021 Faculty Senate Membership List

<u>Alvarez-Jaimes, Javier</u>	Languages, Cultures, & Humanities	2022
<u>Arneson, Jens</u>	Library	2022
<u>Bishop-Ross, Rachel</u>	Mathematics & Statistics	2023
<u>Blair, James</u>	Management, Marketing & International Business	(2021)*
<u>Budano, Christopher</u>	Model	2021
<u>Burns, Ann</u>	Educational Leadership Counselor Education & COE	2023
<u>Bussan, Derek</u>	Chemistry	(2022)*
<u>Byrd, Richard</u>	Music	2021
<u>Calderon, Lindsay</u>	Biological Sciences	2023
<u>Calie, Pat</u>	Biological Sciences	2022
<u>Causey-Upton, Renee</u>	Occupational Therapy	2021
<u>Ciocca, Marco</u>	Senate Chair	2021
<u>Cizmar, Anne</u>	Government	2023
<u>Clark, Brian</u>	Recreation & Park Administration	2021
<u>Cormier, Joel</u>	Exercise & Sports Science	2022
<u>Couture, Jackie</u>	Library	2023
<u>Crosby, Richard</u>	Music (<i>Senate Vice-Chair</i>)	2021
<u>Dasari, Radhika</u>	Chemistry	2022
<u>Dutton, Shane</u>	Model	(2021)*
<u>Dyer, Bryan</u>	Applied Engineering & Technology	2021
<u>Edwards, Cathy</u>	Baccalaureate Nursing	2023
<u>Eliassen, Erin</u>	Family & Consumer Science	2021
<u>Endonino, Jon</u>	Anthropology, Sociology & Social Work	2021
<u>Engebretson, Ken</u>	Educational Leadership Counselor Education & COE	(2021)*
<u>Enz, Daniel</u>	Applied Engineering & Technology	2021
<u>Fifer, David</u>	Fire Protection & Paramedicine Sciences	2022

2020-2021 Faculty Senate Membership List

<u>Fore, Michael</u>	Management, Marketing & International Business	2023
<u>Gooch, Todd</u>	History, Philosophy & Religious Studies	2021
<u>Gossage, Anne</u>	English & Theatre	2021
<u>Gremp, Michelle</u>	Curriculum & Instruction and Special Educ.	2021
<u>Hagan, Carla</u>	Agriculture	2021
<u>Harter, Cynthia</u>	Accounting, Finance & Information Systems	2022
<u>Hight, Jennifer</u>	Occupational Therapy	2023
<u>Hughes, Charles</u>	Communication Sciences & Disorders	2023
<u>Jarvis, Thomas</u>	Physics & Astronomy	(2022)*
<u>Johnson, Melanie</u>	Baccalaureate Nursing	2022
<u>Jones, Lisa</u>	Baccalaureate Nursing	2021
<u>Kay, Lisa</u>	Mathematics & Statistics	2023
<u>Kelley, Tricia</u>	Communication	2023
<u>King, Pauletta</u>	Secretary	
<u>Kraska, Peter</u>	School of Justice Studies	2021
<u>LaPlante, John</u>	Military Science	(2023)*
<u>Lawson, Adam</u>	Psychology	(2021)*
<u>Marion, Jason</u>	Faculty Regent [term ends 2022]	2022
<u>McCardle, Todd</u>	Curriculum & Instruction and Special Educ.	2021
<u>McFaddin, David</u>	President of the University	
<u>McGlown, Joanne</u>	Safety & Security	2022
<u>McKinney, Molly</u>	Health Promotion & Administration	2021
<u>Meiners, Eric</u>	Communication	2022
<u>Merrick, Jennifer</u>	Parliamentarian	
<u>Nachtwey, Gerald</u>	English & Theatre	2021
<u>Nuemann, Chris</u>	English & Theatre	2023

2020-2021 Faculty Senate Membership List

<u>Otieno, Tom</u>	Science	2021
<u>Pinion, Clint</u>	Env. Health Science & Clin. Lab. Science	2021
<u>Pogatshnik, Jerry</u>	Provost	
<u>Powell, Isaac</u>	Art & Design	2022
<u>Schept, Judah</u>	School of Justice Studies	(2021)*
<u>Schilling, Amy</u>	American Sign Language & Interpreter Education	2022
<u>Sokolowski, Eric</u>	Model	(2021)*
<u>Squicciarini, Lynn</u>	Anthropology, Sociology & Social Work	(2021)*
<u>Styer, Eugene</u>	Computer Science	2021
<u>Walz, Carolin</u>	English & Theatre	2023
<u>Weise, Robert</u>	History, Philosophy & Religious Studies	(2023)*
<u>White, Alexander</u>	Model	2023
<u>Winslow, Matthew</u>	Psychology	2023
<u>Woodruff, Benjamin</u>	Accounting, Finance & Information Systems	2021
<u>Yow, Don</u>	Geosciences	2022