

1002 – Consultant Performance Evaluation

The Project Manager of Division Facilities Management and Safety will evaluate each Project's Architect-Engineer and/or the appropriate Sub-consultants using the following criteria and forward this evaluation to the Director of CCPA.

Consultant Name: _____

- 1-Unsatisfactory
- 2-Poor
- 3-Fair
- 4-Good
- 5-Excellent

N/A-Not Applicable

Performance Criteria:

1. Conform to the Architect-Engineer's Contract and to standards of good workmanship. _____
2. Adhere to Contract Schedules. _____
3. Evaluate the consultant's ability to contain cost and minimize change orders. _____
4. Comply with all laws and regulations in regard to worker pay, safety and EEO requirements. _____
5. Cooperate with Project Management team. _____
6. Comply with all applicable codes and requirements. _____
7. Overall Project Management skills. _____
8. Evaluate the overall project satisfaction with the Consultant and the resultant construction deliverable. _____

The Project Manager can provide comments and examples:

The Architect-Engineer will be advised that this evaluation may be performed by the Project Manager at the Initial Meeting. A copy of the evaluation shall be forwarded to the Principle of the firm who signed the Contract.