

607 – Alternates / Allowances / Unit Prices

607.1 Alternates: Portions of the Work may be defined in the contract documents to allow Work to be added to the base bid. Alternate bids shall not be allowed unless approved by the Project Manager.

607.2 Allowances: Certain items may be specified by the use of allowances when it is necessary to defer selection or quantity of actual materials and equipment to a later date when additional information is available for evaluation. Use of allowances shall be minimized, and all allowances shall be reviewed with and approved by the Project Manager. Types of allowances may include the following:

- Lump-sum allowances.
- Unit-cost allowances.
- Quantity allowances.

607.3 Unit Prices: Unit prices may be requested as part of the bid form when it is necessary to establish a bid price per unit of measurement for materials or services. These services are to be added or deducted from the Contract Sum by appropriate modification, if estimated quantities of Work required by the Contract Documents are increased or decreased.

Unit Prices shall include a brief description of the unit price item and an indication of the unit for which a price is to be provided. The number of unit prices should be limited and include only those unit prices that are important to the Project. Unit prices shall include all necessary material, plus cost for delivery, installation, insurance, applicable taxes, overhead, and profit.