

201 – Pre-Design Responsibilities of the University Department

The University Department is responsible for the following during Pre-Design:

- Funding of the project.
- Department program.
- Create RCF (Request for Change to Facility).
- Participate with the Project Manager and the Consultant (if applicable) in completing the Pre-Design Checklist. **See Section 200 Pre-Design Checklist.**

The University Department shall notify DFMS Project Management if **Federal Funds or other Grant Funds** are involved. Federal funding may determine the level of environmental consideration. The source of funding may require the project to have federal review requiring services of the Architect-Engineer. Other Grant Funds will involve the Grants Office

Federal Funding may trigger:

- US Army Corps of Engineers 404 Permit.
- Section 106 of the National Historic Preservation Act.
- Davis Bacon Wage Rates
- Other Federally mandated requirements