



Eastern Kentucky University

Policy and Regulation Library

Academic Regulation: 4.1.2ACR

Responsible Office(s): Office of the Provost

Effective: August 31, 2018

Next Review Date: Fall 2030

Academic Regulation: 4.1.2ACR

Catalog and Academic Calendar

Statement

The Catalog and Academic Calendar are guidance documents for ECU students, faculty, and staff and are used for external compliance and accreditation purposes.

Catalog

The Catalog is an annual publication that must accurately publish the following: the ECU educational programs offered, distance education programs, the total number of hours required to earn a credential for each educational program, the CIP code, exit requirements, and other essential information to support academic and student success as determined by the Provost annually. Policies, standards, and practices pertaining to non-academic programs may also be recorded and published in the catalog in coordination with the Office of the Registrar.

For all graduation requirements, including General Education, students will be governed by the Catalog in use at the time they enter the University or declare a new major. Each student has a catalog year associated with their student record, designating the academic year for the *Catalog* dictating their program, General Education, and University graduation requirements. The catalog year for each student may be found on the student's degree audit. If any graduation requirements change in a subsequent year, students may elect to complete the later requirements by requesting the Registrar's Office move them to the current Catalog through the change of major process. It is recommended that all students considering an update to the catalog year or changing their major first consult with their academic advisor. Students may remain enrolled in their designated catalog year unless they change their major, graduate, or require readmission either due to academic suspension or remain unenrolled in courses for at least two consecutive years. Students who remain enrolled in their academic programs and do not experience any of these disruptions will retain their catalog year designations with few exceptions.

In certain circumstances, the Registrar, at the request of a Dean of a College, may move a student(s) to a more current catalog. For example, such actions would be taken if deemed prudent to protect the student's ability to attain professional licensure and certification. In these circumstances, the University will provide curricular assistance to students transitioning to a new catalog's requirements.

Students are governed by current University policies that have been approved by appropriate University committees and offices. The Council for Academic Affairs reviews and approves the Catalog annually. When a factual error is observed in the Catalog that adversely affects student learning, external compliance, or accreditation, the Registrar will update the Catalog within fourteen calendar days.

Calendar

The Academic Calendar outlines the primary instructional periods for Fall, Winter, Spring, and Summer semesters in a given academic year. This includes the start of term, applicable University holidays, the dates of final exams, and end of term dates. The Academic Calendar also includes the start and end dates for the bi-term periods in the Fall, Spring, and Summer semesters.

EKU's standards for establishing the institutional academic calendar and determining the amount of credit hours awarded for courses are designed to meet or exceed federal regulations, the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) accreditation requirements, and those of other applicable accrediting bodies.

The Academic Calendar is prepared by the Registrar in accordance with federal definitions and responsibilities. Faculty members are expected to adhere to the published calendar, with any deviations from the published calendar approved by the Provost. The Registrar is also responsible for publishing the Academic Calendar.

The Council for Academic Affairs approves the Academic Calendar, upon which systems, processes, and procedures will be updated. These dates, as they appear on the published calendar and in EKU's internal systems, may not be changed without the approval of the Council for Academic Affairs and the Provost.

Regulation Adoption Review and Approval

Regulation Revisions

<u>DATE</u>	<u>ENTITY</u>	<u>ACTION</u>
X/X/2025	X	X
10/18/2024	University Counsel	Editorial Revision
8/31/2028	President	Approved
5/5/2018	Provost Council	Recommended

DATE

X/X/2025
10/18/2024
2/5/2018
11/16/2017
6/10/2013

ENTITY

X
University Counsel
Faculty Senate
Council on Academic Affairs
Executive Assistant to the Provost

ACTION

X
Editorial Revision
Recommended
Recommended
Editorial Change

Regulation Issued**DATE**

2/20/1967

ENTITY

EKU Faculty

ACTION

Approved

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